

CITY COUNCIL AGENDA

Brainerd, Minnesota

July 20, 2020

7:30 P.M.

WebEx Teleconference Meeting

Call Toll-Free: 844-992-4726

Access Code: 146 291 6473

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ J. Lambert ___ K. Stunek ___ D. Pritschet ___ K. Bevans

___ W. Erickson ___ T. Erickson ___ G. Johnson ___ Mayor Badeaux

3. **Approval Of Agenda - Voice Vote**

4. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on July 20, 2020

Documents:

20200720_CC draft.pdf

B. **Approval Of Licenses**

Contractor Licenses - 2

Documents:

CONTRACTOR LICENSE REPORT - 2020-07-29.pdf

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

Documents:

Fire Chief Report.pdf

Parks Director Report.pdf

D. **Adopt Amended COVID-19 Preparedness Plan**

Documents:

Amended COVID Plan.pdf

- E. **Resolution Ratifying The Sale Of The City's General Obligation Bonds, Series 2020A, In The Original Aggregate Principal Amount Of \$3,595,000, And Adjusting Certain Specifications Thereof**

Documents:

RES - Ratification of Resolution for 2020A Bonds.pdf

5. **Presentations**

- A. **Presentation - Stormwater Retrofit Analysis Final Report**

Documents:

Stormwater Retrofit Analysis Presentation.pdf

6. **Council Committee Reports**

- A. **Safety And Public Works Committee - 6:45 P.M.**
WebEx Teleconference Meeting Information

- Call Toll-Free - 844-992-4726
- Access Code - 146 729 6063

Documents:

20200803_SPW.pdf

1. Food Truck Ordinance Review Discussion

Documents:

Food Truck Ordinance Review Discussion.pdf

2. H Street NE Cut-Across Traffic Discussion

Documents:

H Street.pdf

3. Improvements 13-21, 19-09, 19-16, 19-20, And 19-21 - NE Brainerd Reconstruction Project - Change Order 2

Documents:

Imps 13-21, 19-09, 19-16, 19-20, and 19-21 Change Order 2.pdf

4. Laurel Street Bridge Repair

Documents:

Laurel Street Bridge Repair.pdf

B. Personnel And Finance Committee - 7:00 P.M.

WebEx Teleconference Meeting Information

- Call Toll-Free - 844-992-4726
- Access Code - 146 860 2540

Documents:

20200803_PF.pdf

1. Approval Of Bills
2. Fire Department Relief Association - Annual Report

Documents:

2020 Agenda Request Relief Assn Annual Report-2020.pdf

3. Retirement Of Parks And Recreation Director Tony Sailer

Documents:

Retirement of Park Director Sailer.pdf

7. Unfinished Business

A. Call For Applicants - Informational

(Applications Available at City Hall or at the City's Website)
(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (terms to expire 12/31 of said year)

Cable TV Advisory Committee - 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission - 2 terms (Expire 2020) - 1 term (Expire 2021)

Other - Applicants Needed

Water Tower Committee

Parking Commission

B. Committee Recommendations - Recommended By Mayor Badeaux

- Brenda Billman-Arndt, Parking Commission

Documents:

Billman-Arndt.pdf

C. City Hall Front Steps Repair Update

Documents:

City Hall Front Steps and Overall Project Update.pdf

8. **New Business**

A. **CARES Relief Funding (CRF)**

Documents:

CARES Funding.pdf

B. **Adopt 2020-2022 City Council Goals**

Documents:

Adopt 2020-2022 City Council Goals.pdf

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

A. **City Administrator Report/Update**

Documents:

CA Report.pdf

11. **Council Member Reports**

12. **Adjourn**

Personnel & Finance Committee will meet at 7:00 PM via WebEx Teleconference

Call Toll-Free: 844-992-4726

Access Code: 146 860 2540

Safety & Public Works Committee will meet at 6:45 PM via WebEx Teleconference

Call Toll-Free: 844-992-4726

Access Code: 146 729 6063

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"

Brainerd, MN
July 20, 2020

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council via WebEx teleconferencing was called to order at 7:32 P.M. by Council President Johnson.

Upon roll call, the following members were noted as present: Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson. Mayor Badeaux was also noted as present.

Due to conducting the meeting electronically, all motions will be voted on by a roll call vote for accuracy.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET TO AMEND THE AGENDA BY RELOCATING THE DANGEROUS DOG HEARING TO THE BEGINNING OF THE AGENDA AND ADDING ITEM 4A. FOOD TRUCK MORATORIUM UNDER SAFETY & PUBLIC WORKS AGENDA.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET TO APPROVE THE CONSENT CALENDAR.

A. Approval of the Minutes of the Regular Meeting held on July 6, 2020 and the Workshop held on July 13, 2020 - Approved

B. Approval of Licenses - Approved

Contractor Licenses – 2

C. Department Activity Reports - Approved

1. Police Chief
2. Finance Director

D. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by the Mule Deer Foundation, 1939 S 4130 W Suite H, Salt Lake City, UT 84104 for an Event to be Held August 6, 2020 at the Brainerd American Legion, 708 Front St., Brainerd - Approved

E. Temporary Beer License Revised Date from April 25, 2020 (Canceled due to COVID) – Submitted by the Brainerd Aeries Eagles #287, 124 Front St., Brainerd for an Event to be Held August 22, 2020 at Memorial Park, 1700 Mill Ave., Brainerd - Approved

F. Adopt Resolution Accepting Donations & Contributions for the 2nd Quarter 2020 – Adopted by Resolution 32:20

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

Community Member of the Month

City Administrator Bergman recognized Ms. Tammy Ebertowski who was nominated as Community Member of the Month for her volunteer service throughout the community.

Council Member Lambert indicated she has worked with Ms. Ebertowski at the VFW numerous times and she is very energetic and passionate in her volunteer work. Mayor Badeaux stated he is glad to have this program to recognize the work and efforts of the residents in the community.

The Chair welcomed Ms. Tammy Ebertowski to speak. Ms. Ebertowski thanked the Mayor, City Council and Councilwoman Lambert for selecting her as community member of the month for her volunteer service with the Mid-Minnesota Women's Center. She said she is very proud of her work and the lives she has touched with her time spent with the Center.

Dangerous Dog Hearing

City Attorney Langel reviewed the incident and the details of the hearing based on an appeal from the dog owner. He explained the definition of a dangerous dog, which is any dog that without provocation inflicts substantial bodily harm on a human being on private or public property.

The Chair opened the public hearing at 7:43 p.m.

The Chair recognized Ms. Brittani Joppru, 1205 ½ Mill Ave., who is the owner of the dog. Ms. Joppru indicated there are some statements in the report that are not true and explained in her opinion what occurred. She gave a brief recap of the incident and does not feel the dog should be declared as dangerous. She also stated the dog will not be living in the city limits of Brainerd.

Council Member Johnson stated any comments or testimony about this topic must be made in the hearing and will not be heard later in the meeting.

The Chair recognized Ms. Melissa Kinnard, who is an advocate for people who have had their pets declared dangerous. She gave her views and possible solutions to the issue.

The Chair recognized Mr. Michael O'Brien, animal control officer, who gave his account of the incident and disagrees that the information in the report is not accurate. He explained the process he followed and the actions he has taken in this case.

The Chair closed the public hearing at 8:02 p.m.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND LAMBERT TO DECLARE THE DOG AS DANGEROUS BASED ON THE INFORMATION PRESENTED AND THE PRIOR CLASSIFICATION OF A POTENTIALLY DANGEROUS DOG.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

City Attorney Langel explained due to the owner stating the dog will not be living with city limits, it is up to the jurisdiction to make the dangerous dog determination. He said a motion could be made to take action if the dog is picked up in the City in the future.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET TO ORDER THE DOG BE EUTHANIZED IF IT IS PICKED UP AGAIN WITHIN THE CITY LIMITS OF BRAINERD.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

Presentations

The Chair recognized Ms. Mary Reedy from the City’s accounting firm, CliftonLarsonAllen, who reviewed the City of Brainerd 2019 Audit results along with Finance Director Hillman. Ms. Reedy indicated this year was challenging due to COVID-19 as the audit needed to be completed off-site, and she thanked City Staff for the extra work.

Items discussed:

- BPU Audit Report Results
- BPU Financial Report Results
- City’s Required Communications
- City’s Audit Results
- City’s Financial Results
- Discussion Topic Insights and Observations

Ms. Reedy and Finance Director Hillman answered questions of the Council. The Chair thanked them for the presentation.

Council Committee Reports

Safety & Public Works Committee Report

Improvement 20-03 – 2020 Large Patching Project Quotes - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND W. ERICKSON TO ACCEPT STAFF’S RECOMMENDATION AND APPROVE THE LARGE PATCHING QUOTE FROM ANDERSON BROTHERS CONSTRUCTION IN THE AMOUNT OF \$50,000.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

Organized Garbage Collection – Postponed until September

Committee Chair Bevans explained this was a topic at a previous meeting regarding the placement and enforcement of garbage receptacles in the right-of-way after trash collection. He indicated due to the number of garbage haulers and various pick-up schedules, it would be hard to enforce and discussion with the waste companies is needed. He stated this will be on the Safety & Public Works agenda for the September 7, 2020 Council meeting with an invitation for the waste companies to attend at 5:30 p.m. and discuss a possible solution.

H Street NE Cut-Across Traffic Discussion - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO DIRECT STAFF TO INSTALL "NO SEMI TRUCKS" TRAFFIC SIGNS ENTERING ON TO H STREET AND REPORT BACK TO THE COUNCIL ON AUGUST 3, 2020 IF FURTHER ACTION IS NEEDED.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

(Added Item) Food Truck Moratorium – No Action

Community Development Director Chanski explained he has received inquiries from food truck vendors requesting the ability to operate outside the allowed transient food overlay district. He indicated the recommendation is to authorize a moratorium on Section 515-66 of the City Code for the remainder of 2020.

Committee Chair Bevans says he understands the struggle of the food truck business due to various fair events being canceled. He explained that a moratorium may cause an overrun of food trucks in areas that established brick and mortar restaurants are already financially affected by COVID. He said there was not enough time at committee level to discuss the issue and there is no motion.

Council discussion took place. It was decided that more time is needed to discuss the options and will be on the Safety & Public Works agenda at the August 3, 2020 Council meeting.

Personnel and Finance Committee Report

Approval of Bills - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND BEVANS TO APPROVE THE PAYMENT OF BILLS AS RECOMMENDED BY PERSONNEL AND FINANCE COMMITTEE.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Discussion on Lakes Area Media Collaborative - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND T. ERICKSON TO DISCONTINUE THE FUNDING TO LAKES AREA MEDIA COLLABORATIVE AND TO MOVE FORWARD WITH REQUESTS FOR PROPOSALS FOR ANOTHER PROVIDER; FURTHER TO ALLOW STAFF TO HANDLE INSTALLATION AND OPERATION OF THE EQUIPMENT USING THE FRANCHISE FEES NOT BEING SUBMITTED TO LAKES AREA MEDIA COLLABORATIVE.

Committee Chair Pritschet stated there has been no response from Lakes Area Media Collaborative and no agreement was located. He indicated staff is meeting next week with Charter regarding televising the meetings on a cable channel.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

School Resource Officer Contract Amount for 2019-2020 School Year - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND STUNEK TO REDUCE THE CONTRACT AMOUNT WITH ISD181 FOR THE 2019-2020 SCHOOL YEAR BY \$20,000 AND USE COVID RELIEF FUNDS TO REIMBURSE THE CITY FOR THE SCHOOL RESOURCE OFFICER'S WAGES FROM 3/16-5/23/2020 AS A RESULT OF THE SCHOOL RESOURCE OFFICER'S DUTIES CHANGING DUE TO COVID-19.

Council Member Johnson stated the contract was agreed upon by both parties, the City upheld their end of the agreement and he will be voting no to the motion.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, and T. Erickson voted "aye". Member Johnson voted "nay". The Chair declared the motion carried.

Street Department Employee Resignation - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND T. ERICKSON TO ACCEPT WITH REGRET THE RESIGNATION OF DANIEL DIETHERT, EFFECTIVE JULY 29, 2020 AND AUTHORIZE BACKFILLING THE POSITION FROM THE SAME POOL OF MAINTENANCE I APPLICATIONS CURRENTLY BEING ADVERTISED FOR FROM A PREVIOUS RESIGNATION.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Request for Proposal for 2020 Audit Services - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND STUNEK TO RETAIN THE SERVICES OF CLIFTONLARSONALLEN FOR THE 2020 AUDIT SERVICES.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Unfinished Business

Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee – 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission – 2 terms (Expire 2020) - 1 term (Expire 2021) – 1 term (Expire 2022) *pending appointment*

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2020) – *pending appointment*

Other

Water Tower Fundraising Committee

Parking Commission

Committee Recommendations – Recommended by Mayor Badeaux

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET TO APPOINT MICHAEL O'DAY TO THE CHARTER COMMISSION WITH A TERM TO EXPIRE DECEMBER 31, 2022 AND TO THE ECONOMIC DEVELOPMENT AUTHORITY (EDA) FOR A TERM TO EXPIRE SEPTEMBER 7, 2020.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Adopt Amended Preparedness Plan - Approved

City Administrator Bergman reviewed the changes put forth by the Governor's orders and the updates to the plan as presented.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND STUNEK TO ADOPT THE AMENDED PREPAREDNESS PLAN AS PRESENTED.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

New Business

Planning Commission

Conditional Use Permit – Jacobson Excavating & Landscaping – 3424 Oak St. - Approved

Community Development Director Chanski gave a brief review of the application and the applicants request to allow outdoor storage of landscaping materials at 3424 Oak Street.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO APPROVE THE CONDITIONAL USE PERMIT FOR JACOBSON EXCAVATING AND LANDSCAPING TO ALLOW OUTDOOR STORAGE OF LANDSCAPING MATERIALS AT 3424 OAK STREET BASED ON THE FINDINGS OF FACT.

Upon roll call, members Lambert, Stunek, Pritschet, W. Erickson, T. Erickson, and Johnson voted "aye". Member Bevans voted "nay". The Chair declared the motion carried.

Conditional Use Permit Amendment – Harrison Elementary School – 1515 Oak St. - Denied

Community Development Director Chanski explained the school district has submitted a request to amend their current Conditional Use Permit to reconsider the requirement of boulevard trees. He indicated the building plans have changed and the removal of mature trees will not be needed, and a fiber optic line was found to be shallowly buried in the right-of-way.

City Engineer Sandy stated the fiber line depth has no bearing on the requirement to plant the trees as required.

Council discussion took place.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND BEVANS TO DENY THE CONDITIONAL USE PERMIT AMENDMENT REQUEST FOR ISD181 AT HARRISON SCHOOL, 1515 OAK STREET BASED ON THE REASON FOR THE REQUEST IS UNSUBSTANTIATED.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Zoning Code Update RFP - Approved

Community Development Director Chanski explained the details of the request to proceed with a Request for Proposals (RFP) to assist in the update of the Zoning Code.

MOVED AND SECONDED BY ALDERMEN LAMBERT AND PRITSCHET TO AUTHORIZE STAFF TO FIELD THE REQUEST FOR PROPOSALS AND QUALIFICATIONS FOR ZONING CODE UPDATE SERVICES.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Public Forum

The Chair opened the public forum at 9:24 p.m.

No one came forward.

The Chair closed the public forum at 9:24 p.m.

Staff Reports

City Administrator Bergman stated the goals and strategies discussed at the workshop will be compiled and presented at the August 3, 2020 Council meeting. She said a recommendation will also be brought forth at that meeting regarding the CARES Act funding. She indicated the door release switches have been installed at City Hall and the recommendation is to re-open City Hall on Monday, July 27, 2020 as a controlled access using the Ring system. She gave an update that the owners of the previous dangerous dog hearing have met the insurance requirements set forth by the Council. Lastly, she announced that she has received some complaints regarding an independent contracted employee the City has hired. City Attorney Langel has estimated the fee to investigate the concerns would be approximately \$3,500.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND LAMBERT TO APPROVE THE COST FOR THE INVESTIGATION.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

City Engineer Sandy gave a brief update to the progress of the reconstruction of the steps at City Hall.

Community Development Director Chanski indicated he will present his department update at the August 17th Council meeting, due to the other presentations that were taking place

tonight and August 3rd. He stated the Region 5 Children's Museum Task Force met last week with another meeting scheduled in August.

Mayor's Report

Mayor Badeaux stated he attended the Region 5 Children's Museum Task Force meeting and is very encouraged by the project. He also indicated the 4th of July fireworks event was very successful.

Council Member Reports

Council Member Bevans announced last Thursday the summer concert events resumed at Gregory Park which he attended.

Council Member Johnson stated there is a Visit Brainerd store open downtown and encourages everyone to stop in.

Council Member Lambert added the Region 5 Children's Museum Task Force is working on scheduling an open house event and will provide more information as it occurs.

Adjourn

The Council adjourned at 9:36 p.m.

Jennifer Bergman
City Administrator

Contractor List

07/28/2020

Contractor Name	Address	Local License #	Licensee Type
ADVANCED CONCRETE SAWING, INC BENNETT JONES	1245 PIERCE BUTLER ROUTE (651) 633 8499	2020-0009	Excavator
ELIJAH KRAMER CONSTRUCTION ELIJAH KRAMER	505 ROSEWOOD ST (218) 821-4051	2020-0006	General Commercial

Totals: 2

Population: All Records
Licensee.DateRegistered Between 7/28/2020 12:00:00 AM AND 7/28/2020 12:00:00 AM

Brainerd Fire Department

To: Mayor and City Council
From: Tim Holmes, Brainerd Fire Chief
Date: July 29, 2020
Re: July Activity Report



July 2020 continues to be part of a year unlike any other we have ever experienced. We have changed how we interact with people inside and outside of the workplace. This year we were unfortunately unable to have the 4th of July parade in Brainerd or our brat stand at the station.



Captain Barry Sell announced his retirement effective July 31. Firefighter James Norwood has been promoted to Captain and will start in his position August 1st.

Firefighters Hidalgo, Ingman and Kramer have completed their FF I /II training and were presented with their black helmets. They will complete their required EMS training in the early fall.

FM / DC Cox is continuing to assist businesses with questions related COVID-19 and has also been doing several inspections for sprinklers, alarms, and daycares. He has been working closely with the project managers at all the school projects. He is working with the school district to make sure we have good emergency radio communication signal in all the new and remodel projects. This is to ensure the safety of all staff, students, and emergency responders in the event of an emergency.



We were able to get another day of training in with the new ladder truck and Sourcewell was also there taking pictures and video of the new apparatus for their marketing.



A special thank you to Firehouse Subs in Baxter and the Firehouse Subs Foundation for the generous donation of almost \$22,000 for the purchase of battery powered auto extrication tools. The tools arrived this month and were put into service on Engine #4 that responds out of Station 2 in NE Brainerd.



Brainerd Fire Coverage Area Incident Report (Includes City of Brainerd)

Structure Fire	4
Grass Fire	1
Outside Fire	2
Vehicle Fire	1
Vehicle Crash with Injuries	2
Assist Other Governmental Agency	3
Aircraft Standby	1
Good Intent	5
Gas Leak	3
Smoke Removal, Scare	2
Alarm System Activation	7
Canceled Enroute	11
Carbon Monoxide Alarm	2
Severe Weather	1
Total	45

City of Brainerd Incident Report

Structure Fire	3
Outside Fire	1
Vehicle Crash with Injuries	2
Assist Other Governmental Agency	1
Good Intent	3
Gas Leak	1
Smoke Removal, Scare	2
Alarm System Activation	1
Canceled Enroute	6
Carbon Monoxide Alarm	1
Severe Weather	1
Total	22

Parks and Recreation Report

August 2020

Memorial Park project

The Park Board voted to put a temporary hold on seeking bids for the Memorial Park project. The Park Board felt that the bids were being hurried and that contractors potentially may bid high due to the quick turnaround and a construction deadline imposed before winter sets in. The Park Board will ask WSB to submit bids later this year with construction beginning next spring.

Community survey

Staff compiled a list of survey questions for public input on the park system. The survey will be available on the Parks' Facebook page and the City website and will be open to the public from Aug. 1 through Aug. 31.

Adult Kickball

Registration for Adult Kickball opened July 29. The season will begin Aug. 14. Kickball teams will follow the same guidelines as Adult Softball, with each player required to sign a waiver regarding the MDH and CDC guidelines for team sports.

State softball tournaments

The Park Board approved hosting three adult state softball tournaments at Memorial Park in August. The Co-Rec tournament will take place Aug. 22 with 10-12 teams expected. The Masters (approximately 5-6 teams) and Women's (approximately 7-8 teams) are scheduled Aug. 23. USA Softball, the sanctioning body, indicated that games will be spaced to alleviate crowding of players leaving the field after a game while teams are waiting to get on the field for the next game. Players will each sign a waiver regarding MDH and CDC guidelines for team sports. Each participating team pays a \$50 "gate fee" to cover field maintenance costs. USA Softball pays for umpires, trophies, and softballs.

Youth football league

The Park Board approved the use of Gustafson Park for two youth football travel teams to practice on in August and September. The leagues, one for 8-year-olds and the other for 10-year-olds, are being organized by Jim Kern, who previously operated the Brainerd Lumberjacks, a semi-pro football team. Mr. Kern expects to have two home games and those will be played at the Memorial Park soccer field. A \$25 facility use fee will be charged for each practice and game.

Canoe landing kiosk

The Mississippi Headwaters Board provided three informational panels, and staff constructed the kiosk, which was installed at the canoe/kayak landing along the Mississippi River in Kiwanis Park. The main panel indicates the time and distance to Crow Wing State Park for those paddling the river.



Brainerd City Council Agenda Request

Requested Meeting Date: August 3rd, 2020

Title of Item: Adopt Amended COVID-19 Preparedness Plan for the City of Brainerd

☐ INFORMATION ONLY ☒ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: Fire Chief Tim Holmes	Department: Fire
Presenter (Name & Title): Fire Chief Tim Holmes	Estimated Time Needed: 5 minutes
Summary of Issue: We continue to update the COVID-19 Preparedness Plan with the newest recommendations from the LMC and CDC.	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Adopt the amended COVID-19 Preparedness Plan for the City of Brainerd.	
Financial Impact: Is there a cost associated with this request: ☐ Yes ☐ No What is the total cost, with tax and shipping \$ _____ Is this budgeted? ☐ Yes ☐ No <u>Please Explain:</u>	



COVID-19 Preparedness Plan for the City of Brainerd

The City of Brainerd is committed to providing a safe and healthy workplace for all our staff, citizens, and public visitors. To ensure that, we have developed the following Preparedness Plan in response to the COVID-19 pandemic. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and community. This requires full cooperation among staff, supervisors, and Department Heads. Only through this cooperative effort can we establish and maintain the safety and health of our staff and public in our workplaces.

The COVID-19 Preparedness Plan is administered by City Administrator Jennifer Bergman, who maintains the overall authority and responsibility for the plan. However, Department Heads, Supervisors, and staff are equally responsible for implementing and complying with all aspects of this Preparedness Plan. The City of Brainerd managers and supervisors have our full support in enforcing the provisions of this plan.

Our COVID-19 Preparedness Plan follows the industry guidance developed by the state of Minnesota, available at the Stay Safe Minnesota website (<https://staysafe.mn.gov/>), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders. It addresses:

- general employment measures;
- ensuring sick and/or exposed workers stay home and prompt identification and isolation of sick or exposed persons;
- worker hygiene and source controls, including face coverings;
- social distancing – workers must be at least six-feet apart;
- workplace cleaning and disinfection protocol;
- workplace building and ventilation protocol; and
- communications and training practices and protocol.

We have reviewed and incorporated the industry guidance applicable to our industry provided by the State of Minnesota for the development of this plan.

Other department specific guidance will be communicated by department supervisors.

General Employment Measures

All staff have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The policies and procedures discussed in the following sections are being implemented to assess workers' health status prior to entering the workplace and for workers to report when they are sick or



COVID-19 Preparedness Plan for the City of Brainerd

experiencing symptoms. Sources for certain controls are included in this plan, which are current as of Staff should, however, consult any updates to such sources to determine actions they should take.

The City of Brainerd has leave policies that promote employees staying at home when they are sick, when household members are sick, or when required by a health care provider to isolate or quarantine themselves or a member of their household. Normal vacation, comp time and sick leave rules including the emergency leave provisions of the FFCRA will apply if an employee cannot work their scheduled work hours.

Accommodations for employees with underlying medical conditions or who have household members with underlying health conditions will be reviewed and considered.

Stay Home if Feeling Illⁱ

Many times, with the best of intentions, employees report to or stay at work even though they feel ill, but employees should not stay at or report to work if they feel ill due to the current circumstances. If you feel ill, please inform your supervisor or designee immediately, leave immediately if you are at work, and do not return to work unless and until you are no longer ill with pandemic symptoms. Employees who report to work ill will be sent home in accordance with CDC health guidelines. We may request appropriate information related to illnesses from any employee before reporting to work and documentation from an ill employee before such employee may return to work.

Stay Home if COVID-19 Symptoms or Positive Testⁱⁱ

If employees have any of the symptoms described below and/or have tested positive for COVID-19, you must inform your supervisor or designee immediately, leave immediately if you are at work, and do not return to work unless and until the guidelines below are met. Employees who are at or report to work under these circumstances will be sent home in accordance with these health guidelines. We may request appropriate information related to these items from any employee before reporting to work and documentation from an ill employee before such employee may return to work.

It is critical that employees **check for, leave work, and do not report to work** while they are experiencing **any** symptoms such as the following:

- A new Fever (100.4 degrees Fahrenheit or higher);
- A new Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills



COVID-19 Preparedness Plan for the City of Brainerd

- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

Persons with COVID-19 who have symptoms and were directed to care for themselves at home may return to work under the following conditions:⁴

At least 1 day (24 hours) have passed since resolution of fever without the use of fever-reducing medications **and**

At least 10 days have passed since symptom onset⁵ **and**

Other symptoms have improved.

Persons infected with SARS-CoV-2 who never develop COVID-19 symptoms may discontinue isolation and other precautions 10 days after the date of their first positive RT-PCR test for SARS-CoV-2 RNA. ⁶

If you develop any of the following **emergency warning signs**, as specified by the CDC, get **medical attention immediately**.ⁱⁱⁱ

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion or inability to arouse
- Bluish lips or face

If you are sick with COVID-19 or suspect you are infected with the virus that causes COVID-19, you should contact your health care provider immediately and take the necessary steps to help prevent the disease from spreading to people in your home, place of employment, and community, which includes staying at home.

If an employee tests positive for COVID-19, other workers will be informed of a possible exposure as directed by the MN Department of Health.

Stay Home if Exposed to COVID-19^{iv}

The following guidelines do not apply to our sworn law enforcement staff as they will follow applicable CDC guidance relative to their position

Close Contact

If a household member or guest, an intimate partner, or someone you are providing care for has COVID-19 symptoms, or if you have been in close contact (less than 6 feet) for a prolonged period of time with a person with COVID-19 symptoms, you should:

- Inform your supervisor or designee immediately



COVID-19 Preparedness Plan for the City of Brainerd

- Leave work immediately if you are at work
- Stay home until 14 days after last exposure^v
- Maintain social distance (at least 6 feet) from others at all times
- Self-monitor for symptoms
 - Check temperature twice a day
 - Watch for fever, cough, or shortness of breath
- Avoid contact with [people at higher risk for severe illness](#) (unless they live in the same home and had same exposure)
- Follow [CDC guidance](#) if symptoms develop

Travel^{vi}

If you traveled to a country with widespread sustained (ongoing) transmission of COVID-19 as established by the CDC, or traveled on a cruise ship or river boat:

- Inform your supervisor or designee immediately
- Leave work immediately if you are at work
- Stay home until 14 days after your last exposure and maintain social distance (at least 6 feet) from others at all times
- Self-monitor for symptoms
 - Check temperature twice a day
 - Watch for fever, cough, or shortness of breath
- Avoid contact with [people at higher risk for severe illness](#) (unless they live in the same home and had same exposure)
- Follow [CDC guidance](#) if symptoms develop

If you traveled from any other country:^{vii}

- Inform your supervisor or designee for a determination of whether you should stay home, or leave work if you are at work
- Practice social distancing
 - Maintain a distance of at least 6 feet from others
 - Stay out of crowded places
- Be alert for symptoms
 - Watch for fever, cough, shortness of breath
 - Take temperature if symptoms develop
- Follow [CDC guidance](#) if symptoms develop

If you are planning on traveling:^{viii}

- Carefully consider whether travel is necessary
- Inform your supervisor or designee



COVID-19 Preparedness Plan for the City of Brainerd

- Check the [CDC's Traveler's Health Notices](#) for the latest guidance and recommendations for each country to which you will travel.
 - Self-monitor for symptoms before starting travel
 - Check temperature twice a day
 - Watch for fever, cough, or shortness of breath
- If you become sick after starting travel, promptly call a healthcare provider for advice as needed, and inform your supervisor or designee.
 - If outside the United States, a U.S. consular office can help locate healthcare services. However, U.S. embassies, consulates, and military facilities do not have the legal authority, capability, and resources to evacuate or give medicines, vaccines, or medical care to private U.S. citizens overseas.

Inability to be at Work

We provide paid sick time and other benefits to compensate eligible employees who are unable to work under certain circumstances. You should refer to applicable personnel policies, labor contracts, and notices related to such benefits.

The City of Brainerd may consider allowing certain employees in certain positions to work from home. For more information about such arrangements, please contact your supervisor and refer to applicable personnel policies and notices.

Reduce the Spread of COVID-19^{ix}

Basic Hygiene

Basic infection prevention measures are always being implemented at our workplaces. All staff are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the restroom. All customers and visitors to the workplace will be instructed to wash or sanitize their hands prior to or immediately upon entering the facility. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations in the workplace so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled. Additional hand sanitizer will be located in the lobby and also distributed throughout city hall to employees. Additional supplies can be requested through your supervisor.

Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash and immediately wash hands with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer containing at least 60% alcohol.

Avoid touching your eyes, nose, and mouth with unwashed hands.



COVID-19 Preparedness Plan for the City of Brainerd

Clean and Disinfect

Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, and doorknobs. Dirty surfaces can be cleaned with soap and water prior to disinfection.

- Cleaning sprays and wipes will also be provided to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. You should clean these office surfaces daily.
- Regular cleaning practices are being implemented, including daily cleaning of high-touch areas, restrooms, break rooms, meeting rooms and entry ways by a contracted cleaning service provider.
- Employees are encouraged to clean personal work areas on a regular basis.
- Employees working with shared equipment (for example: common workstation, vehicles) should clean that equipment at the beginning and end of their shift.
- Field staff members will have hand sanitizer available in City vehicles if portable washing facilities are not readily available.

Social Distancing

- Maintain a distance of at least 6 feet from other employees, patrons, customers, etc.
- Only one person should be at the counters at a time.
- Social distancing marks have been established on the floor and distances should be maintained. Visitors will be asked to wait outside or in their vehicles if the spaces are currently occupied.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Use telephone and video conferencing instead of face-to-face meetings as much as possible during this outbreak
- Avoid people who are sick with the above-symptoms or known to have traveled internationally or in a community in which COVID-19 is widespread.
- Public access to buildings will be restricted and monitored, and a drop box for documents or bill payments is provided.
- For our Dial-a-Ride public transportation system, clear curtains have been installed around our drivers and patrons will follow social distancing guidelines for seating.

Face Coverings

Pursuant to Executive Order 20-81 all employees are required to wear a face covering while at work, including when out of doors when it is not possible to maintain social distancing, unless specifically exempted by the Order.¹⁴ The exemptions contained in the Order are narrow and relevantly include the following:



COVID-19 Preparedness Plan for the City of Brainerd

- Individuals with a medical condition, mental health condition, or disability that makes it unreasonable for the individual to maintain a face covering. This includes, but is not limited to, individuals who have a medical condition that compromises their ability to breathe, and individuals who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance. These individuals should consider using alternatives to face coverings, including clear face shields, and staying at home as much as possible.¹⁵
- Individuals at their workplace when wearing a face covering would create a job hazard for the individual or others, as determined by local, state or federal regulators or workplace safety and health standards and guidelines.¹⁶
- When testifying, speaking, or performing in an indoor business or public indoor space, in situations or settings such as theaters, news conferences, legal proceedings, governmental meetings subject to the Open Meeting Law (Minnesota Statutes 2019, Chapter 13D), presentations, or lectures, provided that social distancing is always maintained. Face shields should be considered as an alternative in these situations.¹⁷
- When eating or drinking in an indoor business or indoor public space, provided that at least 6 feet of physical distance is maintained between persons who are not members of the same party.¹⁸
- When asked to remove a face covering to verify an identity for lawful purposes.¹⁹
- While communicating with an individual who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a face covering difficult, provided that social distancing is maintained to the extent possible between persons who are not members of the same household.²⁰
- When an individual is alone, including when alone in an office, a room, a cubicle with walls that are higher than face level when social distancing is maintained, a vehicle, or the cab of heavy equipment or machinery, or an enclosed work area. In such situations, the individual should still carry a face covering to be prepared for person-to-person interactions and to be used when no longer alone.²¹
- When a public safety worker is actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, in situations where wearing a face covering would seriously interfere in the performance of their public safety responsibilities.²²

Employees should additionally:

NOT use a facemask meant for a healthcare worker.

Continue to keep at least 6 feet away from others.

Face coverings can include a paper or disposable face mask, a cloth face mask, a scarf, a bandanna, a neck gaiter, or a religious face covering.²³



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Further guidance on facemasks is available from the CDC here: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>.

Meeting with Members of the Public

Employees are strongly encouraged to conduct all meetings with members of the public, consultants, and contractors by video conferencing. If an employee is unable to participate in a meeting by video conferencing, and must participate in person, the employee is required to follow the hygiene and social distancing guidelines recommended by the Minnesota Department of Health. Visitors must go through a screening process before they can enter City buildings. Staff will keep a visitor's log at each public service counter to assist with contact tracing if needed.

Workplace Building and Ventilation Protocol

Operation of the City of Brainerd buildings in which workplaces are located, include necessary sanitation, assessment, and maintenance of building systems, including water, plumbing, electrical, and heating, ventilation and air conditioning (HVAC) systems. The maximum amount of fresh air is being brought into the workplace, air recirculation is being limited, and ventilation systems are being properly used and maintained. Steps are also being taken to minimize air flow blowing across people.

Other Measures

Different areas of the organization will be taking specific measures to reduce the spread related to the above items. The City of Brainerd administration and supervisors will communicate to you such measures.

Employee Group-Specific Measures

More specific measures may be taken for specific employee groups based on their work, sites, and risk of exposure to illness. Meetings will be pre-planned, have pre-arranged seating, and limited in the number of people that can attend. Groups will be limited to 10 or fewer as often as possible. We will be continually monitoring how to handle related workplace issues and will update you accordingly. In addition, The City of Brainerd administration and supervisors will communicate to you any impacted operational issues related to your position.

Additional Information

Additional general guidance on COVID-19 is available here:

- CDC Fact Sheet: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>
- MDH Guidance: <https://www.health.state.mn.us/diseases/coronavirus/index.html>



COVID-19 Preparedness Plan for the City of Brainerd

Communications and training

This Preparedness Plan will be communicated, and training will be provided to all staff. Managers and supervisors are to monitor how effective the program has been implemented.

This Preparedness Plan has been certified by The City of Brainerd management and was posted throughout the workplace, online, and on the network. It will be updated as necessary.

Nothing in this communication establishes any precedent or practice. The City of Brainerd may change or eliminate these items, or portions thereof, at any time and without notice.

This plan supplements existing employment policies, rules, procedures, and regulations. All current employment policies, rules, procedures, and regulations remain in full effect, except for instances where this plan directly contradicts another current policy, rule, procedure, or regulation in which case this plan supersedes existing policy, rule, procedure, or regulation. Therefore, employees are encouraged to review all other such policies, rules, procedures, and regulations in conjunction with this plan.

Please contact Brainerd City Administrator Jennifer Bergman at jbergman@ci.brainerd.mn.us, telephone at 218-828-2307, or in-person with any questions or concerns.

Thank you for your cooperation.

Certified by: _____
Jennifer Bergman, City Administrator



COVID-19 Preparedness Plan for the City of Brainerd

ⁱ CDC: Interim Guidance for Businesses and Employers Responding to Coronavirus Disease 2019 (COVID-19), May 2020, <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

ⁱⁱ CDC: Coronavirus Disease 2019: Symptoms of Coronavirus, <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>. CDC: Coronavirus Disease 2019: General Business Frequently Asked Questions, <https://www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html>.

ⁱⁱⁱ CDC: Coronavirus Disease 2019: Symptoms, <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

^{iv} CDC: Coronavirus Disease 2019: Public Health Guidance for Community-Related Exposures, <https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>.

^v The period of possible exposure runs from 48 hours prior to the time the sick person first developed COVID-19 symptoms until the sick person meets the criteria for discontinuing home isolation, which in some cases may be 72 hours after recovering from symptoms. <https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>. The criteria for discontinuing isolation can be found on pages 2 and 3 of this Plan, and are also available [here](#).

^{vi} CDC: Coronavirus Disease 2019: Returning from International Travel, <https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>.

^{vii} CDC: Interim Guidance for Businesses and Employers Responding to Coronavirus Disease 2019 (COVID-19), May 2020, <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

^{viii} *Id.*

^{ix} CDC: Coronavirus Disease 2019: How to Protect Yourself & Others, <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>. CDC: Interim Guidance for Businesses and Employers Responding to Coronavirus Disease 2019 (COVID-19), May 2020, <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

⁴ CDC: Coronavirus Disease 2019: Ending Home Isolation, <https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html#st3>.

⁵ The CDC notes that “A limited number of persons with severe illness may produce replication-competent virus beyond 10 days, that may warrant extending duration of isolation for up to 20 days after symptom onset. Consider consultation with infection control experts. See Discontinuation of Transmission-Based Precautions and Disposition of Patients with COVID-19 in Healthcare Settings (Interim Guidance).” *Id.*

⁶ *Id.*

¹⁴ Executive Order 20-81, https://mn.gov/governor/assets/EO%2020-81%20Final%20Filed_tcm1055-441323.pdf, Paragraph 1.

¹⁵ *Id.* at Paragraph 8(a).

¹⁶ *Id.* at Paragraph 8(c).

¹⁷ *Id.* at Paragraph 10(c).

¹⁸ *Id.* at Paragraph 10(f).

¹⁹ *Id.* at Paragraph 10(g).



COVID-19 Preparedness Plan for the City of Brainerd

²⁰ Id. at Paragraph 10(h).



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: Ratification of Sale of 2020A Bonds

☐ INFORMATION ONLY ☒ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☒ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: Connie Hillman	Department: Finance
Presenter (Name & Title): n/a	Estimated Time Needed: n/a
Summary of Issue: Staff received notice from bond counsel this week that the method of calculating taxes necessary for the abatement bonds (for the Memorial Park project) was revised. The change in the calculation method caused a change in the schedule of the amount of the taxes to be collected for the abatement bonds - exhibit C to the resolution that was passed at the July 6, 2020 council meeting.	
Alternatives, Options, Effects on Others/Comments: The attached resolution replaces exhibit C of the resolution passed on July 6, 2020 - a resolution awarding the sale of general obligation bonds, series 2020A, in the original aggregate principal amount of \$3,595,000; fixing their form and specifications; directing their execution and delivery; and providing for their payment, with exhibit A of the proposed attached resolution.	
Recommended Action/Motion: Adopt the attached resolution ratifying the sale of the city's general obligation bonds, series 2020A, in the original aggregate principal amount of \$3,595,000, and adjusting certain specifications thereof.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	

Extract of Minutes of Meeting
of the City Council of the City of
Brainerd, Crow Wing County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Brainerd, Minnesota, was duly held by teleconference or other electronic means on Monday, August 3, 2020, commencing at 7:30 P.M. The teleconference was held in accordance with Minnesota Statutes, Section 13D.021, and pursuant to [a resolution adopted on _____, 2020] [a declaration by _____ on _____, 2020].

The following members of the Council were present:

and the following were absent:

* * *

* * *

* * *

Alderman _____ then introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. _____

**RESOLUTION RATIFYING THE SALE OF THE CITY'S GENERAL
OBLIGATION BONDS, SERIES 2020A, IN THE ORIGINAL
AGGREGATE PRINCIPAL AMOUNT OF \$3,595,000, AND
ADJUSTING CERTAIN SPECIFICATIONS THEREOF**

BE IT RESOLVED By the City Council (the "City Council") of the City of Brainerd, Crow Wing County, Minnesota (the "City"), as follows:

Section 1. Background.

1.01. At a regular meeting of the City Council held on July 6, 2020, the City Council adopted Resolution No. 31:20 (the "Award Resolution"), awarding the sale of the City's General Obligation Bonds, Series 2020A (the "Bonds"), in the original aggregate principal amount of \$3,595,000, to UMB Bank, N.A., Kansas City, Missouri, pursuant to Minnesota Statutes, Chapters 429 and 475, as amended, Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, and Sections 410.32 and 412.301, as amended (collectively, the "Act").

1.02. The Bonds were issued to provide financing for the Assessable Improvements, the Abatement Project, and the Equipment, all as defined in the Award Resolution.

1.03. To provide for the payment of the interest on the portion of the Bonds allocated to the Abatement Project (the "Abatement Bonds"), the Award Resolution levied a direct annual irrepealable ad valorem tax upon all of the taxable property in the City (the "Taxes"), to be spread upon the tax rolls and collected with and as part of other general taxes of the City. A schedule of the years and amounts of the Taxes to be collected for the Abatement Bonds was attached to the Award Resolution as Exhibit C. The Award Resolution authorized and directed the City Administrator to file a certified copy of the Award Resolution with the County Auditor-Treasurer of Crow Wing County, Minnesota (the "County Auditor-Treasurer") and to obtain the certificate required by Section 475.63 of the Act.

1.04. Subsequent to the adoption of the Award Resolution and the filing of the Award Resolution with the County Auditor-Treasurer, the method of calculating the Taxes necessary for the Abatement Bonds was revised. The change in the calculation method caused changes in the schedule of the amounts of the Taxes to be collected for the Abatement Bonds.

Section 2. Actions Ratified.

2.01. The City Council hereby ratifies all actions taken in connection with awarding the Bonds, and, except as specifically amended herein, the Award Resolution is ratified and confirmed in all respects.

2.02. The City Council hereby approves the amendment to the schedule of Taxes with respect to the Abatement Bonds set forth in Exhibit C to the Award Resolution. Exhibit C to the Award Resolution is hereby deleted and replaced in its entirety with the amended schedule of Taxes attached hereto as EXHIBIT A.

2.03. The City Administrator is authorized and directed to file a certified copy of this resolution with the County Auditor-Treasurer and to obtain the certificate required by Section 475.63 of the Act.

2.04. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to issue the Bonds in accordance with any applicable laws and regulations.

Section 3. Effective Date. This resolution shall be in full force and effect following its adoption.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Alderman _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Adopted this ____ day of _____, 2020.

GABE JOHNSON
President of the Council

Approved this ____ day of _____, 2020.

DAVE BADEAUX
Mayor

ATTEST:

JENNIFER BERGMAN
City Administrator

EXHIBIT A
AMENDED TAX LEVY SCHEDULES

Tax Levy Schedule for Improvement Bonds

<u>YEAR *</u>	<u>TAX LEVY</u>
2020	\$77,342.71
2021	44,301.03
2022	44,105.60
2023	43,779.78
2024	43,454.94
2025	43,129.10
2026	42,803.24
2027	42,477.40
2028	44,881.54
2029	44,450.70
2030	49,269.84

** Year tax levy collected. The amount to be collected in 2020 was levied in 2019 in anticipation of the issuance of the Bonds.*

Tax Levy Schedule for Abatement Bonds

<u>YEAR *</u>	<u>TAX LEVY</u>
2020	\$12,913.54
2021	30,315.00
2022	28,740.00
2023	27,165.00
2024	25,840.00
2025	24,160.00
2026	22,480.00
2027	20,800.00
2028	17,690.00
2029	16,155.00
2030	14,265.00
2031	12,375.00
2032	10,735.00
2033	8,740.00
2034	6,745.00

** Year tax levy collected. The amount to be collected in 2020 was levied in 2019 in anticipation of the issuance of the Bonds.*

Tax Levy Schedule for Equipment Certificates

<u>YEAR *</u>	<u>TAX LEVY</u>
2020	\$149,158.33
2021	128,310.00
2022	131,460.00
2023	129,255.00
2024	132,300.00
2025	129,990.00
2026	127,680.00
2027	130,620.00
2028	131,040.00
2029	128,520.00

** Year tax levy collected. The amount to be collected in 2020 was levied in 2019 in anticipation of the issuance of the Bonds.*

STATE OF MINNESOTA)
)
COUNTY OF CROW WING)
)
CITY OF BRAINERD)

I, the undersigned, being the duly qualified and acting City Administrator of the City of Brainerd, Crow Wing County, Minnesota (the "City"), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council held on Monday, August 3, 2020, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the ratification of the issuance and sale of the City's General Obligation Bonds, Series 2020A, in the original aggregate principal amount of \$3,595,000.

WITNESS My hand officially as such City Administrator of the City this ____ day of August, 2020.

City Administrator
City of Brainerd, Minnesota

STATE OF MINNESOTA
COUNTY OF CROW WING

CERTIFICATE OF COUNTY
AUDITOR-TREASURER AS TO TAX
LEVY AND REGISTRATION

I, the undersigned County Auditor-Treasurer of Crow Wing County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of Brainerd, Minnesota (the "City"), on August 3, 2020, ratifying the sale of the City's General Obligation Bonds, Series 2020A (the "Bonds"), issued in the original aggregate principal amount of \$3,595,000, dated August 6, 2020, and amending the tax levy schedules prepared in connection with the Bonds, has been filed in my office and said Bonds have been entered on the register of obligations in my office and that such amended tax has been levied as required by law.

WITNESS My hand and official seal this _____ day of August, 2020.

**COUNTY AUDITOR-TREASURER,
CROW WING COUNTY, MINNESOTA**

By: _____

Its: _____

(SEAL)



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

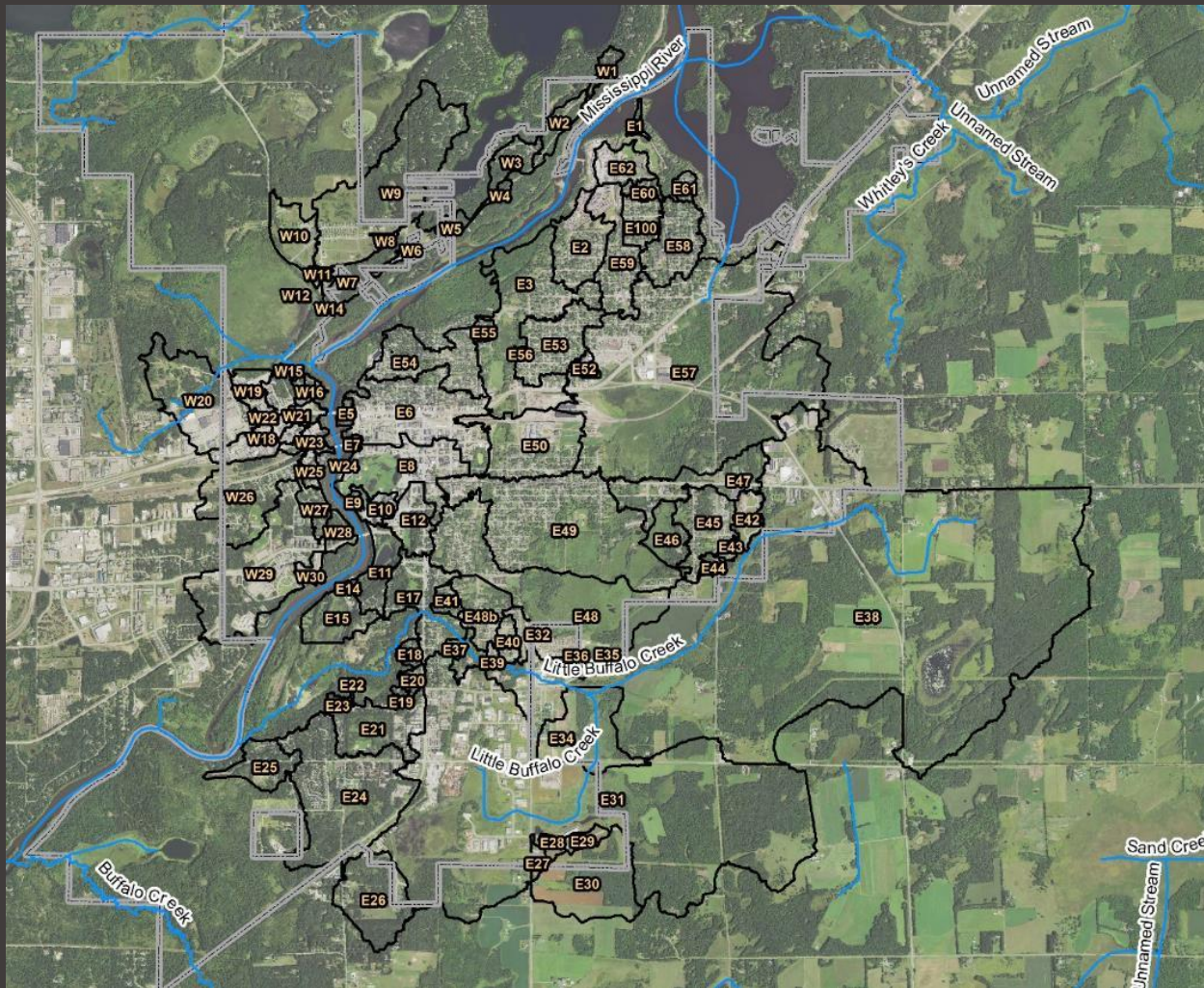
Title of Item: Presentation - Stormwater Retrofit Analysis Final Report

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☒ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☒ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: City Engineer Sandy	Department: Engineering
Presenter (Name & Title): Shawn Tracy - HRGreen	Estimated Time Needed: 10-15 Minutes
Summary of Issue: Shawn Tracy from HR Green will be at the meeting to present on the outcomes of the City of Brainerd stormwater retrofit analysis, which was a culmination of input and funds from the City of Brainerd, Soil and Water Conservation District, and Mississippi Headwaters Board.	
Alternatives, Options, Effects on Others/Comments: The plan provides for the results and recommendations of an assessment of infrastructure that conveys stormwater in the Brainerd city limits. The report divides the City into 7 major watersheds and best management practices (BMPs) are identified and recommended for installation to help infiltrate and clean stormwater before it enters our waterways. This can be done through numerous practices, and the practices are identified, priced out for capital and maintenance costs, and also prioritized for \$/pound of both phosphorus and total suspended solids (TSS). This helps the City to identify which improvements would be the most cost effective from both a price and treatment standpoint, thus making us very competitive for Clean Water fund grants. The report can be seen attached to this request.	
Recommended Action/Motion: Informational presentation. Staff and the consultant will be available at the meeting to answer any questions about the report.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	

Brainerd, MN, Stormwater Retrofit Analysis

6/12/2020

City of Brainerd, MN, North Central Minnesota Joint Powers Board, & Mississippi Headwaters Board



2550 University Avenue West
Suite 400N
St. Paul, MN 55114



7804 Industrial Park Road South
Baxter, MN 56425

Brainerd, MN, Stormwater Retrofit Analysis

Prepared by:

Shawn Tracy, Lead Scientist
HR Green

Lorin Hatch, Water Quality Scientist
Widseth Smith Nolting

City of Brainerd Contact:

Paul Sandy, City Engineer

North Central Minnesota Joint Powers Board Contact:

Melissa Barrick, Administrator

Mississippi Headwaters Board Contact:

Tim Terrill, Administrator

• • •



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I. Introduction and Summary of Results

A. Document Organization

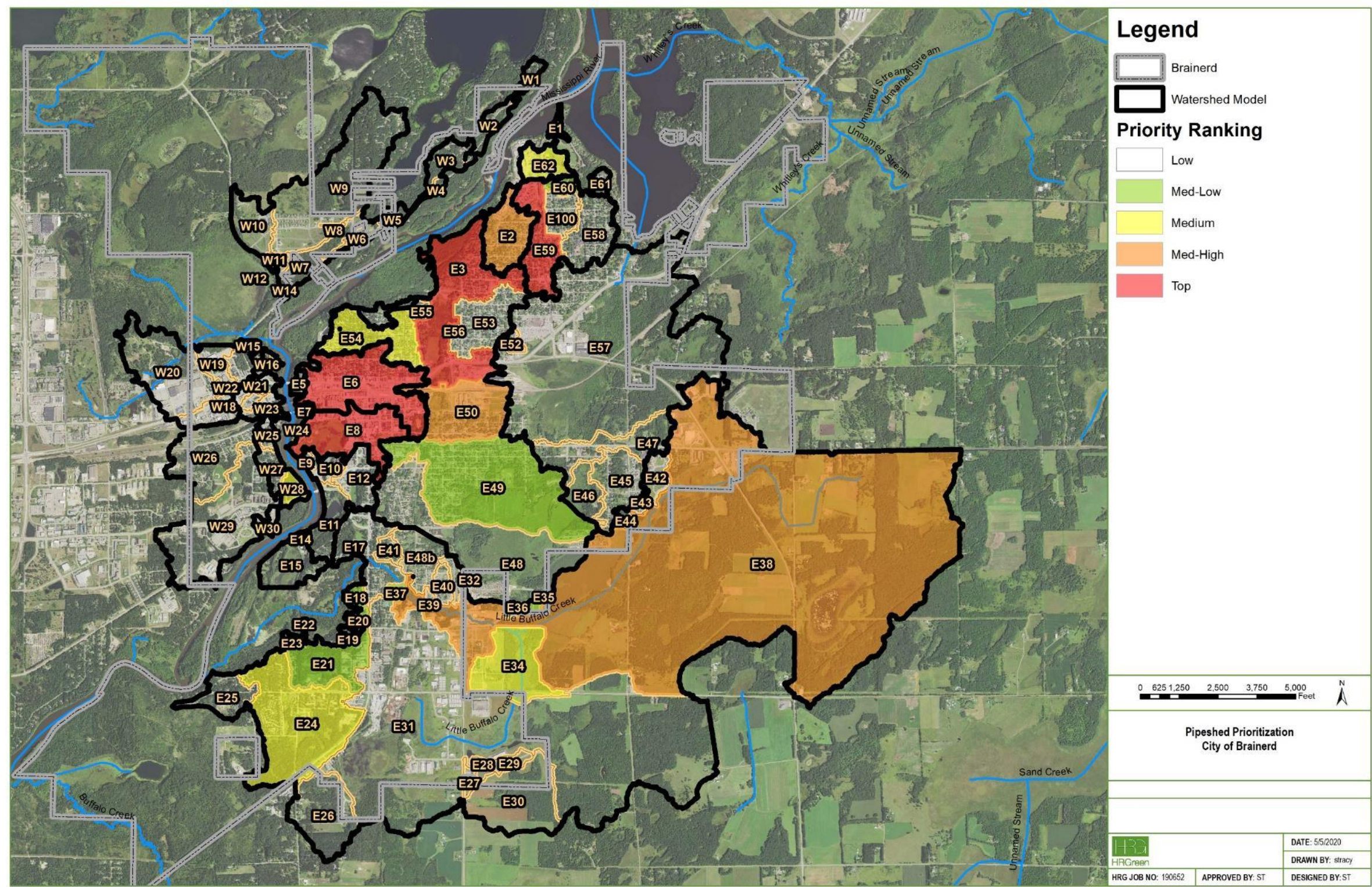
The document presents the development, results, and recommendations of the Brainerd Stormwater Retrofit Assessment (SRA) that focused on areas within the Brainerd city limits that convey stormwater. A previous study took place on the Buffalo Creek watershed; those results are presented elsewhere. The idea for the study originated with three interested parties, all of whom contributed funds for the SRA. These include the City of Brainerd, the North Central Minnesota Joint Powers Board, and the Mississippi Headwaters Board. An overall summary of the project and its results are presented in the Executive Summary, followed by desktop and field efforts to collect information and set up an initial P8 water quality model for major watersheds. Intensive modeling occurred on the top five priority subwatersheds identified, with recommended strategies presented.

B. Executive Summary

The Brainerd Stormwater Retrofit Assessment study (SRA) examined stormwater runoff across the city, dividing the surface area into 7 major watersheds and 76 subwatersheds (**Figure 1**). Areas north of downtown across the Mississippi River were not modeled because they are scarcely populated and relatively new developments that were subject to the City stormwater ordinance requirements. Initial coarse watershed modeling was then subjected to screening metrics, resulting in five top priority subwatersheds being identified for further intensive modeling that simulated varying best management practices (BMPs) to optimize implementation value. These subwatersheds are depicted in red in Figure 1, which includes the downtown area.

Within each priority subwatershed one or more BMPs were recommended for implementation by the City (**Table 1**). Results are presented as construction costs, maintenance costs, and \$/pound of both total suspended sediments (TSS) and total phosphorus (TP). Note, however, that modeling caveats apply here. These recommendations were based on modeling assumptions (e.g. bioretention cells were assumed to cover 150-ft² of area for modelling purposes). Such details may change at the BMP design and implementation phase; refinements to modeling may be necessary to calculate final sediment and phosphorus reductions.

Figure 1. Prioritized subwatersheds for implementation strategies.



HRGJ:\2019\190652\GIS\Exhibits\Watershed Ranking Exhibit.mxd Plotted: 5/5/2020 at 9:50:55 AM by stracy

Table 1. Recommended Implementation Strategies

Subwatershed	Alternative	Construction Cost	Present Day Value	Pollutant Removal Relative to Outfall to River		\$ /lb-TSS	\$ /lb-TP
				TSS-Lbs Removed	TP-Lbs Removed		
E49/50	Site #1 Stormwater Wetland + IESF	\$ 250,000	\$ 281,380	54,832	152	\$ 0.17	\$ 62
E8	Bioretention and/or Stormwater Planters (13% TSS)	\$ 47,250	\$ 53,760	4,037	4	\$ 0.44	\$ 448
E6	Bioretention and/or Stormwater Planters (20% TSS)	\$ 160,650	\$ 182,785	10,877	8	\$ 0.56	\$ 762
E8	Site #2 Full Spectrum Detention (maximized to site)	\$ 317,128	\$ 353,745	14,894	30.1	\$ 0.79	\$ 392
E6	Full Spectrum Detention	\$ 292,768	\$ 329,385	10,449	15	\$ 1.05	\$ 732
E54	Site #2 P3001 IESF	\$ 119,060	\$ 87,019	2,484	13	\$ 1.17	\$ 223
E53	Bioretention and/or Stormwater Planters	\$ 70,950	\$ 85,273	1,674	4	\$ 1.70	\$ 711
E3	Bioretention and/or Stormwater Planters	\$ 70,950	\$ 85,273	1,674	4	\$ 1.70	\$ 711
E8	Permeable Parking (11% TSS)	\$ 85,758	\$ 336,151	3,258	7	\$ 3.44	\$ 1,601
E6	Permeable Parking (4a% TSS)	\$ 85,758	\$ 336,151	2,000	5	\$ 5.60	\$ 2,241
W15/18	Pond P4002 IESF	\$ 184,710	\$ 149,130	282	13.8	\$ 17.63	\$ 360
	Totals	\$ 1,684,982		106,461	256		

It is recommended that the City implement strategies based on their comprehensive return on investment considering the above metrics. It is also recommended that the City continues to implement strategies identified within the *Buffalo Creek Subwatershed – Stormwater BMP Retrofit Analysis*, 2012 study given the numerous high-value strategies identified as well as the current analysis' findings for their correlated multi-value return on investment (**Figure 1**).

II. Methods

A. Background

Issues and Goals Identification

To assist in driving the analysis of the City of Brainerd, MN stormwater infrastructure, and to identify potential opportunities to retrofit stormwater water quality best management practices (BMPs), meetings were held with City staff (City), the Crow Wing Soil and Water Conservation District (SWCD) and the Mississippi Headwaters Board (MHB). An initial meeting was held at the City Public Works office to review existing data and collect local knowledge. Information from this meeting was supplemented with additional conversations throughout the analysis to clarify stormwater conveyance and treatment issues and opportunities. In addition, priority ranking parameters and scoring criteria were developed to assist in screening subwatersheds for areas that likely yield multiple management goals. Though all subwatersheds (i.e., pipesheds) were modeled for existing pollutant loading the Mississippi River, the screening parameters guided which would be modeled to estimate treatment alternative performance.

Summary of Previous Studies

A stormwater retrofit analysis for the Little Buffalo Creek subwatershed, located in the southern areas of Brainerd, was performed in 2012 (*Buffalo Creek Subwatershed – Stormwater BMP Retrofit Analysis*, Shawn Tracy, 2012). The methods used in this study were quite similar to the present study. Since the study was completed several of the recommended BMPs have been implemented with significant improvements seen in Little Buffalo Creek water quality.

The Crow Wing County Local Comprehensive Water Plan (2013-2023) contains a stormwater management objective that with multiple actions. These include technical assistance, onsite guidance, financial incentives, educational materials and workshops, supporting scientific research, and developing public and private drainage solutions. Measurable outcomes include total number of implemented stormwater plans, implementing at least 15 plans yearly, hosting an annual workshop, and maintaining stormwater factsheets on the County website.

<https://crowwing.us/241/Water-Quality-and-Water-Plan>

The City of Brainerd Comprehensive Plan (2019) provides goals and policies pertaining to stormwater. One is the encouragement of the use of stormwater BMPs to improve local and regional water quality, while another is to encourage BMPs for managing runoff. Green infrastructure was emphasized, with descriptions of several stormwater BMP and the City's SWPPP.

https://www.ci.brainerd.mn.us/DocumentCenter/View/5324/Brainerd_ComprehensivePlan?bidId=

<https://www.ci.brainerd.mn.us/183/Stormwater>

The most recent annual plans and reports for the Crow Wing SWCD are from 2018. The SWCD often cites supporting the efforts of the Crow Wing County Water Plan. In the 2018 SWCD Work Plan, stormwater management is addressed through resource planning and targeting sub-watersheds, use of Clean Water Legacy Grants, targeting the Serpent Lake for projects, offering the Community Centered Runoff Mini-Grant Program, and emphasizing state cost sharing.

<https://crowwingswcd.org/annual-reports-plans/>

The Mississippi Headwaters Board Comprehensive Plan (2019) states that “proper stormwater management must be considered in compliance with state laws in reviews, approvals, and permits related to this Comprehensive Plan. It is recommended that best management practices and a stormwater management plan be considered.” The Mississippi Headwaters Board has funded several stormwater retrofit studies in the past several years for communities along the upper Mississippi River; example communities include Bemidji, Grand Rapids, Baxter, and Little Falls.

<http://mississippiheadwaters.org/files/regmanagement/2019%20final%20draft%20MHB%20Comp%20plan.pdf>

The Water Restoration and Protection Strategy (WRAPS) study for the Mississippi River – Brainerd reach is underway by the Minnesota Pollution Control Agency, and is anticipated to be completed in 2020.

<https://www.pca.state.mn.us/sites/default/files/wq-ws4-38b.pdf>

The Minnesota Source Management Program (2013) identifies goals for addressing urban runoff. These include the development of comprehensive runoff management plans by small MS4 communities, the advancement of BMP and LID techniques, addressing stormwater load allocation reductions for TMDLs, establishing a technical assistance program, promotion of urban water quality through education programs, collaboration between stormwater runoff stakeholders, and BMP research.

<https://www.pca.state.mn.us/sites/default/files/wq-cwp8-15.pdf>

The BWSR Nonpoint Priority Funding Plan (2018) does not directly address stormwater. However, one of the two watershed examples provided in the report was the Bassett Creek Watershed Management Organization, which discussed the use of stormwater management techniques to improve water quality in their waterbodies.

<https://bwsr.state.mn.us/sites/default/files/2019-01/180827%20FINAL%202018%20NPFP.pdf>

B. Subwatershed Development and Watershed Model Grouping

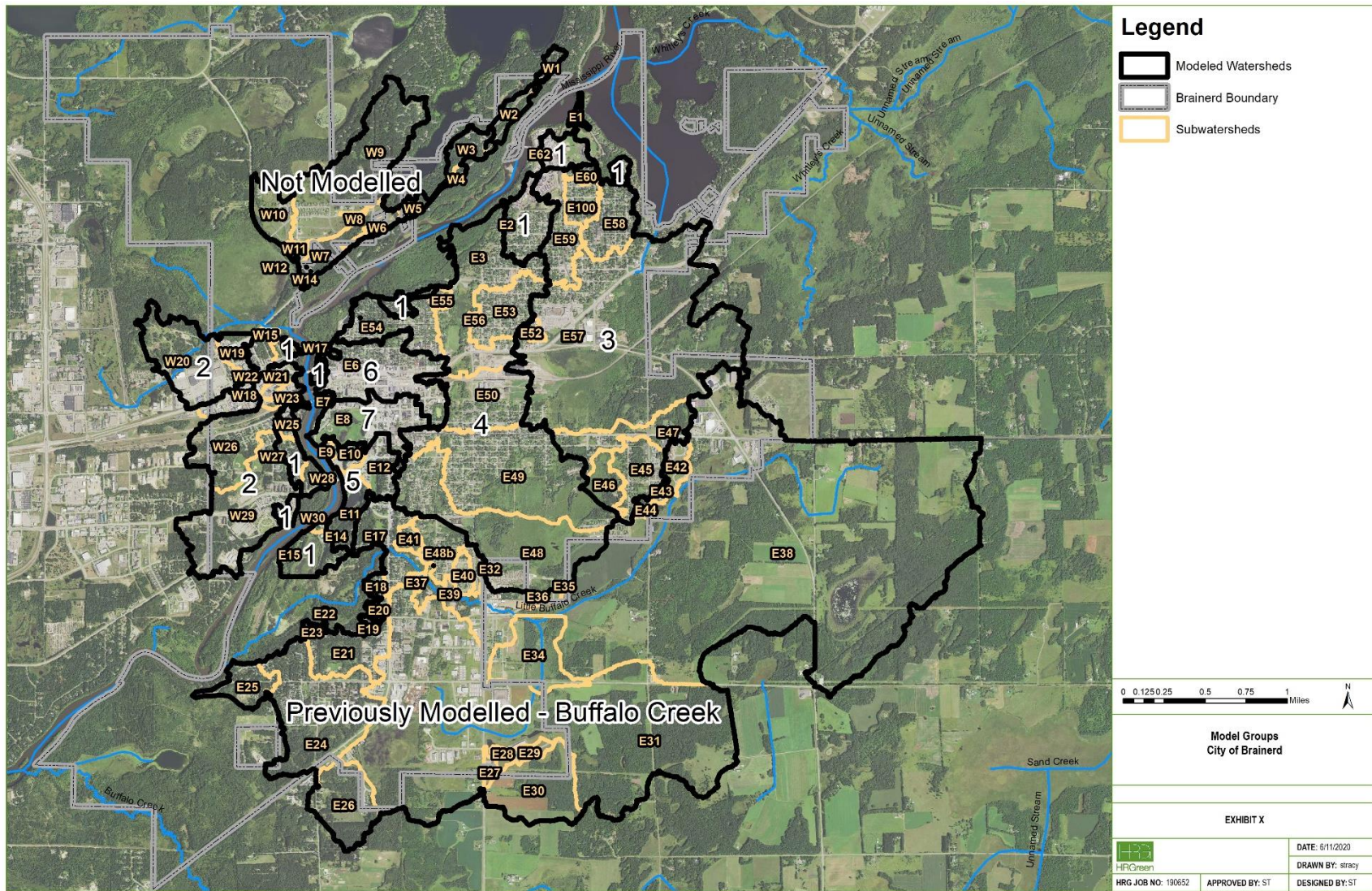
Subwatershed Delineation

The City’s stormwater database (GIS) was used along with a digital elevation model in GIS to delineate subwatersheds (i.e. pipesheds) all commonly draining to an outfall of the Mississippi River (**Figure 8**). The resulting delineations then allow the City to account for watershed loading and future treatment on multiple scales: watersheds and subwatersheds.

Model Grouping by Watershed

Subwatersheds were grouped into seven model groups related to their common outfall to the Mississippi River (**Figure 2**). This provides modeling estimates of average annual pollutant loading to the Mississippi River on a larger watershed scale, shortens model run time and makes it easier for the City to manage the models in the future.

Figure 2. Model groupings of subwatersheds.



C. Desktop Analysis

Initial Retrofit Review

Stakeholder-defined parameters and scoring metrics were used to provide an initial screening for subwatersheds likely to yield the greatest return on investment for multiple-values (**Appendix B - Prioritization and Screening Factors**). The team decided that is useful to give all six metrics priority and this decision was carried out for the subsequent modeling effort. Following this, a review of the optimal, targeted areas suitable for retrofitting BMPs was performed via desktop using GIS and aerial imagery. The process involved scrutinizing various land uses and existing ponds and outfalls for indicators suggesting retrofit opportunities. Areas potentially conducive to retrofitting were recorded within a GIS Shapefile, along with their potential BMPs.

The potential retrofit areas reviewed were as follows, in order of importance;

1. Outfalls
2. Existing ponds
3. Public lands
4. Residential lands
5. Commercial and Industrial lands

Existing Conditions Modeling

Each pipeshed's existing and proposed stormwater effluent water quality was modeled within P8 Urban Catchment Model (Walker, 2015). Soils (**Figure 9**), ground water protection areas (**Figure 10**), land cover (**Figure 11**) and parcel information (**Figure 12**) were included to perform this task. Land use classifications were derived from City Zoning Classifications and converted to WinSLAMM (PV Associates) codes to adopt empirically-derived parameters in the Midwest such as directly and indirectly-connect impervious ratios, sediment accumulation and decay rates, particle distribution of accumulated sediment and wash-off rates, sediment-pollutant affiliations by particle size, among others. NRCS soils obtained from the NRCS Web Soil Survey were used for classification of hydrologic soil groups. As-built surveys, where available, were obtained from the City and referenced for development of existing ponding and accounting for existing treatment of water quality.

The initial modeling results at the major watershed scale are presented in **Table 2**. While watersheds 2, 3, and 4 yielded the greatest quantities of sediment and phosphorus to the Mississippi River, watershed 4 yields the highest sediment loading per acre and 6 and 7 yielded the greatest pounds per acre for sediment and phosphorus (watershed 1 represents an aggregate of several, small, directly connected pipesheds).

Table 2. Major watershed modeling results for sediment and phosphorus yields.

Watershed Modeling Group	Acres	Export to Water Resource*			
		Total Suspended Sediment		Total Phosphorus	
		lbs/yr	lbs/acre	lbs/yr	lbs/acre
Watershed 1 (aggregated small, outlier pipesheds)	259	44,523	172	145	0.6
Watershed 2	5569	109,455	20	388	0.1
Watershed 3	1139	148,932	131	520	0.5
Watershed 4	1071	142,982	1343	466	0.4
Watershed 5	111	16,293	147	62	0.6
Watershed 6	164	54,361	331	173	1.1
Watershed 7	109	29,474	270	94	0.9

*Accounts for existing treatment.

D. Field Reconnaissance

A review of potential retrofit opportunities within the City was performed by visiting existing ponds, neighborhoods, commercial and industrial land uses. A map book of subwatersheds, stormwater infrastructure, flow paths and aerial imagery was referenced for this work. Ponds identified as potential for retrofitting were visited, as well as the majority of the remaining land use areas. Specific site limitations on the feasibility of constructing retrofit alternatives were also documented to inform limitations on sizing in modeling efforts.

E. Subwatershed Treatment Modeling, Valuation and Prioritization

Modeling

The existing conditions model was used to then used to assess the performance of various BMP alternatives for top-ranking subwatersheds from the initial screening. P8 uses settling time and filtration efficiencies to estimate load reductions of BMPs. In all cases, default settings for sediment-pollutant associations, particle settling times and particle filtration efficiencies were retained. Iterations of various treatment rates (expressed in percentages) were performed for each alternative up to either 60% total phosphorus/80% total suspended sediment removal (the point at which incremental return on investment greatly diminishes) or to a point representing the maximum potential build out capacity of a pipeshed (as determined either by an individual site for a regional treatment system was identified or by the total number of optimal locations for a pipeshed's small, distributed green infrastructure practices it would yield).

Valuation

Each modeled BMP alternative was then reviewed for cost-benefit value. Each potential project's present-day value divided by 30 years of pollutant removal served as the cost-benefit value. Present day value was calculated as the cost to design, build and provide maintenance over a 30-year period. The Water Environment Federation's present-day value tool (WEF-PDV) was used to calculate this value. Moderate levels of maintenance for annual, intermittent and periodic maintenance activities were assumed for this evaluation. Annual maintenance included minor inspection and correction activities.

Intermittent maintenance was set to occur every few years including moderate levels of site repair or cleanup. Periodic maintenance occurred 1 to 2 times over 30 years (e.g., dredging).

Prioritization Ranking

The prioritization process for proposed retrofit alternatives started with the subwatershed/pipeshed screening and was then informed further by treatment performance and life-cycle costs. Alternatives passing the first screening test that were then evaluated for performance were ranked in order of lowest cost per unit of pollutant removal (e.g., average annual \$/lb-TSS).

III. Results

A. Watershed Group Priority Levels

While there were 76 total subwatersheds modelled in this study, we present here those subwatersheds that were deemed medium priority or greater (**Table 3**). The remaining subwatersheds not presented in the table were assigned a ranking of “Low Priority Level” and are not presented here.

Table 3. Subwatersheds given higher priorities for further examination.

Watershed Model Group	Pipeshed/Strategy Location	Priority Level
Watershed 1	E2	Med-High
	E62	Medium
	W28	Medium
Watershed 2	W15	Top
Watershed 3	E59	Top
	E60	Med-Low
Watershed 4	E3	Top
	E49	Med-Low
	E50	Med-High
	E54	Medium
Watershed 5	None	None
Watershed 6	E6	Top
Watershed 7	E8	Top
Buffalo Creek Watershed (previously modeled)	E18	Med-Low
	E20	Med-Low
	E21	Med-Low
	E22	Med-Low
	E23	Med-Low
	E24	Medium
	E34	Medium
	E35	Med-Low
	E36	Medium
	E37	Med-Low
	E38	Med-High

B. Top Priority Subwatersheds

The study has identified 5 top priority subwatersheds, based on the screening metrics, for targeting BMP implementation projects (**Table 4**). These include W15, E59, E3, E6, and E8. Each of these subwatersheds received more focused modeling to determine the best-valued BMPs and proposed locations.

Table 4. Top priority subwatersheds.

Subwatershed (contributing pipeshed)	Acres	Export to Water Resource*	
		Total Suspended Sediment (TSS-lbs/yr)	Total Phosphorus (TP-lbs/yr)
W15 & W18	57	19,857	63
E59	74	1,374	18
E3 (Group 4 except E48)	797	97,765	322
E6	164	54,361	173
E8	109	29,474	94

*Accounts for existing treatment.

Note that subwatersheds E6 and E8 represent the entirety of their watershed areas; these are located in the downtown area (**Figure 1; Figure 2**). Each of the 5 subwatersheds in Table 4 received additional focused modeling to determine the best combination of BMPs for location, costs, and value.

C. Subwatershed W15 and Subwatershed W18 Strategies

This subwatershed is part of Watershed 2 and are located west of the River (**Figure 3**). The average annual loadings are 19,857lbs-TSS/year and 63 lbs-TP/year. Based on the modeling exercise we suggest that an iron-enhanced sand filter be considered for further implementation analyses (**Table 5**). IESF's primary treatment value is in dissolve phosphorus removal, though it can be expected that additional removal of fine particles will occur.

Table 5. Subwatersheds W15 and W18 Strategy Annual Performance

	Pollutant Removal Relative to Outfall to River ^a					
Alternative	TSS		TP		Total Surface Area (ac)	Total BMPs
	Additional % Removed	Additional Lbs Removed	Additional % Removed	Additional Lbs Removed		
Pond P4002 IESF	<1	282	22	13.8	2615	1

^aResults shown are for the expected level of treatment above and beyond existing pond treatment [existing pond is estimated at 15,531 LB-TSS (78%) and 29.6 LB-TP (47%) removal annually]. Dissolved phosphorus (P0 particle size in model) removal efficiency assumed to be 60%, as per MPCA guidelines. Addition of an Iron Enhanced Sand Filter (18-inches deep with underdrain routed to existing outlet structure) designed to filter 3-acft of flow. Assumes 3-ft of live pool bounce.

Alternative	TSS Treatment Level (%)	Construction Cost	Maintenance Costs (30-yr)		Present Day Value	\$/lb-TSS	\$/lb-TP
			Annual	Intermittent (10-yr cycle)			
Pond P4002 IESF	<1	\$184,710	\$780	\$52,000	\$149,130	\$18	\$360

1. Engineering design fees included.
2. New outlet will be needed to accommodate the IESF design (@\$8,000).
3. Media replacement every 10-years.

Figure 3. Subwatersheds W15 and W18 BMPs



D. Subwatershed E59 Strategies

This subwatershed is part of Watershed 3 and is located in the northeast are of the City (**Figure 4**). The average annual loadings are 1,374 lbs-TSS/year and 18 lbs-TP/year. Based on the modeling exercise we suggest that an alum dosing station be considered for further implementation analyses (**Table 6**).

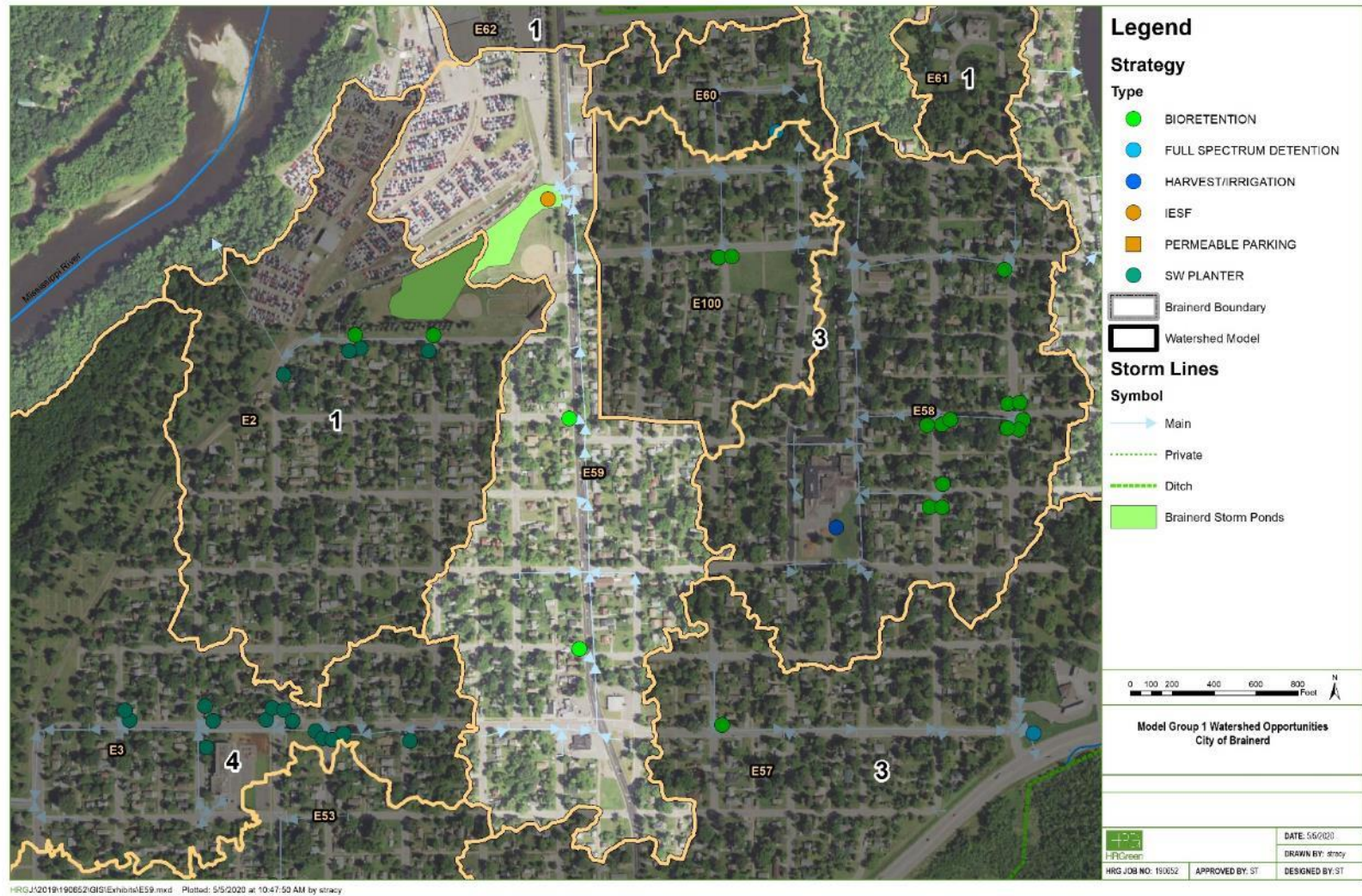
Given the complex 2-way inlet-outlet configuration of this pond, no modeling was performed to predict estimates of potential sediment and phosphorus reduction related to Alum dosing (note that an Iron-enhanced Sand Filter was considered for this site but appears to infeasible given outlet hydraulics). Alum dosing is intended for phosphorus reduction though the TMDL targets sediment. Should the City or partners wish to provide additional phosphorus treatment, the following are recommendations for a full feasibility analysis:

- Monitor inflow and outflow during several storm events, monitor water quality, then perform jar testing to determine dosing.
- Jar testing, residence of minimum of 6 hours, alum dose based on phosphorus loading and settling time of particles and suspend/dissolved phosphorus. This will also inform dosing station's chemical storage tank size and dosing mechanical delivery system and associated costs.

Table 6. Subwatershed E59 Strategy Annual Performance

	Pollutant Removal Relative to Outfall to River					
Alternative	TSS		TP		Total Surface Area (ac)	Total BMPs
	% Removed	Lbs	% Removed	Lbs		
Site #1 Pond P0021 Alum Dosing Station ^a	N/A	N/A	N/A	N/A	N/A	N/A

Figure 4. Subwatershed E59 BMPs



E. Subwatershed E3, E49, E50, E53, E54 Strategies

This subwatershed is part of Watershed 4 and is centrally located in the City (**Figure 5**). The average annual loadings are 97,765 lbs-TSS/year and 322 lbs-TP/year. Based on the modeling exercise we suggest that iron-enhanced sand filters and bioretention be considered for further implementation analyses (**Table 7**).

Table 7. Subwatershed E3 Strategy Annual Performance

	Pollutant Removal Relative to Outfall to River					
Alternative	TSS		TP		Total Surface Area (ac)	Total BMPs
	% Removed	Lbs	% Removed	Lbs		
Site #1 E49/E50 Stormwater Wetland + IESF ^a	38	54,832	33	152	2	2
Site #2 E54 P3001 IESF ^b	<1	2,484	<1	13	0.01	1
E53 Bioretention	1	1,674	1	4	0.03	11
E3 Bioretention	1	1,674	1	4	0.03	11

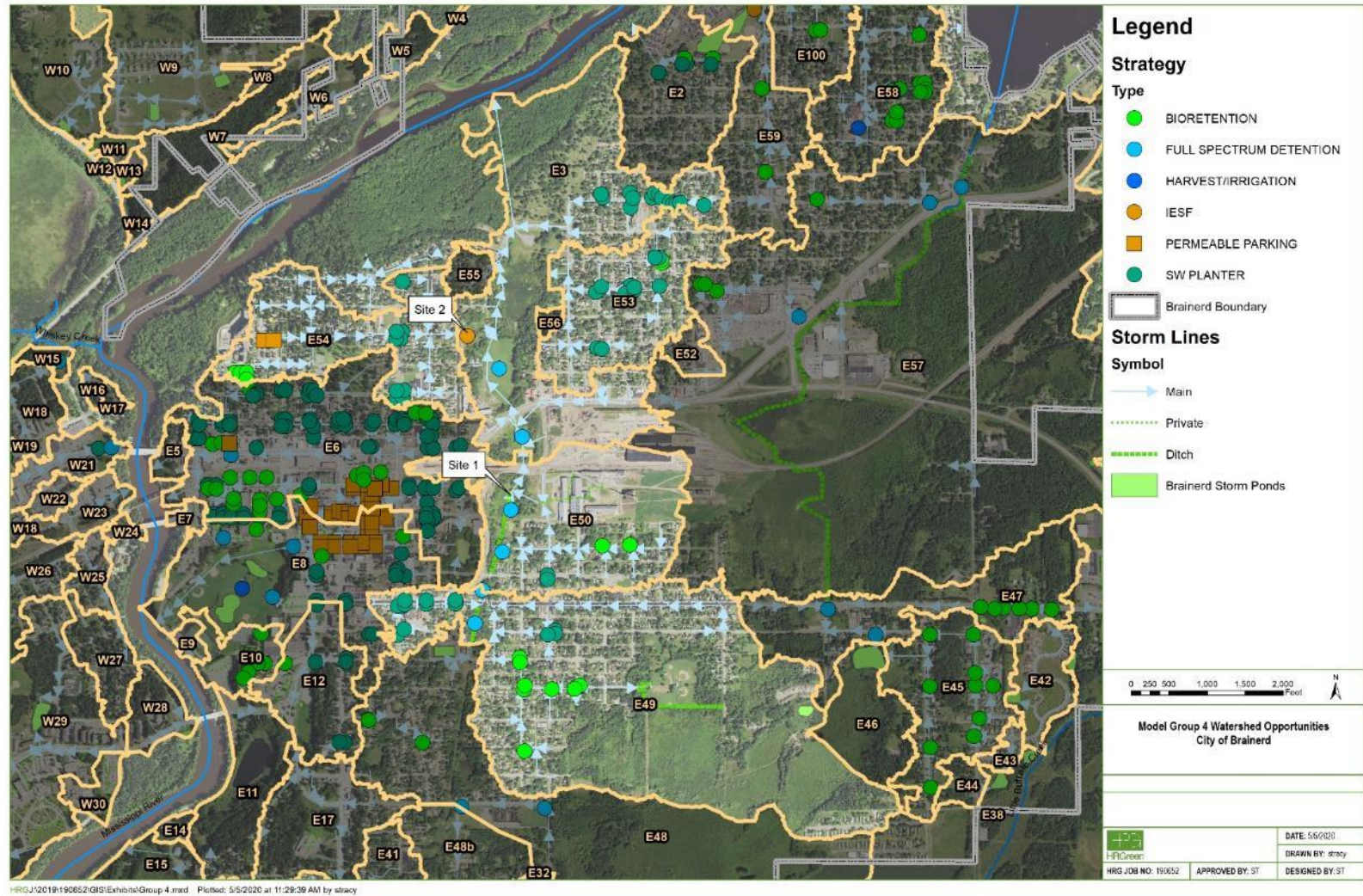
^a2-acre wetland (Permanent pool surface 2-acres and 2 feet deep; Permanent pool surface area 1-acre, 3 feet deep) with 100-lbft X 10-ft, 2-ft of iron-sand and new riser outlet structure with assumed 4-in/hr infiltration rate (requires full feasibility study and surface flooding model to validate).

^bAddition of a 4-ft by 100-ft Iron Enhanced Sand Filter on southern pond cell (18-inches deep with underdrain routed to a new compound outlet structure). Assumes both ponds are hydrologically connected and allowing 3-ft of live pool bounce.

Alternative	TSS Treatment Level (%)	Construction Cost	Maintenance Costs		Present Day Value	\$/lb-TSS	\$/lb-TP
			Annual	Intermittent			
Site #1 E49/E50 Stormwater Wetland + IESF	38	\$250,000	Y1-5, \$3,000; Y5+, \$1,000	\$3,920 (5-yr)	\$281,380	\$0.20	\$360
Site #2 E54 P3001 IESF	<1	\$119,060	\$780	\$20,000 (10-yr)	\$87,019	\$1.20	\$223
E53 Bioretention and/or Stormwater Planters	1	\$70,950	Home Owner	\$5,500 (5-yr)	\$85,273	\$1.70	\$710
E3 Bioretention and/or Stormwater Planters	1	\$70,950	Home Owner	\$5,500 (5-yr)	\$85,273	\$1.70	\$710

- City owns and operates all facilities.
- Annual discount rate of 5.5%.
- Stormwater Wetland
 - Pricing derived from recently designed and constructed wetland in Grand Rapids, MN.
 - Maintenance: Y1-Y5, monthly plant and weed management, 1 inspection. Y5 onwards, two plant and weed management visits per year, annual inspection and sediment bay clean out every 5 years.
 - Contingency and design fees included.
- Bioretention costing \$43/ft²; no retaining walls are assumed in this area.
 - Designed as a filtering system with underdrain, media and connection to manhole structures. A valve control should be included in the underdrain system in case local soils facilitate infiltration. If infiltration is viable within 32 hours, treatment will double and the resulting \$/LB-Pollutant value will improve.
 - Rain Guardian™ Bunker forebay.
 - Planting completed by property owners with supervision (combination of plugs and 4-inch pots for grasses, sedges and forbs; #1 pots for shrubs).
 - No design fee or contingency included assuming City and/or SWCD will provide design.
 - Annual maintenance is assumed to be by property owner. Intermittent by City.
- Iron-enhanced Sand Filter:
 - Design fees included, no contingency included given ease of site construction and small footprint.
 - Annual and intermittent maintenance by City includes annual surface loosening and periodic replacement of media every ten years.

Figure 5. Subwatershed E3 BMPs



F. Subwatershed E6 Strategies

This subwatershed is part of Watershed 6 and is centrally located in the City (**Figure 6**). The average annual loadings are 54,361 lbs-TSS/year and 173 lbs-TP/year. Based on the modeling exercise we suggest that bioretention, permeable parking, and full-spectrum detention be considered for further implementation analyses (**Table 8**). Refer to **Appendix C – Sub-surface Treatment Modeling Assumptions** for additional details.

Table 8. Subwatershed E6 Strategy Annual Performance and Strategy Value

	Pollutant Removal Relative to Outfall to River					
Alternative	TSS		TP		Total Surface Area (ac)	Total BMPs
	% Removed	Lbs	% Removed	Lbs		
Bioretention and/or Stormwater Planters	20	10,877	5	8	0.060	17
	30	16,308	9	16	0.125	36
	40	21,740	16	27	0.235	68
Permeable Parking	4	2,000	3	5	0.037	5
	4	2,333	4	7	0.074	10
Full Spectrum Detention (maximized to site)*	19	10,449	12	15	0.110	1

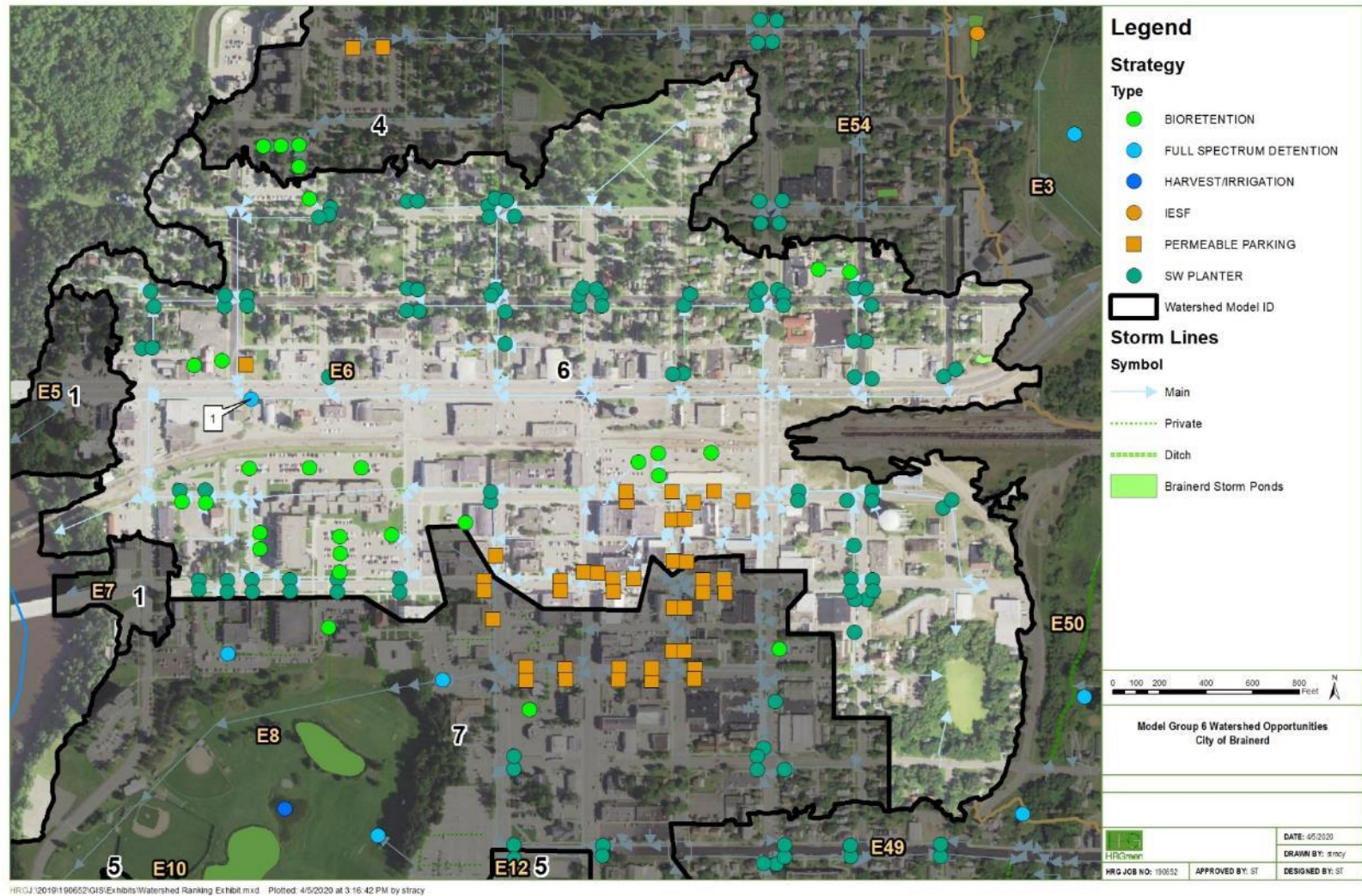
*Five, 60-in diameter by 120-lft pipes (total of 0.27-acft storage), spaced 2 feet apart, with 1.25-in/hr infiltration. 12-inch outlet orifice places at center of one pipe (requires full feasibility study to validate). See Site 1 on Figure 5.

Alternative	TSS Treatment Level (%)	Construction Cost	Maintenance Costs		Present Day Value	\$/lb-TSS	\$/lb-TP
			Annual	Intermittent			
Bioretention and/or Stormwater Planters	20	\$160,650	Home Owner	\$8,500 (5-yr)	\$182,785	\$0.56	\$761
	30	\$340,200	Home Owner	\$18,000 (5-yr)	\$397,311	\$0.81	\$828
	40	\$642,600	Home Owner	\$34,000 (5-yr)	\$974,504	\$1.49	\$1,203
Permeable Parking	4	\$85,758	\$17,280	\$13,541 (30-yr)	\$336,151	\$5.60	\$2,241
	4	\$171,464	\$34,560	\$27,073 (30-yr)	\$672,248	\$9.60	\$3,201
Full Spectrum Detention	19	\$292,768	\$2,020	\$3,440 (5-yr)	\$329,385	\$1.05	\$732

Assumes:

1. City owns and operates all facilities.
2. Annual discount rate of 5.5%.
3. Bioretention costing \$63/ft²; retaining walls are assumed in this area.
 - a. For conservancy, all bioretention is assumed to be designed as a filtering system with underdrain, media and connection to manhole structures. A valve control should be included in the underdrain system in case local soils facilitate infiltration. If infiltration is viable within 32 hours, treatment will double and the resulting \$/LB-Pollutant value will improve.
 - b. Rain Guardian™ Bunker forebay.
 - c. Planting completed by property owners with supervision (combination of plugs and 4-inch pots for grasses, sedges and forbs; #1 pots for shrubs).
 - d. No design fee or contingency included assuming City and/or SWCD will provide design.
 - e. Annual maintenance by property owner. Intermittent maintenance is assumed to be performed by City.
4. Assumes no infiltration, no contingency fee or design fee; volunteer planting and annual maintenance, forebay, underdrain and connection to stormsewer and with retaining walls.
5. Bioretention maintenance: Property-owner responsibility and intermittent City remediation every 5 years = \$500.
6. Permeable pavement maintenance: Vacuuming once per month for 6-month non-winter period, asphalt replacement at 30-years.
7. Full Spectrum Detention maintenance: Inspection once every three years, sediment removal once per year, corrective maintenance assumed once every 5 years.

Figure 6. Subwatershed E6 BMPs



G. Subwatershed E8 Strategies

This subwatershed is part of Watershed 7 and is centrally located in the City (**Figure 7**). The average annual loadings are 29,474 lbs-TSS/year and 94 lbs-TP/year. Based on the modeling exercise we suggest that bioretention, permeable parking, and full-spectrum detention be considered for further implementation analyses (**Table 9**). Refer to **Appendix C – Sub-surface Treatment Modeling Assumptions** for additional details

Table 9. Subwatershed E8 Strategy Annual Performance and Strategy Value

	Pollutant Removal Relative to Outfall to River					
Alternative	TSS		TP		Total Surface Area (ac)	Total BMPs
	% Removed	Lbs	% Removed	Lbs		
Bioretention and/or Stormwater Planters	7	2,011	2	2	0.007	2
	14	4,037	4	4	0.018	5
	20	6,025	7	7	0.035	10
Permeable Parking	11	3,258	7	7	0.037	5
	14	4,215	12	11	0.074	10
Site #2 Full Spectrum Detention (maximized to site)*	50	14,894	32	30.1	0.13	1

*Seven, 60-in diameter by 100-linft pipes (0.32 ac-ft of storage), spaced 2 feet apart, with 1.25-in/hr infiltration. 12-inch outlet orifice places at center of one pipe (requires full feasibility study to validate).

Site #1 – small drainage area and likely too low return on investment compared to Site #2.

Site #4 – ground water elevation very close to surface (via NRCS Soils Survey). No live storage capacity available without constructing levees in floodplain. Limited increase in storage capacity by expanding ponds.

Site #3 – drains to open field, then existing ponds. See Site #4.

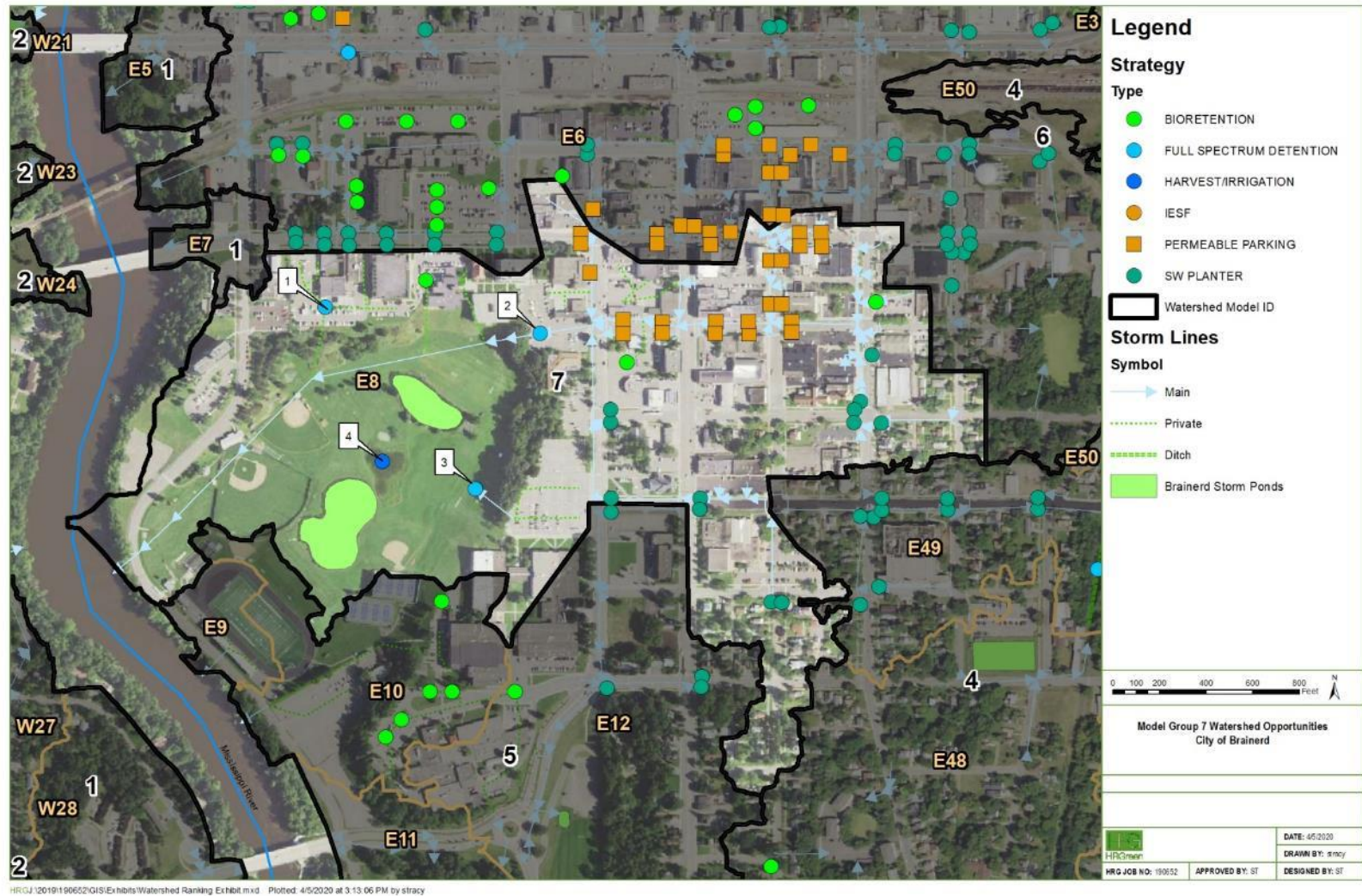
Alternative	TSS Treatment Level (%)	Construction Cost	Maintenance Costs		Present Day Value	\$/lb-TSS	\$/lb-TP
			Annual	Intermittent			
Bioretention and/or Stormwater Planters	7	\$18,900	Home Owner	\$1,000 (5-yr)	\$21,504	\$0.36	\$358
	14	\$47,250	Home Owner	\$2,500 (5-yr)	\$53,760	\$0.44	\$448
	20	\$94,500	Home Owner	\$5,000 (5-yr)	\$107,521	\$0.59	\$512
Permeable Parking	11	\$85,758	\$17,280	\$12,541 (30-yr)	\$336,151	\$3.44	\$1,600
	14	\$171,464	\$34,560	\$27,073 (30-yr)	\$672,248	\$5.32	\$2,037
Site #2 Full Spectrum Detention (maximized to site)	50	\$317,128	\$2,020	\$3,440 (5-yr)	\$353,745	\$0.79	\$392

Assumes:

1. City owns and operates all facilities.
2. Annual discount rate of 5.5%.
3. Stormwater planters costing \$35/ft² plus a 20% contingency fee and 20% Design Fee.
4. Bioretention costing \$63/ft²; retaining walls are assumed in this area.
 - a. Designed as a filtering system with underdrain, media and connection to manhole structures. A valve control should be included in the underdrain system in case local soils facilitate infiltration. If infiltration is viable within 32 hours, treatment will double and the resulting \$/LB-Pollutant value will improve.
 - b. Rain Guardian™ Bunker forebay.
 - c. Planting by property owners (plugs and 4-inch pots for grasses, sedges and forbs; #1 pots for shrubs).
 - d. No design fee or contingency included assuming City and/or SWCD will provide design.
 - e. Annual maintenance by property owner. Intermittent maintenance by City.

5. Permeable pavement maintenance: Vacuuming once per month for 6-month non-winter period, asphalt replacement at 30-years.
6. Full Spectrum Detention maintenance: Inspection once every three years, sediment removal once per year, corrective maintenance assumed once every 5 years.

Figure 7. Subwatershed E8 BMPs



IV. Summary and Recommendations

The results of this analysis considered multiple values for various strategies on retrofitting water quality best management practices (BMPs) within the City of Brainerd. The primary consideration when prioritizing strategies is their value relative to life-cycle cost and treatment performance. As the Mississippi River segment running through Brainerd is impaired for sediment, the cost of implementing strategies was evaluated relative to 30-years of costs and total suspended sediment treatment (TSS). The results were then ranked from highest value to lowest (i.e., lowest cost per pound of TSS to highest; **Table 10**). Given each of the City's subwatersheds were first evaluated based on their ability to provide multiple values beyond water quality treatment and subsequently prioritized, the City can be assured that each alternative strategy presented in this report yields the greatest comprehensive return on investment.

The overall cost of implanting each strategy identified in this report is approximately \$3,000,000 with an expected TSS reduction of approximately 150,000 pounds and total phosphorus reduction of approximately 300 pounds (depending on selection of alternatives where more than one treatment level option exists for a strategy). These values reflect treatment above existing treatment provided by several existing ponds and raingardens within the City.

It is recommended that the City develops a capital improvement plan for retrofitting water quality BMPs based on the results of this report as well as in combination with the top alternatives identified within the *Buffalo Creek Subwatershed – Stormwater BMP Retrofit Analysis*. Continued collaboration with the Crow Wing Soil and Water Conservation District and the Mississippi Headwaters Board will be vital to implementation success and funding acquisition outside of stormwater utility fees.

Table 10. Summary of Stormwater BMP Projects (in order of highest value of TSS treatment to lowest).

Subwatershed	Alternative	Construction Cost	Present Day Value	Pollutant Removal Relative to Outfall to River		\$/lb-TSS	\$/lb-TP
				TSS-Lbs Removed	TP-Lbs Removed		
E49/50	Site #1 Stormwater Wetland + IESF	\$ 250,000	\$ 281,380	54,832	152	\$ 0.17	\$ 62
E8	Bioretention and/or Stormwater Planters (7% TSS)	\$ 18,900	\$ 21,504	2,011	2	\$ 0.36	\$ 358
E8	Bioretention and/or Stormwater Planters (13% TSS)	\$ 47,250	\$ 53,760	4,037	4	\$ 0.44	\$ 448
E6	Bioretention and/or Stormwater Planters (20% TSS)	\$ 160,650	\$ 182,785	10,877	8	\$ 0.56	\$ 762
E8	Bioretention and/or Stormwater Planters (720% TSS)	\$ 94,500	\$ 107,521	6,025	7	\$ 0.59	\$ 512
E8	Site #2 Full Spectrum Detention (maximized to site)	\$ 317,128	\$ 353,745	14,894	30.1	\$ 0.79	\$ 392
E6	Bioretention and/or Stormwater Planters (30% TSS)	\$ 340,200	\$ 397,311	16,308	16	\$ 0.81	\$ 828
E6	Full Spectrum Detention	\$ 292,768	\$ 329,385	10,449	15	\$ 1.05	\$ 732
E54	Site #2 P3001 IESF	\$ 119,060	\$ 87,019	2,484	13	\$ 1.17	\$ 223
E6	Bioretention and/or Stormwater Planters (40% TSS)	\$ 642,600	\$ 974,504	21,740	27	\$ 1.49	\$ 1,203
E53	Bioretention and/or Stormwater Planters	\$ 70,950	\$ 85,273	1,674	4	\$ 1.70	\$ 711
E3	Bioretention and/or Stormwater Planters	\$ 70,950	\$ 85,273	1,674	4	\$ 1.70	\$ 711
E8	Permeable Parking (11% TSS)	\$ 85,758	\$ 336,151	3,258	7	\$ 3.44	\$ 1,601
E8	Permeable Parking (14% TSS)	\$ 171,464	\$ 672,248	4,215	11	\$ 5.32	\$ 2,037
E6	Permeable Parking (4a% TSS)	\$ 85,758	\$ 336,151	2,000	5	\$ 5.60	\$ 2,241
E6	Permeable Parking (4b% TSS)	\$ 171,464	\$ 672,248	2,333	7	\$ 9.60	\$ 3,201
W15/18	Pond P4002 IESF	\$ 184,710	\$ 149,130	282	13.8	\$ 17.63	\$ 360

V. Appendices

A. Figures

Figure 8: Subwatersheds, Topography, Water Resources, and Stormwater Infrastructure

Figure 9: Soils

Figure 10: Ground Water Protection Areas/DWSMA

Figure 11: Land Cover Classification

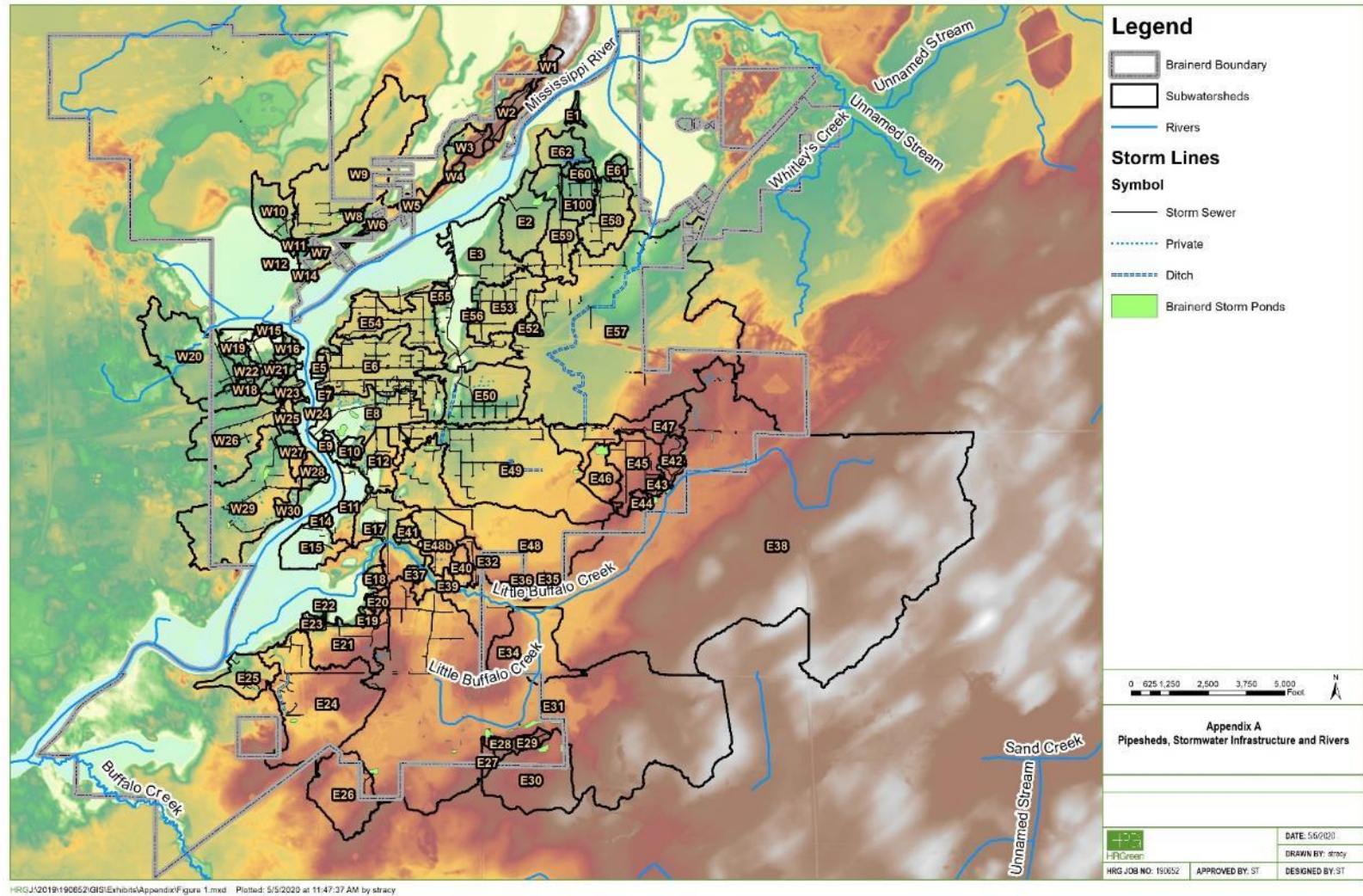
Figure 12: Public and Tax Forfeit Parcels

B. Prioritization and Screening Factors

C. Sub-surface Treatment Modeling Assumptions

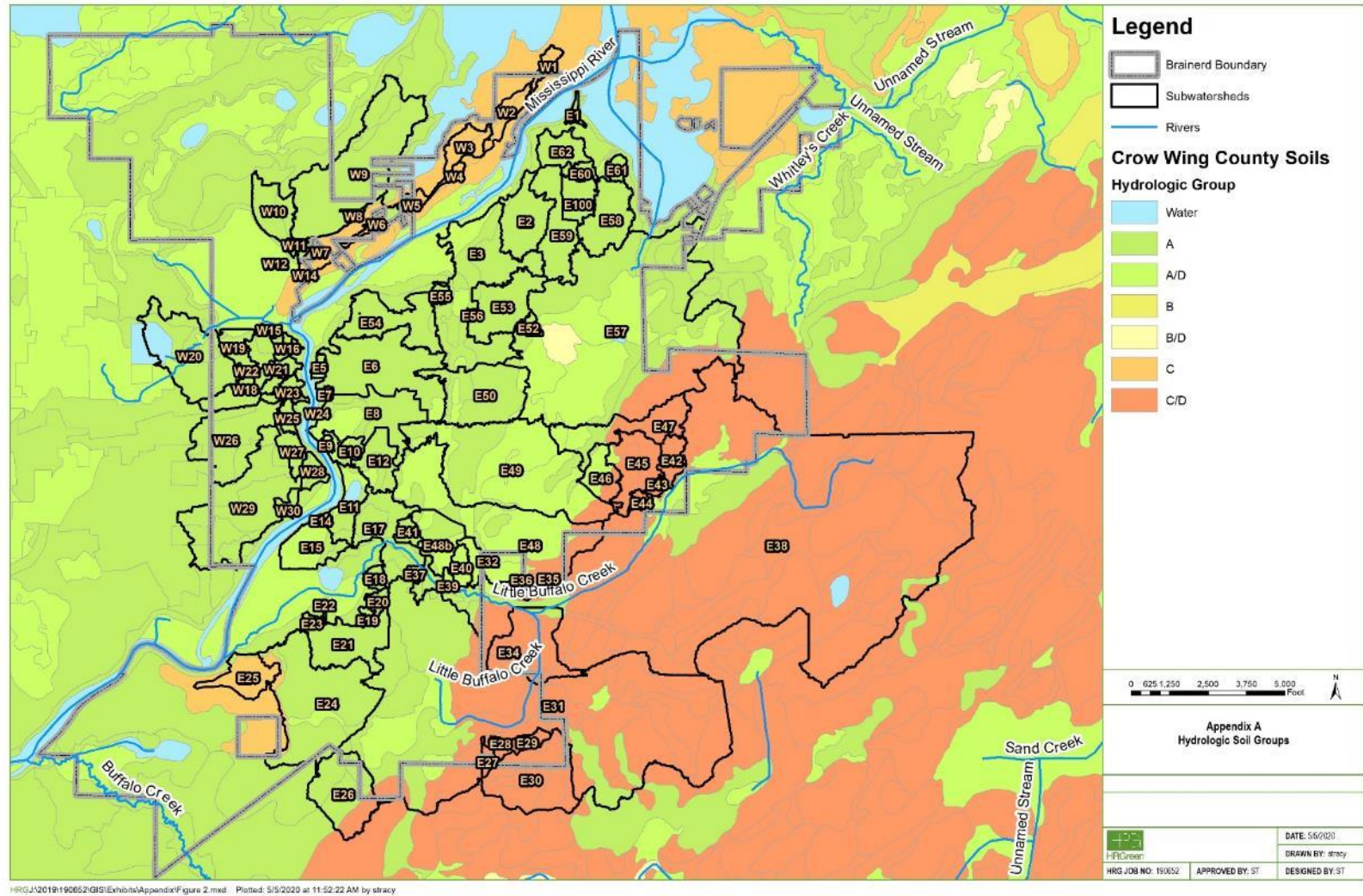
APPENDIX A

Figure 8. Subwatersheds, Topography, Water Resources, and Stormwater Infrastructure.



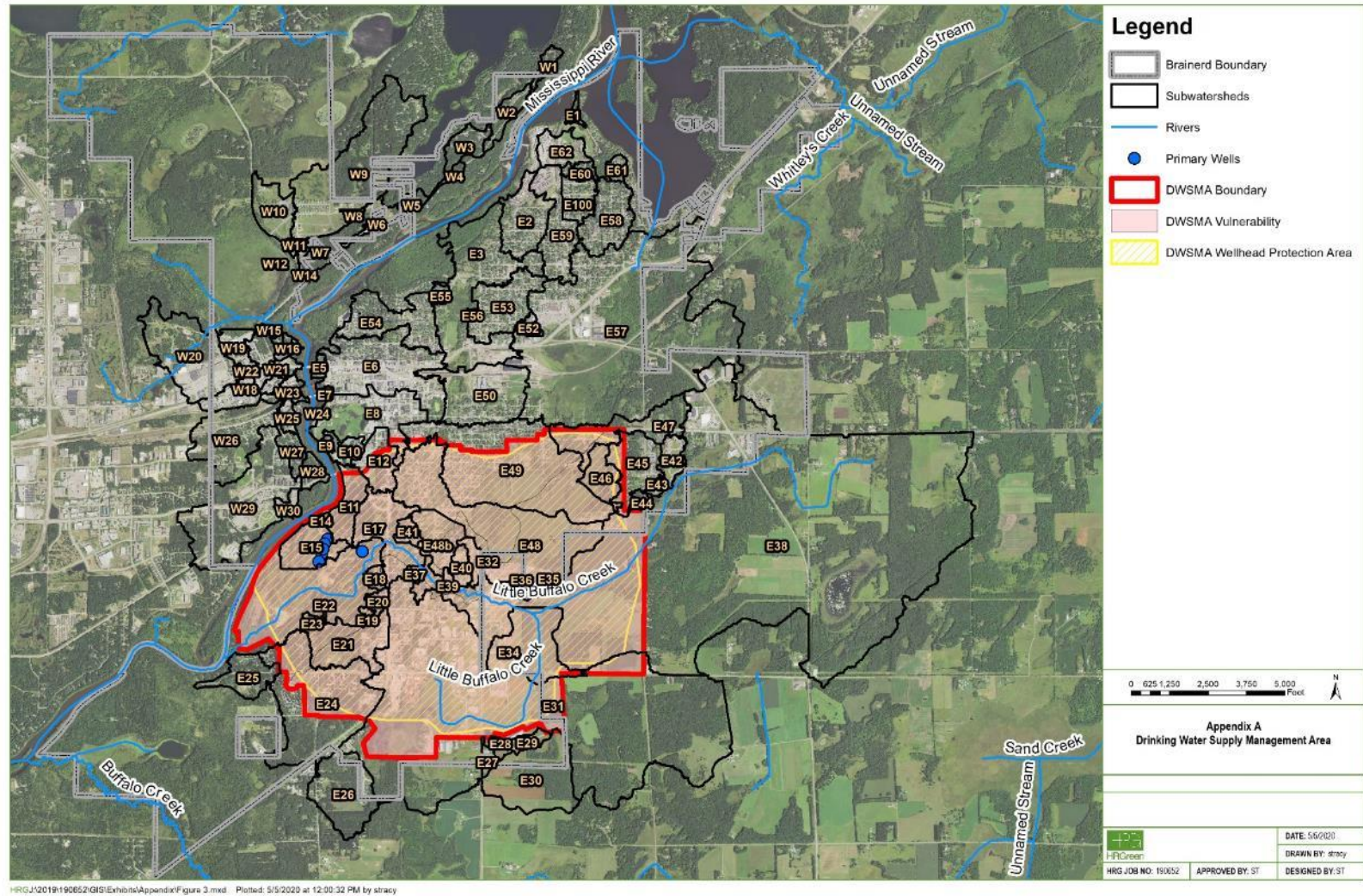
APPENDIX A

Figure 9. Soils



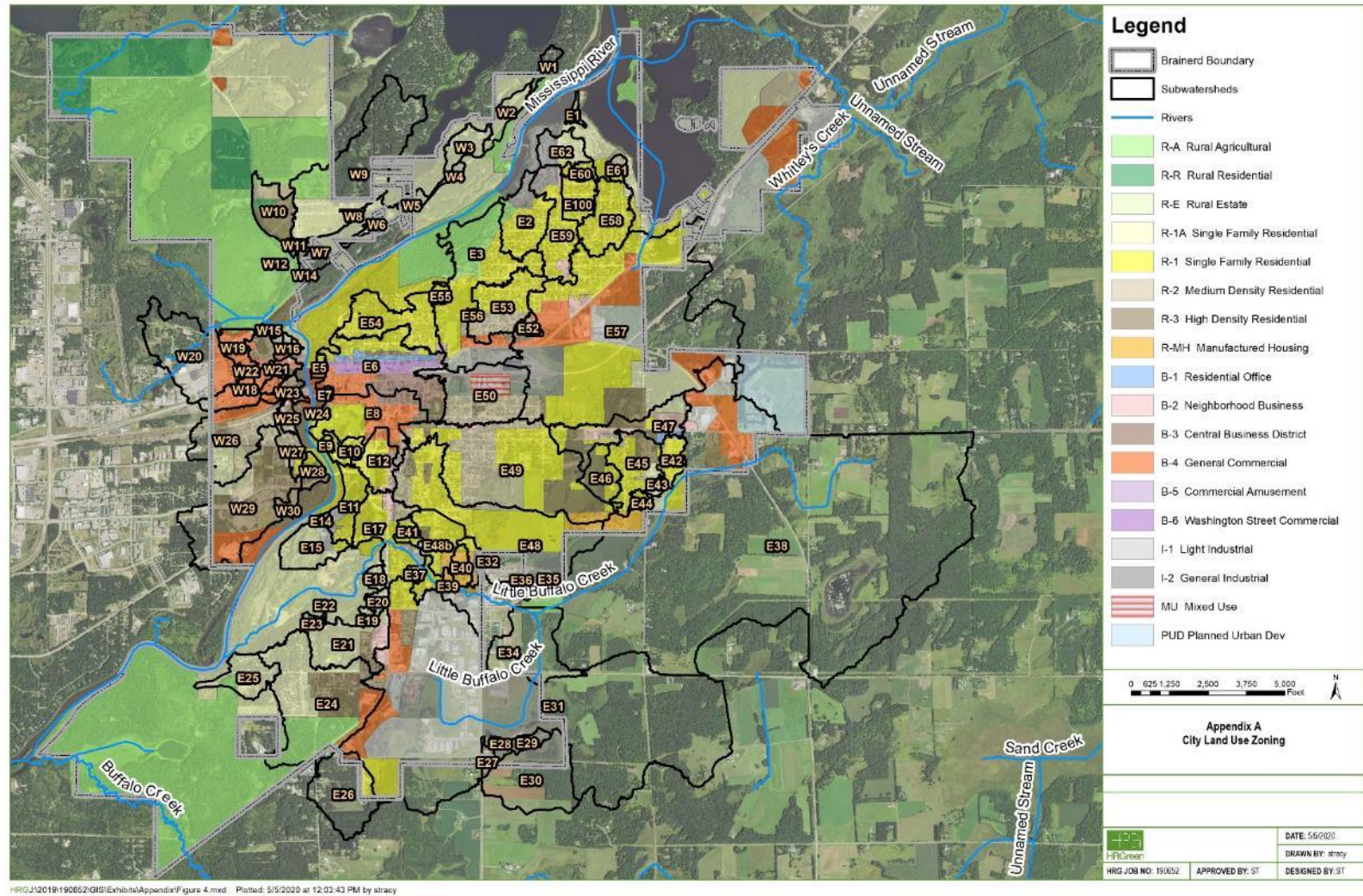
APPENDIX A

Figure 10. Ground Water Protection Areas/DWSMA



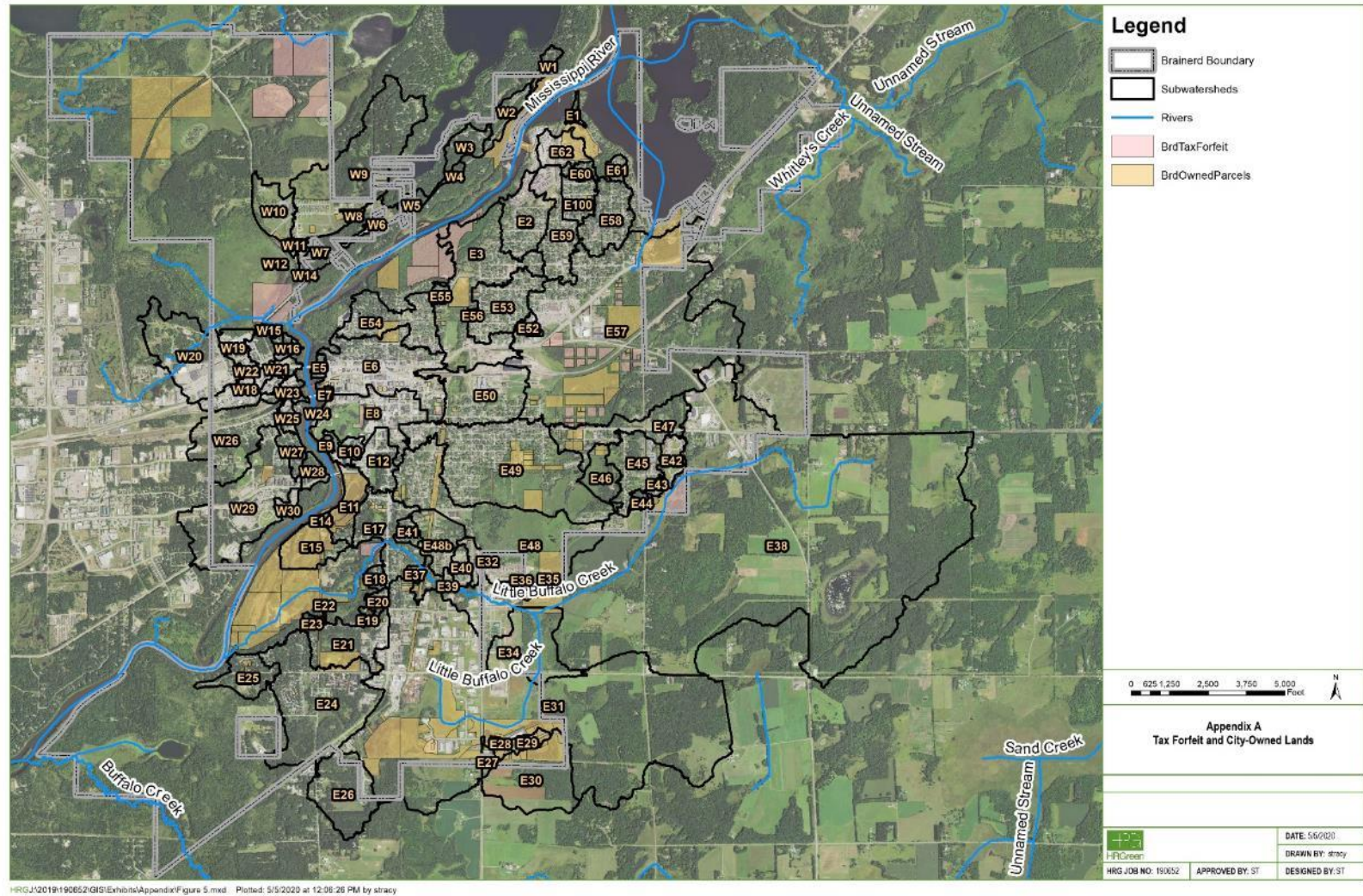
APPENDIX A

Figure 11. Land Cover Classification



APPENDIX A

Figure 12. Public and Tax Forfeit Parcels



Appendix B - Prioritization and Screening Factors

			Base Score					Weighting Multiplier
Metric	Logic	Score Logic	1.0	0.75	0.5	0.25	0	
Impervious reduction via Pavement Management Plan opportunities	This metric identifies where there may be opportunity for a realized savings on pairing water quality retrofits/upgrades during road replacement or utility projects.	High priority score to areas with identified CIP projects	Very high percentage of roads within area is part of CIP		Around half of roads within area is part of CIP		No roads within area is part of CIP	1
End of pipe opportunities	This metric identifies where regional treatment opportunities exist, which are typically less expensive than most retrofitting options.	High priority score to areas that other watersheds flow through, or can or does contain a regional treatment location, or represents a subwatershed bordering the river acting as a discharge point	Subwatersheds with a regional treatment opportunity located near the end of the watershed, as well as subwatersheds that other subwatersheds flow through	Subwatersheds with full spectrum detention and borders the river, but only services its own area	Subwatersheds with full spectrum detention and may or may not service other areas, but do not border the river	Only borders the river, but does not contain any other additional end-of-pipe benefits	Does not contain regional treatment and other watersheds do not flow through this area	5
Existing pond retrofit opportunities	Pond retrofits regularly return the greatest value on investment. They are easy to install, they exist on public land and are easy to maintain.	High priority score to areas that contain existing ponds	Either two ponds or one regional pond are present inside the subwatershed for retrofit opportunities	N/A	One non-regional pond is present inside the subwatershed for retrofit opportunity	N/A	No ponds present	1
Aesthetic and/or ecological enhancement benefit opportunities	These opportunities are easy to accommodate with above-ground green infrastructure or stormwater wetlands at no extra cost.	Areas with higher number of above ground naturalized strategies identified	The subwatershed with the most planter box or rain garden opportunities per acre is awarded 1 point	N/A	Subwatersheds are given a pro-rated score based upon the number of opportunities the best subwatershed has. A subwatershed with half the opportunities per acre of the best subwatershed will receive a 0.5		No planter box or rain garden opportunities are present within the watershed	0.75
Recent development requiring modern treatment permitting	Developments that were implemented under modern stormwater regulations are generally assumed to meet treatment levels equivalent of 1-inch of rain runoff. Though that resulting volume and pollutant load differs between land cover, it is generally assumed these areas are lower priority because treating runoff to higher levels than this generally yield rapidly decreasing incremental cost-benefit value.	Newly developed areas are deprioritized from analysis due to improved regulations	Developed under no stormwater regulation	N/A	N/A	N/A	Developed under new stormwater regulation	1
High concentration of industrial and public lands	Government buildings, libraries, and schools are public facilities. Working on public parcels is substantially easier when it comes to marketing and assurances of regular maintenance. Public projects also provide tangible examples of stormwater BMPs agencies and the City may choose to promote.	Areas with a higher number of institutional or public areas are prioritized higher	Very high percentage of land use within area is Institutional, public, park, school, etc.	N/A	Around half of area within watershed is institutional, public, park, school, etc.	N/A	No land use within area is institutional, public, park, school, etc.	0.5

Appendix C – Sub-surface Treatment Modeling Assumptions

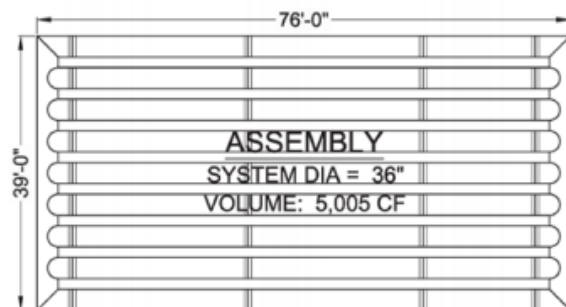
Full Spectrum Detention

Highly urbanized landscapes can dictate the use of sub-surface storage of stormwater for rate and quality control. There are several proprietary systems available that typically come in the form of linked prefabricated arches, pipes or reinforced boxes with 100% void space. In several cases in Minnesota, reclaimed stormwater pipes salvaged from utility upgrades have been used for this purpose. The selection of a system is driven primarily by structural needs, seasonally high ground water elevations and whether an open-bottomed, infiltration system or close-bottom detention system is desired and feasible. These systems have also been used to store water to settle sediments, and then pumped to a second open bottomed cell for infiltration. They have also been used to harvest water for irrigation augmentation, alleviating ground water consumption and also reducing volume to improve water quality.

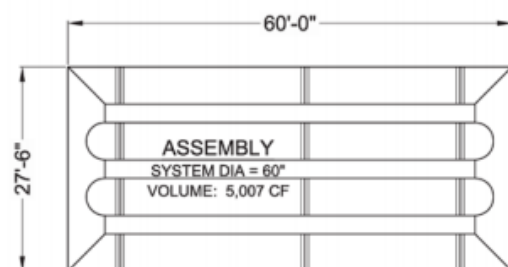
It is recommended that a corrugated metal pipe (CMP; Aluminized Steel Type 2) be considered for detaining and/or infiltrating stormwater. It is further recommended that the system be designed with the first pipe in the system (or a manifold of 2 pipes) be reserved as a sediment forebay to reduce impacts to infiltration, as well as facilitate ease of system maintenance. CMP detention systems are available from several manufacturers. The following description is from Contech Engineered Solutions:

- Various pipe coatings and materials are available to accommodate site-specific needs: Aluminized Steel Type 2 (ALT2), Galvanized, CORLIX® Aluminum, and Polymeric. Aluminized Steel Type 2 is recommended in areas using salt on roadways.
- Wide range of gages, corrugations, and shapes, in diameters 12" – 144".
- Pipe can be fully or partially perforated for infiltration or groundwater recharge applications.
- Custom access risers and manifolds provide direct access for maintenance.
- Outlet control devices can be incorporated within the system, eliminating the need for a separate structure.
- Customizable - a variety of fittings allow CMP to match most layout configurations.
- May be designed for heavy loading and high maximum cover.

To maximize storage while minimizing site impacts and the costs of excavation, welding, structures and fittings, etc., pipe diameters should be maximized in similar fashion to System 2, below (*source*: Contech).



System 1



System 2

An aerial photograph of Brainerd, Minnesota, showing a mix of residential neighborhoods, commercial areas, and green spaces. A river is visible on the left side of the image. A semi-transparent green banner is overlaid across the middle of the image, containing the title text.

Stormwater Retrofit Analysis, City of Brainerd, MN

City Council Meeting – 3 August, 2020



Overview

- Drivers and Goals
- Stakeholders/Partners
- Background
- Process
- Results
- Take home messages

Drivers & Goals

- Clear, targeted, prioritized and measurable WQ implementation plan
 - TMDL
 - Funding
- Prioritize strategies with multiple values
- Tie-in to Comp Plan and H&H

Partners

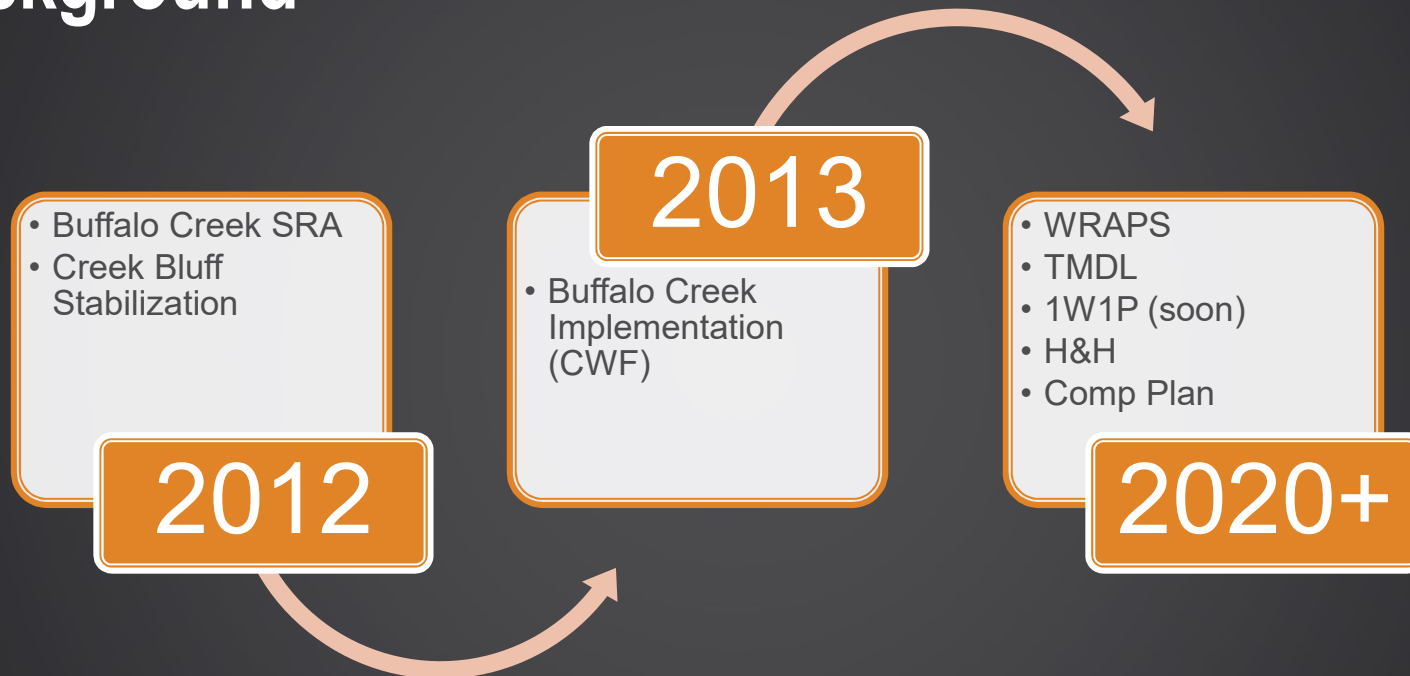


WIDSETH

City Council Meeting – 3 August, 2020



Background



Process



Brainerd, MN, Stormwater Retrofit Analysis 6/12/2020

City of Brainerd, MN, North Central Minnesota Joint Powers Board, & Mississippi Headwaters Board



2550 University Avenue West
Suite 400N
St. Paul, MN 55114

WIDSETH

7804 Industrial Park Road South
Baxter, MN 56425

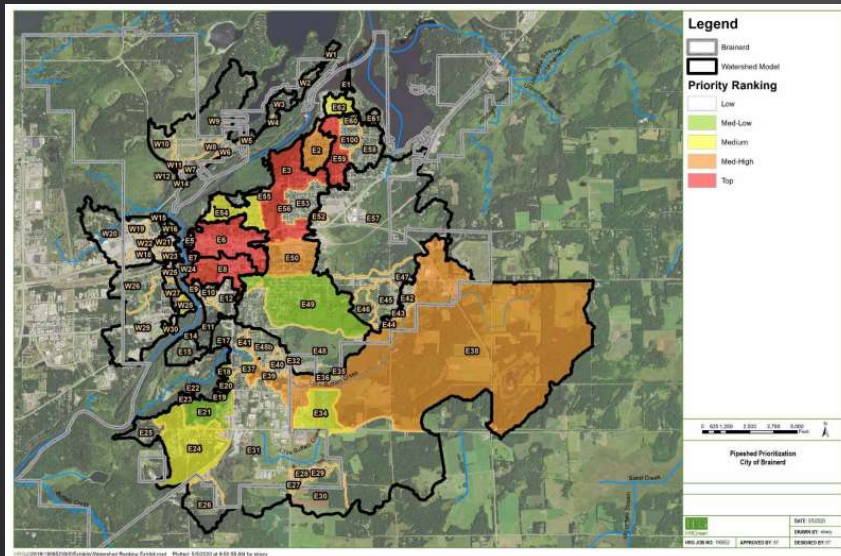
City Council Meeting – 3 August, 2020



Results – Screening for multiple values

- Impervious reduction
- End of pipe treatment
- Pond retrofits
- Aesthetics and ecological value
- Age of development
- Public space and dense land cover

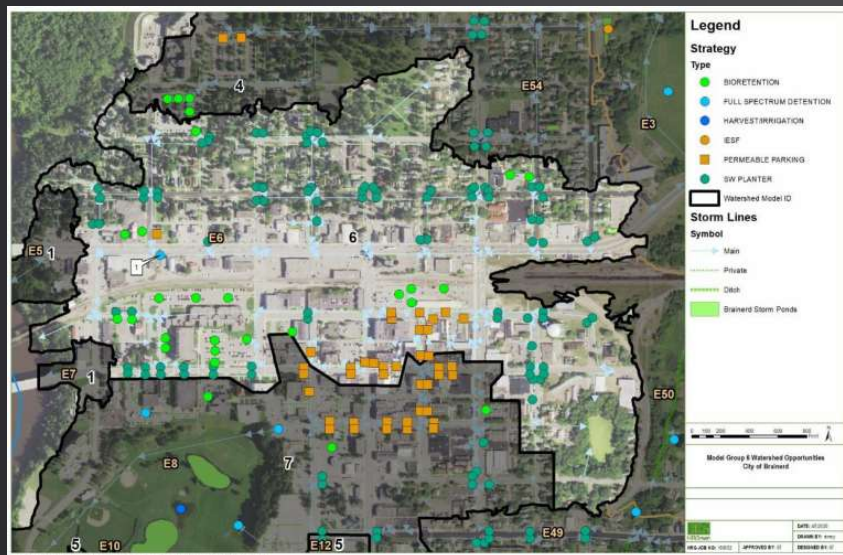
Results



- 7 major watersheds
- 76 subwatersheds
- 5 priority subwatersheds
- >300 optimal BMPs and locations identified (watershed)

City Council Meeting – 3 August, 2020

Results



5 Priority Subwatersheds

- >100 Tons of sediment export
- ~670-lbs-Phosphorus export

City Council Meeting – 3 August, 2020

Results

Subwatershed	Alternative	Construction Cost	Present Day Value	Pollutant Removal Relative to Outfall to River		\$/lb-TSS	\$/lb-TP
				TSS-Lbs Removed	TP-Lbs Removed		
E49/50	Site #1 Stormwater Wetland + IESF	\$ 250,000	\$ 281,380	54,832	152	\$ 0.17	\$ 62
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W15/18	Pond P4002 IESF	\$ 184,710	\$ 149,130	282	13.8	\$ 17.63	\$ 360
Totals		\$ 1,684,982		106,461	256		

City Council Meeting – 3 August, 2020



Take Home Messages

- Position for funding
 - Clean Water Fund (CWF)
 - Public Facilities Authority (PPL)
- Tie-in to Comp Plan and H&H Modeling

Contact Information



Shawn Tracy, WR PM

2550 University Ave W Suite 400n

Saint Paul | MN

763.248.0134

stracy@hrgreen.com

HRGREEN.COM

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

**August 3, 2020
6:45 PM**

**WebEx Teleconference Meeting
Call Toll-Free: 844-992-4726
Access Code: 146 729 6063**

1. Food Truck Ordinance Review Discussion
2. H-Street NE Cut-Across Traffic Discussion
3. Improvements 13-21, 19-09, 19-16, 19-20, and 19-21 – NE Brainerd Reconstruction Project – Change Order 2
4. Laurel Street Bridge Repair



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: Food Truck Ordinance Review Discussion

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☒ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: Community Development Director	Department: Community Development
Presenter (Name & Title): David Chanski, CDD	Estimated Time Needed: 2 minutes
Summary of Issue: This item is for the City Council to discuss potential amendments to Section 515-66 of the City Code regarding the Transient Food Overlay District as previously discussed during the July 20th Council meeting.	
Alternatives, Options, Effects on Others/Comments: Discussion item	
Recommended Action/Motion: No recommended action - discussion item	
Financial Impact: Is there a cost associated with this request: ☐ Yes ☒ No What is the total cost, with tax and shipping \$ _____ Is this budgeted? ☐ Yes ☐ No <u>Please Explain:</u>	

SECTION 66
TFU – TRANSIENT FOOD UNIT OVERLAY DISTRICT

Section:

- 515-66-1: Purpose and Intent
- 515-66-2: Establishment Boundaries and Permitted Hours of Operation
- 515-66-3: Relationship to other Applicable Regulations
- 515-66-4: Permitted Uses
- 515-66-5: Uses by Administrative Permit
- 515-66-6: Interim Uses
- 515-66-7: Conditional Uses
- 515-66-8: Lot Area and Setback Requirements
- 515-66-9: Building Height
- 515-66-10: Exterior Building Standards

515-66-1: Purpose and Intent. The Purpose of the TFU Overlay District is to provide areas within the community where mobile food units can operate.

515-66-2: Established Boundaries and Permitted Hours of Operation. The boundaries of the TFU – Transient Food Unit Overlay Districts are shown on the Transient Food Unit Overlay Map attached to this Ordinance as Appendix 1.

Transient food unit hours of operation are identified as follow:

- | | |
|------------------------------------|--------------------|
| 1. West Brainerd | 11:00am to 7:00pm |
| 2. County Government Center | 11:00am to 7:00pm |
| 3. Downtown | 11:00pm to 2:00 am |
| 4. Northern Pacific Center | 11:00am to 2:00 am |
| 5. Intersection of Hwys 18 and 25 | 11:00am to 7:00pm |
| 6. Brainerd Industrial Park | 11:00am to 7:00pm |
| 7. Central Lakes College | 11:00am to 7:00pm |
| 8. Franklin Art Center Parking Lot | 11:00am to 7:00pm |

515-66-3: Relationship to other Applicable Regulations. Property located within a redevelopment overlay district shall be subject to the provisions of the primary zoning district.

515-66-4: Permitted Uses. Transient food units including trucks, trailers, wagons, carts, seasonal temporary food stands, etc. are allowed on public and private property subject to the following:

1. Only food and non-alcoholic beverages can be sold.
2. At least one (1) trash receptacle with a tight fitting lid shall be provided.
3. Operators must clean around their unit at the end of each day.
4. Operator cannot call attention to themselves by crying out, blowing a horn, ringing a bell, and playing music or other noise discernable beyond the unit.
5. Units must be kept in good repair and order and have a neat appearance.
6. Electrical cords and hookups to public utilities are not permitted.
7. Liquids from a food unit cannot be drained onto public property.

8. Generators must be self-contained and fully screened from view and not exceed 70 dbs.
9. Exterior lighting that will call attention to the setup is not permitted.
10. Follow applicable Department of Health regulations.
11. Copies of all required state licenses and insurance coverage.
12. One “A” frame sign not exceeding twelve (12) square feet per side is permitted during operation.
13. Property owner written approval is required.
14. Units cannot be left unattended nor remain at an authorized operating location outside allowed hours of operation.
15. Sales cannot be made to individuals parked or stopped in a public street or alley. Sales to customers on a sidewalk are not allowed.
16. Units cannot locate within 300’ of the property line of a restaurant or bar that serves food.
17. Units cannot locate within 300’ from the property perimeter of any festival (including the Crow Wing County Fairgrounds), sporting event and civic event unless a license is issued to be a part of the festival or event.
18. Proof of liability insurance is provided in accordance with City of Brainerd requirements.
19. Transient food units are permitted to operate during festivals and community events provided it is approved by City of Brainerd as part of a festival and community events permit.
20. Sales are permitted in a City park when approved by City of Brainerd Parks and Recreation Board.
21. Maximum number of units per property:
 - Two (2) food trucks on lots of one-half acre or less.
 - Three (3) food trucks on lots between one-half acre and 1 acre.
 - Four (4) food trucks on lots greater than 1 acre.
22. A primary use must be operating on the property in order for food unit operations to be allowed.

515-66-5: Uses by Administrative Permit. None

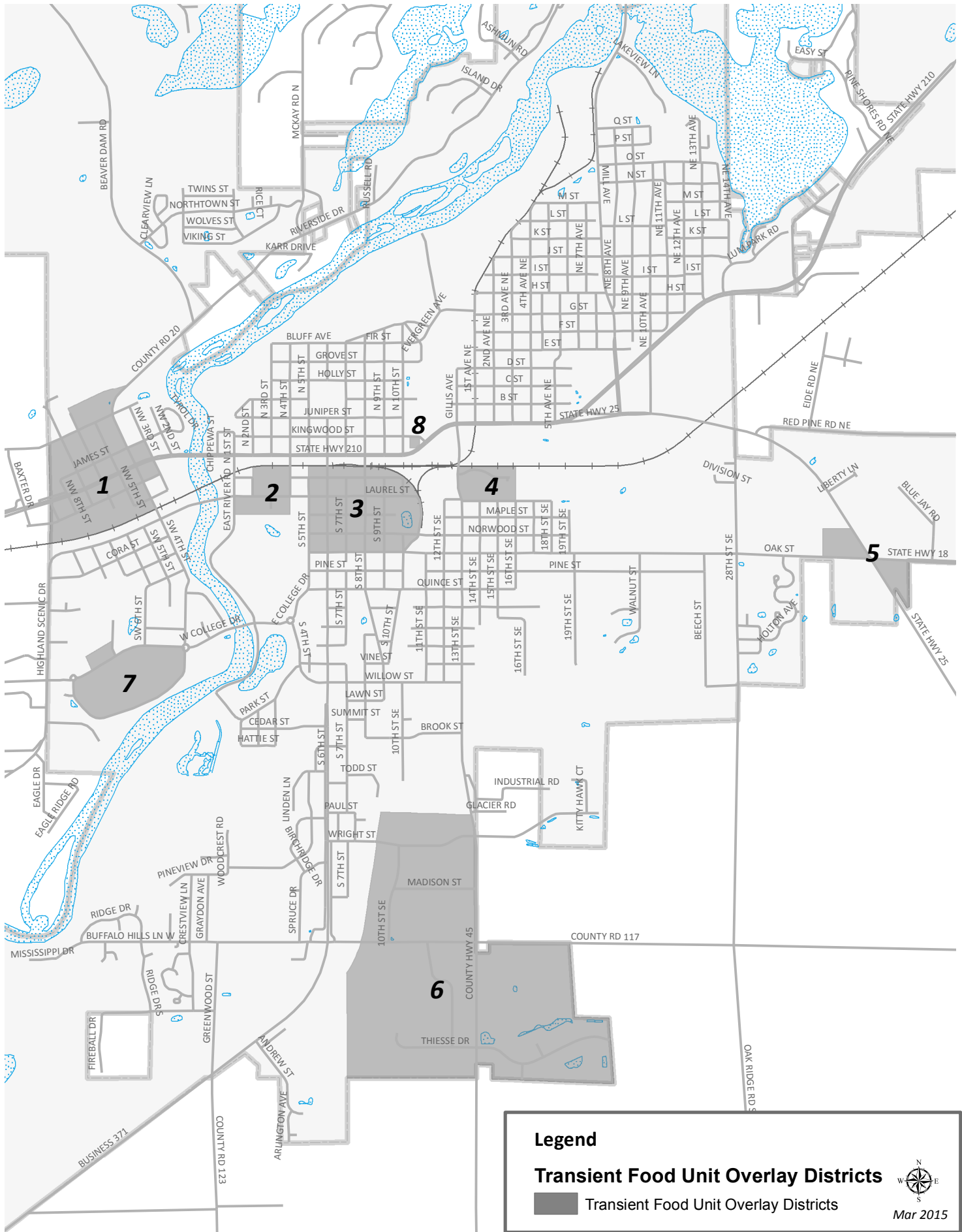
515-66-6: Interim Uses. None

515-66-7: Conditional Uses. None

515-66-8: Lot Area and Setback Requirements. Not Applicable

515-66-9: Building Height. Not Applicable

515-66-10: Exterior Building Standards. Not Applicable





Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: H-Street Cut-Across Traffic Update

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☒ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☒ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: City Engineer Sandy	Department: Engineering
Presenter (Name & Title): City Engineer Sandy	Estimated Time Needed: 5 Minutes
Summary of Issue: Staff wanted to provide a quick update on the status of the new signs for H Street related to large commercial vehicles cutting across or taking a "short cut" through a residential neighborhood.	
Alternatives, Options, Effects on Others/Comments: You will recall from our conversation at the last meeting that the committee and council elected to put up no commercial vehicles signs. Staff put on order 4 of the signs you can see attached. We have not received the signs yet, however, when they arrive, we will be installing them promptly. Staff will then evaluate the effectiveness of the new signage to see if it is helping the issue. If it is not, staff would recommend slowing this route by use of stop controlled intersections on H Street. You will recall, google maps does lead traffic through this area because it is the faster route. It is staff's assumption that is the traffic has to stop twice, this will halt this practice and google will re-formulate the route.	
Recommended Action/Motion: Informational. Staff will keep the committee and council informed on progress.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



THIS ARTWORK IS THE PROPERTY OF M-R SIGN CO.
USE BY OTHERS WITHOUT WRITTEN PERMISSION IS
PROHIBITED BY LAW.

FINISHED
SIGN SIZE

18" x 24"

DESCRIPTION

2.50 Copy

DRAWN BY/DATE

Jerry
7-22-20

APPROVED BY/DATE

SCALE

1/8" = 1"

GSP NAME

Brainerd-1

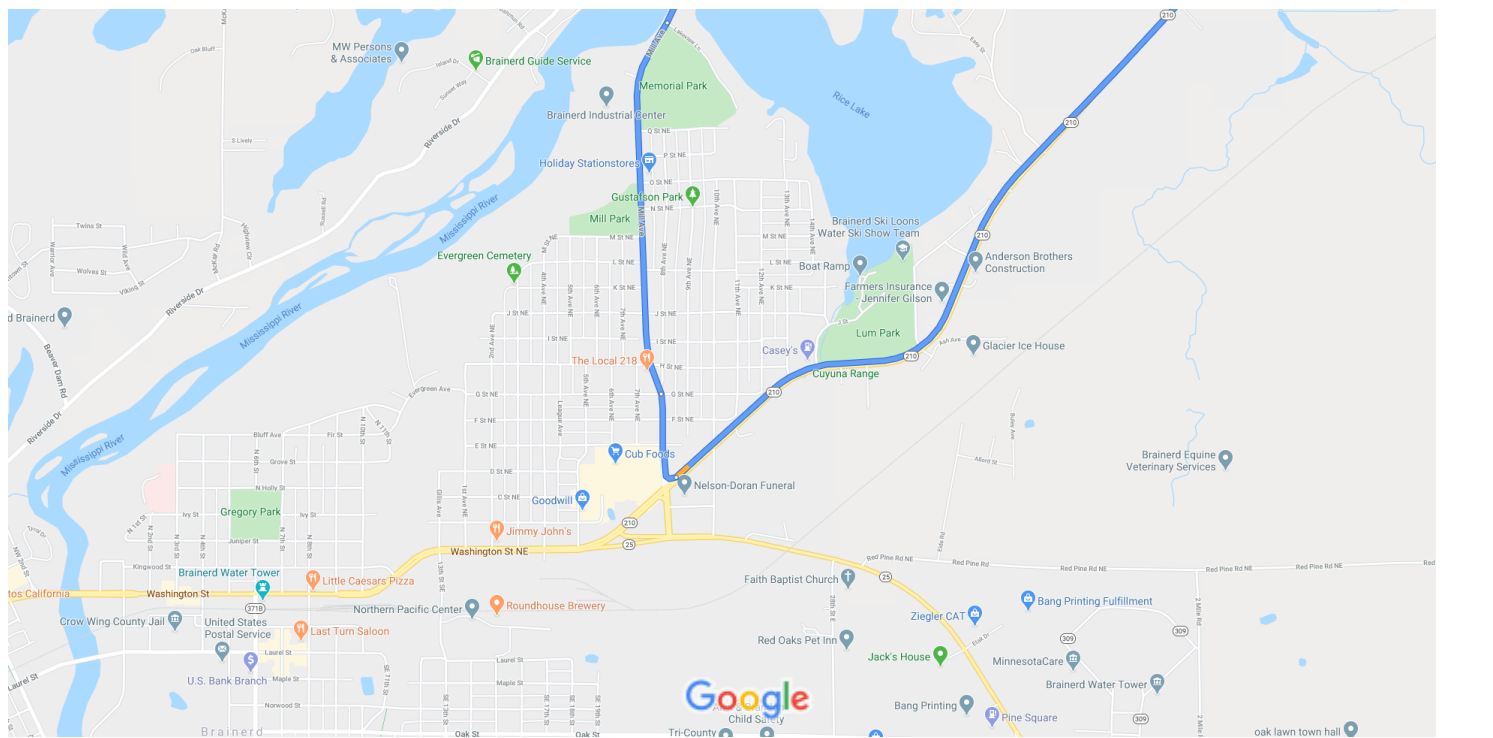


Google Maps

Crosby, MN to Merrifield, MN

Crosby to Merrifield Route

Drive 21.1 miles, 25 min



Map data ©2020 1000 ft

- via MN-210 W and Co Rd 3

Fastest route, the usual traffic

25 min

21.1 miles
- via Co Rd 19

26 min

21.0 miles

Explore Merrifield

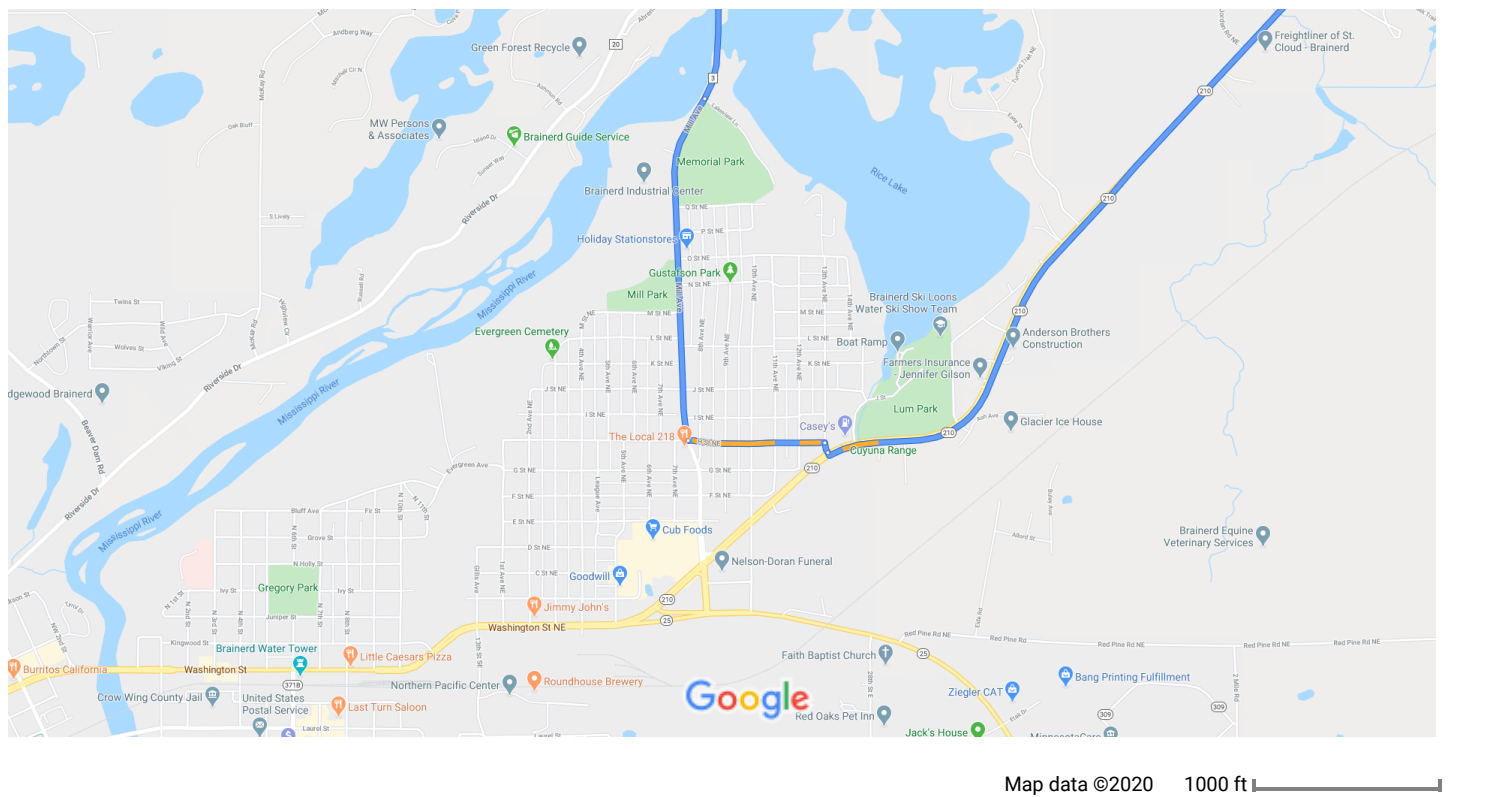
- Groceries
- Hotels
- Gas stations
- Parking Lots
- More

Google Maps

Merrifield, MN to Crosby, MN

Drive 20.8 miles, 26 min

Google Maps Travelling Merrifield to Crosby



- via Co Rd 3 and MN-210 E

Fastest route, the usual traffic

26 min

20.8 miles
- via Co Rd 19

26 min

21.0 miles

Explore Crosby

Groceries

Hotels

Gas stations

Parking Lots

More



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: Imps 13-21,19-09,19-16,19-20,and 19-21 Change Order 2

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☒ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: City Engineer Sandy	Department: Engineering
Presenter (Name & Title): City Engineer Sandy	Estimated Time Needed: 5 Minutes
Summary of Issue: Attached to this agenda request is Change Order 2 for Improvements 13-21, 19-09, 19-16, 19-20, and 19-21 - 2020 NE Brainerd Reconstruction Project.	
Alternatives, Options, Effects on Others/Comments: This change order consists of 2 items. The first item is a contract change to add rock bedding for the watermain installation. When the contractor was digging in the watermain, most specifically on B Street between 4th Avenue NE and 5th Avenue NE and on 5th Avenue NE between Washington Street and C Street, they encountered soils that were not suitable for installing watermain on the existing ground. The engineer elected to change order the contract to add rock bedding under the watermain to ensure a proper foundation under the new watermain. The other part of the change order is for the addition of 100-feet of corrugated metal pipe that runs from B Street by McDonald's to the stormwater pond to the east of McDonald's along highway 210. When the street was removed and the utility work was taking place, we were able to do some investigatory work on the outfall to the storm pond by McDonald's where a sinkhole in the previous year occurred. It was found that the bottom of the existing pipe was completely gone, and thus why the sinkhole occurred. The engineer elected to install new corrugated metal pipe that was not a part of the original plan to replace the existing pipe that was rotted out. This 100-feet of pipe gets it out of the project limits and into an area that is out of pavement sections and into green space, which can be easily replaced in the future. Total amount for the watermain rock bedding is \$10,923 and the total for the corrugated metal pipe is \$5,390 for a total change order amount of \$16,313.	
Recommended Action/Motion: Staff recommends approval of the attached change order for this work.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☒ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ 16,313 <i>Is this budgeted?</i> ☐ Yes ☒ No <i>Please Explain:</i> The watermain portion of this change order will be attributable to BPU's side of the project. The additional corrugated metal pipe will be paid out of the storm sewer fund 238 and is not eligible for State Aid reimbursement, as it is on the local project 19-16.	

SP/SAP(s)	13-21	MN Project No.:		Change Order No.	2
Project Location					
Local Agency	City of Brainerd		Local Project No.		
Contractor	Anderson Brothers Construction		Contract No.		
Address/City/State/Zip		11325 State Hwy 210 / Brainerd / MN / 56401			
Total Change Order Amount \$		\$16,313.00			

This change order is for rock bedding for the installation of watermain, as soils in locations on B Street and NE 5th Avenue were found unsuitable and allowing for correct installation of pipe. There is also an additional item for 12" CMP that is being replaced at the McDonald's entrance off of B Street, going east towards the storm pond. This is to ensure that the existing/aging CMP is out of the newly constructed surface. (Neither items are State Aid Eligible)

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount \$
Change Order 2	2502.50 3/00120	12" CM PIPE DRAIN	L F	\$53.90	100	\$5,390.00
Change Order 2	2451.60 700380	Rock Bedding	L F	\$16.50	662	\$10,923.00
Net Change this Change Order						\$16,313.00

****Group/funding category is required for federal aid projects**

Due to this change, the contract time: (check one)	
☐ Is NOT changed	☐ May be revised as provided in MnDOT Specification 1806
Number of Working Days Affected by this Contract Change:	Number of Calendar Days Affected by this Contract Change:

Approved by Project Engineer: Paul Sandy Date: 07/24/2020

Print Name: Paul Sandy Phone:

Approved by Contractor: first_name last_name Date: obtained

Print Name: first_name last_name Phone: phone



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP/SAP(s)	13-21	MN Project No.:		Change Order No.	2
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DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for **FUNDING PURPOSES ONLY** and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ___ Federal Funding ___ State Aid Funding ___ Local funds

District State Aid Engineer: first_name last_name Date: obtained



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: Laurel Street Bridge Repair

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☒ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1st Reading *provide copy of published hearing notice
Submitted by: City Engineer Sandy	Department: Engineering
Presenter (Name & Title): City Engineer Sandy	Estimated Time Needed: 5 Minutes
Summary of Issue: On July 21, staff received a phone call from the Police Department of a washout under the Laurel Street bridge due to the recent heavy rains experienced over the summer of 2020. Photos of the washout and subsequent repairs can be seen attached.	
Alternatives, Options, Effects on Others/Comments: Staff authorized repair work to commence on a time and materials basis with Landwehr Construction, along with the assistance of our street department staff. The washout, from staff's opinion, happened due to two different things. The first item, in which staff is currently working on getting replaced, is the expansion joint gland between the approach slab and the bridge itself was not properly sealed and allowing water intrusion to enter from the road surface, down the abutment wall, through a crack of the slope protection, and subsequently washing the dirt out from under the slope protection. The other issue that was discovered is two of the deck drains that are piped to land on the slope protection were only making matters under the bridge worse. With the heavy rains, these 8 inch pipes were running full, and therefore projecting water to the center of the slope protection and therefore making the issue of the damaged expansion joint gland worse. All of this culminated into a washout of the riprap slope protection and the soils underlying the concrete slope protection. Staff authorized Landwehr to replace the underlying soils with material that was provided by the City, replace the riprap and place it, and provide for grout material in the riprap and concrete to replace the cut out slope protection so that that repair could be performed. The project commenced on 7/23 and was finished on 7/29. Staff is continuing to work with PCI roads to obtain the new gland and get it replaced. Staff will also be budgeting for the other on Laurel Street and the two glands on the College Drive bridge to get those replaced in 2021. MnDOT's bridge inspector out of district 3 concurred that these glands have about a 20 year life, and should be replaced. In the interim, street department staff were able to clean the expansion joint and get the old gland back into place while PCI Roads procures the new gland and can get it into place. While staff does not have the total cost of the repair yet, staff is in consultation with MnDOT State Aid Office to understand what is eligible for State Aid reimbursement with the repair.	
Recommended Action/Motion: Staff would like to formally authorize the repair work on a time and materials basis with Landwehr Construction based on the schedule of prices and submitted material documentation that will be provided by the contractor. Staff would also like formal authorization to continue the procurement of the new expansion joint gland and replacement with PCI Roads.	
Financial Impact: Is there a cost associated with this request: ☒ Yes ☐ No What is the total cost, with tax and shipping \$ <u>unknown</u> Is this budgeted? ☐ Yes ☒ No <u>Please Explain:</u> Staff will continue to update the council once the repair work is complete and should have clarity on what is eligible for reimbursement through State Aid at a future meeting.	



Proposal

Landwehr Construction, Inc.
P. O. Box 1086
St. Cloud, MN 56302

Phone (320) 252-1494
Fax (320) 252-2380

Submitted to:		Job Name (If different than submitted to)	
Name	City of Brainerd	Name	Laurel St Bridge
Attn:	Paul Sandy		Washout Repair East Abutment
Address		Address	
City, State, Zip		City, State, Zip Brainerd, MN	
Phone	Fax:	Bid Date	7/21/2020

We hereby submit specifications and estimates for:

Repair washout under Laurel Street Bridge

We will perform the work on a Time and Material Basis at the following rates

	Unit	Unit Price
Foreman	Per Hour	\$ 117.00
Laborer	Per Hour	\$ 78.00
Operator	Per Hour	\$ 91.00
300 Komatsu Excavator	Per Hour	\$ 197.00
210 or 245 Hitachi Excavator	Per Hour	\$ 180.00
Skidsteer	Per Hour	\$ 56.00
70 Kobelco Excavator	Per Hour	\$ 90.00
Side Dump	Per Hour	\$ 120.00
Qaud Axle Dump Truck	Per Hour	\$ 105.00
Pump Truck	Per Hour	\$ 173.00

Traffic Control and Material will be billed at invoice plus 15% markup

Excluded

Permits

Crane work (we will provide rates if it is determined that we need a crane.)

Lucas Stock

Prepared by -
Landwehr Construction, Inc.

7/21/2020
Date

Accepted by (Signature)

Title, Company

Date











**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

**August 3, 2020
7:00 PM**

**WebEx Teleconference Meeting
Call Toll-Free: 844-992-4726
Access Code: 146 860 2540**

1. Approval of Bills
2. Fire Department Relief Association – Annual Report
3. Retirement of Parks and Recreation Director Tony Sailer



Brainerd City Council Agenda Request

Requested Meeting Date: August 3rd, 2020

Title of Item: Fire Department Relief Association -- Annual Report

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☒ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: Fire Chief Tim Holmes	Department: Fire
Presenter (Name & Title): Fire Chief Tim Holmes	Estimated Time Needed: 10 minutes
Summary of Issue: See attached memo and reports from the Brainerd Fire Department Relief Association.	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Authorize staff to sign the annual reports.	
Financial Impact: Is there a cost associated with this request: ☐ Yes ☐ No What is the total cost, with tax and shipping \$ _____ Is this budgeted? ☐ Yes ☐ No <u>Please Explain:</u>	

Brainerd Fire Department
Relief Association
23 Laurel St
Brainerd MN 56401
(218) 828-2312

July 28, 2020

TO: City Council City of Brainerd

FR: Brainerd Fire Department Relief Association

Pursuant to Minnesota State Statute 424A.093, subdivision 5(c), the Brainerd Fire Department Relief Association must certify to the municipality the annual financial requirements for the association by August 1, 2020. The financial requirements for the association are calculated on the Form SC-20, which is provided to the relief association by the Office of the State Auditor. This form is used to determine the projected current year end plan liabilities, any projected surplus or deficit, and the future year (2021) required municipal contribution.

Based upon the financial projections on the Form SC-20, the Brainerd Fire Department Relief Association is requesting an increase to our benefit level. We are currently at \$10,750 per year of service and are requesting an increase to \$12,000 per year of service. Based on the performance of our fund in the past year and several other variables we feel that an increase would be acceptable and, in the funds, best interest. As a result of this decision we will be leaving our plan funded to 105%. Thank you for your consideration of this matter.

The form SC-20 is attached for your review and certification.

Sincerely,

A handwritten signature in black ink that reads "Matt Holmstrom". The signature is written in a cursive, flowing style.

Matt Holmstrom
Secretary

OFFICE OF THE STATE AUDITOR

Active Member Information

Enter Annual Benefit Level in effect for 2020: \$12,000

(If you change your benefit level before 12/31/2020, the SC must be recalculated and recertified at the new level.)

								2020	2021	
Total Active Member Liabilities								3,234,000		3,620,640
	Name	Status	Date of Birth	Fire Department Entry Date	Leaves of Absence and Breaks in Service (months)	Return to Service Member ?	To end of 2020		To end of 2021	
							Years of Service	Accrued Liability	Years of Service	Accrued Liability
1	Rubbelke, Daryl A	Active	X/29/6X	7/21/92	6		28	336,000	29	348,000
2	Rubado, Joseph J	Active	X/4/6X	11/1/96	14		23	276,000	24	288,000
3	Schellin, Jeffrey J	Active	X/9/6X	10/1/01	0		19	221,280	20	240,000
4	Sell, Barry L	Deferred	X/6/6X	10/1/02	6		18	0	19	0
5	Smith, Joshua R	Active	X/9/6X	10/1/02	3		18	203,760	19	221,280
6	Johnson, Todd M	Active	X/6/6X	11/1/03	3		17	187,200	18	203,760
7	Mann, Lawayne R	Active	X/6/6X	3/8/05	3		16	171,360	17	187,200
8	Howard, Dennis J	Active	X/6/6X	6/7/05	40		12	115,440	13	128,400
9	Zeien, Cory J	Active	X/6/6X	6/7/05	13		14	142,080	15	156,480
10	Holmstrom, Matthew D	Active	X/7/6X	8/7/06	16		13	128,400	14	142,080
11	Bautch, James P	Active	X/2/6X	10/3/06	3		14	142,080	15	156,480
12	Enge, Joseph	Active	X/6/6X	10/20/08	0		12	115,440	13	128,400
13	Jacobson, Joel L	Active	X/8/6X	10/20/08	18		11	102,960	12	115,440
14	Read, David T	Active	X/6/6X	10/20/08	0		12	115,440	13	128,400
15	Marohn, Samuel	Active	X/9/6X	12/9/09	0		11	102,960	12	115,440
16	Powell, Jeremy	Active	X/9/6X	12/9/09	6		11	102,960	12	115,440
17	Amundson, Greg	Active	X/1/6X	2/4/11	3		10	91,200	11	102,960
18	Groenwold, Christopher	Active	X/2/6X	2/4/11	0		10	91,200	11	102,960
19	Lemieur, Jonathan	Active	X/2/6X	2/4/11	0		10	91,200	11	102,960
20	Findlay, Rahn D	Active	X/6/6X	8/1/13	0		7	59,040	8	69,120
21	Kargel, Brian T	Active	X/6/6X	8/1/13	0		7	59,040	8	69,120
22	Norwood, James	Active	X/6/6X	8/1/13	0		7	59,040	8	69,120
23	Bickel, Andrew J	Active	X/7/6X	10/21/13	18		6	49,200	7	59,040
24	Stangel, Josh	Active	X/4/6X	10/1/15	3		5	40,080	6	49,200
25	Flowers, Eric	Active	X/2/6X	7/1/16	0		5	40,080	6	49,200
26	Haglin, Nicholas	Active	X/3/6X	7/1/16	0		5	40,080	6	49,200
27	Isle, Steven	Active	X/7/6X	7/1/16	3		4	31,200	5	40,080
28	Rosier, Paul	Active	X/4/6X	4/1/18	0		3	22,800	4	31,200
29	Gawboy, Robert D	Active	X/2/6X	8/1/18	0		2	14,880	3	22,800
30	Grimsby, Kathleen M	Active	X/8/6X	8/1/18	5		2	14,880	3	22,800
31	Wallace, Christopher A	Active	X/1/6X	8/1/18	5		2	14,880	3	22,800
32	Headley, Clint	Active	X/9/6X	7/1/19	3		1	7,200	2	14,880
33	Hidalgo, Erik	Active	X/6/6X	7/1/19	0		2	14,880	3	22,800
34	Ingman, Matt	Active	X/8/6X	7/1/19	0		2	14,880	3	22,800
35	Kramer, Bobby	Active	X/8/6X	7/1/19	0		2	14,880	3	22,800
36		Choose Status						0		0

OFFICE OF THE STATE AUDITOR

Deferred Member Information

(fully or partially vested)

Total Deferred Member Liabilities 2020 792,152

Total Deferred Member Liabilities 2021 831,759

1

Enter all information as it pertains to this member.

Member Name: <u>Forbord, Ramona R</u>		Benefit Level at Separation: <u>6,825</u>	Months of Service Are Paid <u>Yes</u>
Minimum Years Required to Vest: <u>10</u>	DOB: <u>5/16/69</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u> If Interest is Paid, Choose Type: Straight 5% Period Interest is Paid: Full Period	
Service Dates: Entry: <u>8/1/91</u>	Separation: <u>4/1/12</u>		
LOAs and BIS (in months): <u>46</u>	Vesting %: <u>84</u>		
Return to Service Member ? <u> </u> (Select "Yes" if applicable.)			
Total Service: Years: <u>16</u>	Months (if paid): <u>10</u>		
2020 Estimated Liability: <u>0</u>			
2021 Estimated Liability: <u>0</u>		Status: Paid	
For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.			
1989: <u> </u> %	1994: <u> </u> %	1999: <u> </u> %	2004: <u> </u> %
1990: <u> </u> %	1995: <u> </u> %	2000: <u> </u> %	2005: <u> </u> %
1991: <u> </u> %	1996: <u> </u> %	2001: <u> </u> %	2006: <u> </u> %
1992: <u> </u> %	1997: <u> </u> %	2002: <u> </u> %	2007: <u> </u> %
1993: <u> </u> %	1998: <u> </u> %	2003: <u> </u> %	2008: <u> </u> %
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			2018: <u> </u> %
			2019: <u> </u> %
			2020: <u> </u> %
			2021: <u> </u> %

+Rate of return is calculated using the earnings projected on Page 4 of this form.

2

Enter all information as it pertains to this member.

Member Name: <u>Turner, Mark</u>		Benefit Level at Separation: <u>7,400</u>	Months of Service Are Paid <u>Yes</u>
Minimum Years Required to Vest: <u>10</u>	DOB: <u>8/18/78</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u> If Interest is Paid, Choose Type: Straight 5% Period Interest is Paid: Full Period	
Service Dates: Entry: <u>11/1/96</u>	Separation: <u>7/31/09</u>		
LOAs and BIS (in months): <u>23</u>	Vesting %: <u>60</u>		
Return to Service Member ? <u> </u> (Select "Yes" if applicable.)			
Total Service: Years: <u>10</u>	Months (if paid): <u>10</u>		
2020 Estimated Liability: <u>84,002</u>			
2021 Estimated Liability: <u>88,202</u>		Status: Deferred	
For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.			
1989: <u> </u> %	1994: <u> </u> %	1999: <u> </u> %	2004: <u> </u> %
1990: <u> </u> %	1995: <u> </u> %	2000: <u> </u> %	2005: <u> </u> %
1991: <u> </u> %	1996: <u> </u> %	2001: <u> </u> %	2006: <u> </u> %
1992: <u> </u> %	1997: <u> </u> %	2002: <u> </u> %	2007: <u> </u> %
1993: <u> </u> %	1998: <u> </u> %	2003: <u> </u> %	2008: <u> </u> %
			2009: <u> </u> %
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			2017: <u> </u> %
			2018: <u> </u> %
			2019: <u> </u> %
			2020: <u> </u> %
			2021: <u> </u> %

+Rate of return is calculated using the earnings projected on Page 4 of this form.

3

Enter all information as it pertains to this member.

Member Name:	<u>Cox, David J</u>	Benefit Level at Separation:	<u>8,750</u>	Months of Service Are Paid	<u>Yes</u>
Minimum Years Required to Vest:	<u>10</u>	DOB:	<u>02/68</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u>	
Service Dates:	Entry: <u>1/1/98</u>	Separation:	<u>2/1/17</u>	If Interest is Paid, Choose Type: Straight 5%	
LOAs and BIS (in months):	<u>12</u>	Vesting %:	<u>92</u>	Period Interest is Paid: Full Period	
Return to Service Member ?	(Select "Yes" if applicable.)				
Total Service:	Years: <u>18</u>	Months (if paid):	<u>1</u>		
2020 Estimated Liability:	<u>176,206</u>				
2021 Estimated Liability:	<u>185,016</u>	Status:	Deferred		
For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.					
1989: _____ %	1994: _____ %	1999: _____ %	2004: _____ %	2009: _____ %	2015: _____ %
1990: _____ %	1995: _____ %	2000: _____ %	2005: _____ %	2010: _____ %	2016: _____ %
1991: _____ %	1996: _____ %	2001: _____ %	2006: _____ %	2011: _____ %	2017: _____ %
1992: _____ %	1997: _____ %	2002: _____ %	2007: _____ %	2012: _____ %	2018: _____ %
1993: _____ %	1998: _____ %	2003: _____ %	2008: _____ %	2013: _____ %	2019: _____ %
+Rate of return is calculated using the earnings projected on Page 4 of this form.				2014: _____ %	2020: _____ % +

4

Enter all information as it pertains to this member.

Member Name:	<u>Johnson, Richard C</u>	Benefit Level at Separation:	<u>8,750</u>	Months of Service Are Paid	<u>Yes</u>
Minimum Years Required to Vest:	<u>10</u>	DOB:	<u>7/2/68</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u>	
Service Dates:	Entry: <u>1/26/98</u>	Separation:	<u>11/3/16</u>	If Interest is Paid, Choose Type: Straight 5%	
LOAs and BIS (in months):	<u>61</u>	Vesting %:	<u>72</u>	Period Interest is Paid: Full Period	
Return to Service Member ?	(Select "Yes" if applicable.)				
Total Service:	Years: <u>13</u>	Months (if paid):	<u>8</u>		
2020 Estimated Liability:	<u>105,500</u>				
2021 Estimated Liability:	<u>110,775</u>	Status:	Deferred		
For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.					
1989: _____ %	1994: _____ %	1999: _____ %	2004: _____ %	2009: _____ %	2015: _____ %
1990: _____ %	1995: _____ %	2000: _____ %	2005: _____ %	2010: _____ %	2016: _____ %
1991: _____ %	1996: _____ %	2001: _____ %	2006: _____ %	2011: _____ %	2017: _____ %
1992: _____ %	1997: _____ %	2002: _____ %	2007: _____ %	2012: _____ %	2018: _____ %
1993: _____ %	1998: _____ %	2003: _____ %	2008: _____ %	2013: _____ %	2019: _____ %
+Rate of return is calculated using the earnings projected on Page 4 of this form.				2014: _____ %	2020: _____ % +

5

Enter all information as it pertains to this member.

Member Name:	<u>Logelin, Dennis J</u>	Benefit Level at Separation:	<u>8,750</u>	Months of Service Are Paid	<u>Yes</u>
Minimum Years Required to Vest:	<u>10</u>	DOB:	<u>3/8/69</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u>	
Service Dates:	Entry: <u>7/1/01</u>	Separation:	<u>7/26/16</u>	If Interest is Paid, Choose Type: Straight 5%	
LOAs and BIS (in months):	<u>36</u>	Vesting %:	<u>68</u>	Period Interest is Paid: Full Period	
Return to Service Member ?	(Select "Yes" if applicable.)				
Total Service:	Years: <u>12</u>	Months (if paid):	<u>0</u>		
2020 Estimated Liability:	<u>88,671</u>				
2021 Estimated Liability:	<u>93,105</u>	Status:	Deferred		

For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.

1989: _____ %	1994: _____ %	1999: _____ %	2004: _____ %	2009: _____ %	2015: _____ %
1990: _____ %	1995: _____ %	2000: _____ %	2005: _____ %	2010: _____ %	2016: _____ %
1991: _____ %	1996: _____ %	2001: _____ %	2006: _____ %	2011: _____ %	2017: _____ %
1992: _____ %	1997: _____ %	2002: _____ %	2007: _____ %	2012: _____ %	2018: _____ %
1993: _____ %	1998: _____ %	2003: _____ %	2008: _____ %	2013: _____ %	2019: _____ %
+Rate of return is calculated using the earnings projected on Page 4 of this form.				2014: _____ %	2020: _____ % +

6

Enter all information as it pertains to this member.

Member Name:	<u>Davis, Lance M</u>	Benefit Level at Separation:	<u>8,750</u>	Months of Service Are Paid	<u>Yes</u>
Minimum Years Required to Vest:	<u>10</u>	DOB:	<u>10/28/69</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u>	
Service Dates:	Entry: <u>11/1/03</u>	Separation:	<u>11/9/15</u>	If Interest is Paid, Choose Type: Straight 5%	
LOAs and BIS (in months):	<u>0</u>	Vesting %:	<u>68</u>	Period Interest is Paid: Full Period	
Return to Service Member ?	(Select "Yes" if applicable.)				
Total Service:	Years: <u>12</u>	Months (if paid):	<u>0</u>		
2020 Estimated Liability:	<u>91,787</u>				
2021 Estimated Liability:	<u>96,376</u>	Status:	Deferred		

For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.

1989: _____ %	1994: _____ %	1999: _____ %	2004: _____ %	2009: _____ %	2015: _____ %
1990: _____ %	1995: _____ %	2000: _____ %	2005: _____ %	2010: _____ %	2016: _____ %
1991: _____ %	1996: _____ %	2001: _____ %	2006: _____ %	2011: _____ %	2017: _____ %
1992: _____ %	1997: _____ %	2002: _____ %	2007: _____ %	2012: _____ %	2018: _____ %
1993: _____ %	1998: _____ %	2003: _____ %	2008: _____ %	2013: _____ %	2019: _____ %
+Rate of return is calculated using the earnings projected on Page 4 of this form.				2014: _____ %	2020: _____ % +

7

Enter all information as it pertains to this member.

Member Name: <u>Doree, Kurt A</u>		Benefit Level at Separation: <u>8,750</u>	Months of Service Are Paid <u>Yes</u>
Minimum Years Required to Vest: <u>10</u>	DOB: <u>8/28/71</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u> If Interest is Paid, Choose Type: Straight 5% Period Interest is Paid: Full Period	
Service Dates: Entry: <u>10/1/04</u>	Separation: <u>4/30/16</u>		
LOAs and BIS (in months): <u>5</u>	Vesting %: <u>64</u>		
Return to Service Member ? <u> </u> (Select "Yes" if applicable.)			
Total Service: Years: <u>11</u>	Months (if paid): <u>2</u>		
2020 Estimated Liability: <u>78,563</u>			
2021 Estimated Liability: <u>82,491</u>		Status: Deferred	
For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.			
1989: <u> </u> %	1994: <u> </u> %	1999: <u> </u> %	2004: <u> </u> %
1990: <u> </u> %	1995: <u> </u> %	2000: <u> </u> %	2005: <u> </u> %
1991: <u> </u> %	1996: <u> </u> %	2001: <u> </u> %	2006: <u> </u> %
1992: <u> </u> %	1997: <u> </u> %	2002: <u> </u> %	2007: <u> </u> %
1993: <u> </u> %	1998: <u> </u> %	2003: <u> </u> %	2008: <u> </u> %
+Rate of return is calculated using the earnings projected on Page 4 of this form.			2009: <u> </u> % 2010: <u> </u> % 2011: <u> </u> % 2012: <u> </u> % 2013: <u> </u> % 2014: <u> </u> % 2015: <u> </u> % 2016: <u> </u> % 2017: <u> </u> % 2018: <u> </u> % 2019: <u> </u> % 2020: <u> </u> % +

8

Enter all information as it pertains to this member.

Member Name: <u>Sell, Barry L</u>		Benefit Level at Separation: <u>10,750</u>	Months of Service Are Paid <u>Yes</u>
Minimum Years Required to Vest: <u>10</u>	DOB: <u>5/12/68</u>	Deferred Interest Paid (Select "Yes" if offered.) <u>Yes</u> If Interest is Paid, Choose Type: Straight 5% Period Interest is Paid: Full Period	
Service Dates: Entry: <u>10/1/02</u>	Separation: <u>7/31/20</u>		
LOAs and BIS (in months): <u>6</u>	Vesting %: <u>88</u>		
Return to Service Member ? <u> </u> (Select "Yes" if applicable.)			
Total Service: Years: <u>17</u>	Months (if paid): <u>4</u>		
2020 Estimated Liability: <u>167,423</u>			
2021 Estimated Liability: <u>175,794</u>		Status: Deferred	
For Relief ROR up to 5%, OSA ROR up to 5% or Board Set ROR up to 5% enter interest rates below.			
1989: <u> </u> %	1994: <u> </u> %	1999: <u> </u> %	2004: <u> </u> %
1990: <u> </u> %	1995: <u> </u> %	2000: <u> </u> %	2005: <u> </u> %
1991: <u> </u> %	1996: <u> </u> %	2001: <u> </u> %	2006: <u> </u> %
1992: <u> </u> %	1997: <u> </u> %	2002: <u> </u> %	2007: <u> </u> %
1993: <u> </u> %	1998: <u> </u> %	2003: <u> </u> %	2008: <u> </u> %
+Rate of return is calculated using the earnings projected on Page 4 of this form.			2009: <u> </u> % 2010: <u> </u> % 2011: <u> </u> % 2012: <u> </u> % 2013: <u> </u> % 2014: <u> </u> % 2015: <u> </u> % 2016: <u> </u> % 2017: <u> </u> % 2018: <u> </u> % 2019: <u> </u> % 2020: <u> </u> % +

OFFICE OF THE STATE AUDITOR

Unpaid Installment Information

Enter here the name of each member who has been paid portions of a pension benefit and who still has outstanding liabilities.

Name	Status	Birth Date	Entry Date	Separation Date	Amount Previously Paid	2020 Estimated Liability	2021 Estimated Liability
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						
	Unpaid Installment						

Totals

0	0
---	---

OFFICE OF THE STATE AUDITOR

Financial Projections

	2020	2021	
Total Active Member Liabilities	3,234,000	3,620,640	
Total Deferred Member Liabilities	792,152	831,759	
Total Unpaid Installments	0	0	
Grand Total Special Fund Liability	A. 4,026,152	B. 4,452,399	
Normal Cost (Cell B minus Cell A)			C. 426,247

Projection of Net Assets for Year Ending December 31, 2020

Special Fund Assets at December 31, 2019 (FIRE-19 Form ending assets) 1 4,098,131

Projected Income for 2020

Fire State Aid (2019 fire state aid of \$160,237 may be increased by up to 3.5%)	D.	160,237	
Supplemental State Aid (actual 2019 supplemental state aid)	E.	37,095	
Municipal / Independent Fire Dept. Contributions	F.		
Interest / Dividends	G.	55,000	
Appreciation / (Depreciation)	H.	159,500	
Member Dues	I.		
Other Revenues	J.	1,000	
Total Projected Income for 2020 (Add Lines D through J)			2 412,832

Projected Expenses for 2020

Service Pensions (fill in individual pension amounts below) K. 141,487

Names:

\$ Amounts:

R Forbord	141,487

Other Benefits	L.	
Administrative Expenses	M.	20,147

Total Projected Expenses for 2020 (Add Lines K through M) 3 161,634

Projected Net Assets at December 31, 2020 (Add Lines 1 and 2, subtract Line 3) 4 4,349,329

Projection of Surplus or (Deficit) as of December 31, 2020

Projected Assets (Line 4)	5	4,349,329
2020 Accrued Liability (Page 4, cell A)	6	4,026,152
Surplus or (Deficit) (Line 5 minus Line 6)	7	323,177

OFFICE OF THE STATE AUDITOR**Calculation of Required Contribution**

Deficit Information - Original			Deficit Information - Adjusted		
Year Incurred	Original Amount	Amount Retired as of 12/31/2019	Original Amount	Amount Retired as of 12/31/2020	Amount Left to Retire 1/1/2021
2011	0	0			
2012	0	0			
2013	0	0			
2014	0	0			
2015	0	0			
2016	0	0			
2017	0	0			
2018	0	0			
2019	0	0			
2020					
Totals			0		0

Normal Cost

Projected Administrative Expense

Amortization of Deficit (Total of Original Amount column x 0.10)

10% of Surplus

Fire and Supplemental State Aid

Member Dues

5% of Projected Assets at December 31, 2020

Required Contribution (Add Lines 8, 9 and 10, subtract Lines 11, 12, 13 and 14. If negative, zero is displayed.)

No required contribution due in 2021.

8	426,247
9	20,147
10	0
11	32,318
12	197,332
13	0
14	217,466
15	0

OFFICE OF THE STATE AUDITOR**2020 Maximum Benefit Worksheet**

	A Fire State Aid and Supplemental State Aid	B Municipal Contribution	C 10% of Surplus *	D Active Members in Relief Association	E Per Year Average [(A + B + C) / D]
	(From FIRE-19)	(From FIRE-19)	(From SC-19)	(From FIRE-19)	
2019	197,332	59,141	31,754	35	8,235
	(From FIRE-18)	(From FIRE-18)	(From SC-18)	(From FIRE-18)	
2018	193,723	52,369	53,093	32	9,350
	(From FIRE-17)	(From FIRE-17)	(From SC-17)	(From FIRE-17)	
2017	196,198	58,095	29,014	31	9,139

* If deficit for the year, leave blank.

Average available financing per active member for the most recent 3-year period:
(sum of column E divided by 3)

8,908

Maximum Lump Sum Benefit Level under Minn. Stat. § 424A.02, subd. 3

12,500



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: Retirement of Parks Director Tony Sailer

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☒ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: HR Director Kris Schubert	Department: Human Resources
Presenter (Name & Title): HR Director Kris Schubert	Estimated Time Needed: 3 minutes
Summary of Issue: Attached is a memo from Parks and Recreation Director Tony Sailer notifying the City Council that he has submitted his retirement notice to the Park Board. The Park Board, at its meeting held July 28th, sadly accepted Tony's retirement. Please note that Tony's last working day in the office will be December 18th and he will then draw down his vacation balance. With the draw down, his last paid date is expected to be February 12, 2021.	
Alternatives, Options, Effects on Others/Comments: Per the City Charter, the Park Board "...shall establish the qualification for employment and shall have the authority to employ and determine the compensation of a trained and qualified Director of Parks and Recreation..." The Park Board decided to wait to discuss this matter in more detail at their August 25, 2020, meeting.	
Recommended Action/Motion: Since the Park Board has already officially accepted Mr. Sailer's retirement, the recommended motion is that the Council "acknowledge" Mr. Sailer's retirement and authorize his severance payout per city policy.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☒ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ <u>unknown</u> <i>Is this budgeted?</i> ☐ Yes ☒ No <i>Please Explain:</i>	

To: City Council
From: Tony Sailer, Parks and Recreation Director TS
Re: Retirement
Date: July 27, 2020



www.ci.brainerd.mn.us/parks

At its July 28 meeting, I notified the Park Board of my decision to retire.

My last day in the office will be Dec. 18, 2020.

I plan to draw down on my vacation balance, so my last paid date of employment with the City of Brainerd is expected to be Feb. 12, 2021.

The City Administrator and Human Resources Director have been notified of my retirement plans.



RECEIVED

JUL 21 2020

City of Brainerd
Commission/Committee/Board Application Form

Any questions contact City Hall at 218-828-2307

CITY OF BRAINERD
ADMINISTRATION

Commission/Committee/Board Applying for PARKING COMMISSION

Date: 7/16/2020

This application is public data pursuant to M.S. 13.43

PLEASE NOTE: Completion and submission of this form grants the City authority to conduct a background check including a complete criminal history and driver's license check.

*Name: Last BILLMAN-ARNDT First BRENDA M.I. L

PLEASE NOTE: Please see the individual committee requirements to serve on a City Committee or Board.

Why do you want to be on the Commission/Committee/Board you are applying for?

I OWN A BUSINESS IN DOWNTOWN BRAINERD. PARKING DIRECTLY IMPACTS EVERY BUSINESS IN DIFFERENT WAYS. I WOULD LIKE TO BE A PART OF THE CONVERSATION TO MODERNIZE PARKING IN OUR CITY.

What skills, strengths, or abilities do you believe you will add to the organization?

I HAVE A LOT OF COMMUNICATION WITH OTHER DOWNTOWN BUSINESS OWNERS & CAN BRING TOGETHER A VIEWPOINTS OF VARIOUS BUSINESS ENTITIES IN REGARDS TO DIFFERENT PARKING SITUATIONS.

*Please refer to the "Meeting Dates and Time" for your desired Committee; are you able to commit to this schedule? YES

*After Reviewing the City's "Conflict of Interest Policy" Please Explain if you are aware of any situation that might be perceived by others as a "Conflict of Interest" if you are appointed:

NONE

Please list any additional comments:

[Signature]
(Signature)

7/16/2020
(Date)

***Required Information**

Submit completed application forms via one of the following options:

Email: sbestul@ci.brainerd.mn.us

fax: 218-828-2316

Mail: City of Brainerd, 501 Laurel Street, Brainerd MN 56401



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

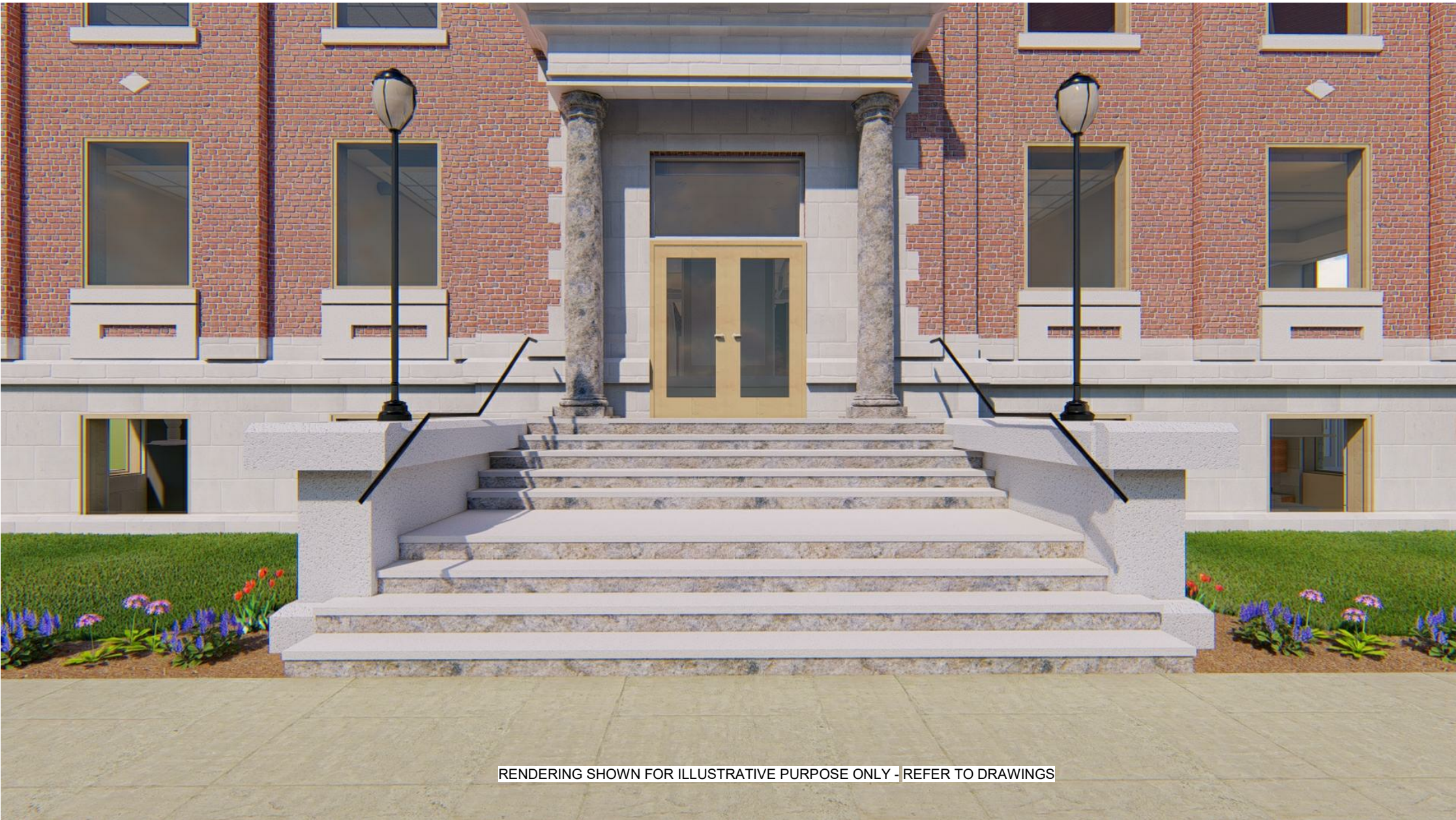
Title of Item: City Hall Front Steps/Exterior Work and Overall Project Update

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☒ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: City Engineer Sandy	Department: Engineering
Presenter (Name & Title): Kevin Currie, Contegrity Group, Mike Angland, WSN, and City Engineer Paul Sandy	Estimated Time Needed: 15 Minutes
Summary of Issue: Mike Angland from WSN, Kevin Currie from Contegrity Group, and City Engineer Sandy will be at the meeting to update the Council on the overall project scope, drawings, and pricing for the revised work at the front steps, based upon the investigatory work that was performed on a time and materials basis.	
Alternatives, Options, Effects on Others/Comments: You will recall from the previous meeting that the Council authorized staff to work with Contegrity and the Contractor, Baratto Brothers to perform investigatory work on the front steps to determine how far appropriate foundations and footings are and to come up with drawings that will fit the scope of what the City is looking for. The Council also authorized to proceed with the option of concrete steps with existing granite faced risers and exposed aggregate treads to provide for a safe stairway that is level without tripping hazards. Staff has worked with WSN, Contegrity, and Baratto Brothers to go over scope, formulate drawings, and Baratto Brothers has provided a cost of \$56,906.60 for the work on the front steps per the attached drawings	
Recommended Action/Motion: Approve the revised scope for the front steps as presented at a total cost of \$56,906.60.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☒ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☒ No <i>Please Explain:</i> This is a revised scope and price from the original plans for the front steps which consisted of a simple tuck point and sealing. This additional cost will come out of the project contingency.	

BRAINERD CITY HALL - ENTRY STEPS RENOVATION

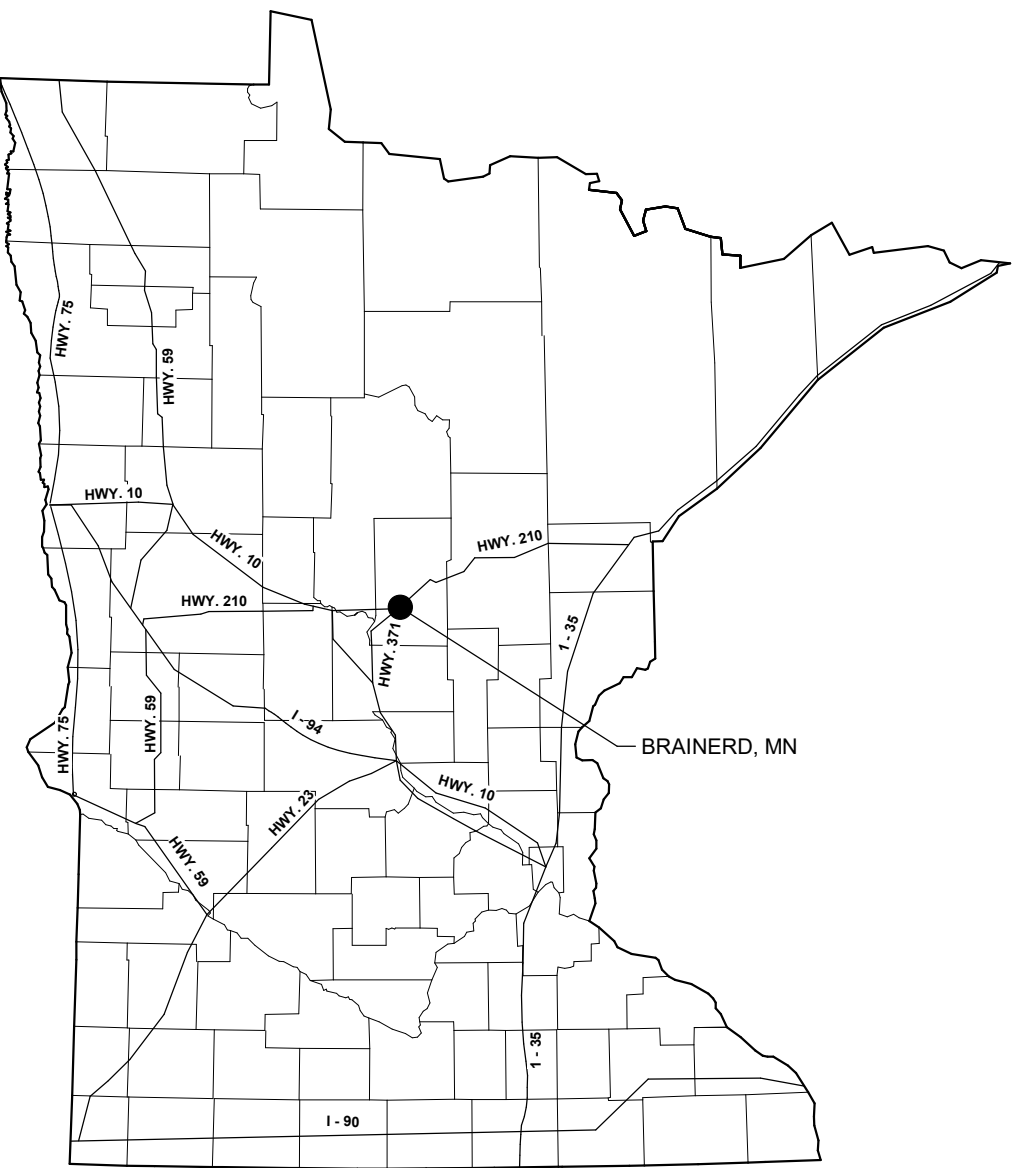
CITY OF BRAINERD

501 LAUREL ST, BRAINERD, MN 56401



RENDERING SHOWN FOR ILLUSTRATIVE PURPOSE ONLY - REFER TO DRAWINGS

SHEET INDEX	
SHEET #	SHEET NAME
GENERAL SHEETS	
G1.10	TITLE SHEET
ARCHITECTURAL	
A1.10	DEMOLITION & NEW - PLANS AND SECTIONS
A1.11	DEMOLITION & NEW - SECTIONS AND DETAILS



STATE MAP



VICINITY MAP

DESIGN TEAM:

ARCHITECTURAL: Widseth
7804 Industrial Park Rd S
Baxter, MN 56425

PROJECT NAME: BRAINERD CITY HALL - ENTRY STEPS RENOVATION
PROJECT ADDRESS: 501 LAUREL ST, BRAINERD, MN 56401
PROJECT #: 0280B0406.001

WIDSETH
ARCHITECTS ■ ENGINEERS ■ SCIENTISTS ■ SURVEYORS

REVISIONS		
#	DESCRIPTION	DATE

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF STATE

DATE:
<Date>

SHEET NO.

G1.10

ARCHITECT DATE: SIGN DATE LIC. # #####

ABBREVIATIONS

@	AT	EOP	EQUIPMENT	MFR	MANUFACTURER	SND	SANITARY NAPKIN DISPENSER
AFF	ABOVE FINISHED FLOOR	EXIST	EXISTING	MAS	MASONRY	SNR	SANITARY NAPKIN RECEPTOR
AP	ACCESS PANEL	EXP	EXPANSION	WOS	MASONRY OPENING	SCH	SCHEDULE
ACT	ACOUSTIC CEILING TILE	EB	EXPANSION BOLT	MTL	MATERIAL (S)	SEC	SECTION
A/C	AIR CONDITIONING	EJ	EXPANSION JOINT	MAX	MAXIMUM	SHT	SHEET
AB	ANCHOR BOLT	EXT	EXTERIOR	MECH	MECHANICAL	SHTH	SHEATHING
ALT	ALTERNATE	MC	MEDICINE CABINET	MISC	MISCELLANEOUS	SIM	SIMILAR
AL	ALUMINUM	FB	FACE BRICK	MED	MEDIUM	SC	SOLID CORE
APX	APPROXIMATE	FOC	FACE OF CONCRETE	MBR	MEMBER	SABI	SOUND ATTENUATING BATT INSULATION
ARCH	ARCHITECT (URAL)	FOM	FACE OF MASONRY	MMB	MEMBRANE	SP	SOUNDPROOF
		FOS	FACE OF STUDS	MET	METAL	S	SOUTH
		FIN	FINISH			SPK	SPEAKER
BSMT	BASEMENT	FFE	FINISHED FLOOR ELEVATION	M=L	MICROLAM	SPEC	SPECIFICATION (S)
BM	BEAM or BENCHMARK	FRBK	FIRE BRICK	MIN	MINIMUM	SQ	SQUARE
BRG	BEARING	FE	FIRE EXTINGUISHER	MIR	MIRROR	SS	STAINLESS STEEL
BPL	BEARING PLATE	FEC	FIRE EXTINGUISHER CABINET	MISC	MISCELLANEOUS	STD	STANDARD
BIT	BITUMINOUS	FP	FIRE PROOF	MLD	MOLDING	ST	STEEL
BLK	BLOCK	FLG	FLASHING	MT	MOUNT (ED), (ING)	SJ	STEEL JOIST
BLKG	BLOCKING	FLR	FLOOR (ING)	MULL	MULLION	STO	STORAGE
BRK	BRICK	FD	FLOOR DRAIN			STR	STRUCTURAL
BLDG	BUILDING	FT	FOOT	NOM	NOMINAL	SUS	SUSPENDED
		FTG	FOOTING	N	NORTH	SYM	SYMMETRICAL
CAB	CABINET	FND	FOUNDATION	NIC	NOT IN CONTRACT	SYS	SYSTEM
CPT	CARPET (ED)	FRA	FRESH AIR	NTS	NOT TO SCALE		
CSMT	CASEMENT	FBO	FURNISHED BY OTHERS	NO	NUMBER	TKBD	TACK BOARD
CI	CAST IRON	FUR	FURRED(ING)	OC	ON CENTER	TKS	TACK STRIP
CB	CATCH BASIN	FUT	FUTURE	OPP	OPPOSITE	TEL	TELEPHONE
CLG	CEILING			OSB	ORIENTED STRAND BOARD	TV	TELEVISION
C	CENTERLINE	GAL	GALVANIZED	OD	OUTSIDE DIAMETER	TZ	TERRAZZO
C	CHANNEL	GI	GALVANIZED IRON	OA	OVERALL	THK	THICK (NESS)
CHBD	CHALKBOARD	GA	GAUGE	OH	OVERHEAD	THR	THRESHOLD
CC	CLEANOUT	GL	GENERAL CONTRACTOR			TPTN	TOILET PARTITION
CLR	CLEAR	GB	GRAB BAR	PNT	PAINT	TPD	TOILET PAPER DISPENSER
CL	CLOSET	GD	GRADE(ING)	PR	PAIR	T&G	TONGUE AND GROOVE
COL	COLUMN	GYP BD	GYPSUM BOARD	PNL	PANEL	TOB	TOP OF BLOCK
COMC	CONCRETE			PLB	PANIC BAR	TOD	TOP OF DECK
CMU	CONCRETE MASONRY UNIT			PTD	PAPER TOWEL DISPENSER	TOS	TOP OF STEEL
CONST	CONSTRUCTION	HDW	HARDWARE	PTR	PAPER TOWEL RECEPTOR	T	TREAD
CONT	CONTINUOUS	HDR	HEADER	PAR	PARALLEL	TYP	TYPICAL
CONTR	CONTRACTOR	HTG	HEATING	PERF	PERFORATE (ED)	UG	UNDERGROUND
GJT	CONTROL JOINT	HVAC	HEATING/VENTILATION/AIR CONDITIONING	PLBG	PLUMBING	UNF	UNFINISHED
		HD	HEAVY DUTY	PTN	PARTITION BOARD	UNO	UNLESS NOTED OTHERWISE
		HT	HEIGHT	PLAS	PLASTER	UR	URNAL
		HC	HOLLOW CORE	PLM	PLASTIC LAMINATE	VB	VAPOR BARRIER
		HM	HOLLOW METAL	PL OR P	PLATE	VNR	VENEER
		HOR	HORIZONTAL	PLB	PLUMBING	VERT	VERTICAL
		HB	HOSE BIBB	±	PLUS OR MINUS	VEST	VESTIBULE
		HWH	HOT WATER HEATER	PWD	PLYWOOD	VIN	VINYL
		HR	HOUR	PT	POINT	VCT	VINYL COMPOSITE TILE
		ID	INSIDE DIAMETER	PT	POINT	WH	WALL HUNG
		INS	INSULATE (D),(ION),(ING)	LBS	POUNDS	WC	WATER CLOSET
		INT	INTERIOR	PSI	POUNDS PER SQUARE INCH	WP	WATERPROOFING
		JT	JOINT	PC	PRECAST	WWF	WELDED WIRE FABRIC
		J	JOIST	PFN	PREFINISHED	W	WEST OR WIDTH, WIDE
				QT	QUARRY TILE	WDW	WINDOW
		LB	LAG BOLT			WG	Wired GLASS
EA	EACH	LAM	LAMINATE (ED)	RAD	RADIUS	WM	WIRE MESH
EF	EACH FACE	LAV	LAVATORY	REFR	REFRIGERATOR	W	WITH
EW	EACH WAY	LH	LEFT HAND	RE	REINFORCE (D), (ING), (MENT)	WO	WITHOUT
ELECT	ELECTRICAL (AL)	L	LENGTH	REQ'D	REQUIRED	WD	WOOD
EWG	ELECTRIC WATER COOLER	LT	LIGHT	RA	RETURN AIR	WID	WROUGHT IRON
EL	ELEVATION	LLH	LONG LEG HORIZONTAL	RVS	REVERSE		
ELEV	ELEVATOR	LVR	LONG LEG VERTICAL	REV	REVISION		
EQ	EQUAL			RH	RIGHT HAND		
				ROW	RIGHT OF WAY		
				R	RISER		
				RD	ROOF DRAIN		
				RM	ROOM		
				RO	ROUGH OPENING		

TYPICAL MATERIAL HATCH PATTERNS

	ACOUSTICAL CEILING TILE		CLAY - CUT		FIRE BRICK - CUT		GYPSUM BOARD		SAND
	ACOUSTICAL WALL PANEL		CMU BLOCK - ELEVATION		GLASS - CUT		INSULATION - CUT		SIDING - ELEVATION
	ALUMINUM - CUT		CMU/MASONRY - CUT		GLASS - ELEVATION		MARBLE - CUT		STONE - CUT
	BATT INSULATION		CONCRETE		GLUE-LAMINATE CONSTRUCTION		METAL - CUT		SUBSTRATE
	BRICK - CUT		EARTH		GRASS		PLASTIC - CUT		WOOD - CUT
	BRICK - ELEVATION		EXPANSION JOINT		GRAVEL		PLYWOOD - CUT		WOOD GRAIN

PLAN NOTES

BUILDING ELEVATION NOTES	
CEILING PLAN NOTES	
DEMOLITION NOTES	
FLOOR PLAN NOTES	
INTERIOR ELEVATION NOTES	
ROOF PLAN NOTES	

SYMBOLS

CENTERLINE SYMBOL	
EXIT SYMBOL	
GLASS SYMBOL	
HANDICAPPED SYMBOL	
TEMPERED GLASS	(T)
DRINKING FOUNTAIN	
FIRE EXTINGUISHER CABINET	
FIRE EXTINGUISHER	

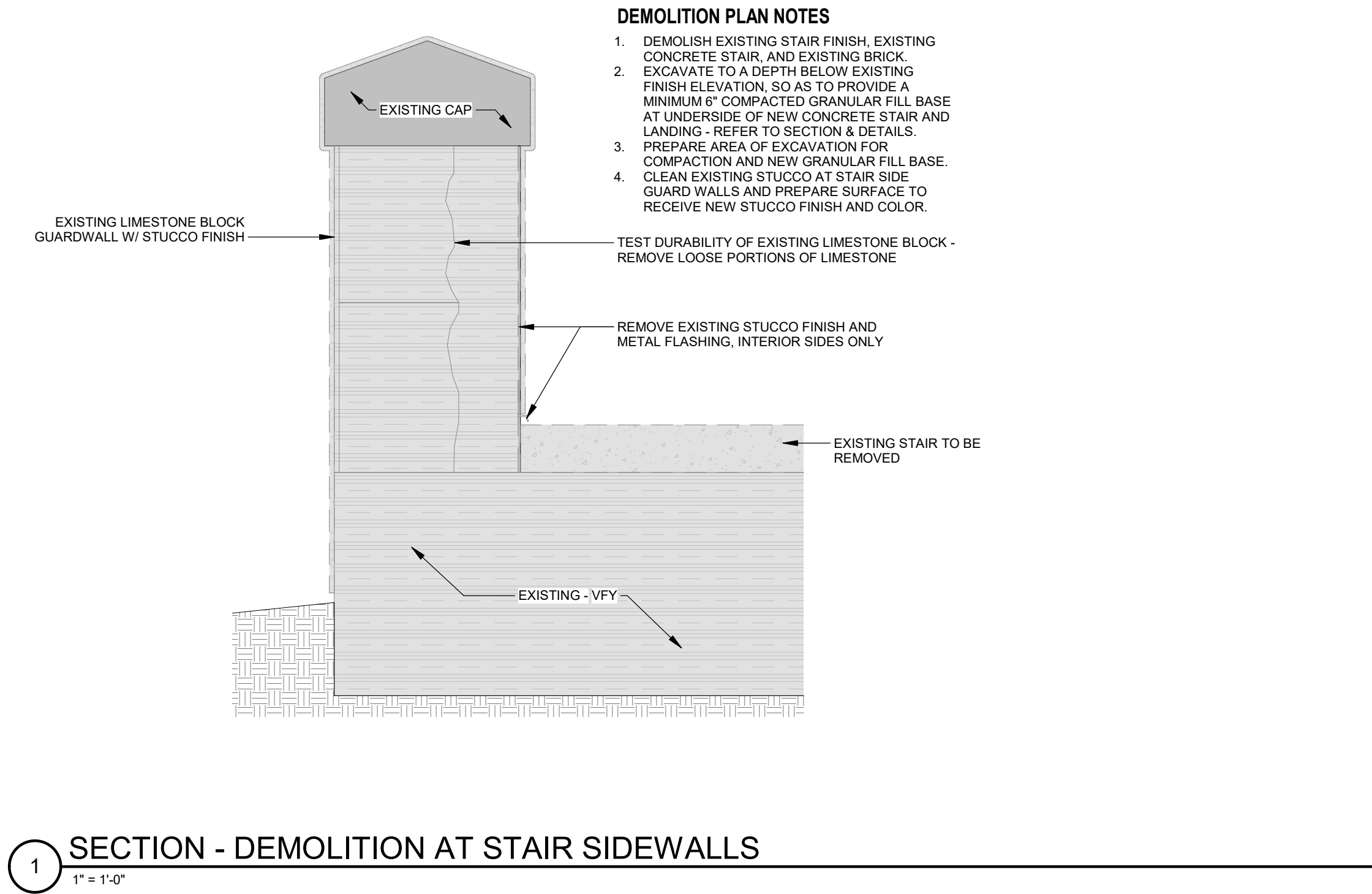
STANDARD VIEWS

VIEW REFERENCES		12/ A101	A101
VIEW TITLE		1	View Name
		1/8" = 1'-0"	
VIEW TITLE - NOT TO SCALE		1	View Name
			N.T.S.

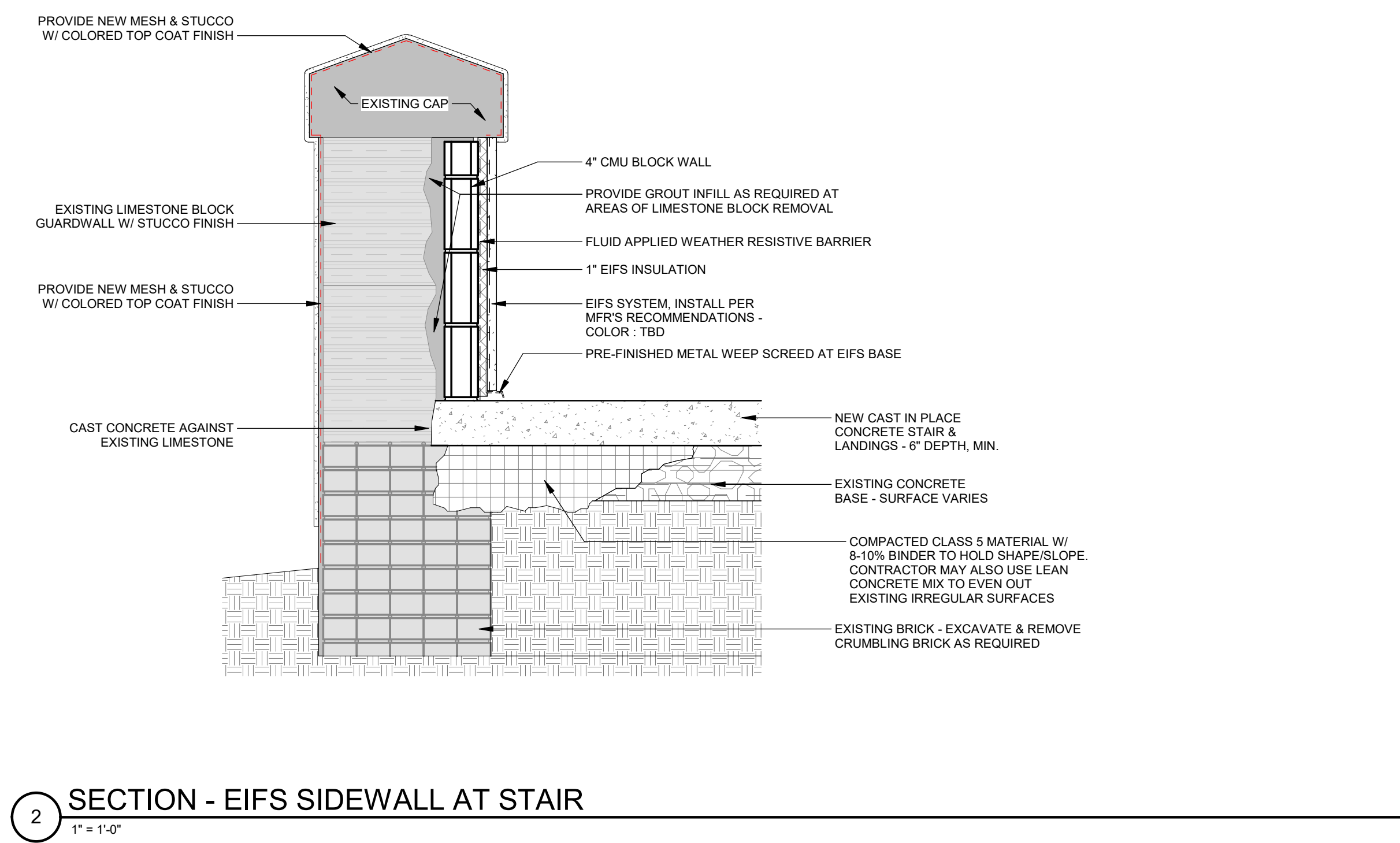
BUILDING ELEVATION MARK	
CALLOUT HEAD	
CURTAIN WALL ELEVATION MARK	
INTERIOR ELEVATION MARK	
SECTION HEAD	

STANDARD TAGS

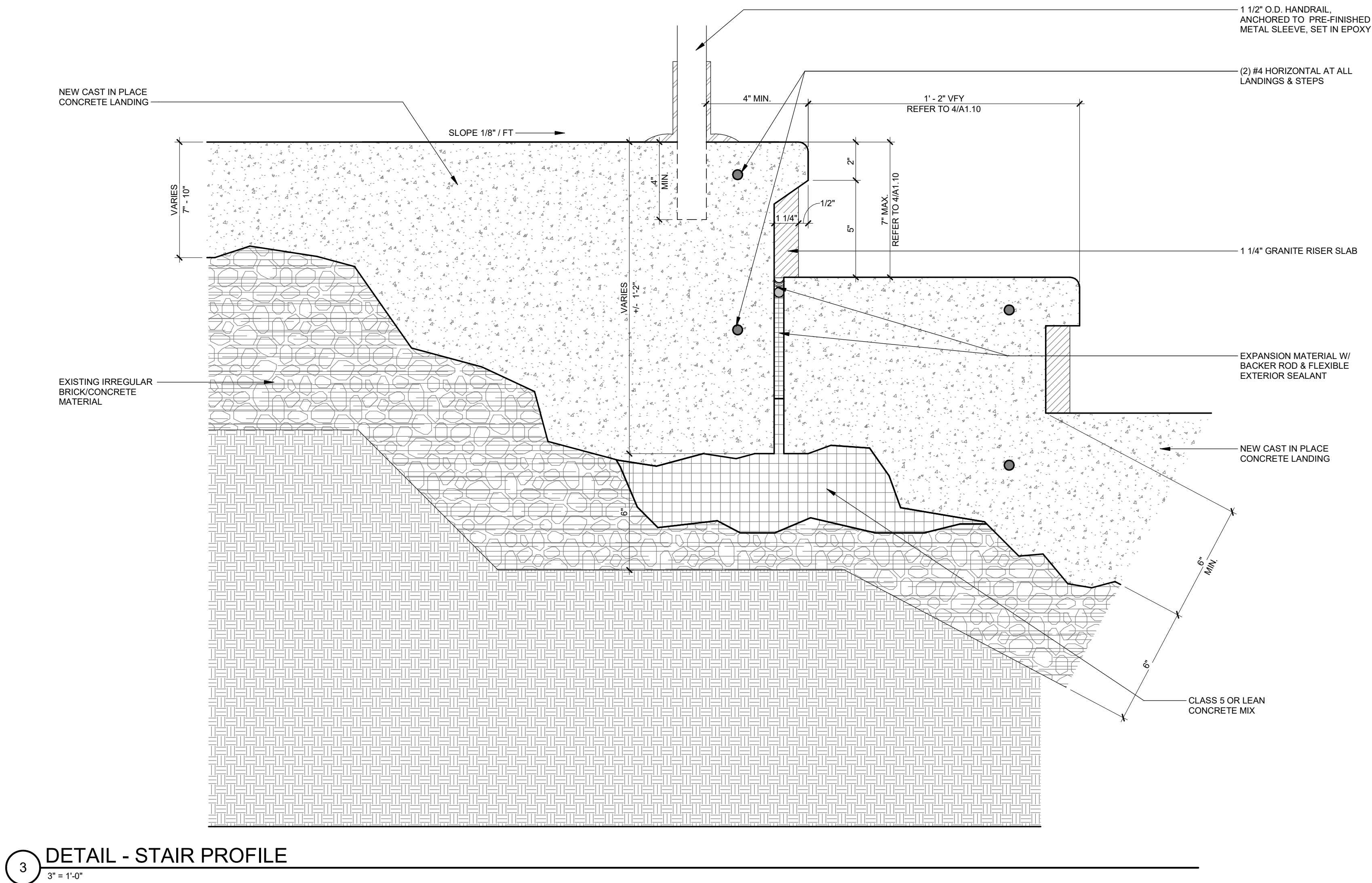
CASEWORK TAG	BC###
CEILING TAG	
CURTAIN WALL TAGS	
DOOR TAGS	
PATH OF TRAVEL TAG	DISTANCE: XX'-XX"
REVISION TAG	
ROOM TAGS	(EXISTING) ROOM NAME
EXISTING, NEW	###
WALL TAGS	
EXTERIOR, PARTITION	
FIRE RATED WALL TAG AND LINE	
WINDOW TAGS	



1 SECTION - DEMOLITION AT STAIR SIDEWALLS



2 SECTION - EIFS SIDEWALL AT STAIR



3 DETAIL - STAIR PROFILE

BIDDING DOCUMENTS <07-24-2020>

WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

ARCHITECT

DATE: 07/20/20
SCALE: AS NOTED
DRAWN BY: WJB
CHECKED BY: MJA
JOB NUMBER: 0280B0406.001

DATE:
REV#
REVISIONS DESCRIPTION
BY
BY

BRainerd City Hall - Entry Steps Renovation
City of Brainerd
501 Laurel St, Brainerd, MN 56401

DEMOLITION & NEW - SECTIONS AND DETAILS

SHEET NO.

A1.11

HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

SIGN DATE:
LIC# : #####







MEMO

TO: Mayor and City Council

FROM: City Engineer Paul Sandy

DATE: 7/1/2020

SUBJECT: City Hall Front Steps

To ensure that the public and City Council's expectation are met regarding the front entrance at City Hall, staff felt it necessary to meet with Contegrity Group, Baratto Brothers, and WSN to review the exterior work as a whole, and more specifically, the front steps. Currently, the plans call for a simple tuck point of the front steps. Staff is worried that this will not resolve the unevenness of the staircase, the staining or delamination's on the surfaces of the granite or existing patches, the safety of the staircase in regards to railings/slipping, or the overall aesthetics of the steps. WSN put in some recommendations for changes in scope that was out for pricing at the time of this request but will be available at the meeting.

The main issue with the existing steps is that they do not have a solid base or foundation to rest on. This has caused differential settlement over the years, and with the failed joints between the granite pieces, there has been water infiltration that has caused shifting, as freeze/thaw cycles have occurred. As a result of this condition, the actual granite pieces themselves have experienced chipping and spalling on the horizontal surface, and in some instances the pieces need to be replaced. The handrails have also created rusting and physical damage where they've been anchored into the granite.

What WSN is proposing is a design solution that utilizes and preserves the historic granite material and provides the City of Brainerd with a durable and safe stairway. The design is to remove the existing granite steps, provide engineered fill and foundations to ensure a solid base, replace the granite steps and then pour a new concrete horizontal surface. I have attached a photo that provides you with a visual for what I'm proposing. In this case, we can preserve the granite, but rely on it's vertical surface as the riser, and not the tread for the stairs. The new concrete finish will provide a solid walking surface, that can be sloped away from the building to properly shed water and will provide a continuous material that is not comprised of multiple joints that could fail over time and create a similar situation for long term maintenance issues.

The new concrete would be air entranced and properly sealed to resist the impacts of freeze/thaw cycles and other outside elements. The concrete finish could be an exposed aggregate finish, stamped concrete, stained or other specified finish that would complement the existing granite steps. In order to comply with commercial building code, the maximum height of the stairs needs to be 7", so there would be approximately 4" of granite riser and 3" of concrete, similar to what the attached image is showing.

In staff's opinion, this approach will provide the City of Brainerd with the opportunity to preserve a historic building element and incorporate new durable materials for their main entry. The new stairs will provide a safe entry, eliminate ongoing maintenance, and provide an aesthetically pleasing appearance.

Baratto Brothers was also researching the possibility is using the existing granite to cut it into slabs, providing a concrete base, and surfacing the new stairs with the old granite.

All of these options along with preliminary pricing and other photos will be provided at the meeting for the council consideration.





BARATTO BROTHERS
COMMERCIAL CONSTRUCTION SERVICES

Brainerd City Hall Front Entry

July 29th, 2020

Paul Sandy (City Engineer)
Mike Angland (Widseth)
Kevin Currie (Contegrity)

RE: Front Entry Steps

All,

Below is our cost breakdown for the additional work request at the front entry steps of the Brainerd City Hall. There is no Performance Request associated with this pricing. Pricing was completed from the plans email by Mr. Angland on July 24th, 2020. Plans are labeled A1.11 date 7/20/2020 and A1.10 with no date.

RFQ/RFP Description:		Front Entry Steps	
RFQ/RFP #		1	
Remove and Replace Entry Door/ Gull Lake Glass	\$3,500.00	Again you list 2 days of equipment time. how do you get to 20 hrs? To and from the job, two vehicles, two men in each vehicle. Coming from your shop 40 min away. Two days of drive time for two vehicles would be 6 hours. allowing for two extra days would be 12 hours.	
EIFS/Signature Stucco	\$6,700.00		
Cut existing granite/Northland Monument	\$4,650.00		
Baratto Brothers Skid Steer/2 Days	\$580.00		
Baratto Brothers Deck Over Trailer/ 2 Days	\$170.00		
Temp Enclosure/Entry	\$845.00		
Jack Hammer 2 Days	\$300.00		
Material to guard walls for cleaning	\$225.00		
Masonry and Cast in Place	\$26,682.00		
BBC Labor	\$75.00	80	\$6,000.00
Drive time	\$75.00	20	\$1,500.00
PM Time	\$0.00	0	\$0.00
Total	\$51,152.00		
PP Bond (1.25%)	\$639.40		
Insurance (.4%)	\$0.00		
Builders Risk (.55%)	\$0.00		
BBC OH&P	\$5,115.20		
Grand Total	\$56,906.60		
Time added to Project:	31 Days		



BARATTO BROTHERS
COMMERCIAL CONSTRUCTION SERVICES

General Notes:

1. Special testing not included in estimate
2. Dumpsters to be provided by Owner/CM
3. All work performed at regular time, non-prevailing wage rates.
4. Baratto Brothers will not be held responsible for excessive removal of degraded limestone behind stucco where removal is shown. Site investigation has indicated some areas may crumble during demolition.
5. No handrails installed
6. Imbeds for handrails to be provided by Owner/CM
7. Does not include any time and material for work performed at this area prior to July 24th, 2020.
8. No specification given for mix designs for this work. Assume 4,000lb mix.
9. No concrete expansion sleeves included
10. No detail for adhering granite risers, risers to be glued. Not responsible for failure of system
11. Excludes 076200
12. No EIFS specification indicated. Baratto Brothers to use product(s) of choosing.
13. Excludes fluid applied vapor barriers. No specification provided
14. Storage of front entry door to be provided by Owner
15. No stamping, staining, or colored concrete included.
16. Street use permit by Owner if required while pouring concrete
17. No traffic control included

Please review and let me know if you have any questions or comments.

Respectfully submitted,

Scott McCall
Project Manager
13872 Shafer Road
Crosslake, MN 56442
218-692-1070 (Office)
218-839-5118 (Cell)
218-692-1071 (Fax)



PROPOSAL

11157 205th Ave. NW
Elk River, MN 55330



**SIGNATURE
STUCCO
CONCEPTS INC.**

NAME / ADDRESS
Baratto Brothers 13872 Shafer Road Crosslake, MN. 56442

PROJECT		TERMS	REP	DATE	PROPOSAL#
Brainerd City Hall - Entry Steps		Net 30	SC	7/21/2020	9467
ITEM	DESCRIPTION			TOTAL	
EIFS	Labor and material to install class PB EIFS with Limestone finish as per plan and manufacturers recommendations ...			3,300.00	
EIFS/Stucco	Labor and material to install mesh, basecoat, and finish to existing as per plan...			3,400.00	
Exclusions	Framing/Sheathing Caulking Flashings Temporary Heat and Enclosure Need labor hrs and rate. Need list of materials with pricing Need to breakout OH & profit				
Thank you for the opportunity to bid your project			TOTAL \$6,700.00		

Please Sign & Return Upon Acceptance _____

Phone #	Fax #	E-mail	Web Site
7632414110	(763) 241-1442	amy@signaturestucco.com	www.signaturestucco.com

Scott McCall

From: Jay Zapzalka <Jayz@northlandmonument.com>
Sent: Tuesday, July 28, 2020 1:55 PM
To: Scott McCall
Subject: RE: Brainerd City Hall - South Steps

Produce 135' LN FT

6 Sawn Surfaces – 1 1/4" x 5" x 4' +/-

Raw material 7" x 14" x 4'

\$4650

Need labor hours and
rates. Break out OH &
Profit

From: Scott McCall <ScottM@barattobrothers.com>
Sent: Tuesday, July 28, 2020 1:41 PM
To: Jay Zapzalka <Jayz@northlandmonument.com>
Subject: RE: Brainerd City Hall - South Steps

They are going to be horizontal so that wouldn't be an overly huge issue.

Scott McCall
Project Manager
Baratto Brothers Construction Inc.
Cell: 218-839-5118
Office: 218-692-1070
scottm@barattobrothers.com

From: Jay Zapzalka <Jayz@northlandmonument.com>
Sent: Tuesday, July 28, 2020 1:40 PM
To: Scott McCall <ScottM@barattobrothers.com>
Subject: RE: Brainerd City Hall - South Steps

Would we be putting a thermal finish on the pieces to ensure non slip surface?

From: Scott McCall <ScottM@barattobrothers.com>
Sent: Tuesday, July 28, 2020 1:26 PM
To: Jay Zapzalka <Jayz@northlandmonument.com>
Cc: Mark C <Markc@northlandmonument.com>
Subject: RE: Brainerd City Hall - South Steps

Jay,

I am going to be needing 135 linear feet of material cut down. It will be 1 1/4" thick by 5" tall.

The pieces are approximately 7" thick by 14" wide by 4' long. We would need to cut the top surface off as it is deteriorated to expose new prior to making the new slabs.

Let me know if that information works for you. Please include in your budget a field verification trip. I would want to have you come see this and measure after we pour the new concrete prior to cutting the risers.

Please let me know if you can take a look for me.

Thanks,

Scott McCall
Project Manager
Baratto Brothers Construction Inc.
Cell: 218-839-5118
Office: 218-692-1070
scottm@barattobrothers.com

From: Mike Angland <Mike.Angland@widseth.com>
Sent: Friday, July 24, 2020 9:34 AM
To: Scott McCall <ScottM@barattobrothers.com>
Cc: Kevin Currie <kcurrie@contegritygroup.com>; Paul Sandy <psandy@ci.brainerd.mn.us>
Subject: Brainerd City Hall - South Steps

Good morning Scott,

Please refer to the attached drawings that identify the new concrete steps for the Brainerd City Hall. There is a reduction of overall scope from when we first started, and as you can see we are doweling into the existing concrete for structural support and class v fill in order to eliminate the voids that exist. Let me know if you have any questions.

Thanks,

Mike Angland, AIA, LEED AP
Architect, VP
218-316-3608
7804 Industrial Park Road
Baxter, MN 56425-2720

WIDSETH

Widseth.com
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WIDSETH was recognized by Prairie Business Magazine as one of the 50 Best Places to Work in 2019!

Scott McCall

From: Nathan Tuomi <nathantuomi@gmail.com>
Sent: Wednesday, July 29, 2020 2:17 PM
To: Scott McCall
Subject: Re: Brainerd City Hall Front Entry

\$3500.00 ← Need breakout of manhours and rate & OH & profit

On Wed, Jul 29, 2020 at 2:15 PM Scott McCall <ScottM@barattobrothers.com> wrote:

Nathan,

I have to R&R the front entry for Brainerd City Hall. Can you give me a number to do that please?

Thanks,

Scott McCall

Project Manager

Baratto Brothers Construction Inc.

Cell: 218-839-5118

Office: 218-692-1070

scottm@barattobrothers.com



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: CARES Relief Funding (CRF)

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☒ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: Connie Hillman	Department: Finance/Administration
Presenter (Name & Title): City Administrator Bergman/Finance Director Hillman	Estimated Time Needed: 20 Minutes
Summary of Issue: Please see attached memo	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: * To review, provide authorization, and approve documentation to use CRF dollars for items Staff has put together for buckets 1 & 2. * Initial discussion on how Council would like to use the funds in bucket # 3.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☒ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ <u>1,034,572</u> <i>Is this budgeted?</i> ☐ Yes ☒ No <i>Please Explain:</i>	

MEMO



TO: Mayor & Council

FROM: City Administrator Bergman
Finance Director Hillman

DATE: July 30, 2020

RE: CARES Relief Funding (CRF)

The City of Brainerd received \$1,034,572 of the \$841 million the state received in federal COVID-19 relief funds. These are federal dollars and are subject to a single audit and have to be used in accordance with federal guidelines.

The current guidance has listed out 3 distinct elements that are to be considered and present when determining if Coronavirus/CARES Relief Funds (CRF) can be used:

- The expense is to be necessary and due to COVID-19. A municipality should document this fact.
- Unaccounted. The expenditure wasn't part of the 2020 adopted budget. Another way to look at this is that the cost cannot lawfully be funded; OR it is substantially different than what the line budgeted line item was to be used for. Funds cannot be used to replace lost revenue.
- Incurred during the covered period of 3/1/2020-11/15/2020.

The funds are also able to cover Brainerd Public Utilities and Library.

Staff has been working internally and with external partners on how to properly spend the funds. Attached is a list breaking the use of the funds into 3 part or buckets if you will:

- **Bucket #1 – COVID-19 Expenditures to Date.** To date the City has paid \$320,946 in expenditures for what Staff beliefs to be eligible CRF uses. Staff has also justified the use of the funds as well.
 - o Staff has been diligently working on tracking and capturing all COVID-19 expenditures. As you can see, staff has included the cost of various staff being not able to work but who were still paid per Council's direction. What is not included in this list is the time that department heads have spent on COVID related activities i.e. working on the preparedness plan, the work from home plan, how to spend the CRF, etc.

- **Bucket #2 – COVID-19 Expenditures between now and 11/15/2020.** This list is not all inclusive. Cost estimates were not able to be obtained for all items. There is also a contingency line of \$100,000 included in this bucket.
- **Bucket #3 – Small Business and/or Non-Profit Grants for COVID-19 Related Expenditures.** This is the amount left over after use of the \$1,034,572 in buckets 1 & 2.

This item appears on the agenda for Council:

- To review, provide authorization, and approve documentation to use CRF dollars for the items staff has put together for buckets 1 and 2. Staff will want to move forward quickly with the items in bucket #2 if Council approves, as staff is aware that supplies of certain items and contractors are in short supply.
- For initial discussion on how Council would like to use bucket #3. As mentioned, Staff has been working with the administration of Crow Wing County and the City of Baxter discussing a plan to appropriate CRF to the County and each community. Also attached to this agenda request is the email sent earlier this week and the documents that were attached to the email.

/clh

CARES Relief Funding

AMOUNT AVAILABLE

1,034,572.00

BUCKET #1 - COVID-19

EXPENDITURES TO DATE	DATE PAID	AMOUNT	DOCUMENTATION/JUSTIFICATION
Small Business Relief Grants	6/5/2020	113,500.00	These were small business relief grants. Businesses had to show a need and could receive up to a \$3,000 grant.
Precautionary Administrative Leave for Patrol Officers	4/3/2020 - 6/25/2020	40,039.60	The City implemented a precautionary administrative leave policy starting April 3rd to about June 25th. This only affected patrol staff in which employees received 10 hours of pay without being at work to help ensure staff stayed healthy due to COVID.
Parks Maintenance Staff	3/29/2020-4/11/2020	18,711.92	When the Stay-at-Home order was put into place, the City did not have precautions in place to allow our maintenance staff to be able to work. For two weeks, they received pay. Since they were at home, their duties substantially changed due to COVID for those 2 weeks and the City lost time relating to the maintenance operations of the City due to COVID.
Street Maintenance Staff	3/29/2020-4/11/2020	23,187.44	When the Stay-at-Home order was put into place, the City did not have precautions in place to allow our maintenance staff to be able to work. For two weeks, they received pay. Since they were at home, their duties substantially changed due to COVID for those 2 weeks and the City lost time relating to the maintenance operations of the City due to COVID.
Records Management Staff	3/30/2020-5/15/2020	19,880.00	When the Stay-at-Home order was put into place, the City did not have precautions in place or the ability to allow our police records management staff the ability to work remotely. For several weeks, Staff alternated days of work to be able to social distance in the office and to ensure staff stayed healthy due to COVID. Since they were at home and unable to work, their duties substantially changed due to COVID. This cost represents time that Staff was paid for the hours they were not at work.
COVID -19 Leave	Various	1,917.00	One employee to date has qualified for COVID leave to be paid out at 2/3rds of the employee's hourly rate.

CARES Relief Funding

BUCKET #1 - COVID-19

EXPENDITURES TO DATE (Continued)	DATE PAID	AMOUNT	DOCUMENTATION/JUSTIFICATION
Liquor License Fee Grant Reduction		33,033.33	The City Council provided relief to all liquor license holders as they were closed due to COVID. The reduction was applied to a certain group of businesses. Rather than giving a bar/restaurant \$3,800 for example their small business grant, the City reduced the fee on a consistent basis.
Marketing Campaign		25,000.00	Launched the You Betcha We're Open campaign for Brainerd businesses purchased ads in Lakes Country Journal and began a campaign series on social media as a result of being shut down due to COVID.
School Resource Officer Wage and Benefits	3/21/2020-5/23/2020	20,756.50	When the schools closed due to COVID, the officer dedicated as the School Resource Officer was placed on patrol duties. Since the officer's duties are substantially different as a patrol officer and a school resource officer, the employee's wages and benefits are eligible for use of CARES funding.
Street Foreman Overtime	4/12/2020-7/18/2020	5,796.00	When the street maintenance returned to work, the street foreman had to work overtime to be present for the cross over of the shifts. The maintenance personal were working staggered shifts due to COVID.
Cleaning/Sanitation Supplies	3/1/2020-7/23/2020	2,035.95	Cleaning supplies are specifically allowed for CRF use to help stop the spread of COVID-19. The quantity and what was purchased is different than what was budgeted in 2020.
Personal Protection Equipment (PPE)	3/1/2020-7/23/2020	2,667.53	PPE is specifically allowed for CRF use to help stop the spread of COVID-19. The quantity and what was purchased is different than what was budgeted in 2020
Work from Home	3/1/2020-7/23/2020	4,001.80	Expenditures for Staff to be able to work from home are specifically allowed for CRF use. Expenditures incurred to comply with the work from home order were not budgeted in 2020.
Miscellaneous Item (Supplies for decon trailer, attorney fees, etc.)	3/1/2020-7/23/2020	4,980.23	These items were not budgeted in 2020 and were per the State to get the trailer ready for use and fees incurred for preparation of the work from home order, preparedness plan, and COVID-19 questions.
Pavilion Rental Refunds			

CARES Relief Funding

BUCKET #1 - COVID-19

EXPENDITURES TO DATE (Continued)	DATE PAID	AMOUNT	DOCUMENTATION/JUSTIFICATION
Tournament & Program Refunds			
Park-A-Day Rental			
Library	3/1/2020-7/23/2020	25.76	Trak phone- to be able to have contact during work from home order and postage for furlough notices.
BPU	3/1/2020-7/23/2020	5,413.16	Early morning cleaning labor to date/ various cleaning supplies and barriers
TOTAL BUCKET #1		320,946.22	

BUCKET #2 - COVID-19

EXPENDITURES BETWEEN NOW AND 11/15/2020	ESTIMATED AMOUNT	DOCUMENTATION/JUSTIFICATION
BPU - Access Control system and IP camera	89,531.39	The new access system would allow BPU to remotely control access to the Service Center and Wastewater Treatment Plant. Our interaction with customers and vendors is in the process of changing and this new security and control system would allow this change to occur.
Permeant Camera Access System - City Hall, PD & FD	10,000.00	We have been using the ring system this week and we are running into glitches. System not always working, short timeframe to communicate with individuals entering City Hall etc. This will allow for a permanent solution.
Fire Department Door Camera and Access		To control access to building to prevent the spread of COVID-19
Street Camera and Access Control		To control access to building to prevent the spread of COVID-19
Chamber Upgrades	20,000.00	So that we can remote in and televise meetings due to COVID and council meetings having to be done remotely and for social distancing of council meetings.
Monitors	8,000.00	To be able to work remotely
Laptops	26,000.00	To be able to work remotely
Desktops	3,600.00	To be able to work remotely
Webcams	1,400.00	To be able to work remotely
Dual Factor Authentication for all	4,000.00	Ability for all City staff to work remotely

CARES Relief Funding

BUCKET #2 - COVID-19

EXPENDITURES BETWEEN NOW AND
11/15/2020 (Continued)

		ESTIMATED AMOUNT	DOCUMENTATION/JUSTIFICATION
Migrating Office 365 to Cloud		30,000.00	To better secure the network to able to work remotely
			Per Executive Order 20-81- face coverings can be temporary removed - When alone, such as when working in an office or a cubicle with walls higher than face level when social distancing is maintained, in an enclosed indoor area, in a vehicle, or in the cab of heavy equipment or machinery. In such situations, persons should still carry face coverings to be prepared to wear when no longer alone. Our current cubicles do not meet this requirement and therefore without a temporary fix, employees would be required to wear masks all day. Fire Chief has some concerns about the makeshift higher cubicle walls. New cubicles for City Hall are not in the 5 year capital plan.
Cubicles		50,000.00	
			Continuation of the You Betcha We're Open campaign for Brainerd businesses as a result of businesses being closed due to COVID-19.
Additional Marketing Campaign		25,000.00	
			Cleaning supplies are specifically allowed for CRF use to help stop the spread of COVID-19. The quantity and what was purchased is different than what was budgeted in 2020.
Additional Cleaning/Sanitation Supplies		8,000.00	
			PPE is specifically allowed for CRF use to help stop the spread of COVID-19. The quantity and what was purchased is different than what was budgeted in 2020
Additional Personal Protection Equipment (PPE)		20,000.00	
			This is an eligible expense under the CARES Act. Our current understanding is that a customer would need to petition to the City Council for relief of utility bills in arrears, in which the City Council would then release the CARES funding to the utility company.
Delinquent Utility Bills		50,000.00	
			When the street maintenance returned to work, the street foreman had to work overtime to be present for the cross over of the shifts. The maintenance personal were working staggered shifts due to COVID.
Estimated Continued Street Foreman OT	7/19/2020- 11/15/2020	6,520.50	
Emergency Operations Center Upgrades		5,000.00	Finishing connecting TV's through HDMI switches to be able to handle the pandemic. Not included in the 2020 budget

CARES Relief Funding

BUCKET #2 - COVID-19

EXPENDITURES BETWEEN NOW AND
11/15/2020 (Continued)

	ESTIMATED AMOUNT	DOCUMENTATION/JUSTIFICATION
Parks/City Facilities Restrooms Upgrades to Touchless Facets, Soap Dispensers, Towels		To help prevent the spread of COVID-19. Item was not budgeted in 2020 or in the foreseeable future capital plans.
Jabber Phone System Upgrades	10,000.00	Use work phones remotely. If staff had to work remotely they had to use their cell phones/or personal phones to call.
<i>Contingency</i>	<i>100,000.00</i>	Additional COVID leave for employees, corrections to estimates, additional WebEx subscriptions
TOTAL BUCKET #2	467,051.89	

**BUCKET #3 - Small Business and/or
Non-Profit Grants for COVID-19 Related
Expenditures.**

246,573.89

Connie Hillman

From: Jennifer Bergman
Sent: Wednesday, July 29, 2020 10:27 AM
To: City Council
Cc: Connie Hillman; David Chanski
Subject: FW: {external} CARES Act info from County Administrator Tim Houle
Attachments: CARES Act Letter to CWC city and township officials.pdf; CARES Act City.pdf; CARES Act Township.pdf

Mr. Mayor and City Council Members,

Crow Wing County staff met with the cities of Brainerd and Baxter staff last week to discuss the plan for CARES Act funds appropriated to the County and each community.

In the discussion, I shared with the group that staff's recommendation to Council was going to be to consider the use of Brainerd's CARES Act funds in three categories: 1) COVID-19 expenses to date; 2) Anticipated COVID-19 expenses between now and 11/15/2020; and, 3) Small business and/or non-profit grants for COVID-19 related expenses.

The discussion at the meeting was to consider criteria to be applied uniformly across the County for business/non-profit grants that can be made with CARES Act monies. Further, to have one administrator (BLAEDC) manage the small business grants for all communities in Crow Wing County. The County suggested that BLAEDC would draw down the funds appropriated by each city first and then, after those funds are gone, businesses can access the County's pool of funds.

On Monday, the Committee of the Whole discussed the appropriations of the CARES Act funds and then yesterday the County Board took action to:

- 1) enter into a contract with CTC for \$1.5 million for 3 broadband projects;
- 2) enter into a contact with BLAEDC to allocate up to \$3 million for economic assistance grants for small businesses up to \$10,000;
- 3) allocation \$1 million up to \$10,000 assistance grants for tax-exempt non-profits who have suffered economic losses or program expansion;
- 4) \$5 million for expenses incurred by Crow Wing County; and,
- 5) the remaining allocation of approximately \$1 million to be reserved for contingencies or to be reallocated to any of the other programs.

On Friday, County Administrator Houle sent a letter to all cities and townships in Crow Wing County encouraging cities and townships to draw down their CARES Act funds and to apply a uniform set of criteria so that none of us are offering a sweeter or less-sweet grants within our jurisdictions. County Administrator Houle is also suggesting that we work together to try to maximize the amount of reimbursements we can provide for those in our community. See attached letter.

The CARES Act funds Crow Wing County received was based on a per capita amount for the County's population which includes Brainerd's population. The funds that have been appropriated for a small business and non-profit grant program can be used by Brainerd businesses/non-profits. However, I would like to draw your attention the second to the last paragraph where Houle states: ***"County grant dollars will be made available for any jurisdiction that pools our resource, but may not be available if a jurisdiction decides to have its own granting program because we will not want to duplicate efforts."***

I wanted to send you this information ASAP and obtain initial thoughts prior to next week's meeting. If you have any questions or would like additional information regarding this, please contact me.

Jennifer



Jennifer Bergman, City Administrator
City of Brainerd
501 Laurel Street
Brainerd, MN 56401
Office: (218) 454-3404
Cell: (218) 821-3546

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From: Darcy Dwyer <Darcy.Dwyer@crowwing.us>

Sent: Friday, July 24, 2020 10:15 AM

To: Bradley Chapulis <cityhall@baxtermn.gov>; Bradley Chapulis <cityhall@baxtermn.gov>; Connie Hillman <chillman@ci.brainerd.mn.us>; pwussow@cityofbreezypointmn.us; Jennifer Bergman <jbergman@ci.brainerd.mn.us>; Char Nelson <cityclerk@crosslake.net>; steve.karels@cityofcrosby.com; info@cuyuna.mn.us; leerussell@cityofdeerwood.com; Cari Johnson clerk <clerk@emily.net>; Karen Stern <50lakes@emily.net>; tderosier56@gmail.com; Loren Larson <ctygarri@frontiernet.net>; clerk@cityofironton.org;

kokerman@ci.jenkins.mn.us; clerk@manhattanbeachmn.org; jmax@ci.nisswa.mn.us; nmalech@pequotlakes-mn.gov; cityhall@pequotlakes-mn.gov; Cari Johnson <riverton@centurylink.net>; lostin50s@mlecwb.net

Cc: Carol Pundt <baylaketown@gmail.com>; Coralea Borden <mcborden@brainerd.net>; Duane Ruona <crowwingtownship@gmail.com>; Gretchen Nelson <daggett.clerk1@outlook.com>; Carol Pundt Deerwood <deerwoodtownship1@gmail.com>; Marianne Auge <fairfieldmn@gmail.com>; forttripleyclerk@gmail.com; Carol Johnson <gaillaketownship@gmail.com>; amy.mickelson@yahoo.com; John Plein <info@idealtownship.com>; Gayle Hanson <irondaletownship2@gmail.com>; tonto1@tds.net; Martha Look <mlook32@q.com>; Abra Hawley <littlepineclerk@gmail.com>; Patsy Olson <olsonpat@q.com>; Anna Anderson <missionclerk@gmail.com>; Alan Cunningham <acunning@brainerd.net>; Kathy Wessel <oaklawntwp@gmail.com>; pelicantownship@gmail.com; Sherry Rocholl <crosbybarn@gmail.com>; Linda Danielson <rabbittownhall@gmail.com>; Bonnie Orton <rsvlt@brainerd.net>; Joyce Neumann <jeneumann@centurylink.net>; stmathiasclerk@gmail.com; loniporta430@gmail.com; wolfordclerk@castle-web.com

Subject: {external} CARES Act info from County Administrator Tim Houle

Good Morning City and Township Officials, Attached is a letter from County Administrator Tim Houle about CARES Act Funding. Also attached are eligible funding spreadsheets. If you have questions or are interested in working together to pool our resources on these grants, please contact Tim Houle at tim.houle@crowwing.us or call his direct phone number is 218-822-7019. Stay healthy everyone!

Darcy Dwyer

Executive Assistant/Media Specialist

County Administrator's Office
326 Laurel Street, Suite 13
Brainerd, MN 56401

Office: (218) 822-7025

Toll Free: (888) 829-6680

Fax: (218) 824-1054

www.crowwing.us



Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.



Dear City and Township Officials:

As you are by now aware, you are eligible to receive funding under the federal CARES Act in the amount listed on the attached spreadsheet. These funds are separate and distinct from funding that we are receiving for any election-related expenses due to COVID-19. The CARES Act funds are to reimburse you for any other costs you have incurred for COVID-19 related expenses but cannot be used to reimburse you for any revenue losses. They can also be used for grants to for-profit businesses and non-profit organizations in our community that have experienced significant disruptions when they were forced to stay closed.

I am writing today to encourage your city or township to draw down the maximum allowed amount for your jurisdiction. Even if you do not need those dollars to reimburse yourselves for your own expenses, Crow Wing County can be a recipient of your funds and we would propose to pool your contributions, and those from all other cities and townships in Crow Wing County, into one larger pool of funds we will use to give grants to our area non-profit and for-profit organizations. We are already going to allocate \$4 million for these purposes, which seems like a huge sum. When compared to the economic devastation and losses within our community due to COVID-19, however, it will not come close to making anyone whole. At this point, for instance, we are contemplating grants of no more than \$10,000 to any one organization.

We will be using a single grant application process to receive applications from area businesses and anticipate that application process to be open sometime in September so time is of the essence. Because of that, I am offering assistance from our county finance staff to assist you with drawing down the funds and assisting with the reporting requirements and audit documentation for any dollars you put into the shared pool for business and non-profit grants.

I think it makes sense for all of us to apply one set of criteria uniformly across the county so that none of us are offering sweeter or less-sweet grants within our jurisdiction compared to our neighbors. I also think it makes sense that we work together to try to maximize the amount of reimbursements we can provide for those in our community who have suffered the most and have received the least assistance. At this time, our plan is to focus our pooled resources to small businesses with fewer than 50 employees. We understand that you would want any contribution from your jurisdiction to be spent within your jurisdiction and we will commit to accommodating that for you. County grant dollars will be made available for any jurisdiction that pools our resource, but may not be available if a jurisdiction decides to have its own granting program because we will not want to duplicate effort. We believe that by working together, it can be better for everyone, most importantly, for the communities businesses and non-profits.

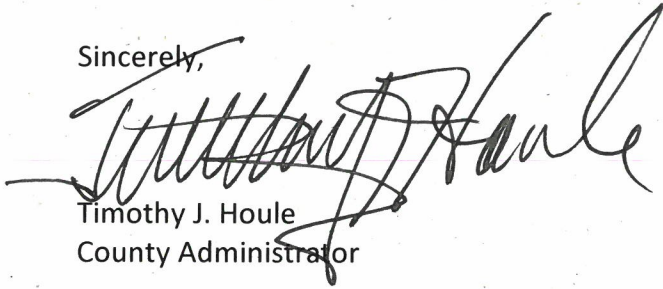
Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

It is our sincere desire that we work together for the greater good of our community. I know the County Board wants that and we want to invite you to be part of that, too. Please get back to me at tim.houle@crowwing.us or 218-822-7019 as soon as you can to let me know if you are interested in working together and pooling our resources on these grants. All funds at the city/township level must be expended by no later than November 1, which will be very soon. All county funds must be expended by no later than December 1.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy J. Houle", written over a horizontal line.

Timothy J. Houle
County Administrator

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
AITKIN	AITKIN	2,123	159,947
AITKIN	HILL CITY	622	46,862
AITKIN	MCGRATH	73	-
AITKIN	MCGREGOR	381	28,705
AITKIN	PALISADE	152	-
AITKIN	TAMARACK	79	-
ANOKA	ANDOVER	32,728	2,465,736
ANOKA	ANOKA	18,573	1,399,295
ANOKA	BETHEL	505	38,047
ANOKA	BLAINE	66,667	5,022,709
ANOKA	CENTERVILLE	4,047	304,902
ANOKA	CIRCLE PINES	5,076	382,427
ANOKA	COLUMBIA HEIGHTS	20,840	1,570,091
ANOKA	COLUMBUS	3,950	297,594
ANOKA	COON RAPIDS	63,899	4,814,167
ANOKA	EAST BETHEL	12,029	906,268
ANOKA	FRIDLEY	28,824	2,171,608
ANOKA	HAM LAKE	16,394	1,235,128
ANOKA	HILLTOP	794	59,820
ANOKA	LEXINGTON	2,109	158,893
ANOKA	LINO LAKES	21,347	1,608,288
ANOKA	NOWTHEN	4,758	358,469
ANOKA	OAK GROVE	8,689	654,631
ANOKA	RAMSEY	27,051	2,038,029
ANOKA	SPRING LAKE PARK	6,410	482,931
ANOKA	ST FRANCIS	7,872	593,078
BECKER	AUDUBON	532	40,081
BECKER	CALLAWAY	231	17,404
BECKER	DETROIT LAKES	9,475	713,849
BECKER	FRAZEE	1,405	105,853
BECKER	LAKE PARK	804	60,574
BECKER	OGEMA	179	-
BECKER	WOLF LAKE	60	-
BELTRAMI	BEMIDJI	15,462	1,164,911
BELTRAMI	BLACKDUCK	840	63,286
BELTRAMI	FUNKLEY	10	-
BELTRAMI	KELLIHER	259	19,513
BELTRAMI	SOLWAY	89	-
BELTRAMI	TENSTRIKE	211	15,897
BELTRAMI	TURTLE RIVER	80	-
BELTRAMI	WILTON	244	18,383
BENTON	FOLEY	2,732	205,830
BENTON	GILMAN	235	17,705
BENTON	RICE	1,351	101,785
BENTON	SAUK RAPIDS	13,954	1,051,298
BIG STONE	BARRY	13	-
BIG STONE	BEARDSLEY	216	16,273
BIG STONE	CLINTON	419	31,568

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
BIG STONE	CORRELL	30	-
BIG STONE	GRACEVILLE	565	42,567
BIG STONE	JOHNSON	27	-
BIG STONE	ODESSA	119	-
BIG STONE	ORTONVILLE	1,816	136,818
BLUE EARTH	AMBOY	510	38,424
BLUE EARTH	EAGLE LAKE	3,137	236,342
BLUE EARTH	GOOD THUNDER	529	39,855
BLUE EARTH	LAKE CRYSTAL	2,545	191,741
BLUE EARTH	MADISON LAKE	1,216	91,614
BLUE EARTH	MANKATO	43,571	3,282,650
BLUE EARTH	MAPLETON	1,735	130,715
BLUE EARTH	PEMBERTON	227	17,102
BLUE EARTH	SKYLINE	279	21,020
BLUE EARTH	ST CLAIR	832	62,683
BLUE EARTH	VERNON CENTER	303	22,828
BROWN	COBDEN	30	-
BROWN	COMFREY	353	26,595
BROWN	EVAN	79	-
BROWN	HANSKA	369	27,801
BROWN	NEW ULM	13,645	1,028,018
BROWN	SLEEPY EYE	3,464	260,979
BROWN	SPRINGFIELD	2,051	154,523
CARLTON	BARNUM	605	45,581
CARLTON	CARLTON	979	73,758
CARLTON	CLOQUET	12,347	930,226
CARLTON	CROMWELL	240	18,082
CARLTON	KETTLE RIVER	173	-
CARLTON	MOOSE LAKE	2,794	210,501
CARLTON	SCANLON	992	74,738
CARLTON	WRENSHALL	418	31,492
CARLTON	WRIGHT	126	-
CARVER	CARVER	4,727	356,133
CARVER	CHANHASSEN	26,266	1,978,887
CARVER	CHASKA	27,622	2,081,049
CARVER	COLOGNE	1,841	138,701
CARVER	HAMBURG	513	38,650
CARVER	MAYER	2,295	172,906
CARVER	NEW GERMANY	455	34,280
CARVER	NORWOOD YOUNG AMERICA	3,833	288,779
CARVER	VICTORIA	9,918	747,225
CARVER	WACONIA	13,124	988,766
CARVER	WATERTOWN	4,654	350,634
CASS	BACKUS	250	18,835
CASS	BENA	122	-
CASS	BOY RIVER	51	-
CASS	CASS LAKE	760	57,259
CASS	CHICKAMAW BEACH	113	-
CASS	EAST GULL LAKE	1,034	77,902

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
CASS	FEDERAL DAM	112	-
CASS	HACKENSACK	322	24,260
CASS	LAKE SHORE	1,067	80,388
CASS	LONGVILLE	161	-
CASS	PILLAGER	489	36,841
CASS	PINE RIVER	944	71,121
CASS	REMER	404	30,437
CASS	WALKER	926	69,765
CHIPPEWA	CLARA CITY	1,318	99,298
CHIPPEWA	MAYNARD	349	26,294
CHIPPEWA	MILAN	349	26,294
CHIPPEWA	MONTEVIDEO	5,287	398,324
CHIPPEWA	WATSON	192	-
CHISAGO	CENTER CITY	622	46,862
CHISAGO	CHISAGO CITY	5,414	407,892
CHISAGO	HARRIS	1,158	87,244
CHISAGO	LINDSTROM	4,665	351,462
CHISAGO	NORTH BRANCH	10,726	808,100
CHISAGO	RUSH CITY	3,094	233,103
CHISAGO	SHAFER	1,087	81,895
CHISAGO	STACY	1,524	114,819
CHISAGO	TAYLORS FALLS	1,024	77,148
CHISAGO	WYOMING	8,037	605,510
CLAY	BARNESVILLE	2,666	200,857
CLAY	COMSTOCK	92	-
CLAY	DILWORTH	4,514	340,086
CLAY	FELTON	173	-
CLAY	GEORGETOWN	82	-
CLAY	GLYNDON	1,404	105,778
CLAY	HAWLEY	2,236	168,461
CLAY	HITTERDAL	199	-
CLAY	MOORHEAD	43,522	3,278,959
CLAY	SABIN	554	41,739
CLAY	ULEN	554	41,739
CLEARWATER	BAGLEY	1,421	107,059
CLEARWATER	CLEARBROOK	520	39,177
CLEARWATER	GONVICK	287	21,623
CLEARWATER	LEONARD	40	-
CLEARWATER	SHEVLIN	169	-
COOK	GRAND MARAIS	1,410	106,230
COTTONWOOD	BINGHAM LAKE	128	-
COTTONWOOD	JEFFERS	349	26,294
COTTONWOOD	MOUNTAIN LAKE	2,108	158,817
COTTONWOOD	STORDEN	203	15,294
COTTONWOOD	WESTBROOK	710	53,492
COTTONWOOD	WINDOM	4,539	341,969
CROW WING	BAXTER	8,478	638,735
CROW WING	BRAINERD	13,732	1,034,572
CROW WING	BREEZY POINT	2,485	187,221

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
CROW WING	CROSBY	2,360	177,803
CROW WING	CROSSLAKE	2,275	171,399
CROW WING	CUYUNA	341	25,691
CROW WING	DEERWOOD	535	40,307
CROW WING	EMILY	857	64,567
CROW WING	FIFTY LAKES	405	30,513
CROW WING	FORT RIPLEY	69	-
CROW WING	GARRISON	215	16,198
CROW WING	IRONTON	572	43,095
CROW WING	JENKINS	457	34,430
CROW WING	MANHATTAN BEACH	61	-
CROW WING	NISSWA	2,069	155,879
CROW WING	PEQUOT LAKES	2,346	176,748
CROW WING	RIVERTON	111	-
CROW WING	TROMMALD	104	-
DAKOTA	APPLE VALLEY	53,429	4,025,355
DAKOTA	BURNSVILLE	62,657	4,720,595
DAKOTA	COATES	168	-
DAKOTA	EAGAN	68,347	5,149,281
DAKOTA	FARMINGTON	22,880	1,723,785
DAKOTA	HAMPTON	706	53,190
DAKOTA	HASTINGS	23,139	1,743,298
DAKOTA	INVER GROVE HEIGHTS	35,381	2,665,614
DAKOTA	LAKEVILLE	64,334	4,846,940
DAKOTA	LILYDALE	947	71,347
DAKOTA	MENDOTA	206	15,520
DAKOTA	MENDOTA HEIGHTS	11,392	858,276
DAKOTA	MIESVILLE	137	-
DAKOTA	NEW TRIER	114	-
DAKOTA	RANDOLPH	470	35,410
DAKOTA	ROSEMOUNT	24,342	1,833,933
DAKOTA	SOUTH ST PAUL	20,878	1,572,954
DAKOTA	SUNFISH LAKE	516	38,876
DAKOTA	VERMILLION	439	33,074
DAKOTA	WEST ST PAUL	21,053	1,586,138
DODGE	CLAREMONT	535	40,307
DODGE	DODGE CENTER	2,764	208,240
DODGE	HAYFIELD	1,342	101,107
DODGE	KASSON	6,504	490,013
DODGE	MANTORVILLE	1,222	92,066
DODGE	WEST CONCORD	776	58,464
DOUGLAS	ALEXANDRIA	13,951	1,051,072
DOUGLAS	BRANDON	495	37,293
DOUGLAS	CARLOS	499	37,595
DOUGLAS	EVANSVILLE	603	45,430
DOUGLAS	FORADA	163	-
DOUGLAS	GARFIELD	361	27,198
DOUGLAS	KENSINGTON	287	21,623
DOUGLAS	MILLERVILLE	107	-

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
DOUGLAS	MILTONA	433	32,622
DOUGLAS	NELSON	183	-
DOUGLAS	OSAKIS	1,784	134,407
FARIBAULT	BLUE EARTH	3,204	241,390
FARIBAULT	BRICELYN	346	26,068
FARIBAULT	DELAN	165	-
FARIBAULT	EASTON	189	-
FARIBAULT	ELMORE	584	43,999
FARIBAULT	FROST	186	-
FARIBAULT	KIESTER	473	35,636
FARIBAULT	MINNESOTA LAKE	662	49,876
FARIBAULT	WALTERS	65	-
FARIBAULT	WELLS	2,243	168,988
FARIBAULT	WINNEBAGO	1,333	100,429
FILLMORE	CANTON	349	26,294
FILLMORE	CHATFIELD	2,881	217,055
FILLMORE	FOUNTAIN	417	31,417
FILLMORE	HARMONY	1,026	77,299
FILLMORE	LANESBORO	764	57,560
FILLMORE	MABEL	771	58,087
FILLMORE	OSTRANDER	250	18,835
FILLMORE	PETERSON	193	-
FILLMORE	PRESTON	1,329	100,127
FILLMORE	RUSHFORD	1,770	133,352
FILLMORE	RUSHFORD VILLAGE	841	63,361
FILLMORE	SPRING VALLEY	2,505	188,727
FILLMORE	WALAN	65	-
FILLMORE	WYKOFF	442	33,300
FREEBORN	ALBERT LEA	18,165	1,368,556
FREEBORN	ALDEN	624	47,012
FREEBORN	CLARKS GROVE	679	51,156
FREEBORN	CONGER	134	-
FREEBORN	EMMONS	365	27,499
FREEBORN	FREEBORN	277	20,869
FREEBORN	GENEVA	530	39,930
FREEBORN	GLENVILLE	595	44,827
FREEBORN	HARTLAND	308	23,205
FREEBORN	HAYWARD	251	18,910
FREEBORN	HOLLANDALE	291	21,924
FREEBORN	MANCHESTER	50	-
FREEBORN	MYRTLE	39	-
FREEBORN	TWIN LAKES	145	-
GOODHUE	BELLECHESTER	170	-
GOODHUE	CANNON FALLS	4,119	310,327
GOODHUE	DENNISON	213	16,047
GOODHUE	GOODHUE	1,165	87,771
GOODHUE	KENYON	1,836	138,325
GOODHUE	PINE ISLAND	3,420	257,664
GOODHUE	RED WING	16,522	1,244,772

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
GOODHUE	WANAMINGO	1,097	82,648
GOODHUE	ZUMBROTA	3,463	260,903
GRANT	ASHBY	448	33,752
GRANT	BARRETT	414	31,191
GRANT	ELBOW LAKE	1,172	88,299
GRANT	HERMAN	433	32,622
GRANT	HOFFMAN	656	49,423
GRANT	NORCROSS	71	-
GRANT	WENDELL	162	-
HENNEPIN	BLOOMINGTON	89,654	6,754,555
HENNEPIN	BROOKLYN CENTER	32,299	2,433,415
HENNEPIN	BROOKLYN PARK	81,679	6,153,717
HENNEPIN	CHAMPLIN	23,927	1,802,666
HENNEPIN	CORCORAN	5,831	439,309
HENNEPIN	CRYSTAL	23,287	1,754,449
HENNEPIN	DAYTON	6,072	457,466
HENNEPIN	DEEPAVEN	3,878	292,170
HENNEPIN	EDEN PRAIRIE	63,456	4,780,791
HENNEPIN	EDINA	52,535	3,958,000
HENNEPIN	EXCELSIOR	2,321	174,865
HENNEPIN	GOLDEN VALLEY	21,580	1,625,843
HENNEPIN	GREENFIELD	2,904	218,788
HENNEPIN	GREENWOOD	706	53,190
HENNEPIN	HOPKINS	19,713	1,485,182
HENNEPIN	INDEPENDENCE	3,763	283,505
HENNEPIN	LONG LAKE	1,815	136,743
HENNEPIN	LORETTO	661	49,800
HENNEPIN	MAPLE GROVE	66,903	5,040,489
HENNEPIN	MAPLE PLAIN	1,864	140,434
HENNEPIN	MEDICINE LAKE	388	29,232
HENNEPIN	MEDINA	6,646	500,711
HENNEPIN	MINNEAPOLIS	428,483	32,282,019
HENNEPIN	MINNETONKA	53,713	4,046,751
HENNEPIN	MINNETONKA BEACH	561	42,266
HENNEPIN	MINNETRISTA	7,692	579,517
HENNEPIN	MOUND	9,347	704,205
HENNEPIN	NEW HOPE	21,790	1,641,664
HENNEPIN	ORONO	8,102	610,407
HENNEPIN	OSSEO	2,729	205,604
HENNEPIN	PLYMOUTH	78,351	5,902,984
HENNEPIN	RICHFIELD	36,436	2,745,098
HENNEPIN	ROBBINSDALE	14,776	1,113,228
HENNEPIN	ROGERS	12,991	978,745
HENNEPIN	SAINT ANTHONY	9,067	683,110
HENNEPIN	SAINT BONIFACIUS	2,328	175,392
HENNEPIN	SAINT LOUIS PARK	48,910	3,684,892
HENNEPIN	SHOREWOOD	7,693	579,593
HENNEPIN	SPRING PARK	1,694	127,626
HENNEPIN	TONKA BAY	1,550	116,777

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
HENNEPIN	WAYZATA	4,719	355,531
HENNEPIN	WOODLAND	467	35,184
HOUSTON	BROWNSVILLE	489	36,841
HOUSTON	CALEDONIA	2,824	212,761
HOUSTON	EITZEN	242	18,232
HOUSTON	HOKAH	544	40,985
HOUSTON	HOUSTON	967	72,854
HOUSTON	LACRESCENT	5,169	389,434
HOUSTON	SPRING GROVE	1,291	97,264
HUBBARD	AKELEY	451	33,978
HUBBARD	LAPORTE	111	-
HUBBARD	NEVIS	416	31,342
HUBBARD	PARK RAPIDS	4,136	311,607
ISANTI	BRAHAM	1,804	135,914
ISANTI	CAMBRIDGE	8,977	676,329
ISANTI	ISANTI	6,031	454,377
ITASCA	BIGFORK	439	33,074
ITASCA	BOVEY	796	59,971
ITASCA	CALUMET	348	26,218
ITASCA	COHASSET	2,738	206,282
ITASCA	COLERAINE	1,947	146,687
ITASCA	DEER RIVER	925	69,690
ITASCA	EFFIE	131	-
ITASCA	GRAND RAPIDS	11,392	858,276
ITASCA	KEEWATIN	1,033	77,826
ITASCA	LAPRAIRIE	652	49,122
ITASCA	MARBLE	674	50,779
ITASCA	NASHWAUK	962	72,477
ITASCA	SQUAW LAKE	102	-
ITASCA	TACONITE	635	47,841
ITASCA	WARBA	183	-
ITASCA	ZEMPLE	89	-
JACKSON	ALPHA	110	-
JACKSON	HERON LAKE	672	50,629
JACKSON	JACKSON	3,407	256,684
JACKSON	LAKEFIELD	1,708	128,681
JACKSON	OKABENA	202	15,219
JACKSON	WILDER	56	-
KANABEC	GRASSTON	168	-
KANABEC	MORA	3,598	271,074
KANABEC	OGILVIE	358	26,972
KANABEC	QUAMBA	116	-
KANDIYOHI	ATWATER	1,127	84,908
KANDIYOHI	BLOMKEST	149	-
KANDIYOHI	KANDIYOHI	477	35,937
KANDIYOHI	LAKE LILLIAN	229	17,253
KANDIYOHI	NEW LONDON	1,390	104,723
KANDIYOHI	PENNOCK	513	38,650
KANDIYOHI	PRINSBURG	501	37,745

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
KANDIYOHI	RAYMOND	761	57,334
KANDIYOHI	REGAL	33	-
KANDIYOHI	SPICER	1,217	91,689
KANDIYOHI	SUNBURG	98	-
KANDIYOHI	WILLMAR	20,096	1,514,038
KITTSOON	DONALDSON	36	-
KITTSOON	HALLOCK	927	69,840
KITTSOON	HALMA	48	-
KITTSOON	HUMBOLDT	39	-
KITTSOON	KARLSTAD	753	56,731
KITTSOON	KENNEDY	165	-
KITTSOON	LAKE BRONSON	215	16,198
KITTSOON	LANCASTER	330	24,862
KITTSOON	ST VINCENT	51	-
KOOCHICHING	BIG FALLS	210	15,821
KOOCHICHING	INTERNATIONAL FALLS	6,138	462,438
KOOCHICHING	LITTLEFORK	616	46,410
KOOCHICHING	MIZPAH	53	-
KOOCHICHING	NORTHOME	176	-
KOOCHICHING	RANIER	587	44,225
LAC QUI PARLE	BELLINGHAM	150	-
LAC QUI PARLE	BOYD	155	-
LAC QUI PARLE	DAWSON	1,455	109,620
LAC QUI PARLE	LOUISBURG	37	-
LAC QUI PARLE	MADISON	1,459	109,921
LAC QUI PARLE	MARIETTA	143	-
LAC QUI PARLE	NASSAU	56	-
LAKE	BEAVER BAY	180	-
LAKE	SILVER BAY	1,823	137,345
LAKE	TWO HARBORS	3,638	274,088
LAKE OF THE WOODS	BAUDETTE	1,069	80,539
LAKE OF THE WOODS	WILLIAMS	177	-
LE SUEUR	CLEVELAND	735	55,375
LE SUEUR	ELYSIAN	712	53,643
LE SUEUR	HEIDELBERG	127	-
LE SUEUR	KASOTA	679	51,156
LE SUEUR	KILKENNY	136	-
LE SUEUR	LECENTER	2,524	190,159
LE SUEUR	LESUEUR	4,091	308,217
LE SUEUR	MONTGOMERY	3,079	231,973
LE SUEUR	WATERVILLE	1,894	142,694
LINCOLN	ARCO	75	-
LINCOLN	HENDRICKS	709	53,416
LINCOLN	IVANHOE	546	41,136
LINCOLN	LAKE BENTON	672	50,629
LINCOLN	TYLER	1,119	84,306
LYON	BALATON	630	47,464
LYON	COTTONWOOD	1,237	93,196
LYON	FLORENCE	39	-

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
LYON	GARVIN	135	-
LYON	GHENT	363	27,349
LYON	LYND	464	34,958
LYON	MARSHALL	13,783	1,038,415
LYON	MINNEOTA	1,382	104,120
LYON	RUSSELL	329	24,787
LYON	TAUNTON	127	-
LYON	TRACY	2,123	159,947
MAHNOMEN	BEJOU	93	-
MAHNOMEN	MAHNOMEN	1,228	92,518
MAHNOMEN	WAUBUN	407	30,663
MARSHALL	ALVARADO	366	27,575
MARSHALL	ARGYLE	650	48,971
MARSHALL	GRYGLA	229	17,253
MARSHALL	HOLT	94	-
MARSHALL	MIDDLE RIVER	309	23,280
MARSHALL	NEWFOLDEN	379	28,554
MARSHALL	OSLO	302	22,753
MARSHALL	STEPHEN	668	50,327
MARSHALL	STRANDQUIST	77	-
MARSHALL	VIKING	99	-
MARSHALL	WARREN	1,596	120,243
MARTIN	CEYLON	338	25,465
MARTIN	DUNNELL	163	-
MARTIN	FAIRMONT	10,307	776,532
MARTIN	GRANADA	272	20,493
MARTIN	NORTHROP	208	15,671
MARTIN	SHERBURN	1,053	79,333
MARTIN	TRIMONT	709	53,416
MARTIN	TRUMAN	1,058	79,710
MARTIN	WELCOME	647	48,745
MCLEOD	BISCAY	103	-
MCLEOD	BROWNTON	717	54,019
MCLEOD	GLENCOE	5,520	415,878
MCLEOD	HUTCHINSON	14,260	1,074,352
MCLEOD	LESTER PRAIRIE	1,705	128,455
MCLEOD	PLATO	302	22,753
MCLEOD	SILVER LAKE	802	60,423
MCLEOD	STEWART	544	40,985
MCLEOD	WINSTED	2,289	172,454
MEEKER	CEDAR MILLS	43	-
MEEKER	COSMOS	453	34,129
MEEKER	DARWIN	355	26,746
MEEKER	DASSEL	1,470	110,750
MEEKER	EDEN VALLEY	1,044	78,656
MEEKER	GROVE CITY	620	46,711
MEEKER	KINGSTON	155	-
MEEKER	LITCHFIELD	6,763	509,526
MEEKER	WATKINS	956	72,025

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
MILLE LACS	BOCK	108	-
MILLE LACS	FORESTON	528	39,780
MILLE LACS	ISLE	779	58,690
MILLE LACS	MILACA	2,895	218,110
MILLE LACS	ONAMIA	860	64,793
MILLE LACS	PEASE	234	17,630
MILLE LACS	PRINCETON	4,755	358,243
MILLE LACS	WAHKON	221	16,650
MORRISON	BOWLUS	287	21,623
MORRISON	BUCKMAN	299	22,527
MORRISON	ELMDALE	106	-
MORRISON	FLENSBURG	226	17,027
MORRISON	GENOLA	75	-
MORRISON	HARDING	119	-
MORRISON	HILLMAN	40	-
MORRISON	LASTRUP	99	-
MORRISON	LITTLE FALLS	8,934	673,090
MORRISON	MOTLEY	659	49,649
MORRISON	PIERZ	1,388	104,572
MORRISON	RANDALL	629	47,389
MORRISON	ROYALTON	1,249	94,100
MORRISON	SOBIESKI	189	-
MORRISON	SWANVILLE	348	26,219
MORRISON	UPSALA	429	32,321
MOWER	ADAMS	798	60,122
MOWER	AUSTIN	25,589	1,927,882
MOWER	BROWNSDALE	683	51,457
MOWER	DEXTER	341	25,691
MOWER	ELKTON	141	-
MOWER	GRAND MEADOW	1,211	91,237
MOWER	LEROY	955	71,950
MOWER	LYLE	546	41,136
MOWER	MAPLEVIEW	179	-
MOWER	RACINE	446	33,602
MOWER	ROSE CREEK	398	29,985
MOWER	SARGEANT	56	-
MOWER	TAOPI	52	-
MOWER	WALTHAM	155	-
MURRAY	AVOCA	138	-
MURRAY	CHANDLER	255	19,212
MURRAY	CURRIE	223	16,801
MURRAY	DOVRAY	55	-
MURRAY	FULDA	1,272	95,833
MURRAY	HADLEY	58	-
MURRAY	IONA	139	-
MURRAY	LAKE WILSON	241	18,157
MURRAY	SLAYTON	2,100	158,215
NICOLLET	COURTLAND	666	50,177
NICOLLET	LAFAYETTE	484	36,465

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
NICOLLET	NICOLLET	1,140	85,888
NICOLLET	NORTH MANKATO	14,059	1,059,209
NICOLLET	ST PETER	11,967	901,597
NOBLES	ADRIAN	1,256	94,627
NOBLES	BIGELOW	234	17,630
NOBLES	BREWSTER	481	36,239
NOBLES	DUNDEE	65	-
NOBLES	ELLSWORTH	467	35,184
NOBLES	KINBRAE	16	-
NOBLES	LISMORE	230	17,328
NOBLES	ROUND LAKE	375	28,253
NOBLES	RUSHMORE	338	25,465
NOBLES	WILMONT	341	25,691
NOBLES	WORTHINGTON	13,510	1,017,847
NORMAN	ADA	1,672	125,969
NORMAN	BORUP	104	-
NORMAN	GARY	202	15,219
NORMAN	HALSTAD	581	43,773
NORMAN	HENDRUM	288	21,698
NORMAN	PERLEY	83	-
NORMAN	SHELLY	187	-
NORMAN	TWIN VALLEY	797	60,046
OLMSTED	BYRON	5,770	434,713
OLMSTED	DOVER	759	57,183
OLMSTED	EYOTA	1,973	148,646
OLMSTED	ORONOCO	1,503	113,236
OLMSTED	ROCHESTER	117,444	8,848,261
OLMSTED	STEWARTVILLE	6,237	469,897
OTTER TAIL	BATTLE LAKE	936	70,518
OTTER TAIL	BLUFFTON	216	16,273
OTTER TAIL	CLITHERALL	115	-
OTTER TAIL	DALTON	250	18,835
OTTER TAIL	DEER CREEK	325	24,486
OTTER TAIL	DENT	187	-
OTTER TAIL	ELIZABETH	168	-
OTTER TAIL	ERHARD	146	-
OTTER TAIL	FERGUS FALLS	13,747	1,035,703
OTTER TAIL	HENNING	825	62,156
OTTER TAIL	NEW YORK MILLS	1,226	92,367
OTTER TAIL	OTTERTAIL	640	48,218
OTTER TAIL	PARKERS PRAIRIE	1,024	77,148
OTTER TAIL	PELICAN RAPIDS	2,525	190,234
OTTER TAIL	PERHAM	3,388	255,253
OTTER TAIL	RICHVILLE	87	-
OTTER TAIL	UNDERWOOD	360	27,122
OTTER TAIL	URBANK	54	-
OTTER TAIL	VERGAS	363	27,349
OTTER TAIL	VINING	69	-
PENNINGTON	GOODRIDGE	140	-

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
PENNINGTON	ST HILAIRE	270	20,342
PENNINGTON	THIEF RIVER FALLS	8,940	673,542
PINE	ASKOV	349	26,294
PINE	BROOK PARK	126	-
PINE	BRUNO	98	-
PINE	DENHAM	37	-
PINE	FINLAYSON	306	23,054
PINE	HENRIETTE	89	-
PINE	HINCKLEY	1,902	143,297
PINE	KERRICK	64	-
PINE	PINE CITY	3,261	245,685
PINE	ROCK CREEK	1,634	123,106
PINE	RUTLEDGE	223	16,801
PINE	SANDSTONE	2,685	202,289
PINE	STURGEON LAKE	427	32,170
PINE	WILLOW RIVER	395	29,759
PIPESTONE	EDGERTON	1,122	84,532
PIPESTONE	HATFIELD	47	-
PIPESTONE	HOLLAND	164	-
PIPESTONE	IHLEN	52	-
PIPESTONE	JASPER	595	44,827
PIPESTONE	PIPESTONE	4,150	312,662
PIPESTONE	RUTHTON	212	15,972
PIPESTONE	TROSKY	68	-
PIPESTONE	WOODSTOCK	104	-
POLK	BELTRAMI	97	-
POLK	CLIMAX	267	20,116
POLK	CROOKSTON	8,021	604,304
POLK	EAST GRAND FORKS	8,875	668,645
POLK	ERSKINE	492	37,067
POLK	FERTILE	848	63,889
POLK	FISHER	429	32,321
POLK	FOSSTON	1,489	112,182
POLK	GULLY	59	-
POLK	LENGBY	83	-
POLK	MCINTOSH	612	46,108
POLK	MENTOR	146	-
POLK	NIELSVILLE	88	-
POLK	TRAIL	44	-
POLK	WINGER	215	16,198
POPE	CYRUS	289	21,773
POPE	FARWELL	50	-
POPE	GLENWOOD	2,573	193,850
POPE	LONG BEACH	346	26,068
POPE	LOWRY	310	23,355
POPE	SEDAN	50	-
POPE	STARBUCK	1,290	97,189
POPE	VILLARD	254	19,136
POPE	WESTPORT	54	-

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
RAMSEY	ARDEN HILLS	9,889	745,040
RAMSEY	FALCON HEIGHTS	5,479	412,789
RAMSEY	GEM LAKE	454	34,204
RAMSEY	LAUDERDALE	2,408	181,419
RAMSEY	LITTLE CANADA	10,386	782,484
RAMSEY	MAPLEWOOD	40,710	3,067,102
RAMSEY	MOUNDS VIEW	13,328	1,004,135
RAMSEY	NEW BRIGHTON	23,119	1,741,791
RAMSEY	NORTH OAKS	5,304	399,605
RAMSEY	NORTH ST PAUL	12,159	916,062
RAMSEY	ROSEVILLE	36,272	2,732,742
RAMSEY	SHOREVIEW	26,480	1,995,010
RAMSEY	ST PAUL	313,010	23,582,254
RAMSEY	VADNAIS HEIGHTS	13,198	994,341
RAMSEY	WHITE BEAR LAKE	25,458	1,918,013
RED LAKE	BROOKS	136	-
RED LAKE	OKLEE	428	32,246
RED LAKE	PLUMMER	298	22,451
RED LAKE	RED LAKE FALLS	1,381	104,045
REDWOOD	BELVIEW	362	27,273
REDWOOD	CLEMENTS	140	-
REDWOOD	DELHI	65	-
REDWOOD	LAMBERTON	799	60,197
REDWOOD	LUCAN	183	-
REDWOOD	MILROY	246	18,534
REDWOOD	MORGAN	864	65,094
REDWOOD	REDWOOD FALLS	5,236	394,482
REDWOOD	REVERE	92	-
REDWOOD	SANBORN	314	23,657
REDWOOD	SEAFORTH	81	-
REDWOOD	VESTA	297	22,376
REDWOOD	WABASSO	693	52,211
REDWOOD	WALNUT GROVE	818	61,628
REDWOOD	WANDA	84	-
RENVILLE	BIRD ISLAND	989	74,512
RENVILLE	BUFFALO LAKE	674	50,779
RENVILLE	DANUBE	461	34,732
RENVILLE	FAIRFAX	1,152	86,792
RENVILLE	FRANKLIN	474	35,711
RENVILLE	HECTOR	1,076	81,066
RENVILLE	MORTON	371	27,951
RENVILLE	OLIVIA	2,439	183,755
RENVILLE	RENVILLE	1,227	92,442
RENVILLE	SACRED HEART	504	37,971
RICE	DUNDAS	1,571	118,360
RICE	FARIBAULT	23,884	1,799,427
RICE	LONSDALE	4,128	311,005
RICE	MORRISTOWN	995	74,964
RICE	NERSTRAND	309	23,280

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
RICE	NORTHFIELD	20,426	1,538,900
ROCK	BEAVER CREEK	286	21,547
ROCK	HARDWICK	186	-
ROCK	HILLS	668	50,327
ROCK	KENNETH	61	-
ROCK	LUVERNE	4,725	355,983
ROCK	MAGNOLIA	209	15,746
ROCK	STEEN	182	-
ROSEAU	BADGER	362	27,273
ROSEAU	GREENBUSH	713	53,718
ROSEAU	ROOSEVELT	131	-
ROSEAU	ROSEAU	2,775	209,069
ROSEAU	STRATHCONA	35	-
ROSEAU	WARROAD	1,838	138,475
SCOTT	BELLE PLAINE	7,408	558,121
SCOTT	ELKO NEW MARKET	4,769	359,298
SCOTT	JORDAN	6,155	463,719
SCOTT	NEW PRAGUE	8,056	606,941
SCOTT	PRIOR LAKE	26,135	1,969,018
SCOTT	SAVAGE	31,407	2,366,211
SCOTT	SHAKOPEE	41,506	3,127,073
SHERBURNE	BECKER	4,856	365,852
SHERBURNE	BIG LAKE	11,456	863,098
SHERBURNE	CLEAR LAKE	619	46,636
SHERBURNE	ELK RIVER	24,891	1,875,294
SHERBURNE	ZIMMERMAN	5,734	432,001
SIBLEY	ARLINGTON	2,230	168,009
SIBLEY	GAYLORD	2,282	171,926
SIBLEY	GIBBON	777	58,539
SIBLEY	GREEN ISLE	567	42,718
SIBLEY	HENDERSON	925	69,690
SIBLEY	NEW AUBURN	446	33,602
SIBLEY	WINTHROP	1,412	106,380
ST. LOUIS	AURORA	1,670	125,818
ST. LOUIS	BABBITT	1,454	109,545
ST. LOUIS	BIWABIK	995	74,964
ST. LOUIS	BROOKSTON	124	-
ST. LOUIS	BUHL	980	73,833
ST. LOUIS	CHISHOLM	4,937	371,955
ST. LOUIS	COOK	547	41,211
ST. LOUIS	DULUTH	87,213	6,570,650
ST. LOUIS	ELY	3,410	256,910
ST. LOUIS	EVELETH	3,609	271,903
ST. LOUIS	FLOODWOOD	518	39,026
ST. LOUIS	GILBERT	1,785	134,482
ST. LOUIS	HERMANTOWN	9,731	733,136
ST. LOUIS	HIBBING	16,353	1,232,039
ST. LOUIS	HOYT LAKES	1,975	148,797
ST. LOUIS	IRON JUNCTION	88	-

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
ST. LOUIS	KINNEY	159	-
ST. LOUIS	LEONIDAS	48	-
ST. LOUIS	MCKINLEY	127	-
ST. LOUIS	MEADOWLANDS	131	-
ST. LOUIS	MOUNTAIN IRON	2,893	217,959
ST. LOUIS	ORR	289	21,773
ST. LOUIS	PROCTOR	3,071	231,370
ST. LOUIS	RICE LAKE	4,103	309,121
ST. LOUIS	TOWER	491	36,992
ST. LOUIS	VIRGINIA	8,439	635,796
ST. LOUIS	WINTON	164	-
STEARNS	ALBANY	2,712	204,323
STEARNS	AVON	1,639	123,483
STEARNS	BELGRADE	762	57,409
STEARNS	BROOTEN	747	56,279
STEARNS	COLD SPRING	4,201	316,504
STEARNS	ELROSA	216	16,273
STEARNS	FREEPORT	685	51,608
STEARNS	GREENWALD	238	17,931
STEARNS	HOLDINGFORD	717	54,019
STEARNS	KIMBALL	795	59,896
STEARNS	LAKE HENRY	100	-
STEARNS	MEIRE GROVE	176	-
STEARNS	MELROSE	3,666	276,197
STEARNS	NEW MUNICH	320	24,109
STEARNS	PAYNESVILLE	2,513	189,330
STEARNS	RICHMOND	1,478	111,353
STEARNS	ROCKVILLE	2,570	193,624
STEARNS	ROSCOE	103	-
STEARNS	SARTELL	18,754	1,412,931
STEARNS	SAUK CENTRE	4,554	343,100
STEARNS	SPRING HILL	90	-
STEARNS	ST ANTHONY	90	-
STEARNS	ST AUGUSTA	3,563	268,437
STEARNS	ST CLOUD	68,202	5,138,356
STEARNS	ST JOSEPH	7,318	551,340
STEARNS	ST MARTIN	341	25,691
STEARNS	ST ROSA	72	-
STEARNS	ST STEPHEN	881	66,375
STEARNS	WAITE PARK	7,777	585,921
STEELE	BLOOMING PRAIRIE	1,992	150,078
STEELE	ELLENDALE	672	50,629
STEELE	MEDFORD	1,284	96,737
STEELE	OWATONNA	26,087	1,965,401
STEVENS	ALBERTA	111	-
STEVENS	CHOKIO	389	29,307
STEVENS	DONNELLY	224	16,876
STEVENS	HANCOCK	763	57,485
STEVENS	MORRIS	5,452	410,755

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
SWIFT	APPLETON	1,356	102,161
SWIFT	BENSON	3,156	237,774
SWIFT	CLONTARF	150	-
SWIFT	DANVERS	95	-
SWIFT	DEGRAFF	119	-
SWIFT	HOLLOWAY	86	-
SWIFT	KERKHOVEN	742	55,902
SWIFT	MURDOCK	269	20,267
TODD	BERTHA	486	36,615
TODD	BROWERVILLE	789	59,443
TODD	BURTRUM	138	-
TODD	CLARISSA	663	49,951
TODD	EAGLE BEND	519	39,102
TODD	GREY EAGLE	335	25,239
TODD	HEWITT	254	19,136
TODD	LONG PRAIRIE	3,375	254,273
TODD	STAPLES	2,972	223,912
TODD	WEST UNION	104	-
TRAVERSE	BROWNS VALLEY	559	42,115
TRAVERSE	DUMONT	86	-
TRAVERSE	TINTAH	58	-
TRAVERSE	WHEATON	1,366	102,915
WABASHA	ELGIN	1,102	83,025
WABASHA	HAMMOND	114	-
WABASHA	KELLOGG	450	33,903
WABASHA	LAKE CITY	5,179	390,187
WABASHA	MAZEPPA	876	65,998
WABASHA	MILLVILLE	175	-
WABASHA	MINNEISKA	109	-
WABASHA	PLAINVIEW	3,387	255,177
WABASHA	WABASHA	2,515	189,481
WABASHA	ZUMBRO FALLS	204	15,369
WADENA	ALDRICH	42	-
WADENA	MENAHGA	1,341	101,031
WADENA	NIMROD	77	-
WADENA	SEBEKA	692	52,135
WADENA	VERNDALE	581	43,773
WADENA	WADENA	4,150	312,662
WASECA	JANESVILLE	2,322	174,940
WASECA	NEW RICHLAND	1,205	90,785
WASECA	WALDORF	225	16,952
WASECA	WASECA	9,027	680,097
WASHINGTON	AFTON	3,024	227,829
WASHINGTON	BAYPORT	3,893	293,300
WASHINGTON	BIRCHWOOD	876	65,998
WASHINGTON	COTTAGE GROVE	37,341	2,813,281
WASHINGTON	DELLWOOD	1,135	85,511
WASHINGTON	FOREST LAKE	20,598	1,551,859
WASHINGTON	GRANT	4,105	309,272

STATE TOTAL 4,672,091 \$ 350,423,731

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
WASHINGTON	HUGO	15,247	1,148,713
WASHINGTON	LAKE ELMO	10,521	792,655
WASHINGTON	LAKE ST CROIX BEACH	1,049	79,032
WASHINGTON	LAKELAND	1,811	136,441
WASHINGTON	LAKELAND SHORES	320	24,109
WASHINGTON	LANDFALL	762	57,409
WASHINGTON	MAHTOMEDI	8,040	605,736
WASHINGTON	MARINE ON ST CROIX	711	53,567
WASHINGTON	NEWPORT	3,678	277,101
WASHINGTON	OAK PARK HEIGHTS	4,801	361,709
WASHINGTON	OAKDALE	28,315	2,133,259
WASHINGTON	PINE SPRINGS	414	31,191
WASHINGTON	SCANDIA	4,129	311,080
WASHINGTON	ST MARY'S POINT	368	27,725
WASHINGTON	ST PAUL PARK	5,581	420,474
WASHINGTON	STILLWATER	19,915	1,500,401
WASHINGTON	WILLERNIE	542	40,834
WASHINGTON	WOODBURY	70,840	5,337,104
WATONWAN	BUTTERFIELD	572	43,095
WATONWAN	DARFUR	102	-
WATONWAN	LASALLE	92	-
WATONWAN	LEWISVILLE	243	18,308
WATONWAN	MADELIA	2,302	173,433
WATONWAN	ODIN	103	-
WATONWAN	ORMSBY	127	-
WATONWAN	ST JAMES	4,545	342,421
WILKIN	BRECKENRIDGE	3,298	248,472
WILKIN	CAMPBELL	141	-
WILKIN	DORAN	40	-
WILKIN	FOXHOME	115	-
WILKIN	KENT	71	-
WILKIN	NASHUA	55	-
WILKIN	ROTHSAY	484	36,465
WILKIN	WOLVERTON	131	-
WINONA	ALTURA	466	35,109
WINONA	DAKOTA	302	22,753
WINONA	ELBA	148	-
WINONA	GOODVIEW	4,168	314,018
WINONA	LEWISTON	1,523	114,743
WINONA	MINNESOTA CITY	189	-
WINONA	ROLLINGSTONE	653	49,197
WINONA	ST CHARLES	3,838	289,156
WINONA	STOCKTON	721	54,320
WINONA	UTICA	270	20,342
WINONA	WINONA	27,207	2,049,782
WRIGHT	ALBERTVILLE	7,485	563,922
WRIGHT	ANNANDALE	3,374	254,198
WRIGHT	BUFFALO	16,479	1,241,532
WRIGHT	CLEARWATER	1,796	135,311

STATE TOTAL **4,672,091** **\$** **350,423,731**

HOME COUNTY NAME	CITY NAME	CITY POPULATION	ELIGIBLE CITY DISTRIBUTION AMOUNT *
WRIGHT	COKATO	2,762	208,090
WRIGHT	DELANO	6,187	466,130
WRIGHT	HANOVER	3,476	261,883
WRIGHT	HOWARD LAKE	2,082	156,858
WRIGHT	MAPLE LAKE	2,164	163,036
WRIGHT	MONTICELLO	13,782	1,038,339
WRIGHT	MONTROSE	3,247	244,630
WRIGHT	OTSEGO	17,323	1,305,119
WRIGHT	ROCKFORD	4,390	330,743
WRIGHT	SOUTH HAVEN	190	-
WRIGHT	ST MICHAEL	17,835	1,343,693
WRIGHT	WAVERLY	1,528	115,120
YELLOW MEDICINE	CANBY	1,723	129,811
YELLOW MEDICINE	CLARKFIELD	812	61,176
YELLOW MEDICINE	ECHO	258	19,438
YELLOW MEDICINE	GRANITE FALLS	2,762	208,090
YELLOW MEDICINE	HANLEY FALLS	275	20,719
YELLOW MEDICINE	HAZEL RUN	61	-
YELLOW MEDICINE	PORTER	175	-
YELLOW MEDICINE	ST LEO	92	-
YELLOW MEDICINE	WOOD LAKE	417	31,417

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
AITKIN	AITKIN TOWN OF	860	21,500
AITKIN	BALL BLUFF TOWN OF	260	6,500
AITKIN	BALSAM TOWN OF	39	-
AITKIN	BEAVER TOWN OF	44	-
AITKIN	CLARK TOWN OF	152	-
AITKIN	CORNISH TOWN OF	33	-
AITKIN	FARM ISLAND TOWN OF	1,080	27,000
AITKIN	FLEMING TOWN OF	319	7,975
AITKIN	GLEN TOWN OF	428	10,700
AITKIN	HAUGEN TOWN OF	180	-
AITKIN	HAZELTON TOWN OF	908	22,700
AITKIN	HILL LAKE TOWN OF	435	10,875
AITKIN	IDUN TOWN OF	250	6,250
AITKIN	JEVNE TOWN OF	318	7,950
AITKIN	KIMBERLY TOWN OF	190	-
AITKIN	LAKESIDE TOWN OF	449	11,225
AITKIN	LEE TOWN OF	44	-
AITKIN	LIBBY TOWN OF	51	-
AITKIN	LOGAN TOWN OF	174	-
AITKIN	MACVILLE TOWN OF	200	5,000
AITKIN	MALMO TOWN OF	326	8,150
AITKIN	MCGREGOR TOWN OF	95	-
AITKIN	MILLWARD TOWN OF	68	-
AITKIN	MORRISON TOWN OF	194	-
AITKIN	NORDLAND TOWN OF	981	24,525
AITKIN	PLINY TOWN OF	92	-
AITKIN	RICE RIVER TOWN OF	140	-
AITKIN	SALO TOWN OF	88	-
AITKIN	SEAVEY TOWN OF	55	-
AITKIN	SHAMROCK TOWN OF	1,245	31,125
AITKIN	SPALDING TOWN OF	311	7,775
AITKIN	SPENCER TOWN OF	493	12,325
AITKIN	TURNER TOWN OF	211	5,275
AITKIN	VERDON TOWN OF	38	-
AITKIN	WAGNER TOWN OF	323	8,075
AITKIN	WAUKENABO TOWN OF	331	8,275
AITKIN	WEALTHWOOD TOWN OF	264	6,600
AITKIN	WHITE PINE TOWN OF	31	-
AITKIN	WILLIAMS TOWN OF	129	-
AITKIN	WORKMAN TOWN OF	203	5,075
ANOKA	LINWOOD TOWN OF	5,483	413,091
BECKER	ATLANTA TOWN OF	122	-
BECKER	AUDUBON TOWN OF	626	15,650
BECKER	BURLINGTON TOWN OF	1,630	40,750
BECKER	CALLAWAY TOWN OF	294	7,350
BECKER	CARSONVILLE TOWN OF	230	5,750
BECKER	CORMORANT TOWN OF	1,106	27,650
BECKER	CUBA TOWN OF	307	7,675
BECKER	DETROIT TOWN OF	1,962	49,050

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
BECKER	EAGLE VIEW TOWN OF	128	-
BECKER	ERIE TOWN OF	1,714	42,850
BECKER	EVERGREEN TOWN OF	375	9,375
BECKER	FOREST TOWN OF	84	-
BECKER	GREEN VALLEY TOWN OF	398	9,950
BECKER	HAMDEN TOWN OF	206	5,150
BECKER	HEIGHT OF LAND TOWN OF	705	17,625
BECKER	HOLMESVILLE TOWN OF	542	13,550
BECKER	LAKE EUNICE TOWN OF	1,676	41,900
BECKER	LAKE PARK TOWN OF	511	12,775
BECKER	LAKE VIEW TOWN OF	1,740	43,500
BECKER	MAPLE GROVE TOWN OF	463	11,575
BECKER	OSAGE TOWN OF	898	22,450
BECKER	PINE POINT TOWN OF	395	9,875
BECKER	RICEVILLE TOWN OF	84	-
BECKER	RICHWOOD TOWN OF	700	17,500
BECKER	ROUND LAKE TOWN OF	195	-
BECKER	RUNEBERG TOWN OF	534	13,350
BECKER	SAVANNAH TOWN OF	181	-
BECKER	SHELL LAKE TOWN OF	306	7,650
BECKER	SILVER LEAF TOWN OF	573	14,325
BECKER	SPRING CREEK TOWN OF	122	-
BECKER	SPRUCE GROVE TOWN OF	429	10,725
BECKER	SUGAR BUSH TOWN OF	524	13,100
BECKER	TOAD LAKE TOWN OF	545	13,625
BECKER	TWO INLETS TOWN OF	229	5,725
BECKER	WALWORTH TOWN OF	94	-
BECKER	WHITE EARTH TOWN OF	827	20,675
BECKER	WOLF LAKE TOWN OF	279	6,975
BELTRAMI	ALASKA TOWN OF	226	5,650
BELTRAMI	BATTLE TOWN OF	49	-
BELTRAMI	BEMIDJI TOWN OF	3,128	78,200
BELTRAMI	BENVILLE TOWN OF	98	-
BELTRAMI	BIRCH TOWN OF	135	-
BELTRAMI	BUZZLE TOWN OF	302	7,550
BELTRAMI	CORMANT TOWN OF	157	-
BELTRAMI	DURAND TOWN OF	234	5,850
BELTRAMI	ECKLES TOWN OF	1,735	43,375
BELTRAMI	FROHN TOWN OF	1,504	37,600
BELTRAMI	GRANT VALLEY TOWN OF	2,172	54,300
BELTRAMI	HAGALI TOWN OF	398	9,950
BELTRAMI	HAMRE TOWN OF	13	-
BELTRAMI	HINES TOWN OF	673	16,825
BELTRAMI	HORNET TOWN OF	240	6,000
BELTRAMI	JONES TOWN OF	283	7,075
BELTRAMI	KELLIHER TOWN OF	131	-
BELTRAMI	LAMMERS TOWN OF	591	14,775
BELTRAMI	LANGOR TOWN OF	223	5,575
BELTRAMI	LEE TOWN OF	53	-
BELTRAMI	LIBERTY TOWN OF	745	18,625

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
BELTRAMI	MAPLE RIDGE TOWN OF	108	-
BELTRAMI	MINNIE TOWN OF	22	-
BELTRAMI	MOOSE LAKE TOWN OF	229	5,725
BELTRAMI	NEBISH TOWN OF	290	7,250
BELTRAMI	NORTHERN TOWN OF	4,128	103,200
BELTRAMI	OBRIEN TOWN OF	59	-
BELTRAMI	PORT HOPE TOWN OF	664	16,600
BELTRAMI	QUIRING TOWN OF	87	-
BELTRAMI	ROOSEVELT TOWN OF	221	5,525
BELTRAMI	SHOOKS TOWN OF	187	-
BELTRAMI	SHOTLEY TOWN OF	50	-
BELTRAMI	SPRUCE GROVE TOWN OF	56	-
BELTRAMI	STEENERSON TOWN OF	20	-
BELTRAMI	SUGAR BUSH TOWN OF	232	5,800
BELTRAMI	SUMMIT TOWN OF	257	6,425
BELTRAMI	TAYLOR TOWN OF	98	-
BELTRAMI	TEN LAKE TOWN OF	1,076	26,900
BELTRAMI	TURTLE LAKE TOWN OF	1,222	30,550
BELTRAMI	TURTLE RIVER TOWN OF	1,129	28,225
BELTRAMI	WASKISH TOWN OF	122	-
BELTRAMI	WOODROW TOWN OF	80	-
BENTON	ALBERTA TOWN OF	857	21,425
BENTON	GILMANTON TOWN OF	899	22,475
BENTON	GLENDORADO TOWN OF	763	19,075
BENTON	GRAHAM TOWN OF	617	15,425
BENTON	GRANITE LEDGE TOWN OF	765	19,125
BENTON	LANGOLA TOWN OF	956	23,900
BENTON	MAYHEW LAKE TOWN OF	866	21,650
BENTON	MAYWOOD TOWN OF	973	24,325
BENTON	MINDEN TOWN OF	1,683	42,075
BENTON	SAUK RAPIDS TOWN OF	578	14,450
BENTON	ST GEORGE TOWN OF	1,241	31,025
BENTON	WATAB TOWN OF	3,276	81,900
BIG STONE	AKRON TOWN OF	152	-
BIG STONE	ALMOND TOWN OF	95	-
BIG STONE	ARTICHOKE TOWN OF	78	-
BIG STONE	BIG STONE TOWN OF	286	7,150
BIG STONE	BROWNS VALLEY TOWN OF	124	-
BIG STONE	FOSTER TOWN OF	108	-
BIG STONE	GRACEVILLE TOWN OF	181	-
BIG STONE	MALTA TOWN OF	101	-
BIG STONE	MOONSHINE TOWN OF	90	-
BIG STONE	ODESSA TOWN OF	125	-
BIG STONE	ORTONVILLE TOWN OF	84	-
BIG STONE	OTREY TOWN OF	74	-
BIG STONE	PRIOR TOWN OF	246	6,150
BIG STONE	TOQUA TOWN OF	51	-
BLUE EARTH	BEAUFORD TOWN OF	375	9,375
BLUE EARTH	BUTTERNUT VALLEY TOWN OF	293	7,325
BLUE EARTH	CAMBRIA TOWN OF	238	5,950

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
BLUE EARTH	CERESCO TOWN OF	210	5,250
BLUE EARTH	DANVILLE TOWN OF	222	5,550
BLUE EARTH	DECORIA TOWN OF	1,090	27,250
BLUE EARTH	GARDEN CITY TOWN OF	647	16,175
BLUE EARTH	JAMESTOWN TOWN OF	612	15,300
BLUE EARTH	JUDSON TOWN OF	520	13,000
BLUE EARTH	LERAY TOWN OF	717	17,925
BLUE EARTH	LIME TOWN OF	1,013	25,325
BLUE EARTH	LINCOLN TOWN OF	188	-
BLUE EARTH	LYRA TOWN OF	298	7,450
BLUE EARTH	MANKATO TOWN OF	1,794	44,850
BLUE EARTH	MAPLETON TOWN OF	283	7,075
BLUE EARTH	MCPHERSON TOWN OF	448	11,200
BLUE EARTH	MEDO TOWN OF	344	8,600
BLUE EARTH	PLEASANT MOUND TOWN OF	195	-
BLUE EARTH	RAPIDAN TOWN OF	1,074	26,850
BLUE EARTH	SHELBY TOWN OF	232	5,800
BLUE EARTH	SOUTH BEND TOWN OF	1,616	40,400
BLUE EARTH	STERLING TOWN OF	253	6,325
BLUE EARTH	VERNON CENTER TOWN OF	236	5,900
BROWN	ALBIN TOWN OF	329	8,225
BROWN	BASHAW TOWN OF	227	5,675
BROWN	BURNSTOWN TOWN OF	243	6,075
BROWN	COTTONWOOD TOWN OF	803	20,075
BROWN	EDEN TOWN OF	224	5,600
BROWN	HOME TOWN OF	494	12,350
BROWN	LAKE HANSKA TOWN OF	322	8,050
BROWN	LEAVENWORTH TOWN OF	267	6,675
BROWN	LINDEN TOWN OF	276	6,900
BROWN	MILFORD TOWN OF	663	16,575
BROWN	MULLIGAN TOWN OF	210	5,250
BROWN	NORTH STAR TOWN OF	259	6,475
BROWN	PRAIRIEVILLE TOWN OF	227	5,675
BROWN	SIGEL TOWN OF	319	7,975
BROWN	STARK TOWN OF	329	8,225
BROWN	STATELY TOWN OF	156	-
CARLTON	ATKINSON TOWN OF	421	10,525
CARLTON	AUTOMBA TOWN OF	147	-
CARLTON	BARNUM TOWN OF	1,074	26,850
CARLTON	BESEMAN TOWN OF	135	-
CARLTON	BLACKHOOF TOWN OF	905	22,625
CARLTON	EAGLE TOWN OF	562	14,050
CARLTON	HOLYOKE TOWN OF	181	-
CARLTON	KALEVALA TOWN OF	321	8,025
CARLTON	LAKEVIEW TOWN OF	184	-
CARLTON	MAHTOWA TOWN OF	624	15,600
CARLTON	MOOSE LAKE TOWN OF	1,054	26,350
CARLTON	PERCH LAKE TOWN OF	1,037	25,925
CARLTON	SILVER BROOK TOWN OF	647	16,175
CARLTON	SILVER TOWN OF	470	11,750

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
CARLTON	SKELTON TOWN OF	437	10,925
CARLTON	SPLIT ROCK TOWN OF	179	-
CARLTON	THOMSON TOWN OF	5,173	389,735
CARLTON	TWIN LAKES TOWN OF	2,147	53,675
CARLTON	WRENSHALL TOWN OF	387	9,675
CARVER	BENTON TOWN OF	797	19,925
CARVER	CAMDEN TOWN OF	965	24,125
CARVER	DAHLGREN TOWN OF	1,337	33,425
CARVER	HANCOCK TOWN OF	337	8,425
CARVER	HOLLYWOOD TOWN OF	1,031	25,775
CARVER	LAKETOWN TOWN OF	2,154	53,850
CARVER	SAN FRANCISCO TOWN OF	868	21,700
CARVER	WACONIA TOWN OF	1,204	30,100
CARVER	WATERTOWN TOWN OF	1,318	32,950
CARVER	YOUNG AMERICA TOWN OF	711	17,775
CASS	ANSEL TOWN OF	99	-
CASS	BARCLAY TOWN OF	573	14,325
CASS	BECKER TOWN OF	532	13,300
CASS	BEULAH TOWN OF	71	-
CASS	BIRCH LAKE TOWN OF	538	13,450
CASS	BLIND LAKE TOWN OF	92	-
CASS	BOY LAKE TOWN OF	274	6,850
CASS	BOY RIVER TOWN OF	91	-
CASS	BULL MOOSE TOWN OF	133	-
CASS	BUNGO TOWN OF	192	-
CASS	BYRON TOWN OF	140	-
CASS	CROOKED LAKE TOWN OF	559	13,975
CASS	DEERFIELD TOWN OF	127	-
CASS	FAIRVIEW TOWN OF	876	21,900
CASS	GOULD TOWN OF	222	5,550
CASS	HIRAM TOWN OF	329	8,225
CASS	HOME BROOK TOWN OF	287	7,175
CASS	INGUADONA TOWN OF	183	-
CASS	KEGO TOWN OF	548	13,700
CASS	LEECH LAKE TOWN OF	448	11,200
CASS	LIMA TOWN OF	107	-
CASS	LOON LAKE TOWN OF	583	14,575
CASS	MAPLE TOWN OF	395	9,875
CASS	MAY TOWN OF	883	22,075
CASS	MCKINLEY TOWN OF	134	-
CASS	MEADOW BROOK TOWN OF	255	6,375
CASS	MOOSE LAKE TOWN OF	119	-
CASS	OTTER TAIL PEN. TOWN OF	63	-
CASS	PIKE BAY TOWN OF	1,629	40,725
CASS	PINE LAKE TOWN OF	216	5,400
CASS	PINE RIVER TOWN OF	1,157	28,925
CASS	PONTO LAKE TOWN OF	499	12,475
CASS	POPLAR TOWN OF	184	-
CASS	POWERS TOWN OF	725	18,125
CASS	REMER TOWN OF	192	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
CASS	ROGERS TOWN OF	73	-
CASS	SALEM TOWN OF	103	-
CASS	SHINGOBEE TOWN OF	1,512	37,800
CASS	SLATER TOWN OF	219	5,475
CASS	SMOKEY HOLLOW TOWN OF	77	-
CASS	SYLVAN TOWN OF	2,875	71,875
CASS	THUNDER LAKE TOWN OF	288	7,200
CASS	TORREY TOWN OF	169	-
CASS	TRELIPE TOWN OF	147	-
CASS	TURTLE LAKE TOWN OF	692	17,300
CASS	WABEDO TOWN OF	353	8,825
CASS	WALDEN TOWN OF	514	12,850
CASS	WILKINSON TOWN OF	410	10,250
CASS	WILSON TOWN OF	667	16,675
CASS	WOODROW TOWN OF	589	14,725
CHIPPEWA	BIG BEND TOWN OF	239	5,975
CHIPPEWA	CRATE TOWN OF	186	-
CHIPPEWA	GRACE TOWN OF	99	-
CHIPPEWA	GRANITE FALLS TOWN OF	238	5,950
CHIPPEWA	HAVELOCK TOWN OF	162	-
CHIPPEWA	KRAGERO TOWN OF	107	-
CHIPPEWA	LEENTHROP TOWN OF	240	6,000
CHIPPEWA	LONE TREE TOWN OF	175	-
CHIPPEWA	LOURISTON TOWN OF	149	-
CHIPPEWA	MANDT TOWN OF	147	-
CHIPPEWA	RHEIDERLAND TOWN OF	234	5,850
CHIPPEWA	ROSEWOOD TOWN OF	360	9,000
CHIPPEWA	SPARTA TOWN OF	693	17,325
CHIPPEWA	STONEHAM TOWN OF	234	5,850
CHIPPEWA	TUNSBURG TOWN OF	198	-
CHIPPEWA	WOODS TOWN OF	197	-
CHISAGO	AMADOR TOWN OF	909	22,725
CHISAGO	CHISAGO LAKE TOWN OF	4,707	117,675
CHISAGO	FISH LAKE TOWN OF	2,056	51,400
CHISAGO	FRANCONIA TOWN OF	1,874	46,850
CHISAGO	LENT TOWN OF	3,108	77,700
CHISAGO	NESSSEL TOWN OF	1,990	49,750
CHISAGO	RUSHSEBA TOWN OF	810	20,250
CHISAGO	SHAFFER TOWN OF	1,082	27,050
CHISAGO	SUNRISE TOWN OF	2,068	51,700
CLAY	ALLIANCE TOWN OF	236	5,900
CLAY	BARNESVILLE TOWN OF	156	-
CLAY	CROMWELL TOWN OF	368	9,200
CLAY	EGLON TOWN OF	592	14,800
CLAY	ELKTON TOWN OF	318	7,950
CLAY	ELMWOOD TOWN OF	407	10,175
CLAY	FELTON TOWN OF	81	-
CLAY	FLOWING TOWN OF	70	-
CLAY	GEORGETOWN TOWN OF	149	-
CLAY	GLYNDON TOWN OF	272	6,800

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
CLAY	GOOSE PRAIRIE TOWN OF	169	-
CLAY	HAGEN TOWN OF	147	-
CLAY	HAWLEY TOWN OF	503	12,575
CLAY	HIGHLAND GROVE TOWN OF	306	7,650
CLAY	HOLY CROSS TOWN OF	131	-
CLAY	HUMBOLDT TOWN OF	283	7,075
CLAY	KEENE TOWN OF	149	-
CLAY	KRAGNES TOWN OF	282	7,050
CLAY	KURTZ TOWN OF	279	6,975
CLAY	MOLAND TOWN OF	303	7,575
CLAY	MOORHEAD TOWN OF	158	-
CLAY	MORKEN TOWN OF	155	-
CLAY	OAKPORT TOWN OF	461	11,525
CLAY	PARKE TOWN OF	500	12,500
CLAY	RIVERTON TOWN OF	439	10,975
CLAY	SKREE TOWN OF	159	-
CLAY	SPRING PRAIRIE TOWN OF	358	8,950
CLAY	TANSEM TOWN OF	259	6,475
CLAY	ULEN TOWN OF	168	-
CLAY	VIDING TOWN OF	109	-
CLEARWATER	BEAR CREEK TOWN OF	111	-
CLEARWATER	CLOVER TOWN OF	121	-
CLEARWATER	COPLEY TOWN OF	862	21,550
CLEARWATER	DUDLEY TOWN OF	391	9,775
CLEARWATER	EDDY TOWN OF	339	8,475
CLEARWATER	FALK TOWN OF	291	7,275
CLEARWATER	GREENWOOD TOWN OF	85	-
CLEARWATER	HANGAARD TOWN OF	5	-
CLEARWATER	HOLST TOWN OF	383	9,575
CLEARWATER	ITASCA TOWN OF	145	-
CLEARWATER	LAPRAIRIE TOWN OF	354	8,850
CLEARWATER	LEON TOWN OF	360	9,000
CLEARWATER	LONG LOST LAKE TOWN OF	44	-
CLEARWATER	MINERVA TOWN OF	270	6,750
CLEARWATER	MOOSE CREEK TOWN OF	244	6,100
CLEARWATER	NORA TOWN OF	436	10,900
CLEARWATER	PINE LAKE TOWN OF	435	10,875
CLEARWATER	POPPLE TOWN OF	542	13,550
CLEARWATER	RICE TOWN OF	159	-
CLEARWATER	SHEVLIN TOWN OF	458	11,450
CLEARWATER	SINCLAIR TOWN OF	155	-
CLEARWATER	WINSOR TOWN OF	93	-
COOK	LUTSEN TOWN OF	436	10,900
COOK	SCHROEDER TOWN OF	217	5,425
COOK	TOFTE TOWN OF	271	6,775
COTTONWOOD	AMBOY TOWN OF	150	-
COTTONWOOD	AMO TOWN OF	127	-
COTTONWOOD	ANN TOWN OF	151	-
COTTONWOOD	CARSON TOWN OF	255	6,375
COTTONWOOD	DALE TOWN OF	131	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
COTTONWOOD	DELTON TOWN OF	119	-
COTTONWOOD	GERMANTOWN TOWN OF	192	-
COTTONWOOD	GREAT BEND TOWN OF	274	6,850
COTTONWOOD	HIGHWATER TOWN OF	152	-
COTTONWOOD	LAKE SIDE TOWN OF	231	5,775
COTTONWOOD	MIDWAY TOWN OF	196	-
COTTONWOOD	MT LAKE TOWN OF	371	9,275
COTTONWOOD	ROSEHILL TOWN OF	167	-
COTTONWOOD	SELMA TOWN OF	176	-
COTTONWOOD	SOUTHBROOK TOWN OF	81	-
COTTONWOOD	SPRINGFIELD TOWN OF	118	-
COTTONWOOD	STORDEN TOWN OF	154	-
COTTONWOOD	WESTBROOK TOWN OF	197	-
CROW WING	BAY LAKE TOWN OF	941	23,525
CROW WING	CENTER TOWN OF	931	23,275
CROW WING	CROW WING TOWN OF	2,092	52,300
CROW WING	DAGGETT BROOK TOWN OF	574	14,350
CROW WING	DEERWOOD TOWN OF	1,328	33,200
CROW WING	FAIRFIELD TOWN OF	346	8,650
CROW WING	FORT RIPLEY TOWN OF	944	23,600
CROW WING	GAIL LAKE TOWN OF	94	-
CROW WING	GARRISON TOWN OF	753	18,825
CROW WING	IDEAL TOWN OF	1,096	27,400
CROW WING	IRONDALE TOWN OF	1,143	28,575
CROW WING	JENKINS TOWN OF	387	9,675
CROW WING	LAKE EDWARD TOWN OF	2,139	53,475
CROW WING	LITTLE PINE TOWN OF	82	-
CROW WING	LONG LAKE TOWN OF	1,072	26,800
CROW WING	MAPLE GROVE TOWN OF	820	20,500
CROW WING	MISSION TOWN OF	842	21,050
CROW WING	NOKAY LAKE TOWN OF	861	21,525
CROW WING	OAK LAWN TOWN OF	1,812	45,300
CROW WING	PELICAN TOWN OF	459	11,475
CROW WING	PERRY LAKE TOWN OF	340	8,500
CROW WING	PLATTE LAKE TOWN OF	434	10,850
CROW WING	RABBIT LAKE TOWN OF	338	8,450
CROW WING	ROOSEVELT TOWN OF	601	15,025
CROW WING	ROSS LAKE TOWN OF	177	-
CROW WING	ST MATHIAS TOWN OF	629	15,725
CROW WING	TIMOTHY TOWN OF	171	-
CROW WING	WOLFORD TOWN OF	396	9,900
DAKOTA	CASTLE ROCK TOWN OF	1,394	34,850
DAKOTA	DOUGLAS TOWN OF	768	19,200
DAKOTA	EMPIRE TOWN OF	3,143	78,575
DAKOTA	EUREKA TOWN OF	1,467	36,675
DAKOTA	GREENVALE TOWN OF	806	20,150
DAKOTA	HAMPTON TOWN OF	907	22,675
DAKOTA	MARSHAN TOWN OF	1,142	28,550
DAKOTA	NININGER TOWN OF	911	22,775
DAKOTA	RANDOLPH TOWN OF	730	18,250

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
DAKOTA	RAVENNA TOWN OF	2,392	59,800
DAKOTA	SCIOTA TOWN OF	452	11,300
DAKOTA	VERMILLION TOWN OF	1,252	31,300
DAKOTA	WATERFORD TOWN OF	511	12,775
DODGE	ASHLAND TOWN OF	301	7,525
DODGE	CANISTEO TOWN OF	642	16,050
DODGE	CLAREMONT TOWN OF	449	11,225
DODGE	CONCORD TOWN OF	576	14,400
DODGE	ELLINGTON TOWN OF	258	6,450
DODGE	HAYFIELD TOWN OF	483	12,075
DODGE	MANTORVILLE TOWN OF	1,983	49,575
DODGE	MILTON TOWN OF	741	18,525
DODGE	RIPLEY TOWN OF	199	-
DODGE	VERNON TOWN OF	697	17,425
DODGE	WASIOJA TOWN OF	912	22,800
DODGE	WESTFIELD TOWN OF	458	11,450
DOUGLAS	ALEXANDRIA TOWN OF	2,861	71,525
DOUGLAS	BELLE RIVER TOWN OF	353	8,825
DOUGLAS	BRANDON TOWN OF	747	18,675
DOUGLAS	CARLOS TOWN OF	2,114	52,850
DOUGLAS	EVANSVILLE TOWN OF	249	6,225
DOUGLAS	HOLMES CITY TOWN OF	828	20,700
DOUGLAS	HUDSON TOWN OF	930	23,250
DOUGLAS	IDA TOWN OF	1,301	32,525
DOUGLAS	LAGRAND TOWN OF	4,231	105,775
DOUGLAS	LAKE MARY TOWN OF	1,128	28,200
DOUGLAS	LEAF VALLEY TOWN OF	467	11,675
DOUGLAS	LUND TOWN OF	324	8,100
DOUGLAS	MILLERVILLE TOWN OF	335	8,375
DOUGLAS	MILTONA TOWN OF	817	20,425
DOUGLAS	MOE TOWN OF	807	20,175
DOUGLAS	ORANGE TOWN OF	311	7,775
DOUGLAS	OSAKIS TOWN OF	603	15,075
DOUGLAS	SOLEM TOWN OF	227	5,675
DOUGLAS	SPRUCE HILL TOWN OF	445	11,125
DOUGLAS	URNESS TOWN OF	251	6,275
FARIBAULT	BARBER TOWN OF	227	5,675
FARIBAULT	BLUE EARTH TOWN OF	357	8,925
FARIBAULT	BRUSH CREEK TOWN OF	211	5,275
FARIBAULT	CLARK TOWN OF	254	6,350
FARIBAULT	DELAVAN TOWN OF	232	5,800
FARIBAULT	DUNBAR TOWN OF	260	6,500
FARIBAULT	ELMORE TOWN OF	163	-
FARIBAULT	EMERALD TOWN OF	218	5,450
FARIBAULT	FOSTER TOWN OF	210	5,250
FARIBAULT	JO DAVIESS TOWN OF	223	5,575
FARIBAULT	KIESTER TOWN OF	240	6,000
FARIBAULT	LURA TOWN OF	154	-
FARIBAULT	MINN LAKE TOWN OF	169	-
FARIBAULT	PILOT GROVE TOWN OF	144	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
FARIBAULT	PRESCOTT TOWN OF	153	-
FARIBAULT	ROME TOWN OF	116	-
FARIBAULT	SEELY TOWN OF	172	-
FARIBAULT	VERONA TOWN OF	331	8,275
FARIBAULT	WALNUT LAKE TOWN OF	185	-
FARIBAULT	WINNEBAGO TOWN OF	182	-
FILLMORE	AMHERST TOWN OF	388	9,700
FILLMORE	AREDAHL TOWN OF	338	8,450
FILLMORE	BEAVER TOWN OF	235	5,875
FILLMORE	BLOOMFIELD TOWN OF	342	8,550
FILLMORE	BRISTOL TOWN OF	369	9,225
FILLMORE	CANTON TOWN OF	740	18,500
FILLMORE	CARIMONA TOWN OF	290	7,250
FILLMORE	CARROLTON TOWN OF	319	7,975
FILLMORE	CHATFIELD TOWN OF	537	13,425
FILLMORE	FILLMORE TOWN OF	486	12,150
FILLMORE	FORESTVILLE TOWN OF	348	8,700
FILLMORE	FOUNTAIN TOWN OF	320	8,000
FILLMORE	HARMONY TOWN OF	389	9,725
FILLMORE	HOLT TOWN OF	261	6,525
FILLMORE	JORDON TOWN OF	371	9,275
FILLMORE	NEWBURG TOWN OF	367	9,175
FILLMORE	NORWAY TOWN OF	333	8,325
FILLMORE	PILOT MOUND TOWN OF	357	8,925
FILLMORE	PREBLE TOWN OF	198	-
FILLMORE	PRESTON TOWN OF	373	9,325
FILLMORE	SPRING VALLEY TOWN OF	502	12,550
FILLMORE	SUMNER TOWN OF	460	11,500
FILLMORE	YORK TOWN OF	351	8,775
FREEBORN	ALBERT LEA TOWN OF	602	15,050
FREEBORN	ALDEN TOWN OF	280	7,000
FREEBORN	BANCROFT TOWN OF	818	20,450
FREEBORN	BATH TOWN OF	407	10,175
FREEBORN	CARLSTON TOWN OF	279	6,975
FREEBORN	FREEBORN TOWN OF	236	5,900
FREEBORN	FREEMAN TOWN OF	472	11,800
FREEBORN	GENEVA TOWN OF	396	9,900
FREEBORN	HARTLAND TOWN OF	223	5,575
FREEBORN	HAYWARD TOWN OF	340	8,500
FREEBORN	LONDON TOWN OF	285	7,125
FREEBORN	MANCHESTER TOWN OF	410	10,250
FREEBORN	MANSFIELD TOWN OF	215	5,375
FREEBORN	MOSCOW TOWN OF	512	12,800
FREEBORN	NEWRY TOWN OF	433	10,825
FREEBORN	NUNDA TOWN OF	289	7,225
FREEBORN	OAKLAND TOWN OF	373	9,325
FREEBORN	PICKEREL LAKE TOWN OF	649	16,225
FREEBORN	RICELAND TOWN OF	417	10,425
FREEBORN	SHELL ROCK TOWN OF	406	10,150
GOODHUE	BELLE CREEK TOWN OF	510	12,750

STATE TOTAL

918,397 \$

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
GOODHUE	BELVIDERE TOWN OF	462	11,550
GOODHUE	CANNON FALLS TOWN OF	1,057	26,425
GOODHUE	CHERRY GROVE TOWN OF	391	9,775
GOODHUE	FEATHERSTONE TOWN OF	748	18,700
GOODHUE	FLORENCE TOWN OF	1,580	39,500
GOODHUE	GOODHUE TOWN OF	537	13,425
GOODHUE	HAY CREEK TOWN OF	884	22,100
GOODHUE	HOLDEN TOWN OF	450	11,250
GOODHUE	KENYON TOWN OF	387	9,675
GOODHUE	LEON TOWN OF	862	21,550
GOODHUE	MINNEOLA TOWN OF	631	15,775
GOODHUE	PINE ISLAND TOWN OF	548	13,700
GOODHUE	ROSCOE TOWN OF	736	18,400
GOODHUE	STANTON TOWN OF	1,108	27,700
GOODHUE	VASA TOWN OF	904	22,600
GOODHUE	WACOUTA TOWN OF	385	9,625
GOODHUE	WANAMINGO TOWN OF	446	11,150
GOODHUE	WARSAW TOWN OF	608	15,200
GOODHUE	WELCH TOWN OF	727	18,175
GOODHUE	ZUMBROTA TOWN OF	577	14,425
GRANT	DELAWARE TOWN OF	90	-
GRANT	ELBOW LAKE TOWN OF	138	-
GRANT	ELK LAKE TOWN OF	299	7,475
GRANT	ERDAHL TOWN OF	357	8,925
GRANT	GORTON TOWN OF	53	-
GRANT	LAND TOWN OF	244	6,100
GRANT	LAWRENCE TOWN OF	86	-
GRANT	LIEN TOWN OF	121	-
GRANT	LOGAN TOWN OF	87	-
GRANT	MACSVILLE TOWN OF	106	-
GRANT	NORTH OTTAWA TOWN OF	50	-
GRANT	PELICAN LAKE TOWN OF	443	11,075
GRANT	POMME DE TERRE TOWN OF	133	-
GRANT	ROSEVILLE TOWN OF	119	-
GRANT	SANFORD TOWN OF	149	-
GRANT	STONY BROOK TOWN OF	144	-
HOUSTON	BLACK HAMMER TOWN OF	232	5,800
HOUSTON	BROWNSVILLE TOWN OF	450	11,250
HOUSTON	CALEDONIA TOWN OF	633	15,825
HOUSTON	CROOKED CREEK TOWN OF	272	6,800
HOUSTON	HOKAH TOWN OF	464	11,600
HOUSTON	HOUSTON TOWN OF	354	8,850
HOUSTON	JEFFERSON TOWN OF	133	-
HOUSTON	LACRESCENT TOWN OF	1,115	27,875
HOUSTON	MAYVILLE TOWN OF	392	9,800
HOUSTON	MONEY CREEK TOWN OF	592	14,800
HOUSTON	MOUND PRAIRIE TOWN OF	594	14,850
HOUSTON	SHELDON TOWN OF	251	6,275
HOUSTON	SPRING GROVE TOWN OF	377	9,425
HOUSTON	UNION TOWN OF	372	9,300

STATE TOTAL

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
HOUSTON	WILMINGTON TOWN OF	407	10,175
HOUSTON	WINNEBAGO TOWN OF	239	5,975
HOUSTON	YUCATAN TOWN OF	318	7,950
HUBBARD	AKELEY TOWN OF	569	14,225
HUBBARD	ARAGO TOWN OF	634	15,850
HUBBARD	BADOURA TOWN OF	135	-
HUBBARD	CLAY TOWN OF	72	-
HUBBARD	CLOVER TOWN OF	174	-
HUBBARD	CROW WING LAKE TOWN OF	346	8,650
HUBBARD	FARDEN TOWN OF	1,167	29,175
HUBBARD	FERN TOWN OF	271	6,775
HUBBARD	GUTHRIE TOWN OF	576	14,400
HUBBARD	HART LAKE TOWN OF	507	12,675
HUBBARD	HELGA TOWN OF	1,518	37,950
HUBBARD	HENDRICKSON TOWN OF	322	8,050
HUBBARD	HENRIETTA TOWN OF	1,573	39,325
HUBBARD	HUBBARD TOWN OF	788	19,700
HUBBARD	LAKE ALICE TOWN OF	100	-
HUBBARD	LAKE EMMA TOWN OF	988	24,700
HUBBARD	LAKE GEORGE TOWN OF	388	9,700
HUBBARD	LAKE HATTIE TOWN OF	218	5,450
HUBBARD	LAKEPORT TOWN OF	883	22,075
HUBBARD	MANTRAP TOWN OF	541	13,525
HUBBARD	NEVIS TOWN OF	1,059	26,475
HUBBARD	ROCKWOOD TOWN OF	430	10,750
HUBBARD	SCHOOLCRAFT TOWN OF	113	-
HUBBARD	STEAMBOAT RIVER TOWN OF	126	-
HUBBARD	STRAIGHT RIVER TOWN OF	762	19,050
HUBBARD	THORPE TOWN OF	53	-
HUBBARD	TODD TOWN OF	1,410	35,250
HUBBARD	WHITE OAK TOWN OF	513	12,825
ISANTI	ATHENS TOWN OF	2,165	54,125
ISANTI	BRADFORD TOWN OF	3,438	85,950
ISANTI	CAMBRIDGE TOWN OF	2,414	60,350
ISANTI	DALBO TOWN OF	775	19,375
ISANTI	ISANTI TOWN OF	2,190	54,750
ISANTI	MAPLE RIDGE TOWN OF	782	19,550
ISANTI	NORTH BRANCH TOWN OF	1,853	46,325
ISANTI	OXFORD TOWN OF	966	24,150
ISANTI	SPENCER BROOK TOWN OF	1,672	41,800
ISANTI	SPRING VALE TOWN OF	1,527	38,175
ISANTI	STANCHFIELD TOWN OF	1,239	30,975
ISANTI	STANFORD TOWN OF	2,337	58,425
ISANTI	WYANETT TOWN OF	1,758	43,950
ITASCA	ALVWOOD TOWN OF	39	-
ITASCA	ARBO TOWN OF	863	21,575
ITASCA	ARDENHURST TOWN OF	165	-
ITASCA	BALSAM TOWN OF	536	13,400
ITASCA	BEARVILLE TOWN OF	192	-
ITASCA	BIGFORK TOWN OF	317	7,925

STATE TOTAL

918,397 \$

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
ITASCA	BLACKBERRY TOWN OF	892	22,300
ITASCA	BOWSTRING TOWN OF	218	5,450
ITASCA	CARPENTER TOWN OF	166	-
ITASCA	DEER RIVER TOWN OF	678	16,950
ITASCA	FEELEY TOWN OF	299	7,475
ITASCA	GOOD HOPE TOWN OF	97	-
ITASCA	GOODLAND TOWN OF	447	11,175
ITASCA	GRATTAN TOWN OF	41	-
ITASCA	GREENWAY TOWN OF	833	20,825
ITASCA	HARRIS TOWN OF	3,257	81,425
ITASCA	KINGHURST TOWN OF	107	-
ITASCA	LAKE JESSIE TOWN OF	279	6,975
ITASCA	LAWRENCE TOWN OF	439	10,975
ITASCA	LONE PINE TOWN OF	395	9,875
ITASCA	MARCELL TOWN OF	450	11,250
ITASCA	MAX TOWN OF	132	-
ITASCA	MOOSE PARK TOWN OF	68	-
ITASCA	MORSE TOWN OF	602	15,050
ITASCA	NASHWAUK TOWN OF	679	16,975
ITASCA	NORE TOWN OF	57	-
ITASCA	OTENEAGEN TOWN OF	324	8,100
ITASCA	POMROY TOWN OF	48	-
ITASCA	SAGO TOWN OF	164	-
ITASCA	SAND LAKE TOWN OF	142	-
ITASCA	SPANG TOWN OF	259	6,475
ITASCA	SPLITHAND TOWN OF	245	6,125
ITASCA	STOKES TOWN OF	220	5,500
ITASCA	THIRD RIVER TOWN OF	54	-
ITASCA	TROUT LAKE TOWN OF	1,094	27,350
ITASCA	WABANA TOWN OF	535	13,375
ITASCA	WAWINA TOWN OF	70	-
ITASCA	WILDWOOD TOWN OF	189	-
ITASCA	WIRT TOWN OF	100	-
JACKSON	ALBA TOWN OF	147	-
JACKSON	BELMONT TOWN OF	198	-
JACKSON	CHRISTIANIA TOWN OF	240	6,000
JACKSON	DELAFIELD TOWN OF	198	-
JACKSON	DES MOINES TOWN OF	214	5,350
JACKSON	ENTERPRISE TOWN OF	158	-
JACKSON	EWINGTON TOWN OF	224	5,600
JACKSON	HERON LAKE TOWN OF	268	6,700
JACKSON	HUNTER TOWN OF	200	5,000
JACKSON	KIMBALL TOWN OF	123	-
JACKSON	LACROSSE TOWN OF	138	-
JACKSON	MIDDLETOWN TOWN OF	190	-
JACKSON	MINNEOTA TOWN OF	243	6,075
JACKSON	PETERSBURG TOWN OF	218	5,450
JACKSON	ROST TOWN OF	189	-
JACKSON	ROUND LAKE TOWN OF	145	-
JACKSON	SIOUX VALLEY TOWN OF	182	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
JACKSON	WEIMER TOWN OF	133	-
JACKSON	WEST HERON LAKE TOWN OF	161	-
JACKSON	WISCONSIN TOWN OF	210	5,250
KANABEC	ANN LAKE TOWN OF	444	11,100
KANABEC	ARTHUR TOWN OF	1,837	45,925
KANABEC	BRUNSWICK TOWN OF	1,336	33,400
KANABEC	COMFORT TOWN OF	1,078	26,950
KANABEC	FORD TOWN OF	187	-
KANABEC	GRASS LAKE TOWN OF	1,019	25,475
KANABEC	HAY BROOK TOWN OF	242	6,050
KANABEC	HILLMAN TOWN OF	433	10,825
KANABEC	KANABEC TOWN OF	948	23,700
KANABEC	KNIFE LAKE TOWN OF	1,164	29,100
KANABEC	KROSCHER TOWN OF	213	5,325
KANABEC	PEACE TOWN OF	919	22,975
KANABEC	POMROY TOWN OF	424	10,600
KANABEC	SOUTHFORK TOWN OF	791	19,775
KANABEC	WHITED TOWN OF	938	23,450
KANDIYOHI	ARCTANDER TOWN OF	368	9,200
KANDIYOHI	BURBANK TOWN OF	563	14,075
KANDIYOHI	COLFAX TOWN OF	577	14,425
KANDIYOHI	DOVRE TOWN OF	2,131	53,275
KANDIYOHI	EAST LAKE LILLIAN TOWN OF	182	-
KANDIYOHI	EDWARDS TOWN OF	231	5,775
KANDIYOHI	FAHLUN TOWN OF	333	8,325
KANDIYOHI	GENNESSEE TOWN OF	411	10,275
KANDIYOHI	GREEN LAKE TOWN OF	1,593	39,825
KANDIYOHI	HARRISON TOWN OF	578	14,450
KANDIYOHI	HOLLAND TOWN OF	340	8,500
KANDIYOHI	IRVING TOWN OF	913	22,825
KANDIYOHI	KANDIYOHI TOWN OF	636	15,900
KANDIYOHI	LAKE ANDREW TOWN OF	974	24,350
KANDIYOHI	LAKE ELIZABETH TOWN OF	219	5,475
KANDIYOHI	LAKE LILLIAN TOWN OF	177	-
KANDIYOHI	MAMRE TOWN OF	388	9,700
KANDIYOHI	NEW LONDON TOWN OF	3,003	75,075
KANDIYOHI	NORWAY LAKE TOWN OF	267	6,675
KANDIYOHI	ROSELAND TOWN OF	363	9,075
KANDIYOHI	ROSEVILLE TOWN OF	636	15,900
KANDIYOHI	ST JOHNS TOWN OF	403	10,075
KANDIYOHI	WHITEFIELD TOWN OF	524	13,100
KANDIYOHI	WILLMAR TOWN OF	523	13,075
KITTSO	ARVESON TOWN OF	95	-
KITTSO	CANNON TOWN OF	12	-
KITTSO	CARIBOU TOWN OF	40	-
KITTSO	CLOW TOWN OF	42	-
KITTSO	DAVIS TOWN OF	25	-
KITTSO	DEERWOOD TOWN OF	151	-
KITTSO	GRANVILLE TOWN OF	74	-
KITTSO	HALLOCK TOWN OF	97	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
KITTSON	HAMPDEN TOWN OF	39	-
KITTSON	HAZELTON TOWN OF	99	-
KITTSON	HILL TOWN OF	21	-
KITTSON	JUPITER TOWN OF	92	-
KITTSON	NORWAY TOWN OF	95	-
KITTSON	PELAN TOWN OF	42	-
KITTSON	PERCY TOWN OF	23	-
KITTSON	POPPLETON TOWN OF	110	-
KITTSON	RICHARDVILLE TOWN OF	94	-
KITTSON	SKANE TOWN OF	47	-
KITTSON	SOUTH RED RIVER TOWN OF	22	-
KITTSON	SPRING BROOK TOWN OF	37	-
KITTSON	ST JOSEPH TOWN OF	59	-
KITTSON	ST VINCENT TOWN OF	48	-
KITTSON	SVEA TOWN OF	45	-
KITTSON	TEGNER TOWN OF	39	-
KITTSON	TEIEN TOWN OF	55	-
KITTSON	THOMPSON TOWN OF	143	-
LAC QUI PARLE	AGASSIZ TOWN OF	93	-
LAC QUI PARLE	ARENA TOWN OF	114	-
LAC QUI PARLE	AUGUSTA TOWN OF	91	-
LAC QUI PARLE	BAXTER TOWN OF	179	-
LAC QUI PARLE	CAMP RELEASE TOWN OF	292	7,300
LAC QUI PARLE	CERRO GORDO TOWN OF	178	-
LAC QUI PARLE	FREELAND TOWN OF	91	-
LAC QUI PARLE	GARFIELD TOWN OF	132	-
LAC QUI PARLE	HAMLIN TOWN OF	156	-
LAC QUI PARLE	HANTHO TOWN OF	91	-
LAC QUI PARLE	LAC QUI PARLE TOWN OF	160	-
LAC QUI PARLE	LAKE SHORE TOWN OF	175	-
LAC QUI PARLE	MADISON TOWN OF	206	5,150
LAC QUI PARLE	MANFRED TOWN OF	93	-
LAC QUI PARLE	MAXWELL TOWN OF	159	-
LAC QUI PARLE	MEHURIN TOWN OF	65	-
LAC QUI PARLE	PERRY TOWN OF	89	-
LAC QUI PARLE	PROVIDENCE TOWN OF	154	-
LAC QUI PARLE	RIVERSIDE TOWN OF	293	7,325
LAC QUI PARLE	TEN MILE LAKE TOWN OF	130	-
LAC QUI PARLE	WALTER TOWN OF	125	-
LAC QUI PARLE	YELLOW BANK TOWN OF	141	-
LAKE	BEAVER BAY TOWN OF	482	12,050
LAKE	CRYSTAL BAY TOWN OF	452	11,300
LAKE	FALL LAKE TOWN OF	517	12,925
LAKE	SILVER CREEK TOWN OF	1,088	27,200
LAKE	STONY RIVER TOWN OF	157	-
LE SUEUR	CLEVELAND TOWN OF	691	17,275
LE SUEUR	CORDOVA TOWN OF	466	11,650
LE SUEUR	DERRYNANE TOWN OF	504	12,600
LE SUEUR	ELYSIAN TOWN OF	1,047	26,175
LE SUEUR	KASOTA TOWN OF	1,602	40,050

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
LE SUEUR	KILKENNY TOWN OF	429	10,725
LE SUEUR	LANESBURGH TOWN OF	2,039	50,975
LE SUEUR	LEXINGTON TOWN OF	706	17,650
LE SUEUR	MONTGOMERY TOWN OF	692	17,300
LE SUEUR	OTTAWA TOWN OF	272	6,800
LE SUEUR	SHARON TOWN OF	621	15,525
LE SUEUR	TYRONE TOWN OF	568	14,200
LE SUEUR	WASHINGTON TOWN OF	731	18,275
LE SUEUR	WATERVILLE TOWN OF	716	17,900
LINCOLN	ALTA VISTA TOWN OF	170	-
LINCOLN	ASH LAKE TOWN OF	138	-
LINCOLN	DIAMOND LAKE TOWN OF	186	-
LINCOLN	DRAMMEN TOWN OF	119	-
LINCOLN	HANSONVILLE TOWN OF	84	-
LINCOLN	HENDRICKS TOWN OF	190	-
LINCOLN	HOPE TOWN OF	269	6,725
LINCOLN	LAKE BENTON TOWN OF	232	5,800
LINCOLN	LAKE STAY TOWN OF	143	-
LINCOLN	LIMESTONE TOWN OF	127	-
LINCOLN	MARBLE TOWN OF	154	-
LINCOLN	MARSHFIELD TOWN OF	224	5,600
LINCOLN	ROYAL TOWN OF	182	-
LINCOLN	SHAOKATAN TOWN OF	159	-
LINCOLN	VERDI TOWN OF	181	-
LYON	AMIRET TOWN OF	231	5,775
LYON	CLIFTON TOWN OF	243	6,075
LYON	COON CREEK TOWN OF	236	5,900
LYON	CUSTER TOWN OF	185	-
LYON	EIDSVOLD TOWN OF	223	5,575
LYON	FAIRVIEW TOWN OF	364	9,100
LYON	GRANDVIEW TOWN OF	298	7,450
LYON	ISLAND LAKE TOWN OF	164	-
LYON	LAKE MARSHALL TOWN OF	562	14,050
LYON	LUCAS TOWN OF	239	5,975
LYON	LYND TOWN OF	413	10,325
LYON	LYONS TOWN OF	189	-
LYON	MONROE TOWN OF	185	-
LYON	NORDLAND TOWN OF	216	5,400
LYON	ROCK LAKE TOWN OF	260	6,500
LYON	SHELBURNE TOWN OF	162	-
LYON	SODUS TOWN OF	278	6,950
LYON	STANLEY TOWN OF	211	5,275
LYON	VALLERS TOWN OF	198	-
LYON	WESTERHEIM TOWN OF	231	5,775
MAHNOMEN	BEAULIEU TOWN OF	103	-
MAHNOMEN	BEJOU TOWN OF	79	-
MAHNOMEN	CHIEF TOWN OF	94	-
MAHNOMEN	CLOVER TOWN OF	137	-
MAHNOMEN	GREGORY TOWN OF	68	-
MAHNOMEN	HEIER TOWN OF	138	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
MAHNOMEN	ISLAND LAKE TOWN OF	245	6,125
MAHNOMEN	LAGARDE TOWN OF	171	-
MAHNOMEN	LAKE GROVE TOWN OF	192	-
MAHNOMEN	LITTLE ELBOW	263	6,575
MAHNOMEN	MARSH CREEK TOWN OF	149	-
MAHNOMEN	OAKLAND TOWN OF	308	7,700
MAHNOMEN	PEMBINA TOWN OF	728	18,200
MAHNOMEN	POPPLE GROVE TOWN OF	140	-
MAHNOMEN	ROSEDALE TOWN OF	143	-
MAHNOMEN	TWIN LAKES	840	21,000
MARSHALL	AGDAR TOWN OF	114	-
MARSHALL	ALMA TOWN OF	75	-
MARSHALL	AUGSBURG TOWN OF	62	-
MARSHALL	BIG WOODS TOWN OF	37	-
MARSHALL	BLOOMER TOWN OF	80	-
MARSHALL	BOXVILLE TOWN OF	30	-
MARSHALL	CEDAR TOWN OF	88	-
MARSHALL	COMO TOWN OF	39	-
MARSHALL	COMSTOCK TOWN OF	104	-
MARSHALL	DONNELLY TOWN OF	13	-
MARSHALL	EAGLE POINT TOWN OF	11	-
MARSHALL	EAST PARK TOWN OF	26	-
MARSHALL	EAST VALLEY TOWN OF	43	-
MARSHALL	ECKVOLL TOWN OF	76	-
MARSHALL	ESPELIE TOWN OF	37	-
MARSHALL	EXCEL TOWN OF	325	8,125
MARSHALL	FOLDAHL TOWN OF	62	-
MARSHALL	FORK TOWN OF	8	-
MARSHALL	GRAND PLAIN TOWN OF	54	-
MARSHALL	HOLT TOWN OF	121	-
MARSHALL	HUNTLY TOWN OF	90	-
MARSHALL	LINCOLN TOWN OF	99	-
MARSHALL	LINSELL TOWN OF	32	-
MARSHALL	MARSH GROVE TOWN OF	134	-
MARSHALL	MCCREA TOWN OF	231	5,775
MARSHALL	MIDDLE RIVER TOWN OF	76	-
MARSHALL	MOOSE RIVER TOWN OF	25	-
MARSHALL	MOYLAN TOWN OF	98	-
MARSHALL	NELSON PARK TOWN OF	123	-
MARSHALL	NEW FOLDEN TOWN OF	240	6,000
MARSHALL	NEW MAINE TOWN OF	194	-
MARSHALL	NEW SOLUM TOWN OF	337	8,425
MARSHALL	OAK PARK TOWN OF	128	-
MARSHALL	PARKER TOWN OF	33	-
MARSHALL	ROLLIS TOWN OF	100	-
MARSHALL	SINNOTT TOWN OF	19	-
MARSHALL	SPRUCE VALLEY TOWN OF	236	5,900
MARSHALL	TAMARAC TOWN OF	73	-
MARSHALL	THIEF LAKE TOWN OF	39	-
MARSHALL	VALLEY TOWN OF	142	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
MARSHALL	VEGA TOWN OF	117	-
MARSHALL	VELDT TOWN OF	35	-
MARSHALL	VIKING TOWN OF	154	-
MARSHALL	WANGER TOWN OF	64	-
MARSHALL	WARRENTON TOWN OF	89	-
MARSHALL	WEST VALLEY TOWN OF	149	-
MARSHALL	WHITEFORD TOWN OF	44	-
MARSHALL	WRIGHT TOWN OF	109	-
MARTIN	CEDAR TOWN OF	205	5,125
MARTIN	CENTER CREEK TOWN OF	192	-
MARTIN	EAST CHAIN TOWN OF	276	6,900
MARTIN	ELM CREEK TOWN OF	174	-
MARTIN	FAIRMONT TOWN OF	297	7,425
MARTIN	FOX LAKE TOWN OF	241	6,025
MARTIN	FRASER TOWN OF	280	7,000
MARTIN	GALENA TOWN OF	228	5,700
MARTIN	JAY TOWN OF	218	5,450
MARTIN	LAKE BELT TOWN OF	171	-
MARTIN	LAKE FREMONT TOWN OF	139	-
MARTIN	MANYASKA TOWN OF	306	7,650
MARTIN	NASHVILLE TOWN OF	177	-
MARTIN	PLEASANT PRAIRIE TOWN OF	214	5,350
MARTIN	ROLLING GREEN TOWN OF	250	6,250
MARTIN	RUTLAND TOWN OF	412	10,300
MARTIN	SILVER LAKE TOWN OF	516	12,900
MARTIN	TENHASSEN TOWN OF	242	6,050
MARTIN	WAVERLY TOWN OF	189	-
MARTIN	WESTFORD TOWN OF	283	7,075
MCLEOD	ACOMA TOWN OF	1,121	28,025
MCLEOD	BERGEN TOWN OF	945	23,625
MCLEOD	COLLINS TOWN OF	437	10,925
MCLEOD	GLENCOE TOWN OF	471	11,775
MCLEOD	HALE TOWN OF	910	22,750
MCLEOD	HASSAN VALLEY TOWN OF	653	16,325
MCLEOD	HELEN TOWN OF	818	20,450
MCLEOD	HUTCHINSON TOWN OF	1,209	30,225
MCLEOD	LYNN TOWN OF	524	13,100
MCLEOD	PENN TOWN OF	313	7,825
MCLEOD	RICH VALLEY TOWN OF	662	16,550
MCLEOD	ROUND GROVE TOWN OF	225	5,625
MCLEOD	SUMTER TOWN OF	507	12,675
MCLEOD	WINSTED TOWN OF	922	23,050
MEEKER	ACTON TOWN OF	363	9,075
MEEKER	CEDAR MILLS TOWN OF	427	10,675
MEEKER	COLLINWOOD TOWN OF	1,135	28,375
MEEKER	COSMOS TOWN OF	220	5,500
MEEKER	DANIELSON TOWN OF	281	7,025
MEEKER	DARWIN TOWN OF	676	16,900
MEEKER	DASSEL TOWN OF	1,508	37,700
MEEKER	ELLSWORTH TOWN OF	841	21,025

STATE TOTAL

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
MEEKER	FOREST CITY TOWN OF	651	16,275
MEEKER	FOREST PRAIRIE TOWN OF	980	24,500
MEEKER	GREENLEAF TOWN OF	660	16,500
MEEKER	HARVEY TOWN OF	378	9,450
MEEKER	KINGSTON TOWN OF	1,232	30,800
MEEKER	LITCHFIELD TOWN OF	825	20,625
MEEKER	MANANNAH TOWN OF	600	15,000
MEEKER	SWEDE GROVE TOWN OF	397	9,925
MEEKER	UNION GROVE TOWN OF	626	15,650
MILLE LACS	BOGUS BROOK TOWN OF	1,419	35,475
MILLE LACS	BORGHOLM TOWN OF	1,723	43,075
MILLE LACS	BRADBURY TOWN OF	263	6,575
MILLE LACS	DAILEY TOWN OF	236	5,900
MILLE LACS	EAST SIDE TOWN OF	599	14,975
MILLE LACS	GREENBUSH TOWN OF	1,296	32,400
MILLE LACS	HAYLAND TOWN OF	523	13,075
MILLE LACS	ISLE HARBOR TOWN OF	579	14,475
MILLE LACS	KATHIO TOWN OF	1,645	41,125
MILLE LACS	LEWIS TOWN OF	48	-
MILLE LACS	MILACA TOWN OF	1,603	40,075
MILLE LACS	MILO TOWN OF	1,419	35,475
MILLE LACS	MUDGETT TOWN OF	88	-
MILLE LACS	ONAMIA TOWN OF	556	13,900
MILLE LACS	PAGE TOWN OF	749	18,725
MILLE LACS	PRINCETON TOWN OF	2,253	56,325
MILLE LACS	SOUTH HARBOR TOWN OF	808	20,200
MORRISON	AGRAM TOWN OF	586	14,650
MORRISON	BELLE PRAIRIE TOWN OF	585	14,625
MORRISON	BELLEVUE TOWN OF	1,109	27,725
MORRISON	BUCKMAN TOWN OF	735	18,375
MORRISON	BUH TOWN OF	537	13,425
MORRISON	CULDRUM TOWN OF	473	11,825
MORRISON	CUSHING TOWN OF	716	17,900
MORRISON	DARLING TOWN OF	506	12,650
MORRISON	ELMDALE TOWN OF	1,020	25,500
MORRISON	GRANITE TOWN OF	489	12,225
MORRISON	GREEN PRAIRIE TOWN OF	726	18,150
MORRISON	HILLMAN TOWN OF	199	-
MORRISON	LAKIN TOWN OF	423	10,575
MORRISON	LEIGH TOWN OF	209	5,225
MORRISON	LITTLE FALLS TOWN OF	1,658	41,450
MORRISON	MORRILL TOWN OF	687	17,175
MORRISON	MOTLEY TOWN OF	216	5,400
MORRISON	MT MORRIS TOWN OF	86	-
MORRISON	PARKER TOWN OF	447	11,175
MORRISON	PIERZ TOWN OF	557	13,925
MORRISON	PIKE CREEK TOWN OF	954	23,850
MORRISON	PLATTE TOWN OF	357	8,925
MORRISON	PULASKI TOWN OF	276	6,900
MORRISON	RICHARDSON TOWN OF	531	13,275

STATE TOTAL

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
MORRISON	RIPLEY TOWN OF	716	17,900
MORRISON	ROSLING TOWN OF	159	-
MORRISON	SCANDIA VALLEY TOWN OF	1,171	29,275
MORRISON	SWAN RIVER TOWN OF	768	19,200
MORRISON	SWANVILLE TOWN OF	538	13,450
MORRISON	TWO RIVERS TOWN OF	702	17,550
MOWER	ADAMS TOWN OF	459	11,475
MOWER	AUSTIN TOWN OF	850	21,250
MOWER	BENNINGTON TOWN OF	169	-
MOWER	CLAYTON TOWN OF	153	-
MOWER	DEXTER TOWN OF	310	7,750
MOWER	FRANKFORD TOWN OF	377	9,425
MOWER	GRAND MEADOW TOWN OF	301	7,525
MOWER	LANSING TOWN OF	982	24,550
MOWER	LEROY TOWN OF	347	8,675
MOWER	LODI TOWN OF	258	6,450
MOWER	LYLE TOWN OF	352	8,800
MOWER	MARSHALL TOWN OF	353	8,825
MOWER	NEVADA TOWN OF	351	8,775
MOWER	PLEASANT VALLEY TOWN OF	309	7,725
MOWER	RACINE TOWN OF	458	11,450
MOWER	RED ROCK TOWN OF	739	18,475
MOWER	SARGEANT TOWN OF	305	7,625
MOWER	UDOLPHO TOWN OF	465	11,625
MOWER	WALTHAM TOWN OF	333	8,325
MOWER	WINDOM TOWN OF	596	14,900
MURRAY	BELFAST TOWN OF	170	-
MURRAY	BONDIN TOWN OF	268	6,700
MURRAY	CAMERON TOWN OF	126	-
MURRAY	CHANARAMBIE TOWN OF	195	-
MURRAY	DES MOINES RIVER TOWN OF	117	-
MURRAY	DOVRAY TOWN OF	132	-
MURRAY	ELLSBOROUGH TOWN OF	144	-
MURRAY	FENTON TOWN OF	162	-
MURRAY	HOLLY TOWN OF	109	-
MURRAY	IONA TOWN OF	148	-
MURRAY	LAKE SARAH TOWN OF	370	9,250
MURRAY	LEEDS TOWN OF	203	5,075
MURRAY	LIME LAKE TOWN OF	168	-
MURRAY	LOWVILLE TOWN OF	167	-
MURRAY	MASON TOWN OF	292	7,300
MURRAY	MOULTON TOWN OF	197	-
MURRAY	MURRAY TOWN OF	162	-
MURRAY	SHETEK TOWN OF	273	6,825
MURRAY	SKANDIA TOWN OF	136	-
MURRAY	SLAYTON TOWN OF	273	6,825
NICOLLET	BELGRADE TOWN OF	1,066	26,650
NICOLLET	BERNADOTTE TOWN OF	268	6,700
NICOLLET	BRIGHTON TOWN OF	146	-
NICOLLET	COURTLAND TOWN OF	604	15,100

STATE TOTAL

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
NICOLLET	GRANBY TOWN OF	234	5,850
NICOLLET	LAFAYETTE TOWN OF	695	17,375
NICOLLET	LAKE PRAIRIE TOWN OF	671	16,775
NICOLLET	NEW SWEDEN TOWN OF	280	7,000
NICOLLET	NICOLLET TOWN OF	522	13,050
NICOLLET	OSHAWA TOWN OF	517	12,925
NICOLLET	RIDGELY TOWN OF	106	-
NICOLLET	TRAVERSE TOWN OF	345	8,625
NICOLLET	WEST NEWTON TOWN OF	415	10,375
NOBLES	BIGELOW TOWN OF	373	9,325
NOBLES	BLOOM TOWN OF	157	-
NOBLES	DEWALD TOWN OF	240	6,000
NOBLES	ELK TOWN OF	242	6,050
NOBLES	GRAHAM LAKES TOWN OF	228	5,700
NOBLES	GRAND PRAIRIE TOWN OF	199	-
NOBLES	HERSEY TOWN OF	204	5,100
NOBLES	INDIAN LAKE TOWN OF	219	5,475
NOBLES	LARKIN TOWN OF	172	-
NOBLES	LEOTA TOWN OF	376	9,400
NOBLES	LISMORE TOWN OF	162	-
NOBLES	LITTLE ROCK TOWN OF	193	-
NOBLES	LORAIN TOWN OF	296	7,400
NOBLES	OLNEY TOWN OF	182	-
NOBLES	RANSOM TOWN OF	215	5,375
NOBLES	SEWARD TOWN OF	207	5,175
NOBLES	SUMMIT LAKE TOWN OF	335	8,375
NOBLES	WESTSIDE TOWN OF	209	5,225
NOBLES	WILMONT TOWN OF	174	-
NOBLES	WORTHINGTON TOWN OF	325	8,125
NORMAN	ANTHONY TOWN OF	51	-
NORMAN	BEAR PARK TOWN OF	179	-
NORMAN	FLOM TOWN OF	209	5,225
NORMAN	FOSSUM TOWN OF	147	-
NORMAN	GOOD HOPE TOWN OF	41	-
NORMAN	GREEN MEADOW TOWN OF	97	-
NORMAN	HALSTAD TOWN OF	91	-
NORMAN	HEGNE TOWN OF	36	-
NORMAN	HENDRUM TOWN OF	84	-
NORMAN	HOME LAKE TOWN OF	131	-
NORMAN	LAKE IDA TOWN OF	148	-
NORMAN	LEE TOWN OF	112	-
NORMAN	LOCKHART TOWN OF	51	-
NORMAN	MARY TOWN OF	73	-
NORMAN	MCDONALDSVILLE TOWN OF	164	-
NORMAN	PLEASANT VIEW TOWN OF	105	-
NORMAN	ROCKWELL TOWN OF	53	-
NORMAN	SHELLY TOWN OF	112	-
NORMAN	SPRING CREEK TOWN OF	71	-
NORMAN	STRAND TOWN OF	101	-
NORMAN	SUNDAL TOWN OF	155	-

STATE TOTAL

918,397 \$

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COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
NORMAN	WAUKON TOWN OF	94	-
NORMAN	WILD RICE TOWN OF	250	6,250
NORMAN	WINCHESTER TOWN OF	49	-
OLMSTED	CASCADE TOWN OF	2,873	71,825
OLMSTED	DOVER TOWN OF	409	10,225
OLMSTED	ELMIRA TOWN OF	377	9,425
OLMSTED	EYOTA TOWN OF	513	12,825
OLMSTED	FARMINGTON TOWN OF	443	11,075
OLMSTED	HAVERHILL TOWN OF	1,498	37,450
OLMSTED	HIGH FOREST TOWN OF	1,008	25,200
OLMSTED	KALMAR TOWN OF	1,078	26,950
OLMSTED	MARION TOWN OF	3,959	98,975
OLMSTED	NEW HAVEN TOWN OF	1,224	30,600
OLMSTED	ORION TOWN OF	619	15,475
OLMSTED	ORONOCO TOWN OF	2,323	58,075
OLMSTED	PLEASANT GROVE TOWN OF	834	20,850
OLMSTED	QUINCY TOWN OF	348	8,700
OLMSTED	ROCHESTER TOWN OF	1,831	45,775
OLMSTED	ROCK DELL TOWN OF	675	16,875
OLMSTED	SALEM TOWN OF	1,123	28,075
OLMSTED	VIOLA TOWN OF	607	15,175
OTTER TAIL	AASTAD TOWN OF	199	-
OTTER TAIL	AMOR TOWN OF	450	11,250
OTTER TAIL	AURDAL TOWN OF	1,506	37,650
OTTER TAIL	BLOWERS TOWN OF	327	8,175
OTTER TAIL	BLUFFTON TOWN OF	472	11,800
OTTER TAIL	BUSE TOWN OF	453	11,325
OTTER TAIL	BUTLER TOWN OF	276	6,900
OTTER TAIL	CANDOR TOWN OF	586	14,650
OTTER TAIL	CARLISLE TOWN OF	148	-
OTTER TAIL	CLITHERALL TOWN OF	477	11,925
OTTER TAIL	COMPTON TOWN OF	823	20,575
OTTER TAIL	CORLISS TOWN OF	523	13,075
OTTER TAIL	DANE PRAIRIE TOWN OF	920	23,000
OTTER TAIL	DEAD LAKE TOWN OF	512	12,800
OTTER TAIL	DEER CREEK TOWN OF	341	8,525
OTTER TAIL	DORA TOWN OF	727	18,175
OTTER TAIL	DUNN TOWN OF	907	22,675
OTTER TAIL	EAGLE LAKE TOWN OF	398	9,950
OTTER TAIL	EASTERN TOWN OF	228	5,700
OTTER TAIL	EDNA TOWN OF	890	22,250
OTTER TAIL	EFFINGTON TOWN OF	246	6,150
OTTER TAIL	ELIZABETH TOWN OF	836	20,900
OTTER TAIL	ELMO TOWN OF	320	8,000
OTTER TAIL	ERHARDS GROVE TOWN OF	440	11,000
OTTER TAIL	EVERTS TOWN OF	658	16,450
OTTER TAIL	FERGUS FALLS TOWN OF	785	19,625
OTTER TAIL	FOLDEN TOWN OF	308	7,700
OTTER TAIL	FRIBERG TOWN OF	817	20,425
OTTER TAIL	GIRARD TOWN OF	738	18,450

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
OTTER TAIL	GORMAN TOWN OF	475	11,875
OTTER TAIL	HENNING TOWN OF	371	9,275
OTTER TAIL	HOBART TOWN OF	812	20,300
OTTER TAIL	HOMESTEAD TOWN OF	360	9,000
OTTER TAIL	INMAN TOWN OF	289	7,225
OTTER TAIL	LEAF LAKE TOWN OF	572	14,300
OTTER TAIL	LEAF MOUNTAIN TOWN OF	318	7,950
OTTER TAIL	LIDA TOWN OF	758	18,950
OTTER TAIL	MAINE TOWN OF	648	16,200
OTTER TAIL	MAPLEWOOD TOWN OF	314	7,850
OTTER TAIL	NEWTON TOWN OF	792	19,800
OTTER TAIL	NIDAROS TOWN OF	314	7,850
OTTER TAIL	NORWEGIAN GROVE TOWN OF	284	7,100
OTTER TAIL	OAK VALLEY TOWN OF	356	8,900
OTTER TAIL	ORWELL TOWN OF	169	-
OTTER TAIL	OSCAR TOWN OF	214	5,350
OTTER TAIL	OTTERTAIL TOWN OF	527	13,175
OTTER TAIL	OTTO TOWN OF	574	14,350
OTTER TAIL	PADDOCK TOWN OF	336	8,400
OTTER TAIL	PARKERS PRAIRIE TOWN OF	360	9,000
OTTER TAIL	PELICAN TOWN OF	628	15,700
OTTER TAIL	PERHAM TOWN OF	861	21,525
OTTER TAIL	PINE LAKE TOWN OF	685	17,125
OTTER TAIL	RUSH LAKE TOWN OF	1,005	25,125
OTTER TAIL	SCAMBLER TOWN OF	468	11,700
OTTER TAIL	ST OLAF TOWN OF	378	9,450
OTTER TAIL	STAR LAKE TOWN OF	428	10,700
OTTER TAIL	SVERDRUP TOWN OF	626	15,650
OTTER TAIL	TORDENSKJOLD TOWN OF	544	13,600
OTTER TAIL	TRONDHJEM TOWN OF	198	-
OTTER TAIL	TUMULI TOWN OF	433	10,825
OTTER TAIL	WESTERN TOWN OF	121	-
OTTER TAIL	WOODSIDE TOWN OF	264	6,600
PENNINGTON	BLACK RIVER TOWN OF	75	-
PENNINGTON	BRAY TOWN OF	57	-
PENNINGTON	CLOVER LEAF TOWN OF	89	-
PENNINGTON	DEER PARK TOWN OF	117	-
PENNINGTON	GOODRIDGE TOWN OF	74	-
PENNINGTON	HICKORY TOWN OF	68	-
PENNINGTON	HIGHLANDING TOWN OF	191	-
PENNINGTON	KRATKA TOWN OF	129	-
PENNINGTON	MAYFIELD TOWN OF	45	-
PENNINGTON	NORDEN TOWN OF	380	9,500
PENNINGTON	NORTH TOWN OF	731	18,275
PENNINGTON	NUMEDAL TOWN OF	83	-
PENNINGTON	POLK CENTRE TOWN OF	76	-
PENNINGTON	REINER TOWN OF	78	-
PENNINGTON	RIVER FALLS TOWN OF	179	-
PENNINGTON	ROCKSBURY TOWN OF	1,217	30,425
PENNINGTON	SANDERS TOWN OF	299	7,475

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
PENNINGTON	SILVERTON TOWN OF	186	-
PENNINGTON	SMILEY TOWN OF	609	15,225
PENNINGTON	STAR TOWN OF	110	-
PENNINGTON	WYANDOTTE TOWN OF	133	-
PINE	ARLONE TOWN OF	330	8,250
PINE	ARNA TOWN OF	116	-
PINE	BARRY TOWN OF	563	14,075
PINE	BIRCH CREEK TOWN OF	220	5,500
PINE	BREMEN TOWN OF	237	5,925
PINE	BROOK PARK TOWN OF	508	12,700
PINE	BRUNO TOWN OF	169	-
PINE	CHENGWATANA TOWN OF	981	24,525
PINE	CLOVER TOWN OF	421	10,525
PINE	CROSBY TOWN OF	85	-
PINE	DANFORTH TOWN OF	77	-
PINE	DELL GROVE TOWN OF	675	16,875
PINE	FINLAYSON TOWN OF	451	11,275
PINE	FLEMING TOWN OF	124	-
PINE	HINCKLEY TOWN OF	794	19,850
PINE	KERRICK TOWN OF	338	8,450
PINE	KETTLE RIVER TOWN OF	509	12,725
PINE	MISSION CREEK TOWN OF	629	15,725
PINE	MUNCH TOWN OF	312	7,800
PINE	NEW DOSEY TOWN OF	74	-
PINE	NICKERSON TOWN OF	163	-
PINE	NORMAN TOWN OF	253	6,325
PINE	OGEMA TOWN OF	343	8,575
PINE	PARK TOWN OF	30	-
PINE	PARTRIDGE TOWN OF	626	15,650
PINE	PINE CITY TOWN OF	1,374	34,350
PINE	PINE LAKE TOWN OF	577	14,425
PINE	POKEGAMA TOWN OF	2,707	67,675
PINE	ROYALTON TOWN OF	1,131	28,275
PINE	SANDSTONE TOWN OF	803	20,075
PINE	STURGEON LAKE TOWN OF	504	12,600
PINE	WILMA TOWN OF	79	-
PINE	WINDEMERE TOWN OF	1,691	42,275
PIPESTONE	AETNA TOWN OF	190	-
PIPESTONE	ALTONA TOWN OF	144	-
PIPESTONE	BURKE TOWN OF	206	5,150
PIPESTONE	EDEN TOWN OF	270	6,750
PIPESTONE	ELMER TOWN OF	215	5,375
PIPESTONE	FOUNTAIN PRAIRIE TOWN OF	198	-
PIPESTONE	GRANGE TOWN OF	184	-
PIPESTONE	GRAY TOWN OF	210	5,250
PIPESTONE	OSBORNE TOWN OF	254	6,350
PIPESTONE	ROCK TOWN OF	170	-
PIPESTONE	SWEET TOWN OF	303	7,575
PIPESTONE	TROY TOWN OF	295	7,375
POLK	ANDOVER TOWN OF	114	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
POLK	ANGUS TOWN OF	69	-
POLK	BADGER TOWN OF	114	-
POLK	BELGIUM TOWN OF	76	-
POLK	BRANDSVOLD TOWN OF	237	5,925
POLK	BRANDT TOWN OF	54	-
POLK	BRISLET TOWN OF	45	-
POLK	BYGLAND TOWN OF	257	6,425
POLK	CHESTER TOWN OF	76	-
POLK	COLUMBIA TOWN OF	466	11,650
POLK	CROOKSTON TOWN OF	422	10,550
POLK	EDEN TOWN OF	159	-
POLK	ESTHER TOWN OF	154	-
POLK	EUCLID TOWN OF	141	-
POLK	FAIRFAX TOWN OF	191	-
POLK	FANNY TOWN OF	105	-
POLK	FARLEY TOWN OF	45	-
POLK	FISHER TOWN OF	187	-
POLK	GARDEN TOWN OF	210	5,250
POLK	GARFIELD TOWN OF	488	12,200
POLK	GENTILLY TOWN OF	262	6,550
POLK	GODFREY TOWN OF	311	7,775
POLK	GRAND FORKS TOWN OF	171	-
POLK	GROVE PARK-TILDEN TOWN OF	265	6,625
POLK	GULLY TOWN OF	127	-
POLK	HAMMOND TOWN OF	48	-
POLK	HELGELAND TOWN OF	57	-
POLK	HIGDEM TOWN OF	77	-
POLK	HILL RIVER TOWN OF	157	-
POLK	HUBBARD TOWN OF	70	-
POLK	HUNTSVILLE TOWN OF	451	11,275
POLK	JOHNSON TOWN OF	49	-
POLK	KERTSONVILLE TOWN OF	90	-
POLK	KEYSTONE TOWN OF	85	-
POLK	KING TOWN OF	217	5,425
POLK	KNUTE TOWN OF	530	13,250
POLK	LESSOR TOWN OF	154	-
POLK	LIBERTY TOWN OF	105	-
POLK	LOWELL TOWN OF	292	7,300
POLK	NESBIT TOWN OF	93	-
POLK	NORTHLAND TOWN OF	156	-
POLK	ONSTAD TOWN OF	63	-
POLK	PARNELL TOWN OF	55	-
POLK	QUEEN TOWN OF	213	5,325
POLK	REIS TOWN OF	73	-
POLK	RHINEHART TOWN OF	144	-
POLK	ROOME TOWN OF	166	-
POLK	ROSEBUD TOWN OF	341	8,525
POLK	RUSSIA TOWN OF	25	-
POLK	SANDSVILLE TOWN OF	68	-
POLK	SCANDIA TOWN OF	63	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
POLK	SLETTEN TOWN OF	185	-
POLK	SULLIVAN TOWN OF	166	-
POLK	TABOR TOWN OF	99	-
POLK	TYNSID TOWN OF	68	-
POLK	VINELAND TOWN OF	91	-
POLK	WINGER TOWN OF	191	-
POLK	WOODSIDE TOWN OF	474	11,850
POPE	BANGOR TOWN OF	190	-
POPE	BARSNESS TOWN OF	140	-
POPE	BEN WADE TOWN OF	258	6,450
POPE	BLUE MOUNDS TOWN OF	180	-
POPE	CHIPPEWA FALLS TOWN OF	219	5,475
POPE	GILCHRIST TOWN OF	203	5,075
POPE	GLENWOOD TOWN OF	1,073	26,825
POPE	GROVE LAKE TOWN OF	275	6,875
POPE	HOFF TOWN OF	151	-
POPE	LAKE JOHANNA TOWN OF	132	-
POPE	LANGHEI TOWN OF	168	-
POPE	LEVEN TOWN OF	490	12,250
POPE	MINNEWASKA TOWN OF	515	12,875
POPE	NEW PRAIRIE TOWN OF	192	-
POPE	NORA TOWN OF	196	-
POPE	RENO TOWN OF	422	10,550
POPE	ROLLING FORKS TOWN OF	156	-
POPE	WALDEN TOWN OF	159	-
POPE	WESTPORT TOWN OF	271	6,775
POPE	WHITE BEAR LAKE TOWN OF	440	11,000
RAMSEY	WHITE BEAR TOWN OF	11,095	835,900
RED LAKE	BROWNS CREEK TOWN OF	45	-
RED LAKE	EMARDVILLE TOWN OF	186	-
RED LAKE	EQUALITY TOWN OF	120	-
RED LAKE	GARNES TOWN OF	192	-
RED LAKE	GERVAIS TOWN OF	216	5,400
RED LAKE	LAKE PLEASANT TOWN OF	97	-
RED LAKE	LAMBERT TOWN OF	117	-
RED LAKE	LOUISVILLE TOWN OF	184	-
RED LAKE	POPLAR RIVER TOWN OF	98	-
RED LAKE	RED LAKE FALLS TOWN OF	196	-
RED LAKE	RIVER TOWN OF	63	-
RED LAKE	TERREBONNE TOWN OF	156	-
RED LAKE	WYLIE TOWN OF	68	-
REDWOOD	BROOKVILLE TOWN OF	206	5,150
REDWOOD	CHARLESTOWN TOWN OF	176	-
REDWOOD	DELHI TOWN OF	287	7,175
REDWOOD	GALES TOWN OF	119	-
REDWOOD	GRANITE ROCK TOWN OF	212	5,300
REDWOOD	HONNER TOWN OF	74	-
REDWOOD	JOHNSONVILLE TOWN OF	133	-
REDWOOD	KINTIRE TOWN OF	185	-
REDWOOD	LAMBERTON TOWN OF	172	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
REDWOOD	MORGAN TOWN OF	227	5,675
REDWOOD	NEW AVON TOWN OF	167	-
REDWOOD	NORTH HERO TOWN OF	148	-
REDWOOD	PAXTON TOWN OF	532	13,300
REDWOOD	REDWOOD FALLS TOWN OF	138	-
REDWOOD	SHERIDAN TOWN OF	161	-
REDWOOD	SHERMAN TOWN OF	350	8,750
REDWOOD	SPRINGDALE TOWN OF	179	-
REDWOOD	SUNDOWN TOWN OF	157	-
REDWOOD	SWEDES FOREST TOWN OF	107	-
REDWOOD	THREE LAKES TOWN OF	170	-
REDWOOD	UNDERWOOD TOWN OF	174	-
REDWOOD	VAIL TOWN OF	215	5,375
REDWOOD	VESTA TOWN OF	178	-
REDWOOD	WATERBURY TOWN OF	167	-
REDWOOD	WESTLINE TOWN OF	150	-
REDWOOD	WILLOW LAKE TOWN OF	194	-
RENVILLE	BANDON TOWN OF	151	-
RENVILLE	BEAVER FALLS TOWN OF	180	-
RENVILLE	BIRCH COOLEY TOWN OF	234	5,850
RENVILLE	BIRD ISLAND TOWN OF	181	-
RENVILLE	BOON LAKE TOWN OF	337	8,425
RENVILLE	BROOKFIELD TOWN OF	141	-
RENVILLE	CAIRO TOWN OF	207	5,175
RENVILLE	CAMP TOWN OF	179	-
RENVILLE	CROOKS TOWN OF	171	-
RENVILLE	EMMET TOWN OF	199	-
RENVILLE	ERICSON TOWN OF	183	-
RENVILLE	FLORA TOWN OF	168	-
RENVILLE	HAWK CREEK TOWN OF	182	-
RENVILLE	HECTOR TOWN OF	216	5,400
RENVILLE	HENRYVILLE TOWN OF	175	-
RENVILLE	KINGMAN TOWN OF	189	-
RENVILLE	MARTINSBURG TOWN OF	177	-
RENVILLE	MELVILLE TOWN OF	207	5,175
RENVILLE	NORFOLK TOWN OF	138	-
RENVILLE	OSCEOLA TOWN OF	129	-
RENVILLE	PALMYRA TOWN OF	165	-
RENVILLE	PRESTON LAKE TOWN OF	271	6,775
RENVILLE	SACRED HEART TOWN OF	254	6,350
RENVILLE	TROY TOWN OF	266	6,650
RENVILLE	WANG TOWN OF	237	5,925
RENVILLE	WELLINGTON TOWN OF	170	-
RENVILLE	WINFIELD TOWN OF	200	5,000
RICE	BRIDGEWATER TOWN OF	1,819	45,475
RICE	CANNON CITY TOWN OF	1,280	32,000
RICE	ERIN TOWN OF	895	22,375
RICE	FOREST TOWN OF	1,314	32,850
RICE	MORRISTOWN TOWN OF	730	18,250
RICE	NORTHFIELD TOWN OF	883	22,075

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
RICE	RICHLAND TOWN OF	419	10,475
RICE	SHIELDSVILLE TOWN OF	1,187	29,675
RICE	WALCOTT TOWN OF	984	24,600
RICE	WARSAW TOWN OF	1,354	33,850
RICE	WEBSTER TOWN OF	1,832	45,800
RICE	WELLS TOWN OF	1,607	40,175
RICE	WHEATLAND TOWN OF	1,303	32,575
RICE	WHEELING TOWN OF	579	14,475
ROCK	BATTLE PLAIN TOWN OF	182	-
ROCK	BEAVER CREEK TOWN OF	371	9,275
ROCK	CLINTON TOWN OF	268	6,700
ROCK	DENVER TOWN OF	163	-
ROCK	KANARANZI TOWN OF	240	6,000
ROCK	LUVERNE TOWN OF	462	11,550
ROCK	MAGNOLIA TOWN OF	201	5,025
ROCK	MARTIN TOWN OF	367	9,175
ROCK	MOUND TOWN OF	227	5,675
ROCK	ROSE DELL TOWN OF	201	5,025
ROCK	SPRINGWATER TOWN OF	245	6,125
ROCK	VIENNA TOWN OF	138	-
ROSEAU	BARNETT TOWN OF	123	-
ROSEAU	BARTO TOWN OF	121	-
ROSEAU	BEAVER TOWN OF	96	-
ROSEAU	CEDARBEND TOWN OF	204	5,100
ROSEAU	DEER TOWN OF	96	-
ROSEAU	DEWEY TOWN OF	117	-
ROSEAU	DIETER TOWN OF	138	-
ROSEAU	ENSTROM TOWN OF	435	10,875
ROSEAU	FALUN TOWN OF	249	6,225
ROSEAU	GOLDEN VALLEY TOWN OF	168	-
ROSEAU	GRIMSTAD TOWN OF	143	-
ROSEAU	HEREIM TOWN OF	213	5,325
ROSEAU	HUSS TOWN OF	111	-
ROSEAU	JADIS TOWN OF	558	13,950
ROSEAU	LAKE TOWN OF	2,098	52,450
ROSEAU	LAONA TOWN OF	518	12,950
ROSEAU	LIND TOWN OF	49	-
ROSEAU	MALUNG TOWN OF	408	10,200
ROSEAU	MICKINOCK TOWN OF	275	6,875
ROSEAU	MOOSE TOWN OF	102	-
ROSEAU	MORANVILLE TOWN OF	850	21,250
ROSEAU	NERESON TOWN OF	47	-
ROSEAU	PALMVILLE TOWN OF	36	-
ROSEAU	POHLITZ TOWN OF	29	-
ROSEAU	POLONIA TOWN OF	31	-
ROSEAU	POPLAR GROVE TOWN OF	77	-
ROSEAU	REINE TOWN OF	84	-
ROSEAU	ROSS TOWN OF	407	10,175
ROSEAU	SKAGEN TOWN OF	226	5,650
ROSEAU	SOLER TOWN OF	94	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
ROSEAU	SPRUCE TOWN OF	532	13,300
ROSEAU	STAFFORD TOWN OF	262	6,550
ROSEAU	STOKES TOWN OF	203	5,075
SCOTT	BELLE PLAINE TOWN OF	914	22,850
SCOTT	BLAKELEY TOWN OF	438	10,950
SCOTT	CEDAR LAKE TOWN OF	3,079	76,975
SCOTT	CREDIT RIVER TOWN OF	5,620	423,412
SCOTT	HELENA TOWN OF	1,869	46,725
SCOTT	JACKSON TOWN OF	1,517	37,925
SCOTT	LOUISVILLE TOWN OF	1,389	34,725
SCOTT	NEW MARKET TOWN OF	3,577	89,425
SCOTT	SAND CREEK TOWN OF	1,671	41,775
SCOTT	SPRING LAKE TOWN OF	3,480	87,000
SCOTT	ST LAWRENCE TOWN OF	499	12,475
SHERBURNE	BALDWIN TOWN OF	7,117	536,197
SHERBURNE	BECKER TOWN OF	5,555	418,515
SHERBURNE	BIG LAKE TOWN OF	7,911	596,017
SHERBURNE	BLUE HILL TOWN OF	2,413	60,325
SHERBURNE	CLEAR LAKE TOWN OF	1,638	40,950
SHERBURNE	HAVEN TOWN OF	2,063	51,575
SHERBURNE	LIVONIA TOWN OF	6,450	485,945
SHERBURNE	ORROCK TOWN OF	3,759	93,975
SHERBURNE	PALMER TOWN OF	2,480	62,000
SHERBURNE	SANTIAGO TOWN OF	2,000	50,000
SIBLEY	ALFSBORG TOWN OF	324	8,100
SIBLEY	ARLINGTON TOWN OF	526	13,150
SIBLEY	BISMARCK TOWN OF	304	7,600
SIBLEY	CORNISH TOWN OF	218	5,450
SIBLEY	DRYDEN TOWN OF	272	6,800
SIBLEY	FAXON TOWN OF	703	17,575
SIBLEY	GRAFTON TOWN OF	221	5,525
SIBLEY	GREEN ISLE TOWN OF	499	12,475
SIBLEY	HENDERSON TOWN OF	740	18,500
SIBLEY	JESSENLAND TOWN OF	448	11,200
SIBLEY	KELSO TOWN OF	282	7,050
SIBLEY	MOLTKE TOWN OF	254	6,350
SIBLEY	NEW AUBURN TOWN OF	384	9,600
SIBLEY	SEVERANCE TOWN OF	228	5,700
SIBLEY	SIBLEY TOWN OF	247	6,175
SIBLEY	TRANSIT TOWN OF	253	6,325
SIBLEY	WASHINGTON LAKE TOWN OF	480	12,000
ST. LOUIS	ALANGO TOWN OF	245	6,125
ST. LOUIS	ALBORN TOWN OF	467	11,675
ST. LOUIS	ALDEN TOWN OF	214	5,350
ST. LOUIS	ANGORA TOWN OF	232	5,800
ST. LOUIS	ARROWHEAD TOWN OF	205	5,125
ST. LOUIS	AULT TOWN OF	113	-
ST. LOUIS	BALKAN TOWN OF	829	20,725
ST. LOUIS	BASSETT TOWN OF	47	-
ST. LOUIS	BEATTY TOWN OF	347	8,675

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
ST. LOUIS	BIWABIK TOWN OF	792	19,800
ST. LOUIS	BREITUNG TOWN OF	580	14,500
ST. LOUIS	BREVATOR TOWN OF	1,241	31,025
ST. LOUIS	CAMP 5 TOWN OF	31	-
ST. LOUIS	CANOSIA TOWN OF	2,195	54,875
ST. LOUIS	CEDAR VALLEY TOWN OF	191	-
ST. LOUIS	CHERRY TOWN OF	828	20,700
ST. LOUIS	CLINTON TOWN OF	993	24,825
ST. LOUIS	COLVIN TOWN OF	306	7,650
ST. LOUIS	COTTON TOWN OF	448	11,200
ST. LOUIS	CRANE LAKE TOWN OF	75	-
ST. LOUIS	CULVER TOWN OF	286	7,150
ST. LOUIS	DULUTH TOWN OF	1,932	48,300
ST. LOUIS	EAGLES NEST TOWN OF	235	5,875
ST. LOUIS	ELLSBURG TOWN OF	212	5,300
ST. LOUIS	ELMER TOWN OF	143	-
ST. LOUIS	EMBARRASS TOWN OF	585	14,625
ST. LOUIS	FAIRBANKS TOWN OF	63	-
ST. LOUIS	FAYAL TOWN OF	1,787	44,675
ST. LOUIS	FIELD TOWN OF	377	9,425
ST. LOUIS	FINE LAKES TOWN OF	123	-
ST. LOUIS	FLOODWOOD TOWN OF	270	6,750
ST. LOUIS	FREDENBERG TOWN OF	1,337	33,425
ST. LOUIS	FRENCH TOWN OF	540	13,500
ST. LOUIS	GNESEN TOWN OF	1,760	44,000
ST. LOUIS	GRAND LAKE TOWN OF	2,711	67,775
ST. LOUIS	GREAT SCOTT TOWN OF	389	9,725
ST. LOUIS	GREENWOOD TOWN OF	900	22,500
ST. LOUIS	HALDEN TOWN OF	110	-
ST. LOUIS	INDUSTRIAL TOWN OF	799	19,975
ST. LOUIS	KABETOGAMA TOWN OF	121	-
ST. LOUIS	KELSEY TOWN OF	131	-
ST. LOUIS	KUGLER TOWN OF	173	-
ST. LOUIS	LAKEWOOD TOWN OF	2,252	56,300
ST. LOUIS	LAVELL TOWN OF	305	7,625
ST. LOUIS	LEIDING TOWN OF	384	9,600
ST. LOUIS	LINDEN GROVE TOWN OF	131	-
ST. LOUIS	MCDAVITT TOWN OF	444	11,100
ST. LOUIS	MEADOWLANDS TOWN OF	289	7,225
ST. LOUIS	MIDWAY TOWN OF	1,432	35,800
ST. LOUIS	MORCOM TOWN OF	89	-
ST. LOUIS	MORSE TOWN OF	1,200	30,000
ST. LOUIS	NESS TOWN OF	60	-
ST. LOUIS	NEW INDEPENDENCE TOWN OF	288	7,200
ST. LOUIS	NORMANNA TOWN OF	781	19,525
ST. LOUIS	NORTH STAR TOWN OF	181	-
ST. LOUIS	NORTHLAND TOWN OF	166	-
ST. LOUIS	OWENS TOWN OF	259	6,475
ST. LOUIS	PEQUAYWAN TOWN OF	117	-
ST. LOUIS	PIKE TOWN OF	399	9,975

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
ST. LOUIS	PORTAGE TOWN OF	159	-
ST. LOUIS	PRAIRIE LAKE TOWN OF	49	-
ST. LOUIS	SANDY TOWN OF	336	8,400
ST. LOUIS	SOLWAY TOWN OF	1,959	48,975
ST. LOUIS	STONEY BROOK TOWN OF	338	8,450
ST. LOUIS	STURGEON TOWN OF	127	-
ST. LOUIS	TOIVOLA TOWN OF	169	-
ST. LOUIS	VAN BUREN TOWN OF	178	-
ST. LOUIS	VERMILION LAKE TOWN OF	279	6,975
ST. LOUIS	WAASA TOWN OF	232	5,800
ST. LOUIS	WHITE TOWN OF	1,501	37,525
ST. LOUIS	WILLOW VALLEY TOWN OF	119	-
ST. LOUIS	WUORI TOWN OF	563	14,075
STEARNS	ALBANY TOWN OF	1,080	27,000
STEARNS	ASHLEY TOWN OF	281	7,025
STEARNS	AVON TOWN OF	2,333	58,325
STEARNS	BROCKWAY TOWN OF	2,834	70,850
STEARNS	COLLEGEVILLE TOWN OF	3,426	85,650
STEARNS	CROW LAKE TOWN OF	322	8,050
STEARNS	CROW RIVER TOWN OF	325	8,125
STEARNS	EDEN LAKE TOWN OF	1,579	39,475
STEARNS	FAIR HAVEN TOWN OF	1,551	38,775
STEARNS	FARMING TOWN OF	1,023	25,575
STEARNS	GETTY TOWN OF	374	9,350
STEARNS	GROVE TOWN OF	494	12,350
STEARNS	HOLDING TOWN OF	1,173	29,325
STEARNS	KRAIN TOWN OF	1,015	25,375
STEARNS	LAKE GEORGE TOWN OF	336	8,400
STEARNS	LAKE HENRY TOWN OF	276	6,900
STEARNS	LESAUK TOWN OF	1,835	45,875
STEARNS	LUXEMBURG TOWN OF	659	16,475
STEARNS	LYNDEN TOWN OF	2,012	50,300
STEARNS	MAINE PRAIRIE TOWN OF	1,947	48,675
STEARNS	MELROSE TOWN OF	755	18,875
STEARNS	MILLWOOD TOWN OF	1,025	25,625
STEARNS	MUNSON TOWN OF	1,557	38,925
STEARNS	NORTH FORK TOWN OF	257	6,425
STEARNS	OAK TOWN OF	636	15,900
STEARNS	PAYNESVILLE TOWN OF	1,477	36,925
STEARNS	RAYMOND TOWN OF	247	6,175
STEARNS	SAUK CENTRE TOWN OF	1,122	28,050
STEARNS	SPRING HILL TOWN OF	372	9,300
STEARNS	ST JOSEPH TOWN OF	1,059	26,475
STEARNS	ST MARTIN TOWN OF	546	13,650
STEARNS	ST WENDEL TOWN OF	2,195	54,875
STEARNS	WAKEFIELD TOWN OF	2,880	72,000
STEARNS	ZION TOWN OF	348	8,700
STEELE	AURORA TOWN OF	552	13,800
STEELE	BERLIN TOWN OF	548	13,700
STEELE	BLOOMING PRAIRIE TOWN OF	417	10,425

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
STEELE	CLINTON FALLS TOWN OF	335	8,375
STEELE	DEERFIELD TOWN OF	512	12,800
STEELE	HAVANA TOWN OF	554	13,850
STEELE	LEMOND TOWN OF	485	12,125
STEELE	MEDFORD TOWN OF	808	20,200
STEELE	MERIDEN TOWN OF	617	15,425
STEELE	MERTON TOWN OF	323	8,075
STEELE	OWATONNA TOWN OF	568	14,200
STEELE	SOMERSET TOWN OF	717	17,925
STEELE	SUMMIT TOWN OF	462	11,550
STEVENS	BAKER TOWN OF	102	-
STEVENS	DARNEN TOWN OF	281	7,025
STEVENS	DONNELLY TOWN OF	87	-
STEVENS	ELDORADO TOWN OF	79	-
STEVENS	EVERGLADE TOWN OF	89	-
STEVENS	FRAMNAS TOWN OF	292	7,300
STEVENS	HODGES TOWN OF	294	7,350
STEVENS	HORTON TOWN OF	165	-
STEVENS	MOORE TOWN OF	222	5,550
STEVENS	MORRIS TOWN OF	387	9,675
STEVENS	PEPPER TOWN OF	111	-
STEVENS	RENDVILLE TOWN OF	149	-
STEVENS	SCOTT TOWN OF	122	-
STEVENS	STEVENS TOWN OF	71	-
STEVENS	SWAN LAKE TOWN OF	187	-
STEVENS	SYNNES TOWN OF	103	-
SWIFT	APPLETON TOWN OF	201	5,025
SWIFT	BENSON TOWN OF	305	7,625
SWIFT	CAMP LAKE TOWN OF	194	-
SWIFT	CASHEL TOWN OF	163	-
SWIFT	CLONTARF TOWN OF	79	-
SWIFT	DUBLIN TOWN OF	145	-
SWIFT	EDISON TOWN OF	93	-
SWIFT	FAIRFIELD TOWN OF	121	-
SWIFT	HAYES TOWN OF	193	-
SWIFT	HEGBERT TOWN OF	86	-
SWIFT	KERKHOVEN TOWN OF	230	5,750
SWIFT	KILDARE TOWN OF	136	-
SWIFT	MARYSLAND TOWN OF	95	-
SWIFT	MOYER TOWN OF	80	-
SWIFT	PILLSBURY TOWN OF	240	6,000
SWIFT	SHIBLE TOWN OF	108	-
SWIFT	SIX MILE GROVE TOWN OF	176	-
SWIFT	SWENODA TOWN OF	122	-
SWIFT	TARA TOWN OF	78	-
SWIFT	TORNING TOWN OF	410	10,250
SWIFT	WEST BANK TOWN OF	146	-
TODD	BARTLETT TOWN OF	445	11,125
TODD	BERTHA TOWN OF	408	10,200
TODD	BIRCHDALE TOWN OF	862	21,550

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
TODD	BRUCE TOWN OF	565	14,125
TODD	BURLEENE TOWN OF	341	8,525
TODD	BURNHAMVILLE TOWN OF	743	18,575
TODD	EAGLE VALLEY TOWN OF	520	13,000
TODD	FAWN LAKE TOWN OF	564	14,100
TODD	GERMANIA TOWN OF	507	12,675
TODD	GORDON TOWN OF	675	16,875
TODD	GREY EAGLE TOWN OF	621	15,525
TODD	HARTFORD TOWN OF	646	16,150
TODD	IONA TOWN OF	492	12,300
TODD	KANDOTA TOWN OF	743	18,575
TODD	LESLIE TOWN OF	645	16,125
TODD	LITTLE ELK TOWN OF	269	6,725
TODD	LITTLE SAUK TOWN OF	833	20,825
TODD	LONG PRAIRIE TOWN OF	837	20,925
TODD	MORAN TOWN OF	512	12,800
TODD	REYNOLDS TOWN OF	645	16,125
TODD	ROUND PRAIRIE TOWN OF	703	17,575
TODD	STAPLES TOWN OF	599	14,975
TODD	STOWE PRAIRIE TOWN OF	440	11,000
TODD	TURTLE CREEK TOWN OF	276	6,900
TODD	VILLARD TOWN OF	653	16,325
TODD	WARD TOWN OF	448	11,200
TODD	WEST UNION TOWN OF	269	6,725
TODD	WYKEHAM TOWN OF	398	9,950
TRAVERSE	ARTHUR TOWN OF	67	-
TRAVERSE	CLIFTON TOWN OF	63	-
TRAVERSE	CROKE TOWN OF	63	-
TRAVERSE	DOLLYMOUNT TOWN OF	70	-
TRAVERSE	FOLSOM TOWN OF	107	-
TRAVERSE	LAKE VALLEY TOWN OF	217	5,425
TRAVERSE	LEONARDSVILLE TOWN OF	98	-
TRAVERSE	MONSON TOWN OF	126	-
TRAVERSE	PARNELL TOWN OF	52	-
TRAVERSE	REDPATH TOWN OF	47	-
TRAVERSE	TARA TOWN OF	77	-
TRAVERSE	TAYLOR TOWN OF	100	-
TRAVERSE	TINTAH TOWN OF	32	-
TRAVERSE	WALLS TOWN OF	66	-
TRAVERSE	WINDSOR TOWN OF	62	-
WABASHA	CHESTER TOWN OF	459	11,475
WABASHA	ELGIN TOWN OF	714	17,850
WABASHA	GILLFORD TOWN OF	550	13,750
WABASHA	GLASGOW TOWN OF	261	6,525
WABASHA	GREENFIELD TOWN OF	1,321	33,025
WABASHA	HIGHLAND TOWN OF	440	11,000
WABASHA	HYDE PARK TOWN OF	264	6,600
WABASHA	LAKE TOWN OF	439	10,975
WABASHA	MAZEPPA TOWN OF	725	18,125
WABASHA	MINNEISKA TOWN OF	189	-

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
WABASHA	MT PLEASANT TOWN OF	431	10,775
WABASHA	OAKWOOD TOWN OF	403	10,075
WABASHA	PEPIN TOWN OF	378	9,450
WABASHA	PLAINVIEW TOWN OF	458	11,450
WABASHA	WATOPA TOWN OF	234	5,850
WABASHA	WEST ALBANY TOWN OF	387	9,675
WABASHA	ZUMBRO TOWN OF	727	18,175
WADENA	ALDRICH TOWN OF	418	10,450
WADENA	BLUEBERRY TOWN OF	720	18,000
WADENA	BULLARD TOWN OF	210	5,250
WADENA	HUNTERSVILLE TOWN OF	118	-
WADENA	LEAF RIVER TOWN OF	532	13,300
WADENA	LYONS TOWN OF	195	-
WADENA	MEADOW TOWN OF	208	5,200
WADENA	NORTH GERMANY TOWN OF	308	7,700
WADENA	ORTON TOWN OF	193	-
WADENA	RED EYE TOWN OF	487	12,175
WADENA	ROCKWOOD TOWN OF	371	9,275
WADENA	SHELL RIVER TOWN OF	222	5,550
WADENA	THOMASTOWN TOWN OF	830	20,750
WADENA	WADENA TOWN OF	831	20,775
WADENA	WING RIVER TOWN OF	448	11,200
WASECA	ALTON TOWN OF	426	10,650
WASECA	BLOOMING GROVE TOWN OF	529	13,225
WASECA	BYRON TOWN OF	212	5,300
WASECA	FREEDOM TOWN OF	319	7,975
WASECA	IOSCO TOWN OF	527	13,175
WASECA	JANESVILLE TOWN OF	512	12,800
WASECA	NEW RICHLAND TOWN OF	456	11,400
WASECA	OTISCO TOWN OF	590	14,750
WASECA	ST MARY TOWN OF	447	11,175
WASECA	VIVIAN TOWN OF	250	6,250
WASECA	WILTON TOWN OF	352	8,800
WASECA	WOODVILLE TOWN OF	1,337	33,425
WASHINGTON	BAYTOWN TOWN OF	1,973	49,325
WASHINGTON	DENMARK TOWN OF	1,798	44,950
WASHINGTON	GREY CLOUD ISLAND TOWN OF	300	7,500
WASHINGTON	MAY TOWN OF	2,834	70,850
WASHINGTON	STILLWATER TOWN OF	1,954	48,850
WASHINGTON	WEST LAKELAND TOWN OF	4,247	106,175
WATONWAN	ADRIAN TOWN OF	132	-
WATONWAN	ANTRIM TOWN OF	226	5,650
WATONWAN	BUTTERFIELD TOWN OF	205	5,125
WATONWAN	FIELDON TOWN OF	202	5,050
WATONWAN	LONG LAKE TOWN OF	319	7,975
WATONWAN	MADELIA TOWN OF	334	8,350
WATONWAN	NELSON TOWN OF	273	6,825
WATONWAN	ODIN TOWN OF	151	-
WATONWAN	RIVERDALE TOWN OF	281	7,025
WATONWAN	ROSENDALE TOWN OF	291	7,275

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
WATONWAN	SOUTH BRANCH TOWN OF	271	6,775
WATONWAN	ST JAMES TOWN OF	248	6,200
WILKIN	AKRON TOWN OF	116	-
WILKIN	ANDREA TOWN OF	73	-
WILKIN	ATHERTON TOWN OF	154	-
WILKIN	BRADFORD TOWN OF	78	-
WILKIN	BRANDRUP TOWN OF	152	-
WILKIN	BRECKENRIDGE TOWN OF	247	6,175
WILKIN	CAMPBELL TOWN OF	54	-
WILKIN	CHAMPION TOWN OF	49	-
WILKIN	CONNELLY TOWN OF	113	-
WILKIN	DEERHORN TOWN OF	88	-
WILKIN	FOXHOME TOWN OF	95	-
WILKIN	MANSTON TOWN OF	42	-
WILKIN	MCCAULEYVILLE TOWN OF	60	-
WILKIN	MEADOWS TOWN OF	41	-
WILKIN	MITCHELL TOWN OF	85	-
WILKIN	NILSEN TOWN OF	55	-
WILKIN	NORDICK TOWN OF	84	-
WILKIN	PRAIRIE VIEW TOWN OF	190	-
WILKIN	ROBERTS TOWN OF	109	-
WILKIN	SUNNYSIDE TOWN OF	128	-
WILKIN	TANBERG TOWN OF	62	-
WILKIN	WOLVERTON TOWN OF	111	-
WINONA	DRESBACH TOWN OF	445	11,125
WINONA	ELBA TOWN OF	308	7,700
WINONA	FREMONT TOWN OF	332	8,300
WINONA	HART TOWN OF	333	8,325
WINONA	HILLSDALE TOWN OF	887	22,175
WINONA	HOMER TOWN OF	1,327	33,175
WINONA	MT VERNON TOWN OF	254	6,350
WINONA	NEW HARTFORD TOWN OF	862	21,550
WINONA	NORTON TOWN OF	468	11,700
WINONA	PLEASANT HILL TOWN OF	527	13,175
WINONA	RICHMOND TOWN OF	679	16,975
WINONA	ROLLINGSTONE TOWN OF	644	16,100
WINONA	SARATOGA TOWN OF	590	14,750
WINONA	ST CHARLES TOWN OF	611	15,275
WINONA	UTICA TOWN OF	602	15,050
WINONA	WARREN TOWN OF	638	15,950
WINONA	WHITEWATER TOWN OF	202	5,050
WINONA	WILSON TOWN OF	1,130	28,250
WINONA	WISCOY TOWN OF	362	9,050
WRIGHT	ALBION TOWN OF	1,333	33,325
WRIGHT	BUFFALO TOWN OF	1,903	47,575
WRIGHT	CHATHAM TOWN OF	1,395	34,875
WRIGHT	CLEARWATER TOWN OF	1,411	35,275
WRIGHT	COKATO TOWN OF	1,396	34,900
WRIGHT	CORINNA TOWN OF	2,483	62,075
WRIGHT	FRANKLIN TOWN OF	2,920	73,000

STATE TOTAL

918,397 \$

23,786,162

COUNTY	TOWN NAME	TOWN POPULATION	ELIGIBLE TOWN DISTRIBUTION AMOUNT *
WRIGHT	FRENCH LAKE TOWN OF	1,235	30,875
WRIGHT	MAPLE LAKE TOWN OF	2,179	54,475
WRIGHT	MARYSVILLE TOWN OF	2,242	56,050
WRIGHT	MIDDLEVILLE TOWN OF	1,001	25,025
WRIGHT	MONTICELLO TOWN OF	3,303	82,575
WRIGHT	ROCKFORD TOWN OF	3,386	84,650
WRIGHT	SILVER CREEK TOWN OF	2,510	62,750
WRIGHT	SOUTHSIDE TOWN OF	1,562	39,050
WRIGHT	STOCKHOLM TOWN OF	1,011	25,275
WRIGHT	VICTOR TOWN OF	1,098	27,450
WRIGHT	WOODLAND TOWN OF	1,162	29,050
YELLOW MEDICINE	BURTON TOWN OF	133	-
YELLOW MEDICINE	ECHO TOWN OF	133	-
YELLOW MEDICINE	FLORIDA TOWN OF	117	-
YELLOW MEDICINE	FORTIER TOWN OF	95	-
YELLOW MEDICINE	FRIENDSHIP TOWN OF	164	-
YELLOW MEDICINE	HAMMER TOWN OF	170	-
YELLOW MEDICINE	HAZEL RUN TOWN OF	183	-
YELLOW MEDICINE	LISBON TOWN	190	-
YELLOW MEDICINE	MINN FALLS TOWN OF	406	10,150
YELLOW MEDICINE	NORMAN TOWN OF	244	6,100
YELLOW MEDICINE	NORMANIA TOWN OF	187	-
YELLOW MEDICINE	OMRO TOWN OF	136	-
YELLOW MEDICINE	OSHKOSH TOWN OF	192	-
YELLOW MEDICINE	POSEN TOWN OF	211	5,275
YELLOW MEDICINE	SANDNES TOWN OF	196	-
YELLOW MEDICINE	SIOUX AGENCY TOWN OF	207	5,175
YELLOW MEDICINE	STONY RUN TOWN OF	413	10,325
YELLOW MEDICINE	SWEDE PRAIRIE TOWN OF	160	-
YELLOW MEDICINE	TYRO TOWN OF	165	-
YELLOW MEDICINE	WERGELAND TOWN OF	139	-
YELLOW MEDICINE	WOOD LAKE TOWN OF	205	5,125



Brainerd City Council Agenda Request

Requested Meeting Date: August 3, 2020

Title of Item: Adopt 2020-2022 City Council Goals

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☒ MAIN AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by: Jennifer Bergman	Department: Administration
Presenter (Name & Title): Jennifer Bergman	Estimated Time Needed: 5 Minutes
Summary of Issue: On July 13th, the City Council held a work session to discuss establishing goals based on the 2035 Comprehensive Plan. The Council, Board/Commission members and Department Heads completed a survey based on the goals and strategies of the Comp Plan and ranked them by 1-3, 3-5, 5-10, 10-15, on going and completed. The Council identified which strategies would be included in our 2020-2022 goals (see attached).	
Alternatives, Options, Effects on Others/Comments: One of the reasons for establishing goals was to fulfill the requirements of the Performance Framework for our Pay for Performance model by tying goals to staff accomplishments. Since the Comprehensive Plan is a planning document, the majority of the goals identified fall within the Community Development Department and there are a few departments that do not have identified goals. Although this doesn't completely address the Performance Framework intent, I believe this is a good start to moving the City forward with goals identified by the community and ranked by the Council. Also, please keep in mind that these are ambitious goals to complete in a little over 2 years. My plan is to provide the City Council with a quarterly update on these goals.	
Recommended Action/Motion: Adopt the City of Brainerd Comprehensive Plan Goals for August 1, 2020 to December 31, 2022.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



City of Brainerd - Comprehensive Plan Goals

August 1, 2020 to December 31, 2022

Land Use	
Goal	Strategies/Action Steps
Goal 1: Support mixed-use development that is focused on integration instead of the separation of land uses.	Update city ordinances to reflect the changes in the plan
	Create policies that promote infill development and redevelopment
Goal 2: Through thoughtful planning, maintain the unique identity of the city and all appropriate land uses that support it.	Review, analyze, update and implement the suite of plans accordingly and consider new plans as they are adopted
	Develop new planning documents
	Deploy a form-based code for 1) Kingwood Street corridor and 2) Oak Street and 13 th node
	Via the City's website, show the progression of city planning initiatives, bench marking and long-range planning progresses
	Identify locations for special use district or overlays
Goal 3: Support and invest in the incremental enhancements of quality of life.	Formalize a downtown association
	Take active steps to complete the MN Greenstep Cities program

Community Character	
Goal	Strategies/Action Steps
Goal 1: Preserve and repurpose historic assets	Boost enforcement of city codes and ordinances
	Development a downtown beautification program
Goal 2: Enliven the community through intentional community design	Improve city-wide signage and wayfinding
	Leverage social media to market opportunities and existing success stories outward
	Integrate public art throughout the community in strategic locations
	Utilize tactical urbanism to evaluate pilot programs for implementation that improve walkability
Goal 3: Enhance the city's unique identity where the appropriate blend of historic and modern structures co-exists	Undergo a marketing and branding initiative

Housing	
Goal	Strategies/Action Steps
Goal 1: Provide a diverse mix of housing choices for all stages of life, income ranges and ownership/rental preferences	Support infill development
	Ensure local land use controls and permitting procedures that do not discourage housing development
	Amend the comprehensive plan to include the updated housing study information
Goal 2: Encourage the preservation and historical significance of existing neighborhoods	Seek ways to encourage mixed-use development/redevelopment in and around Brainerd where appropriate
Goal 3: Ensure quality living conditions for all residents	Utilize targeted incentives to catalyze improvements within neighborhoods

Mobility	
Goal	Strategies/Action Steps
Goal 1: Maintain, develop and adapt a dynamic multimodal transportation system within Brainerd that seamlessly accommodates all users	Actively implement the walkable/bikeable city plan
	Hold yearly street live events
Goal 2: Continue to work collaboratively with MnDOT, federal and state agencies, neighboring cities, the private sector, residents and other agency partners to improve the mobility network in the region	In consideration of fiscal constraints and long-term maintenance, prioritize the maintenance of the existing transportation network and only expand thoughtfully and strategically
Goal 3: Elevate consideration of other modes of transportation such as public transit, bicyclists and pedestrians to the same level as automobile users	Extend and increase the capacity of roadways that enhance circulation, mobility and anticipated growth and development
	Use tactical urbanism and/or demonstration projects to identify and study pedestrian and bicycle improvements

Economic Development	
Goal	Strategies/Action Steps
Goal 1: Support infill and redevelopment throughout Brainerd as a strategic component of growth	Keep a log of blighted or vacant properties
Goal 2: Support our workforce and help them thrive	Collaborate with local partners and stakeholders to address industry workforce needs
Goal 3: Help local businesses grown and attract new businesses in our neighborhoods along our main corridors and downtown	Explore business improvement district options for the downtown
	Appropriately budget funds for economic development and marketing
	Develop a set of programs to help grow and promote business development
	Enhance the downtown retail environment
	Support businesses that promote entrepreneurship

Parks and Recreation	
Goal	Strategies/Action Steps
Goal 1: Brainerd will maintain a quality parks system that meets the recreational needs of a variety of users	Conduct a series of long-range plans
	Incorporate maintenance and improvement costs into future park system decisions
	Enhance safe walking and cycling routes
Goal 2: Brainerd will collaborate with local community partners to maximize the value and impact of the park system	Encourage the Park Board to seek revenue-generating sources within the parks and facilities
	Join the 10-minute walk campaign through the Trust for Public Land
Goal 3: Seek ways to expand event programming for each park in order to highlight the unique qualities of each neighborhood	Work with public artists to integrate public art into neighborhood parks

Facilities and Infrastructure	
Goal	Strategies/Action Steps
Goal 1: Improve the overall image of the city	Ensure that adequate infrastructure is provided to areas targeted for growth (residential, commercial and industrial)
Goal 2: Preserve the history and small-town feel of Brainerd	Prioritize infrastructure investments within existing neighborhoods and potential areas of growth
Goal 3: Provide quality water/power and wastewater systems that support new and existing development and redevelopment; all while being adaptive to change	Continue to research and explore methods for funding options
	Encourage the use of stormwater best management practices to improve local and regional water quality

Public Safety	
Goal	Strategies/Action Steps
Goal 1: Brainerd will protect and provide for the safety of residents and visitors	Continuously seek to eradicate crime through innovative and contemporary strategies including preventative, proactive and responsive measures
	Fill the vacant police officer positions
Goal 2: Evaluate and improve Brainerd's emergency management	Promote and expand existing programs whereby private business voluntarily share closed circuit security camera footage with law enforcement
Goal 3: Continue to seek out and foster partnerships to better prepare the public and city staff for emergencies and natural disasters in the context of a changing climate	Continue to work with the school district with current and long-range planning efforts
	Continue partnerships and programs with MnDOT such as Safe Routes to Schools (SRTS) and Towards Zero Deaths (TZD)

Natural Resources	
Goal	Strategies/Action Steps
Goal 1: Protect and preserve our waterways, wetlands and wooded areas, and identify threats to native species within and around the City	Conduct an evaluation of city-wide opportunities to integrate low impact development solutions
	Develop a best management practice guide or education series around water quality
	Clearly identify greenways and corridors that should be preserved
	Develop a tree replacement plan
Goal 2: Increase access to open space	Review and revise subdivision ordinances to reflect the content of the plan
	Review and revise site design guidelines to align with the policies of this plan

MEMO



TO: Mayor and City Council

FROM: City Administrator, Jennifer Bergman

DATE: August 3, 2020

RE: City Administrator Report/Update

Business After Hours – R5CM

The Region 5 Children's Museum hosted the Chamber's Business After Hours on July 28th at Lum Park. There were approximately 40-50 people in attendance and Matt Kilian interviewed Peter Olson and Paul Drange and discussed the history of the R5CM and the Lum Park Master Plan.

BCA Thank You Letter

I received a thank you letter from Brainerd Community Action for the contribution for the fireworks (see attached).

Opening of City Hall

City Hall was opened to the public on Monday, July 27th with controlled access. There have been a few glitches; namely, the Ring system. The maximum amount of time we can speak to someone via Ring is 30 seconds, visitors are having a difficult time hearing us (although the volume is turned up as high as it can go), and the Ring has timed out. We have managed to make it work but it's not a very efficient system.

Evergreen Cemetery

The Evergreen Cemetery Board has requested an in-person meeting with the CWC Board of Commissioners and the Brainerd City Council. They would like to give a presentation, have some discussion regarding the cemetery and provide a history tour. They have requested a meeting for the week of August 24th. I hope to have a date to propose to the Council at the meeting.



Dear Brainerd City Council,

On behalf of Brainerd Community Action, I want to express our sincere appreciation for the contribution of \$8,000 you recently made to the fireworks portion of the 4th of July Celebration. We would like to thank you for allowing us to host a successful celebration once again, and for helping give the citizens of our area a reprieve from the stressful year we have been having so far. Although this year's event was much different than it had been in years past, we were blown away with how appreciative and understanding everyone was considering the limitations we all faced. We understand that the success of these events would not be possible without people like you who support our cause, and we thank you for helping to make this year something that people will truly remember.

We hope you and your families were able to enjoy the display, and we look forward to shooting them off just as high again next year!

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Badeaux", with a long, sweeping horizontal line extending to the right.

Dave Badeaux
Executive Director
Brainerd Community Action

Please accept this letter as a receipt of acknowledgement for your generous contribution to Brainerd Community Action. No goods or services were provided in exchange for this donation.