

**Brainerd, MN
August 3, 2020**

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council via WebEx teleconferencing was called to order at 7:30 P.M. by Council President Johnson.

Upon roll call, the following members were noted as present: Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson. Mayor Badeaux was also noted as present.

Due to conducting the meeting electronically, all motions will be voted on by a roll call vote for accuracy.

MOVED AND SECONDED BY ALDERMEN BEVANS AND STUNEK TO APPROVE THE AGENDA.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO APPROVE THE CONSENT CALENDAR.

A. Approval of the Minutes of the Regular Meeting held on July 20, 2020 - Approved

B. Approval of Licenses - Approved

Contractor Licenses – 2

C. Department Activity Reports - Approved

1. Fire Chief
2. Parks Director

D. Adopt Amended COVID-19 Preparedness Plan - Approved

E. Resolution Ratifying the Sale of the City's General Obligation Bonds, 2020A, In the Original Aggregate Principal Amount of \$3,595,000, Adjusting Certain Specifications Thereof – Adopted by Resolution
Series and 33:20

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Presentations

City Engineer Sandy introduced Mr. Shawn Tracy from HR Green, who made a presentation on the outcomes of the City of Brainerd stormwater retrofit analysis that was completed. Mr. Tracy emphasized the great partnerships the City has working with Crow Wing County Soil & Water Conservation District and the Mississippi Headwaters Board. He reviewed the highlights of the analysis which included the drivers and goals, background, the process of

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the analysis and the final results. He stated the City of Brainerd is one of the top best prepared cities to implement water quality practices. The Council thanked him for the presentation.

Council Committee Reports

Safety & Public Works Committee Report

Food Truck Ordinance Review Discussion – Direction Given

Community Development Director Chanski explained he spoke with City Attorney Langel today regarding the process of moving forward with any recommended changes. City Attorney Langel stated the full ordinance amendment process would need to be followed and no action should be taken tonight.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO SEND THE FOOD TRUCK ORDINANCE TO THE PLANNING COMMISSION TO REVIEW AND DISCUSS.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

H Street NE Cut-Across Traffic Discussion – Informational

City Engineer Sandy explained the “No Semi Truck” signs have been ordered for posting at the intersections on H Street to help alleviate cut-across traffic. He said staff will keep the Council informed on the progress and results of the signs.

Improvements 13-21, 19-09, 19-16, 19-20, and 19-21 – NE Brainerd Reconstruction Project – Change Order 2 - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND W. ERICKSON TO APPROVE CHANGE ORDER 2 IN THE TOTAL AMOUNT OF \$16,313 AS PRESENTED FOR IMPROVEMENTS 13-21, 19-09, 19-16, 19-20 AND 19-21 NE BRAINERD RECONSTRUCTION PROJECT.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

Laurel Street Bridge Repair - Informational

Committee Chair Bevans gave a brief update of the necessary repairs to the Laurel Street bridge due to a washout from recent heavy rains experienced this summer.

Personnel and Finance Committee Report

Approval of Bills - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND STUNEK TO APPROVE THE PAYMENT OF BILLS AS RECOMMENDED BY PERSONNEL AND FINANCE COMMITTEE.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted “aye”. No member voted “nay”. The Chair declared the motion carried.

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Fire Department Relief Association Annual Report - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND T. ERICKSON TO APPROVE THE INCREASE OF BENEFITS TO \$12,000 PER YEAR OF SERVICE AND AUTHORIZE STAFF TO SIGN THE ANNUAL REPORT FROM THE FIRE DEPARTMENT RELIEF ASSOCIATION.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Retirement of Parks and Recreation Director Tony Sailer - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND STUNEK TO ACKNOWLEDGE THE RETIREMENT OF PARKS AND RECREATION DIRECTOR TONY SAILER WHICH WAS ACCEPTED BY THE PARK BOARD AND AUTHORIZE HIS SEVERANCE PAYOUT PER CITY POLICY.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

Unfinished Business

Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee – 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission – 2 terms (Expire 2020) - 1 term (Expire 2021)

Other

Water Tower Fundraising Committee

Parking Commission

Committee Recommendations – Recommended by Mayor Badeaux - Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND LAMBERT TO APPOINT BRENDA BILLMAN-ARNDT TO THE PARKING COMMISSION.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

City Hall Front Steps Repair Update - Informational

City Engineer Sandy stated Kevin Currie from Contegrity and Mike Angland with WSN are present to give an update of the scope of work and bid for the front step repairs.

Mr. Angland explained the investigatory work on the front steps was completed while salvaging the granite material to reuse. He said the scope of work has been determined and Baratto Brothers has given an updated quote of \$56,907 which is considerably less than previously estimated. It was determined a center handrail cannot be installed according to code due to the configuration of the stairs and the exit door landing.

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MOVED AND SECONDED BY ALDERMEN LAMBERT AND W. ERICKSON TO ACCEPT THE REVISED SCOPE OF WORK AND BID FOR THE FRONT STEPS AS PRESENTED FROM BARATTO BROTHERS IN THE AMOUNT OF \$56,907.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

New Business

CARES Relief Funding (CRF) - Approved

City Administrator Bergman and Finance Director Hillman gave a detailed review of the recommended expenditures to properly spend the funds according to three distinct requirements. They stated staff has provided a breakdown into three separate "buckets" of expenditures to date, anticipated expenditures through November 15, and funding available for grants.

Council discussion took place.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET TO APPROVE THE EXPENDITURES IN BUCKET #1 AS PRESENTED PENDING APPROVAL FROM CLIFTONLARSONALLEN (CLA).

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN W. ERICKSON AND PRITSCHET TO APPROVE THE EXPENDITURES IN BUCKET #2 AS PRESENTED PENDING APPROVAL FROM CLIFTONLARSONALLEN (CLA).

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

City Administrator Bergman indicated bucket #3 funding could be used as small business and/or non-profit grants and more information will be brought to the Council on August 17, 2020.

Adopt 2020-2022 City Council Goals - Approved

City Administrator Bergman stated the Council held a work session in July to discuss establishing goals based on the 2035 Comprehensive Plan. She indicated several goals and strategies were identified to take place over the next 2 years.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND LAMBERT TO ADOPT THE CITY OF BRAINERD COMPREHENSIVE PLAN GOALS FOR AUGUST 1, 2020 TO DECEMBER 31, 2022.

Upon roll call, members Lambert, Stunek, Pritschet, Bevans, W. Erickson, T. Erickson, and Johnson voted "aye". No member voted "nay". The Chair declared the motion carried.

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Public Forum

The Chair opened the public forum at 8:51 p.m.

The Chair recognized Mike Angland, who is representing Brainerd Restoration. He announced they received a grant from Crow Wing Power Community Trust to use downtown for audio equipment and is excited to proceed with the installation.

The Chair closed the public forum at 8:53 p.m.

Staff Reports

Community Development Director Chanski had the opportunity to present the Mississippi Landing Trailhead project to the LCCMR Commission. He thanked the Council, the Riverfront Committee, and Ashley Kaisershot for the support and work done towards the project. He also thanked Josh Heintzeman who serves on the Commission and is in full support of the project.

City Administrator Bergman stated Community Action submitted a thank you letter for contributing towards the 4th of July fireworks. Mayor Badeaux also thanked ISD181, Crow Wing County and the City of Baxter for their contributions.

City Administrator Bergman indicated the Evergreen Cemetery Board has requested to meet with the Council for a presentation at the cemetery on August 26, 2020 at 4:00 pm.

Council Member Reports

Council Member Bevans requested the Brainerd Dispatch retract a statement that was printed regarding the Brainerd Fire Department full time staff being reinstated. He said a motion was made in court for the reinstatement, but it was published incorrectly. Theresa Bourke of the Brainerd Dispatch stated a written retraction was printed in the July 26, 2020 edition.

Council Member T. Erickson announced he and his wife welcomed a new baby girl last week.

Mayor's Report

Mayor Badeaux said he visited a local batting cage with his son and hopes all kids are staying active even with many summer programs being canceled.

Adjourn

The Council adjourned at 9:01 p.m.

Jennifer Bergman
City Administrator

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