CITY COUNCIL AGENDA
Brainerd, Minnesota
September 16, 2013
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ Mayor Wallin
_____ C. Borkenhagen
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks
_____ B. Cumberland

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on September 3, 2013 as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 1 – New
2. Contractor's Licenses – 1 – Renewal
3. Tobacco License – 1 – New
   - Zachary Mykel Barthel dba The Underground Apparel, 215 S 6th St, Brainerd

C. Department Reports

1. Mayor's report of activities distributed to Council.

2. Police Chief's report of activities distributed to Mayor and Council.

3. Finance Director's report distributed to Mayor and Council.

D. Application for Temporary On-Sale Liquor Permit – Submitted by The Crossing Arts Alliance for an event to be held on October 3, 2013 at the Q Gallery, Franklin Arts Center, 1001 Kingwood Street #222, Brainerd – Approval of

E. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by Minn Darkhouse & Angling Association Brainerd Lakes Area for a Raffle to be held on October 26, 2013 at 708 Front Street, Brainerd – Approval of

F. Special Event/Extension of Premises Application – Submitted by Matt Taylor for a Concert to be held on October 25, 2013 at Sunshine Kitchen, 723 Mill Ave NE, Brainerd – Approval of – (See Attachment)

G. Call for Applicants:

1. Rental Dwelling Board of Appeals:
   a. One "Tenant Representative Position" – Term Expires 12/31/2014
   b. One "General Public Representative" – Term Expires 12/31/2014

2. Transportation Committee – Two Terms to Expire 12/31/2014

6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

General Fund to Public Safety Fund	$120,000
General Fund to Park Fund	$40,000
General Fund to Street & Sewer Fund	$12,000
General Fund to Airport Fund	$12,960
	$184,960

7. Council Committee Reports – (See Attached Agendas)

A – Personnel and Finance Committee.
B – Safety and Public Works Committee.

8. Unfinished Business

A. Presentation – GreenStep Cities – City Planner Ostgarden and Planning Commissioner Sarah Hayden – (See Attachment)

9. New Business

A. "Little Free Libraries" Project – President Cumberland – (See Attachment)

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

12. Council Other Committee Reports

13. Adjourn – To Buffalo Hills Ribbon Cutting to be held on Tuesday, October 1, 2013 at 5:00 P.M.

NOTE: Safety and Public Works Committee will meet at 6:15 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION
"Provide high quality, cost effective public services and leadership in creating a sustainable city"

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

September 16, 2013
City Hall Conference Room
6:45 P.M.

1. Approval of Bills and Transfer of Funds

General Fund to Public Safety Fund	$120,000
General Fund to Park Fund	$40,000
General Fund to Street & Sewer Fund	$12,000
General Fund to Airport Fund	$12,960
	$184,960

2. Animal Control Contract – Effective January 1, 2014 – Approval of – (See Attachment)

3. CLC/ISD 181 – Banner Partnership – Approval of – (See Attachment)

4. Street & Sewer Department – (See Attachments)
   - Retirement of Maintenance II Employee Joe Adams, Effective Immediately – Accept with Regret
   - Authorize Posting of Maintenance II Position
   - Authorize Conditional Job Offer for Maintenance I, Details to be Provided at Meeting

5. Fire Department – (See Attachments)
   - Resignation of Paid On Call Firefighter Richard Bestul – Accept with Regret
   - Authorize Hiring of Replacement
   - Request to use $56,700 from Fire Capital Fund – Approval of

6. Confirm Union Contract Negotiations Team – (See Attachment)

7. Utility Franchise Fees – Held Over

8. Sale of Civic Center to BAHA – Status of

9. Other

CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA

Monday, September 16, 2013
6:15 p.m.
City Council Chambers

1. Request from Habitat for Humanity – (see attachment)

2. Street Closure Request – (see attachment)

3. 2013 Assessment Hearings – (see attachment)

4. City Hall Renovation Issues – (see attachment)

5. Event Request – (see attachment)

6. Property at 1420 Quince Street – (see attachment)

7. Special Committee Meeting – (see attachment)

8. Signal Issues at North 8th Street and Washington Street

9. Quiet Zones