

CITY COUNCIL AGENDA

Brainerd, Minnesota
October 7, 2013

Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

***John Thelen – Thelen Heating &
Roofing, Inc.***

____ Mayor Wallin
____ C. Borkenhagen
____ M. Koep
____ D. Pritschet
____ K. Bevans
____ G. Scheeler
____ D. Parks
____ B. Cumberland

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on September 16, 2013 and the Preliminary Budget Meeting held on September 11, 2013, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 2 – New
 2. Contractor's Licenses – 3 – Renewals
 - C. Department Reports**
 1. Mayor's report of activities distributed to Council
 2. Fire Chief's report of activities distributed to Mayor and Council
 3. Park Director's report of activities distributed to Mayor and Council

- D. Application to hold Excluded Raffles at Jack's House during the Weeks of November 12th – November 15th of 2013 and April 1st – April 4th of 2013 – Submitted by Brainerd/Baxter USBC Bowling Association – Approval of**
- E. Minnesota Application for Exempt Permit – Submitted by BAHA for Raffle to be held on February 23, 2014 at Brainerd Area Civic Center – Approval of**
- F. ISD #181 Contract for School Liaison Officer for the 2013-14 and 2014-15 School Years – Approval of – (See Attachment)**
- G. Deferred Assessments – Approval of – (See Personnel and Finance Committee Agenda)**
- H. Call for Applicants:**
 - 1. Rental Dwelling Board of Appeals:
 - a. *One "Tenant Representative Position" – Term Expires 12/31/2014*
 - b. *One "General Public Representative" – Term Expires 12/31/2014*
 - 2. Transportation Committee – Two Terms to Expire 12/31/2014
 - 3. GreenStep City Committee – Five Terms (Expiration TBD)
 - 4. EDA – One Term to Expire 09/07/2019
- 6. Approval of Bills – Recommended by the Personnel and Finance Committee**
- 7. Council Committee Reports – (See Attached Agendas)**
 - A – Personnel and Finance Committee
 - B – Safety and Public Works Committee
- 8. Unfinished Business**
- A. Ad Hoc Bikeable/Walkable Committee Appointments – Approval of – (See Attached)**
- 9. New Business**
- A. Resolution Setting Public Hearing for CIP (Capital Improvement Plan) – Adoption of – (See Attached)**
- 10. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed**
- 11. Reports**
 - A – Mayor
 - B – City Attorney
 - C – City Administrator
 - D – City Engineer
 - E – City Planner
 - F – Fire Chief

G – Park Director
H – Council President

12. Council Other Committee Reports

13. Adjourn – To Closed Session Pursuant to Attorney-Client Privilege as Permitted by MN Statute 13D.05, Subd. 3 (b), to Discuss And a Special Assessment Appeal to District Court

14. Adjourn – To Meeting with Downtown Group at 6:30 P.M. on October 14, 2013 at Glaze 2 Amaze

NOTE: Safety and Public Works Committee will meet at 6:00 P.M.
Personnel and Finance Committee will meet at 6:15 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

October 7, 2013
City Hall Conference Room
6:15 P.M.

1. Approval of Bills
2. City Attorney Fitzpatrick – Letter of Retirement – Effective December 31, 2013 – Accept with Regret and Authorize RFP Process to Replace – (See Attachment)
3. Set Budget Workshop Dates of October 28, 2013 and November 25, 2013 – (See Attachment)
4. Deferred Assessments – Approval of – (See Attachment and Consent Calendar)
5. Cost Share Request – Buckthorn Removal – (See Attachment)
6. Police Department
 - Patrol Sergeant Position – Police Chief McQuiston Recommendation to Promote Officer John Davis Effective October 8, 2013 – Approval of – (See Attachment)
 - Authorize Conditional Police Officer Job Offer to Top Candidate on Police and Fire Civil Service Eligibility List to Replace Officer Davis – Contingent On Successful Completion of All Pre-Employment Exams
7. Environmental Law Group – Letter of Retention – Approval of – (See Attachment)
8. Other

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING
BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, October 7, 2013
6:00 p.m.
City Council Chambers

1. Historic Water Tower Leakage Options
2. Nuisance Abatement Assessment Hearing – Adoption of a Resolution Declaring Costs to be Assessed and Setting a Public Hearing for 7:30 P.M., Monday, November 4, 2013 – (see attachment)
3. 2013 Improvement Assessments – Adoption of a Resolution Declaring Costs to be Assessed and Setting a Public Hearing for 7:30 P.M., Monday, October 21, 2013 – (see attachment)
4. State Aid Advance Resolution – (see attachment)
5. Parade Permit vs Event Permit – (see attachment)
6. Hazardous Structure at 122 1st Avenue NE – (see attachment)
7. Quiet Zones – (see attachment)
8. Special Event Application – Sunshine Kitchen
9. Special Committee Meeting

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PRESENTATION IN COUNCIL CHAMBERS***