

CITY COUNCIL AGENDA

Brainerd, Minnesota
November 4, 2013

Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

Walgreens Drug, Elizabeth Holt

_____ Mayor Wallin
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks
_____ C. Borkenhagen
_____ B. Cumberland

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on October 21, 2013 and the Budget Workshop held on October 28, 2013, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 2 – New
 - C. Department Reports**
 1. Mayor's report of activities distributed to Council
 2. Fire Chief's report of activities distributed to Mayor and Council
 3. Park Director's report of activities distributed to Mayor and Council
 - D. Per Past Practice – Authorize Closure of City Offices at 12:00 P.M. On Tuesday, December 24, 2013 for Christmas Eve – Approved**

E. Call for Applicants:

1. Transportation Committee – Two Terms to Expire 12/31/2014
2. GreenStep City Committee – Five Terms (Expiration TBD)

6. Approval of Bills – Recommended by the Personnel and Finance Committee

7. 2013 Bond Issue – Paul Steinman, Springsted, Inc. – (See Attached Recommendations)

A. Public Hearing – Concerning the Adoption of Five-Year Capital Improvement Plan for the City Prepared in Compliance with Minnesota Statutes Section 475.521, as amended (the “Plan”); and the Issuance of General Obligation B (the “Bonds”) thereunder for the Purposes Set Forth Therein

B. Resolution Adopting the 2013-2018 Capital Improvement Plan of the City of Brainerd, MN – Adoption of

C. Resolution Providing for the Issuance and Sale of General Obligation Bonds, Series 2013A, in the Proposed Aggregate Principal Amount of \$2,310,000 – Adoption of

8. Public Hearing – Adopt Resolution Approving Nuisance Abatement and Administrative Citation Assessments – (See Attachment)

9. Public Hearing – Final Reading of Proposed Ordinance No. 1408 – An Ordinance Amending the Charter of the City of Brainerd by Striking Section 19 of Chapter Two of the Charter of the City of Brainerd and Replacing Said Section to Modify the Duties of the City Attorney – City Administrator Goble Recommends Dispensing with the Actual Reading – (See Attachment)

10. Public Hearing – Final Reading of Proposed Ordinance No. 1409 – An Ordinance Amending Brainerd Zoning Ordinance Sections 515-2-2, 515-54-5, 515-55-5, 515-56-5 and 515-57-5, Regarding Community Centers – City Administrator Goble Recommends Dispensing with the Actual Reading – (See Attachment)

11. Council Committee Reports – (See Attached Agendas)

A – Personnel and Finance Committee
B – Safety and Public Works Committee

12. Unfinished Business

A. Fire Service District Formation – Direct Staff to Discontinue Research – Approval of – (See Attachment)

13. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed

14. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Fire Chief
G – Park Director
H – Council President

15. Council Other Committee Reports

16. Committee Appointments – Approval of

A – Mr. Jerry Sinner – EDA – Term to Expire 9/7/2019 – Recommended by Mayor Wallin
B – Ms. Eleanor Burkett – Walkable Bikeable Ad Hoc Committee – See Attachment

17. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

November 4, 2013
City Hall Conference Room
6:30P.M.

1. Approval of Bills
2. Downtown Motel Property Purchase – Discussion of – (See Attachment)
3. Parks and Recreation
 - Authorize Conditional Employment Offer for Recreational Specialist Position to Ms. Katie Kaufman – 85% of Base Wage (\$3,555.25 per month) – Effective 1/6/14 – (See Attachment)
4. Police Department – (See Attachments)
 - Request to Utilize \$3,900 DWI Forfeiture Funds to Replace Squad Car Mobile Computer – Approval of
 - Request to Extend Records Management Clerk Temporary Assignment to January 1, 2014 – Approval of
 - Authorize Conditional Police Officer Job Offer to Next Candidate on Police and Fire Civil Service Eligibility List to Replace Officer Davis – Contingent On Successful Completion of All Pre-Employment Exams - Approval of
5. Other

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING
BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, November 4, 2013
6:30 p.m.
City Council Chambers

1. Central Lakes College Snow Removal Request – (see attachment)
2. Assessment Reviews – (see attachment)
 - A. Mike Murphy – SW 4th Street – Imp 13-01
 - B. Clare Williams – East River Road – Imp 13-02
3. “No Parking” Zones on SW 6th Street and Colonywood Lane – (see attachment)
4. Approval of Final Payments – (see attachment)
 - A. Projects 13-01, 13-02, 13-03 – Anderson Brothers
 - B. Projects 13-04, 13-05, 13-08 – DeChantal Excavating
5. Downtown Snow Removal Bids – (see attachment)
6. SAC Fees at 2612 Oak Street – (see attachment)
7. 1420 Quince Street Status – (see attachment)
8. Request to Reinstate Non-conforming Use – Residential Rental License – 510 F Street NE – (see attachment)
9. 1223 Pine Street - Update

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PRESENTATION IN COUNCIL CHAMBERS**