

CITY COUNCIL AGENDA

Brainerd, Minnesota

April 19, 2021

7:30 P.M.

For the safety of our staff and residents, the public is invited to attend the meeting by calling in as shown below.

WebEx Teleconference Meeting - Call In Information

CALL TOLL-FREE: 1-844-992-4726

Access Code: 187 781 4222

Meetings are also live-streamed to the City of Brainerd YouTube channel.

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ T. Stenglein ___ T. Erickson ___ M. O'Day ___ K. Stunek

___ G. Johnson ___ D. Pritschet ___ K. Bevans ___ Mayor Badeaux

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. Approval Of Bills

Documents:

041921 COUNCIL AP INVOICE REGISTER.pdf

B. Approval Of Minutes

1. Regular Meeting Held on April 5, 2021

Documents:

20210405_CC draft.pdf

C. Approval Of Licenses

Contractor Licenses - 2

Documents:

Contractor Licenses.pdf

D. Department Activity Reports

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

E. Adopt Resolution Accepting Donations & Contributions For The 1st Quarter Of 2021

Documents:

PARKS 1ST QTR DONATIONS.pdf

F. Authorize Hiring Of 2021 Temporary Employees

Documents:

Approval of Temp Employee.pdf

G. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Lakes Area Habitat For Humanity, PO Box 234, Brainerd For An Event To Be Held On June 17, 2021 At The Exchange At The NP Center, 1410 Northern Pacific Road, Brainerd

6. Community Member Of The Month

Documents:

Dale Parks.pdf

7. Presentations

A. Update From Library Board - Ms. Mary Koep

Documents:

Library Board.pdf

8. Council Committee Reports

A. Safety And Public Works Committee - 7:00 P.M.

WebEx Teleconference Information

- Call Toll-Free: 844-992-4726
- Access Code: 187 136 3842

Documents:

20210419_SPW.pdf

1. Request To Approve Certain Tax Forfeit Parcels As Non-Conservation Status And Approve For Sale

Documents:

Tax Forfeit Parcels.pdf

2. Request To Approve Event Application - LAMF Block Party

Documents:

LAMF Block Party.pdf

3. Request To Select And Approve Name A Snowplow Final Names

Documents:

Name a Snowplow Final.pdf

B. Personnel And Finance Committee - 7:00 P.M.

WebEx Teleconference Information

- Call Toll-Free: 844-992-4726
- Access Code: 187 647 7486

Documents:

20210419_PF.pdf

1. Authorize The Hiring Of Ms. Toni Gage For Administrative Specialist - Administration Department

Documents:

Adm Specialist_Adm - Gage.pdf

2. Update On Police Chief Eligibility List Process

Documents:

Update on Police Chief Eligibility List Process.pdf

3. Authorize Water Availability Charges To Be Used Towards The Water Tank Project

Documents:

Use of WAC Fund for Tank Project.pdf

9. Unfinished Business

A. **Final Reading - Proposed Ordinance No. 1515 - Amending Section 515-37: Signs From The Code Of Ordinances**

Documents:

Final Reading ORD 1515.pdf

B. **Committee Resignations - Accept With Regret**

- Dale Parks, Park Board
- W. Merritt Bussiere, Cable TV Advisory Committee

C. **Call For Applicants - Informational**

(Applications Available on the City's Website)

(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (terms to expire 12/31 of said year)

Cable TV Advisory Committee - 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission - 1 term (Expire 2022)

Park Board - 1 term (Expire 2024)

Rental Dwelling License Board of Appeals - 3 terms (Expire 2022)

Transportation Advisory Committee (TAC) - 1 term (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) - 1 term (Expire 2021) - 1 term (Expire 2026)

Council President Recommended: (terms to expire 12/31 of said year)

Police & Fire Civil Service Commission - 1 term (Expire 2023)

Ad Hoc Committees - Applicants Needed

Water Tower Committee - Two positions available

10. New Business

A. **Consider Purchase Of Banners For The Sesquicentennial**

Documents:

Banner Agenda Item.pdf

11. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. Staff Reports

(Verbal: Any Updates since Packet)

A. CWC Child Care Survey Report

Documents:

CWC Childcare Survey.pdf

13. **Mayor's Report**

14. **Council Member Reports**

15. **Adjourn**

Personnel & Finance Committee will meet at 7:00 P.M.

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Safety & Public Works Committee will meet at 7:00 P.M.

WebEx Teleconference Call In Info:

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Access Code: 187 136 3842

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

*"Provide high quality, cost effective public services and leadership in creating
a sustainable city"*

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INVOICE REGISTER REPORT FOR CITY OF BRAINERD

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EXP CHECK RUN DATES 04/19/2021 - 04/19/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Num Inv Ref# GL Distribution	Vendor Description GRANT	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 0011 - ACE HARDWARE:							
295925 65133	ACE HARDWARE AAA AND AA BATTERIES	04/07/2021 pziemer	04/21/2021	44.05	44.05	Open	N 04/21/2021
235-3100-42220	REPAIR & MAINT			44.05			
295813 65218	ACE HARDWARE QUICK GRIP/CLEVIS SLIP HOOK/LINK CHAL	04/01/2021 pziemer	04/21/2021	20.67	20.67	Open	N 04/21/2021
225-2220-42210	OPERATING SUPPLIES			20.67			
296067 65253	ACE HARDWARE SEWER CAMERA TANK REPAIR	04/13/2021 pziemer	04/21/2021	50.28	50.28	Open	N 04/21/2021
237-3190-42220	REPAIR & MAINT			50.28			
295706 65270	ACE HARDWARE SCREW EYE	03/29/2021 pziemer	04/21/2021	2.69	2.69	Open	N 04/21/2021
230-5200-42220	REPAIR & MAINT			2.69			
296139 65291	ACE HARDWARE CLEANING SUPPLIES	04/15/2021 pziemer	04/21/2021	7.18	7.18	Open	N 04/21/2021
225-2120-42220	REPAIR & MAINT			7.18			
Total for vendor 0011 - ACE HARDWARE:				124.87	124.87		
Vendor 2902 - ADVANCE AUTO PA:							
6574110285251 65220	ADVANCE AUTO PARTS TRUCK 109 TAIL LIGHT REPLACEMENT	04/12/2021 pziemer	04/21/2021	79.35	79.35	Open	N 04/21/2021
235-3125-42220	REPAIR & MAINT			79.35			
657411048532 65284	ADVANCE AUTO PARTS TRUCK 160 WINDSHIELD WIPERS	04/14/2021 pziemer	04/21/2021	42.86	42.86	Open	N 04/21/2021
235-3100-42220	REPAIR & MAINT			42.86			
Total for vendor 2902 - ADVANCE AUTO PA:				122.21	122.21		
Vendor 2846 - AMERICAN WELDING:							
07729415 65221	AMERICAN WELDING-GAS INC WELDING SUPPLIES	04/02/2021 pziemer	04/21/2021	150.61	150.61	Open	N 04/21/2021
235-3100-42220	REPAIR & MAINT			150.61			
07723721 65222	AMERICAN WELDING-GAS INC RENTAL CYLINDER	03/31/2021 pziemer	04/21/2021	52.67	52.67	Open	N 04/21/2021
235-3100-43410	RENTAL EXPENSE			52.67			

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EXP CHECK RUN DATES 04/19/2021 - 04/19/2021

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
Total for vendor 2846 - AMERICAN WELDING:				203.28	203.28		

Vendor 0039 - AMERIPRIDE LINE:

2201453311							
65150	ARAMARK UNIFORM	04/01/2021	04/21/2021	93.33	93.33	Open	N
	RUGS AND OVERALLS	pziemer					04/21/2021
235-3100-43430	MISCELLANEOUS			93.33			
2201456015							
65170	ARAMARK UNIFORM	04/08/2021	04/21/2021	68.17	68.17	Open	N
	RUGS AND COVERALLS	pziemer					04/21/2021
235-3100-43430	MISCELLANEOUS			68.17			
2201459371							
65295	ARAMARK UNIFORM	04/15/2021	04/21/2021	93.33	93.33	Open	N
	RUGS AND COVERALLS	pziemer					04/21/2021
235-3100-43430	MISCELLANEOUS			93.33			
Total for vendor 0039 - AMERIPRIDE LINE:				254.83	254.83		

Vendor 3859 - ASL INTERPRETING SERVICES INC:

21.03926							
65135	ASL INTERPRETING SERVICES INC	04/01/2021	04/21/2021	20.00	20.00	Open	N
	INTERPRETING SERVICES	pziemer					04/21/2021
225-2120-43300	PROFESSIONAL SERVICES			20.00			
INV-00084-A							
65136	ASL INTERPRETING SERVICES INC	04/05/2021	04/21/2021	4.51	4.51	Open	N
	INTERPRETING SERVICES	pziemer					04/21/2021
225-2120-43300	PROFESSIONAL SERVICES			4.51			
Total for vendor 3859 - ASL INTERPRETING SERVICES INC:				24.51	24.51		

Vendor 2838 - AXON ENTERPRISE:

SI-1726957							
65137	AXON ENTERPRISE, INC.	03/25/2021	04/21/2021	1,343.87	1,343.87	Open	N
	723JE - INITIAL ISSUE	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			1,343.87			
Total for vendor 2838 - AXON ENTERPRISE:				1,343.87	1,343.87		

Vendor 0319 - BAKER TILLY MUN:

BTMA4814							
65285	BAKER TILLY MUNICIPAL ADVISORS, LLC	04/08/2021	04/21/2021	1,500.00	1,500.00	Open	N
	2009A ARBITRAGE COMP CALC	pziemer					04/21/2021
319-7980-46620	PAYING AGENT FEES			1,500.00			
Total for vendor 0319 - BAKER TILLY MUN:				1,500.00	1,500.00		

Vendor 0745 - BATTERIES PLUS:

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INVOICE REGISTER REPORT FOR CITY OF BRAINERD

EXP CHECK RUN DATES 04/19/2021 - 04/19/2021

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution GRANT						
P38597561							
65262	BATTERIES PLUS	04/10/2021	04/21/2021	(120.00)	(120.00)	Open	N
	SQD 428 BATTERY EXCHANGE/REFUND	pziemer					04/21/2021
225-2120-42221	SQUAD CAR REPAIR SUPPLIES			(120.00)			
	Total for vendor 0745 - BATTERIES PLUS:			(120.00)	(120.00)		

Vendor 2948 - BILL'S GUN SHOP:

87019							
65139	BILL'S GUN SHOP & RANGE	04/06/2021	04/21/2021	20.00	20.00	Open	N
	723JE RANGE TIME	pziemer					04/21/2021
225-2120-43330	PROFESSIONAL DEVELOPMENT			20.00			
	Total for vendor 2948 - BILL'S GUN SHOP:			20.00	20.00		

Vendor 0748 - BJERGA FEED STO:

1279008							
65126	BJERGA FEED STORES	03/31/2021	04/21/2021	46.00	46.00	Open	N
	3/31 GRASS SEED	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			46.00			
	Total for vendor 0748 - BJERGA FEED STO:			46.00	46.00		

Vendor 0603 - BNSF:

40548071/2021							
64644	BNSF RAILWAY COMPANY	02/22/2021	04/21/2021	1,188.13	1,188.13	Open	N
	3/30/21-4/30/21 MONTHLY BNSF PARKING	pziemer					04/21/2021
236-3180-43430	MISCELLANEOUS			1,188.13			
	Total for vendor 0603 - BNSF:			1,188.13	1,188.13		

Vendor 0065 - BOYER TRUCKS RO:

93637R							
65157	BOYER TRUCKS ROGERS	04/01/2021	04/21/2021	57.01	57.01	Open	N
	TRUCK 109 SLACK ADJUSTER	pziemer					04/21/2021
235-3100-42220	REPAIR & MAINT			57.01			
	Total for vendor 0065 - BOYER TRUCKS RO:			57.01	57.01		

Vendor 0077 - BRAINERD HYDRAU:

19901							
65296	BRAINERD HYDRAULICS/AIR	04/15/2021	04/21/2021	24.39	24.39	Open	N
	TRUCK 108 HYDRAULIC PRESSURE GAUGE	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			24.39			
	Total for vendor 0077 - BRAINERD HYDRAU:			24.39	24.39		

Vendor 0110 - BRAINERD LAKES:

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution GRANT						
36156							
65289	BRAINERD LAKES AREA CHAMBERS OF COM	03/01/2021	04/21/2021	249.00	249.00	Open	N
	2021 SERVICES RENDERED	pziemer					04/21/2021
	245-1310-43430	MISCELLANEOUS		249.00			
	Total for vendor 0110 - BRAINERD LAKES:			249.00	249.00		
Vendor 0296 - BRAINERD PUBLIC:							
MAR 21/PD							
65164	BRAINERD PUBLIC UTILITIES	03/30/2021	04/21/2021	3,115.68	3,115.68	Open	N
	2/24/21-3/24/21 POLICE DEPT UTILITIES	pziemer					04/21/2021
	225-2120-43381	BPU UTILITIES		3,115.68			
MAR 21/FD							
65165	BRAINERD PUBLIC UTILITIES	03/30/2021	04/21/2021	2,354.76	2,354.76	Open	N
	2/24/21-3/24/21 FIRE DEPT UTILITIES	pziemer					04/21/2021
	225-2220-43381	BPU UTILITIES		2,354.76			
MAR 21/ENG UTILITIES							
65166	BRAINERD PUBLIC UTILITIES	03/30/2021	04/21/2021	1,451.12	1,451.12	Open	N
	2/24/21 - 3/24/21 CITY UTILITIES	pziemer					04/21/2021
	101-1940-43381	BPU UTILITIES		1,072.44			
	101-1940-43381	BPU UTILITIES		228.61			
	101-9200-43381	BPU UTILITIES		42.70			
	101-9200-43381	BPU UTILITIES		71.37			
	236-3180-43381	BPU UTILITIES		36.00			
MAR 21/PARKS							
65167	BRAINERD PUBLIC UTILITIES	03/30/2021	04/21/2021	2,708.41	2,708.41	Open	N
	2/24/21-3/24/21 PARKS UTILITIES	pziemer					04/21/2021
	230-5200-43381	BPU UTILITIES		2,708.41			
MAR 21 STREETS							
65168	BRAINERD PUBLIC UTILITIES	03/30/2021	04/21/2021	24,468.35	24,468.35	Open	N
	2/24/21 - 3/24/21 STREETS UTILITIES	pziemer					04/21/2021
	235-3100-43381	BPU UTILITIES		24,468.35			
MAR 21/LIBRARY							
65179	BRAINERD PUBLIC UTILITIES	03/30/2021	04/21/2021	1,398.05	1,398.05	Open	N
	2/24/21 - 3/24/21 LIBRARY UTILITIES	pziemer					04/21/2021
	211-5500-43381	BPU UTILITIES		1,398.05			
4/14/21							
65290	BRAINERD PUBLIC UTILITIES	04/14/2021	04/21/2021	64,936.04	64,936.04	Open	N
	REMIT LOCAL TAX THRU 4/14/21	pziemer					04/21/2021
	251-9360-43467	REMIT LOCAL SALES TAX COLLECT		64,936.04			
	Total for vendor 0296 - BRAINERD PUBLIC:			100,432.41	100,432.41		

Vendor 3541 - BRAINERD ROTARY:

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution GRANT						
11272							
65159	BRAINERD ROTARY	04/01/2021	04/21/2021	160.00	160.00	Open	N
	2ND QTR 2021 APR-JUN	pziemer					04/21/2021
101-1400-43433	DUES & SUBSCRIPTIONS			160.00			
	Total for vendor 3541 - BRAINERD ROTARY:			160.00	160.00		

Vendor 0102 - CANON FINANCIAL:

26557930							
65251	CANON FINANCIAL SERVICE	04/11/2021	04/21/2021	67.27	67.27	Open	N
	FD COPIER CONTRACT 4/20-5/19	pziemer					04/21/2021
225-2220-43331	LEASED PAYMENTS			67.27			
26557931							
65252	CANON FINANCIAL SERVICE	04/11/2021	04/21/2021	100.06	100.06	Open	N
	LIBRARY COPIER CONTRACT 4/20-5/19	pziemer					04/21/2021
211-5505-43430	MISC - COPY MACHINE PYMTS			100.06			
	Total for vendor 0102 - CANON FINANCIAL:			167.33	167.33		

Vendor 0447 - CDW GOVERNMENT,:

B419842							
65256	CDW GOVERNMENT, INC	04/07/2021	04/21/2021	1,528.00	1,528.00	Open	N
	VEEAM MSFT OFFICE 365 BACKUP 80LIC 1lpziemer						04/21/2021
101-1800-43309	COMPUTER SUPPORT			1,528.00			
	Total for vendor 0447 - CDW GOVERNMENT,:			1,528.00	1,528.00		

Vendor 1343 - CHARTER COMMUNICATION:

0055470040821							
65283	CHARTER COMMUNICATIONS	04/08/2021	04/21/2021	7.84	7.84	Open	N
	APRIL	pziemer					04/21/2021
225-2220-43380	UTILITIES			7.84			
0008065040821							
65292	CHARTER COMMUNICATIONS	04/08/2021	04/21/2021	46.46	46.46	Open	N
	PD BUSINESS TV	pziemer					04/21/2021
225-2120-43380	UTILITIES			46.46			
	Total for vendor 1343 - CHARTER COMMUNICATION:			54.30	54.30		

Vendor 3378 - COLLINS BROTHER:

21-72868							
65263	COLLINS BROTHERS TOWING	03/27/2021	04/21/2021	40.00	40.00	Open	N
	ICR 21004003 TOW: DRUG	pziemer					04/21/2021
223-2140-42210	OPERATING SUPPLIES			40.00			
	Total for vendor 3378 - COLLINS BROTHER:			40.00	40.00		

Vendor 3783 - CONNECT INTERIORS LLC:

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INVOICE REGISTER REPORT FOR CITY OF BRAINERD

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution GRANT						
61764							
65161	CONNECT INTERIORS LLC	03/19/2021	04/21/2021	12,246.80	12,246.80	Open	N
	ENG DEPT CUBES/WALL REMIANING 50%	pziemer					04/21/2021
	400-9050-45500 CAPITAL OUTLAY			12,246.80			
	Total for vendor 3783 - CONNECT INTERIORS LLC:			12,246.80	12,246.80		
Vendor 0125 - CONSOLIDATED TE:							
20883753/IT							
65239	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	982.19	982.19	Open	N
	CTC - PHONE/INTERNET 4/12-5/11/21	pziemer					04/21/2021
	101-1800-43321 TELEPHONE			982.19			
20883753/ADMIN							
65240	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	6.19	6.19	Open	N
	4/12-5/11 ADMIN PHONE	pziemer					04/21/2021
	101-1400-43321 TELEPHONE			6.19			
20883753/ENG							
65241	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	58.08	58.08	Open	N
	4/12-5/11 ENG/CH PHONE/INTERNET	pziemer					04/21/2021
	101-1700-43321 TELEPHONE			3.62			
	101-1940-43321 TELEPHONE			54.46			
20883753							
65242	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	6.51	6.51	Open	N
	4/12-5/11 COM DEV PHONES	pziemer					04/21/2021
	101-2400-43321 TELEPHONE			6.51			
20883753/TRANSIT							
65243	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	4.49	4.49	Open	N
	4/12-5/11 TRANSIT PHONES	pziemer					04/21/2021
	203-9000-43321 TELEPHONE			4.49			
20883753/PD							
65244	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	147.83	147.83	Open	N
	4/12-5/11 POLICE PHONE/INTERNET	pziemer					04/21/2021
	225-2120-43321 TELEPHONE			129.08			
	225-2120-43309 COMPUTER TECHNICAL SUPPORT			18.75			
20883753/FD							
65245	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	18.75	18.75	Open	N
	4/12-5/11 FIRE DEPT PHONE/INTERNET	pziemer					04/21/2021
	225-2220-43321 TELEPHONE			18.75			
20883753/STREETS							
65246	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	77.02	77.02	Open	N
	4/12-5/11 STREETS PHONE/INTERNET	pziemer					04/21/2021
	235-3100-43321 TELEPHONE			77.02			
20883753/PARKS							
65247	CONSOLIDATED TELEPHONE CO	04/12/2021	04/21/2021	57.42	57.42	Open	N
	4/12-5/11 PARKS PHONE INTERNET	pziemer					04/21/2021

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
230-5200-43321	TELEPHONE			57.42			
Total for vendor 0125 - CONSOLIDATED TE:				1,358.48	1,358.48		
Vendor MISC - CREW2 INC:							
00035262							
65217	CREW2 INC	04/12/2021	04/21/2021	70.80	70.80	Open	N
	BD Payment Refund	pziemer					04/21/2021
101-0000-20200	Residential Bldg Permit Fee			70.80			
Total for vendor MISC - CREW2 INC:				70.80	70.80		
Vendor 0900 - CUB FOODS BRD:							
TRX 102 - PD							
65140	CUB FOODS - BRAINERD	04/05/2021	04/21/2021	2.49	2.49	Open	N
	INVESTIGATIVE/POLYGRAPH SUPPLIES	pziemer					04/21/2021
225-2120-42210	OPERATING SUPPLIES			2.49			
Total for vendor 0900 - CUB FOODS BRD:				2.49	2.49		
Vendor 0136 - CWC ATTORNEY:							
ICR 19015925							
65131	CWC ATTORNEY	04/06/2021	04/21/2021	32.00	32.00	Open	N
	ICR 19015925	pziemer					04/21/2021
223-0000-22800	OTHER LIABILITIES			32.00			
Total for vendor 0136 - CWC ATTORNEY:				32.00	32.00		
Vendor 0132 - CWC HIGHWAY DEP:							
4111							
65223	CWC HIGHWAY DEPT	03/31/2021	04/21/2021	3,096.39	3,096.39	Open	N
	MARCH 2021 TRANSIT FUEL	pziemer					04/21/2021
203-9000-42212	MOTOR FUELS			3,096.39			
Total for vendor 0132 - CWC HIGHWAY DEP:				3,096.39	3,096.39		
Vendor 1919 - CWC LAND DEPART:							
2021 TAXES							
65232	CWC LAND DEPARTMENT	04/06/2021	04/21/2021	450.00	450.00	Open	N
	2021 PROPERTY TAXES	pziemer					04/21/2021
225-2220-43430	MISCELLANEOUS			15.00			
230-5200-43430	MISCELLANEOUS			15.00			
235-3100-43430	MISCELLANEOUS			15.00			
230-5200-43430	MISCELLANEOUS			15.00			
230-5200-43430	MISCELLANEOUS			15.00			
211-5500-43430	MISCELLANEOUS			15.00			
225-2120-43430	MISCELLANEOUS			15.00			
101-1940-43430	MISCELLANEOUS			15.00			
225-2220-43430	MISCELLANEOUS			15.00			
230-5200-43430	MISCELLANEOUS			15.00			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
230-5200-43430	MISCELLANEOUS			15.00			
230-5200-43430	MISCELLANEOUS			15.00			
235-3100-43430	MISCELLANEOUS			15.00			
235-3100-43430	MISCELLANEOUS			15.00			
401-1901-43430	MISCELLANEOUS			240.00			
Total for vendor 1919 - CWC LAND DEPART:				450.00	450.00		

Vendor 0133 - CWC RECORDER:

RECEIPT# 21-811

65119	CWC RECORDER	03/26/2021	04/21/2021	46.00	46.00	Open	N
	ISD 181 CONDITIONAL USE PERMIT RECORDER	pziemer					04/21/2021
101-0000-20800	DUE TO OTHER GOVT UNITS			46.00			
Total for vendor 0133 - CWC RECORDER:				46.00	46.00		

Vendor 0135 - CWC TREASURER:

4118

65163	CWC TREASURER	04/01/2021	04/21/2021	8,050.00	8,050.00	Open	N
	APRIL 2021 SHARED SERVICES	pziemer					04/21/2021
101-9200-43300	PROFESSIONAL SERVICES			7,425.00			
211-5500-42220	REPAIR & MAINT			625.00			
Total for vendor 0135 - CWC TREASURER:				8,050.00	8,050.00		

Vendor 0162 - DIAMOND VOGEL P:

813147704							
65226	DIAMOND VOGEL PAINT	03/17/2021	04/21/2021	1,987.50	1,987.50	Open	N
	QTY 25 WHITE PAINT	pziemer					04/21/2021
235-3170-42210	OPERATING SUPPLIES			1,987.50			
813147701							
65227	DIAMOND VOGEL PAINT	03/17/2021	04/21/2021	2,528.80	2,528.80	Open	N
	QTY 32 WHITE/YELLOW PAINT	pziemer					04/21/2021
235-3170-42210	OPERATING SUPPLIES			2,528.80			
813147980							
65288	DIAMOND VOGEL PAINT	04/14/2021	04/21/2021	115.44	115.44	Open	N
	DOWNTOWN BLUE PAINT	pziemer					04/21/2021
235-3170-42210	OPERATING SUPPLIES			115.44			
Total for vendor 0162 - DIAMOND VOGEL P:				4,631.74	4,631.74		

Vendor 2970 - DLP INVESTMENTS:

EASEMENT

65158	DLP INVESTMENTS, LLC	04/02/2021	04/21/2021	10,000.00	10,000.00	Open	N
	RIGHT OF WAY EASEMENT 41361013	pziemer					04/21/2021
401-1712-43430	MISCELLANEOUS			10,000.00			
Total for vendor 2970 - DLP INVESTMENTS:				10,000.00	10,000.00		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution GRANT						
Vendor 0921 - DONDELINGER:							
96790							
65260	DONDELINGER'S	04/12/2021	04/21/2021	423.17	423.17	Open	N
	TAHOE OIL CHANGE & BATTERIES	pziemer					04/21/2021
225-2220-42220	REPAIR & MAINT			423.17			
Total for vendor 0921 - DONDELINGER:				423.17	423.17		

Vendor 1859 - ENTERPRISE FM T:

FBN4183363/ENG

65233	ENTERPRISE FM TRUST	04/03/2021	04/21/2021	1,382.04	1,382.04	Open	N
	APR 21 VEHICLE LEASES	pziemer					04/21/2021
101-1700-43331	LEASE PAYMENTS			1,068.82			
101-1940-43331	LEASE PAYMENTS			313.22			

FBN4183363/PD

65234	ENTERPRISE FM TRUST	04/03/2021	04/21/2021	7,575.55	7,575.55	Open	N
	APR 21 VEHICLE LEASES	pziemer					04/21/2021
225-2120-43331	LEASED PAYMENTS			7,575.55			

FBN4183363/FD

65235	ENTERPRISE FM TRUST	04/03/2021	04/21/2021	849.48	849.48	Open	N
	APR 21 VEHICLE LEASES	pziemer					04/21/2021
225-2220-43331	LEASED PAYMENTS			849.48			

FBN4183363/PARKS

65236	ENTERPRISE FM TRUST	04/03/2021	04/21/2021	2,433.36	2,433.36	Open	N
	APR 21 VEHICLE LEASES	pziemer					04/21/2021
230-5200-43331	LEASE PAYMENTS			2,433.36			

FBN4183363/STREETS

65237	ENTERPRISE FM TRUST	04/03/2021	04/21/2021	1,881.27	1,881.27	Open	N
	APR 21 VEHICLE LEASES	pziemer					04/21/2021
235-3100-43331	LEASE PAYMENTS			1,881.27			

FBN4183363/COM DEV

65250	ENTERPRISE FM TRUST	04/03/2021	04/21/2021	357.61	357.61	Open	N
	APR 21 COMDEV VEHICLE LEASES	pziemer					04/21/2021
101-2400-43331	LEASE EXPENSE			357.61			
Total for vendor 1859 - ENTERPRISE FM T:				14,479.31	14,479.31		

Vendor 1815 - F.I.R.E. CROSSL:

4956							
65215	F.I.R.E. CROSSLAKE	04/05/2021	04/21/2021	650.00	650.00	Open	N
	RESCUE TASK FORCE TRAINING	pziemer					04/21/2021
225-2220-43330	PROFESSIONAL DEVELOPMENT			650.00			
4938							
65216	F.I.R.E. CROSSLAKE	03/29/2021	04/21/2021	1,500.00	1,500.00	Open	N
	LIVE BURN TRAINING	pziemer					04/21/2021
225-2220-43330	PROFESSIONAL DEVELOPMENT			1,500.00			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
Total for vendor 1815 - F.I.R.E. CROSSL:				2,150.00	2,150.00		
Vendor 3480 - FALLS FLAG SOUR:							
22237							
65249	FALLS FLAG SOURCE	03/31/2021	04/21/2021	144.00	144.00	Open	N
	FLAGS	pziemer					04/21/2021
225-2220-42210	OPERATING SUPPLIES			144.00			
Total for vendor 3480 - FALLS FLAG SOUR:				144.00	144.00		
Vendor 0170 - FASTENAL COMPAN:							
MNBAX243991							
65272	FASTENAL COMPANY	03/22/2021	04/21/2021	106.20	106.20	Open	N
	CABLE TIES	pziemer					04/21/2021
230-5200-42220	REPAIR & MAINT			106.20			
Total for vendor 0170 - FASTENAL COMPAN:				106.20	106.20		
Vendor 3402 - FLEETPRIDE:							
71152227							
65121	FLEETPRIDE	04/05/2021	04/21/2021	49.81	49.81	Open	N
	TRUCK 109 BRAKE SPRING KIT	pziemer					04/21/2021
235-3100-42220	REPAIR & MAINT			49.81			
71527559							
65193	FLEETPRIDE	04/09/2021	04/21/2021	52.52	52.52	Open	N
	TRUCK 109 ANCHOR PIN	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			52.52			
Total for vendor 3402 - FLEETPRIDE:				102.33	102.33		
Vendor 0071 - FORUM COMMUNICA:							
2248177/CD							
65257	FORUM COMMUNICATIONS COMPANY	03/31/2021	04/21/2021	351.29	351.29	Open	N
	MARCH 2021 COM DEV LEGAL NOTICES	pziemer					04/21/2021
101-2400-43350	PRINTING/LEGAL PUBLICATION			39.39			
101-2400-43350	PRINTING/LEGAL PUBLICATION			106.05			
101-2400-43350	PRINTING/LEGAL PUBLICATION			33.33			
101-2400-43350	PRINTING/LEGAL PUBLICATION			69.50			
101-2400-43350	PRINTING/LEGAL PUBLICATION			103.02			
2248177/TRANSIT							
65258	FORUM COMMUNICATIONS COMPANY	03/31/2021	04/21/2021	36.36	36.36	Open	N
	MARCH 2021 LEGAL NOTICES	pziemer					04/21/2021
203-9000-43350	PRINTING/LEGAL PUBLICATION			36.36			
2248177/ENG							
65259	FORUM COMMUNICATIONS COMPANY	03/31/2021	04/21/2021	312.75	312.75	Open	N
	MARCH 2021 LEGAL NOTICES	pziemer					04/21/2021
401-1919-43350	LEGAL PUBLICATIONS			118.15			

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	GL Distribution GRANT						
401-9030-43350-20:05	LEGAL PUBLICATIONS			97.30			
401-9030-43350-20:06	LEGAL PUBLICATIONS			97.30			
Total for vendor 0071 - FORUM COMMUNICA:				700.40	700.40		
Vendor 1913 - GRAND FORKS FIR:							
31314							
65214	GRAND FORKS FIRE EQUIPMENT LLC	03/29/2021	04/21/2021	3,600.76	3,600.76	Open	N
	LEATHER BOOTS X8	pziemer					04/21/2021
225-2220-42250	PERSONAL PROTECTIVE GEAR			3,600.76			
Total for vendor 1913 - GRAND FORKS FIR:				3,600.76	3,600.76		
Vendor 2377 - GRANITE ELECTRO:							
154007228-1							
65282	GRANITE ELECTRONICS	04/08/2021	04/21/2021	86.68	86.68	Open	N
	PAGER REPAIRS	pziemer					04/21/2021
225-2220-42220	REPAIR & MAINT			86.68			
Total for vendor 2377 - GRANITE ELECTRO:				86.68	86.68		
Vendor MISC - GREGORY & PATRICIA JEDLENSKI:							
PARCEL 41330759							
65294	GREGORY & PATRICIA JEDLENSKI	04/05/2021	04/21/2021	5,355.00	5,355.00	Open	N
	2012-2020 TAX REFUND RURAL VS CITY T	pziemer					04/21/2021
101-9200-43430	MISCELLANEOUS			5,355.00			
Total for vendor MISC - GREGORY & PATRICIA JEDLENSKI:				5,355.00	5,355.00		
Vendor 0200 - HEARTLAND ANIMA:							
MARCH 2021							
65160	HEARTLAND ANIMAL RESCUE	03/31/2021	04/21/2021	2,762.00	2,762.00	Open	N
	MAR 21 ANIMAL BOARDING/ADMIN FEE	pziemer					04/21/2021
225-2700-43300	PROFESSIONAL SERVICES			1,812.00			
225-2700-43430	MISCELLANEOUS			950.00			
Total for vendor 0200 - HEARTLAND ANIMA:				2,762.00	2,762.00		
Vendor 0209 - HEARTLAND TIRE:							
3023583							
65141	HEARTLAND TIRE INC.	04/01/2021	04/21/2021	168.00	168.00	Open	N
	SQD 431 TIRE	pziemer					04/21/2021
225-2120-42221	SQUAD CAR REPAIR SUPPLIES			168.00			
3023614							
65142	HEARTLAND TIRE INC.	04/02/2021	04/21/2021	39.20	39.20	Open	N
	SQD 432 INSTALL SPARE TIRE	pziemer					04/21/2021
225-2120-42221	SQUAD CAR REPAIR SUPPLIES			39.20			
Total for vendor 0209 - HEARTLAND TIRE:				207.20	207.20		

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
Vendor 1589 - HOTSYPMINNESOTA.:							
70790							
65254	HOTSYPMINNESOTA.COM	04/13/2021	04/21/2021	289.05	289.05	Open	N
	WASH BAY SOAP REFILL	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			289.05			
Total for vendor 1589 - HOTSYPMINNESOTA.:				289.05	289.05		
Vendor 3202 - INNOVATIVE OFFI:							
IN3318290							
65212	INNOVATIVE OFFICE SOLUTIONS LLC	04/12/2021	04/21/2021	79.84	79.84	Open	N
	TONER/TAPE	pziemer					04/21/2021
225-2220-42200	OFFICE SUPPLIES			79.84			
IN3311881							
65213	INNOVATIVE OFFICE SOLUTIONS LLC	04/06/2021	04/21/2021	11.85	11.85	Open	N
	PENS/CLIPS	pziemer					04/21/2021
225-2220-42200	OFFICE SUPPLIES			11.85			
Total for vendor 3202 - INNOVATIVE OFFI:				91.69	91.69		
Vendor 0330 - JASON RODMAN CO:							
414 3RD - FINAL							
65130	JASON RODMAN CONSTRUCTION	03/24/2021	04/21/2021	3,661.00	3,661.00	Open	N
	MCKAY 414 3RD AVE NBE SCDP FINAL	pziemer					04/21/2021
202-6324-45540	NE BRAINE/CAPITAL - OWNERS MATCH			1,098.30			
202-6324-45530	NE BRAINE/CAPITAL - RENTAL			2,562.70			
Total for vendor 0330 - JASON RODMAN CO:				3,661.00	3,661.00		
Vendor 0223 - L & M STEEL:							
032735							
65129	L & M STEEL	04/06/2021	04/21/2021	77.49	77.49	Open	N
	TRUCK 109 FENDER REPAIR	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			77.49			
Total for vendor 0223 - L & M STEEL:				77.49	77.49		
Vendor 3188 - LARSON, JUSTIN:							
4/6/2021							
65178	LARSON, JUSTIN	04/06/2021	04/21/2021	229.98	229.98	Open	N
	REFELCTIVE SAFETY JACKET/BIBS REIMBU	pziemer					04/21/2021
401-9030-43430	MISCELLANEOUS			229.98			
Total for vendor 3188 - LARSON, JUSTIN:				229.98	229.98		
Vendor MISC - LEAH KIPPES:							

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	GL Distribution GRANT						
04/15/2021							
65298	LEAH KIPPES	04/15/2021	04/21/2021	16.19	16.19	Open	N
	RECEIVED DOUBLE PAYMENT 8/25/2020	pziemer					04/21/2021
101-0000-22801	DUE TO CUSTOMERS			16.19			
	Total for vendor MISC - LEAH KIPPES:			16.19	16.19		
Vendor 0237 - LOCATORS - SUPP:							
0291153-IN							
65128	LOCATORS - SUPPLIES INC	04/06/2021	04/21/2021	593.08	593.08	Open	N
	REFELCTIVE SHIRTS W/CITY LOGO	pziemer					04/21/2021
235-3170-42210	OPERATING SUPPLIES			593.08			
	Total for vendor 0237 - LOCATORS - SUPP:			593.08	593.08		
Vendor 0243 - MARCO FINANCING:							
440502730							
65255	MARCO FINANCING	04/13/2021	04/21/2021	1,585.92	1,585.92	Open	N
	MARCO - COPIER CITY HALL 3RD 5/1/21	pziemer					04/21/2021
101-1800-43331	LEASE PAYMENTS			1,585.92			
440502177							
65264	MARCO FINANCING	04/06/2021	04/21/2021	796.96	796.96	Open	N
	COPIER LEASE - PD	pziemer					04/21/2021
225-2120-43331	LEASED PAYMENTS			796.96			
	Total for vendor 0243 - MARCO FINANCING:			2,382.88	2,382.88		
Vendor 1384 - MARTIN-MCALLIST:							
13804							
65143	MARTIN-MCALLISTER	03/31/2021	04/21/2021	550.00	550.00	Open	N
	POLICE ASSESSMENT/POTENTIAL	pziemer					04/21/2021
225-2120-43300	PROFESSIONAL SERVICES			550.00			
	Total for vendor 1384 - MARTIN-MCALLIST:			550.00	550.00		
Vendor 0889 - MENARDS - BAXTE:							
51934							
65273	MENARDS - BAXTER	03/31/2021	04/21/2021	16.68	16.68	Open	N
	SPRINGS/SHOP SUPPLIES	pziemer					04/21/2021
230-5200-42220	REPAIR & MAINT			16.68			
	Total for vendor 0889 - MENARDS - BAXTE:			16.68	16.68		
Vendor 3394 - MIDWEST MACHINE:							
2348845							
65274	MIDWEST MACHINERY CO	03/29/2021	04/21/2021	236.46	236.46	Open	N
	SOD CUTTER/KROMER GROOMERS	pziemer					04/21/2021
230-5200-42220	REPAIR & MAINT			236.46			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
Total for vendor 3394 - MIDWEST MACHINE:				236.46	236.46		
Vendor 3175 - MIDWEST SECURIT:							
20807							
65281	MIDWEST SECURITY AND FIRE INC	04/13/2021	04/21/2021	504.00	504.00	Open	N
	MIDWEST SECURITY - FIRE HALL ACCESS (pziemer						04/21/2021
Total for vendor 3175 - MIDWEST SECURIT:				504.00	504.00		
Vendor 3905 - MINNESOTA'S BOOKSTORE:							
00000650921							
65248	DEPT OF ADMIN/PLANT MANAGEMENT	04/07/2021	04/21/2021	150.00	150.00	Open	N
	2021 TRANSIT RFP -NOTICE OF PROPOSAL (pziemer						04/21/2021
203-9000-43340	ADVERTISING/MARKETING			150.00			
00000651708							
65299	DEPT OF ADMIN/PLANT MANAGEMENT	04/14/2021	04/21/2021	150.00	150.00	Open	N
	2021 AD #2 FOR RFP	pziemer					04/21/2021
203-9000-43340	ADVERTISING/MARKETING			150.00			
Total for vendor 3905 - MINNESOTA'S BOOKSTORE:				300.00	300.00		
Vendor 0260 - MN BUREAU OF CR:							
00000649422							
65138	MN BUREAU OF CRIM APPREHENSION	03/31/2021	04/21/2021	390.00	390.00	Open	N
	CJDN CONNECT - 1ST QTR 2021	pziemer					04/21/2021
225-2120-43321	TELEPHONE			390.00			
Total for vendor 0260 - MN BUREAU OF CR:				390.00	390.00		
Vendor 0264 - MN DEPT LABOR &:							
ABR256573X							
65125	MN DEPT LABOR & INDUSTRY	03/27/2021	04/21/2021	10.00	10.00	Open	N
	PD PRESSURE VESSEL	pziemer					04/21/2021
225-2120-42210	OPERATING SUPPLIES			10.00			
Total for vendor 0264 - MN DEPT LABOR &:				10.00	10.00		
Vendor 0270 - MN DEPT LABOR &:							
1ST QTR 2021							
65120	MN DEPT LABOR & INDUSTRY	04/05/2021	04/21/2021	1,264.62	1,264.62	Open	N
	BLDG PERMIT SURCHARGES 1ST QTR 2021	pziemer					04/21/2021
101-0000-21800	SURCHARGE PAYABLE TO STATE			1,264.62			
Total for vendor 0270 - MN DEPT LABOR &:				1,264.62	1,264.62		
Vendor 0535 - MN DEPT OF HEAL:							

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FBL-13733-15436/2021							
65275	MN DEPT OF HEALTH	04/01/2021	04/21/2021	450.00	450.00	Open	N
	2021 BAN PARK CONCESSION LICENSE	pziemer					04/21/2021
230-5204-42210	OPERATING SUPPLIES			450.00			
FBL-32213-45021/2021							
65276	MN DEPT OF HEALTH	04/01/2021	04/21/2021	450.00	450.00	Open	N
	2021 BUFFALO HILLS CONCESSION STAND	pziemer					04/21/2021
230-5204-42210	OPERATING SUPPLIES			450.00			
Total for vendor 0535 - MN DEPT OF HEAL:				900.00	900.00		
Vendor 0586 - MN STATE TREASU:							
ICR 19015925							
65132	MN STATE TREASURER	04/06/2021	04/21/2021	16.00	16.00	Open	N
	ICR 19015925	pziemer					04/21/2021
223-0000-22800	OTHER LIABILITIES			16.00			
Total for vendor 0586 - MN STATE TREASU:				16.00	16.00		
Vendor 3168 - MOTORS-N-MORE:							
28275							
65144	MOTORS-N-MORE	04/02/2021	04/21/2021	23.00	23.00	Open	N
	SQD 433 OIL CHANGE	pziemer					04/21/2021
225-2120-42221	SQUAD CAR REPAIR SUPPLIES			23.00			
Total for vendor 3168 - MOTORS-N-MORE:				23.00	23.00		
Vendor 0273 - NAPA AUTO PARTS:							
393943							
65149	NAPA AUTO PARTS	04/07/2021	04/21/2021	193.93	193.93	Open	N
	NITRILE GLOVES	pziemer					04/21/2021
237-3190-42220	REPAIR & MAINT			193.93			
393069							
65176	NAPA AUTO PARTS	04/05/2021	04/21/2021	1,417.99	1,417.99	Open	N
	22 TON JACK, FAN, LEVER HOIST	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			1,417.99			
394234							
65177	NAPA AUTO PARTS	04/08/2021	04/21/2021	120.95	120.95	Open	N
	XL NITRILE GLOVES	pziemer					04/21/2021
237-3190-42220	REPAIR & MAINT			120.95			
393945							
65208	NAPA AUTO PARTS	04/07/2021	04/21/2021	1,049.00	1,049.00	Open	N
	SHOP VISE	pziemer					04/21/2021
235-3100-42220	REPAIR & MAINT			1,049.00			
Total for vendor 0273 - NAPA AUTO PARTS:				2,781.87	2,781.87		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution GRANT						
Vendor 1965 - NORTH CENTRAL B:							
278513							
65124	NORTH CENTRAL BUS SALES	03/02/2021	04/21/2021	315.20	315.20	Open	N
	BUS 155 SEATBELT MAINTENANCE	pziemer					04/21/2021
203-9000-43401	VEHICLE REPAIRS			315.20			
Total for vendor 1965 - NORTH CENTRAL B:				315.20	315.20		

Vendor 0736 - NORTHLAND FIRE:

44555							
65224	NORTHLAND FIRE PROTECTION	04/09/2021	04/21/2021	730.60	730.60	Open	N
	ANNUAL SERVICE/RECERT EXTINGUISHERS	pziemer					04/21/2021
235-3100-42220	REPAIR & MAINT			730.60			
Total for vendor 0736 - NORTHLAND FIRE:				730.60	730.60		

Vendor 0284 - OFFICE SHOP:

1094615-0							
65210	OFFICE SHOP	04/12/2021	04/21/2021	12.18	12.18	Open	N
	SEWER CAMERA INSTRUCTIONS LAMINATING	pziemer					04/21/2021
237-3190-42220	REPAIR & MAINT			12.18			
1094374-1							
65229	OFFICE SHOP	04/08/2021	04/21/2021	107.18	107.18	Open	N
	COPY PAPER CITY HALL	pziemer					04/21/2021
101-1940-42200	OFFICE SUPPLIES			107.18			
1094407-0							
65230	OFFICE SHOP	04/06/2021	04/21/2021	153.89	153.89	Open	N
	BOOK SHELF -ENGINEERING	pziemer					04/21/2021
400-9050-45530	CAPITAL - OTHER			153.89			
1094374-0							
65231	OFFICE SHOP	04/06/2021	04/21/2021	180.62	180.62	Open	N
	PAPER/TOWELS/WIPES/MOUSE PAD	pziemer					04/21/2021
101-1940-42200	OFFICE SUPPLIES			180.62			
1094604-1							
65286	OFFICE SHOP	04/13/2021	04/21/2021	5.95	5.95	Open	N
	TRANSIT OFFICE SUPPLIES	pziemer					04/21/2021
203-9000-42200	OFFICE SUPPLIES			5.95			
1094604-0							
65287	OFFICE SHOP	04/09/2021	04/21/2021	11.90	11.90	Open	N
	TRANSIT OFFICE SUPPLIES	pziemer					04/21/2021
203-9000-42200	OFFICE SUPPLIES			11.90			
Total for vendor 0284 - OFFICE SHOP:				471.72	471.72		

Vendor 3436 - PRODUCTIVE ALTE:

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
INV00066893							
65238	PRODUCTIVE ALTERNATIVES	03/31/2021	04/21/2021	63,863.43	63,863.43	Open	N
	MARCH 21 THIRD PARTY SERVICES	pziemer					04/21/2021
203-9000-42212	MOTOR FUELS			3,325.06			
203-9000-43401	VEHICLE REPAIRS			691.13			
203-9000-43440	TRANSIT SERVICE CONTRACT PY			59,847.24			
	Total for vendor 3436 - PRODUCTIVE ALTE:			63,863.43	63,863.43		
Vendor 2487 - RAILROAD MANAGE:							
437045							
65162	RAILROAD MANAGEMENT COMPANY	03/30/2021	04/21/2021	692.11	692.11	Open	N
	LIC# 303454 7/1/21 - 6/30/22	pziemer					04/21/2021
238-3160-43430	MISCELLANEOUS			692.11			
	Total for vendor 2487 - RAILROAD MANAGE:			692.11	692.11		
Vendor 0311 - ROYAL TIRE INC:							
317-45020							
65261	ROYAL TIRE INC	04/13/2021	04/21/2021	23.85	23.85	Open	N
	GRADER 113 VALVE STEM ADAPTORS	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			23.85			
	Total for vendor 0311 - ROYAL TIRE INC:			23.85	23.85		
Vendor 0883 - RUBBELKE, DARYL:							
2021 POC							
65219	RUBBELKE, DARYL	03/10/2021	04/21/2021	20.16	20.16	Open	N
	2021 BATTALION CHIEF MILEAGE REIMBURSEMENT	pziemer					04/21/2021
225-2220-43430	MISCELLANEOUS			20.16			
	Total for vendor 0883 - RUBBELKE, DARYL:			20.16	20.16		
Vendor 3768 - SADUSKY RENOVATIONS:							
# 21							
65123	SADUSKY RENOVATIONS	04/04/2021	04/21/2021	6,355.95	6,355.95	Open	N
	3/17-3/31 INSPECTION SERVICES	pziemer					04/21/2021
101-2400-43300	PROFESSIONAL SERVICES			6,355.95			
	Total for vendor 3768 - SADUSKY RENOVATIONS:			6,355.95	6,355.95		
Vendor 0322 - STREICHERS PROF:							
I1493633							
65145	STREICHERS PROF EQUIP	03/22/2021	04/21/2021	89.99	89.99	Open	N
	723 JE -INITIAL ISSUE	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			89.99			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
I1493683							
65146	STREICHERS PROF EQUIP	03/30/2021	04/21/2021	109.97	109.97	Open	N
	719 - EXTERNAL VEST CARRIER	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			109.97			
I1493685							
65147	STREICHERS PROF EQUIP	03/29/2021	04/21/2021	114.97	114.97	Open	N
	720 - EXTERNAL VEST CARRIER	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			114.97			
I1493979							
65148	STREICHERS PROF EQUIP	03/19/2021	04/21/2021	84.99	84.99	Open	N
	710 UNIFORM PANTS	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			84.99			
I1494387							
65265	STREICHERS PROF EQUIP	04/01/2021	04/21/2021	159.99	159.99	Open	N
	723JE - INITITAL ISSUE	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			159.99			
I1494470							
65266	STREICHERS PROF EQUIP	04/02/2021	04/21/2021	23.98	23.98	Open	N
	723JE - INITITAL ISSUE	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			23.98			
I1494610							
65267	STREICHERS PROF EQUIP	04/02/2021	04/21/2021	101.98	101.98	Open	N
	729 EXTERNAL VEST CARRIER	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			101.98			
I1495845							
65268	STREICHERS PROF EQUIP	04/08/2021	04/21/2021	169.98	169.98	Open	N
	720 UNIFORM PANTS	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			169.98			
I1495850							
65269	STREICHERS PROF EQUIP	04/08/2021	04/21/2021	169.98	169.98	Open	N
	723JE - INITITAL ISSUE	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			169.98			
I1496159							
65293	STREICHERS PROF EQUIP	04/08/2021	04/21/2021	99.99	99.99	Open	N
	716 - EXTERIOR VEST CARRIER	pziemer					04/21/2021
225-2120-41113	UNIFORM ALLOWANCE			99.99			
Total for vendor 0322 - STREICHERS PROF:				1,125.82	1,125.82		

Vendor 3424 - SULLIVAN CANDY:

363053

65277

SULLIVAN CANDY & SUPPLY

03/12/2021

04/21/2021

374.20

374.20

Open

N

EAST EGG HUNT SUPPLIES

pziemer

04/21/2021

230-5211-42210

OPERATING SUPPLIES

374.20

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution GRANT						
345313 65278	SULLIVAN CANDY & SUPPLY	04/02/2021	04/21/2021	390.05	390.05	Open	N
	EASTER EGG HUNT SUPPLIES	pziemer					04/21/2021
	230-5211-42210 OPERATING SUPPLIES			390.05			
345314 65279	SULLIVAN CANDY & SUPPLY	04/02/2021	04/21/2021	(250.00)	(250.00)	Open	N
	CREDIT - DONATION FOR EASTER EGG HUNT	pziemer					04/21/2021
	230-0000-36230 CONTRIBUTIONS & DONATIONS			(250.00)			
	Total for vendor 3424 - SULLIVAN CANDY:			514.25	514.25		
Vendor 3838 - SWANSON HASKAMP:							
1020 65209	SWANSON HASKAMP CONSULTING	04/11/2021	04/21/2021	12,474.50	12,474.50	Open	N
	ZONING CODE UPDATE	pziemer					04/21/2021
	400-9050-45530 CAPITAL - OTHER			12,474.50			
	Total for vendor 3838 - SWANSON HASKAMP:			12,474.50	12,474.50		
Vendor 3902 - TEAM LAB:							
INV0024972 65211	TEAM LAB	04/05/2021	04/21/2021	1,841.50	1,841.50	Open	N
	HERBICIDE	pziemer					04/21/2021
	235-3100-42220 REPAIR & MAINT			1,841.50			
	Total for vendor 3902 - TEAM LAB:			1,841.50	1,841.50		
Vendor 3903 - TOTAL ENERGY SYSTEMS:							
364983 65225	TOTAL ENERGY SYSTEMS	04/08/2021	04/21/2021	2,138.31	2,138.31	Open	N
	REPAIRS - LESS SALES TAX	pziemer					04/21/2021
	225-2120-42220 REPAIR & MAINT			2,138.31			
	Total for vendor 3903 - TOTAL ENERGY SYSTEMS:			2,138.31	2,138.31		
Vendor 1612 - US BANK:							
6071940 65297	US BANK	03/25/2021	04/21/2021	500.00	500.00	Open	N
	2018A GO BONDS ADMIN FEES	pziemer					04/21/2021
	Total for vendor 1612 - US BANK:			500.00	500.00		
Vendor 0344 - WASTE PARTNERS:							
13X01373 65151	WASTE PARTNERS INC	03/31/2021	04/21/2021	98.50	98.50	Open	N
	MAR 21 CITY HALL WASTE REMOVAL	pziemer					04/21/2021
	101-1940-43380 UTILITIES			98.50			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
13X01374							
65152	WASTE PARTNERS INC	03/31/2021	04/21/2021	161.46	161.46	Open	N
	MAR 21 DOWNTOWN WASTE REMOVAL	pziemer					04/21/2021
401-1003-43300	PROFESSIONAL SERVICES			161.46			
13X01372							
65153	WASTE PARTNERS INC	03/31/2021	04/21/2021	93.60	93.60	Open	N
	MAR 21 FIRE DEPT WASTE REMOVAL	pziemer					04/21/2021
225-2220-43380	UTILITIES			93.60			
13X01375							
65154	WASTE PARTNERS INC	03/31/2021	04/21/2021	112.75	112.75	Open	N
	MAR 21 POLICE DEPT WASTE REMOVAL	pziemer					04/21/2021
225-2120-43380	UTILITIES			112.75			
13X01371							
65155	WASTE PARTNERS INC	03/31/2021	04/21/2021	87.75	87.75	Open	N
	MAR 21 STREETS WASTE REMOVAL	pziemer					04/21/2021
235-3100-43380	UTILITIES			87.75			
13X01376							
65156	WASTE PARTNERS INC	03/31/2021	04/21/2021	58.50	58.50	Open	N
	MAR 21 WASTE OIL REMOVAL	pziemer					04/21/2021
227-3230-43428	USED OIL RECYCLING EXPENSE			58.50			
	Total for vendor 0344 - WASTE PARTNERS:			612.56	612.56		

Vendor 3199 - WEX BANK:

70924661/COM DEV							
65171	WEX BANK	03/31/2021	04/21/2021	111.09	111.09	Open	N
	MARCH 2021 COM DEV FUEL	pziemer					04/21/2021
101-2400-42212	MOTOR FUELS			102.46			
101-2400-42212	MOTOR FUELS			8.63			
70924661/FIRE DEPT							
65172	WEX BANK	03/31/2021	04/21/2021	1,089.28	1,089.28	Open	N
	MARCH 2021 FD FUEL	pziemer					04/21/2021
225-2220-42212	MOTOR FUELS			1,089.28			
70924661/PARKS							
65173	WEX BANK	03/31/2021	04/21/2021	496.45	496.45	Open	N
	MARCH 2021 PARKS FUEL	pziemer					04/21/2021
230-5200-42212	MOTOR FUELS			496.45			
70924661/POLICE							
65174*	WEX BANK	03/31/2021	04/21/2021	4,078.23	4,078.23	Open	N
	MARCH 2021 PD FUEL	pziemer					04/21/2021
225-2120-42212	MOTOR FUELS			4,153.48			
225-2120-42212	MOTOR FUELS			(75.25)			
70924661/STREETS							
65175	WEX BANK	03/31/2021	04/21/2021	4,759.95	4,759.95	Open	N
	MARCH 2021 STREET DEPT FUEL	pziemer					04/21/2021

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Inv Ref#	Description	Entered By					
	GL Distribution GRANT						
237-3190-42212	MOTOR FUELS			478.74			
235-3100-42212	MOTOR FUELS			4,281.21			
Total for vendor 3199 - WEX BANK:				10,535.00	10,535.00		

Vendor 3899 - WEX HEALTH INC:

0001329996-IN

65169	WEX HEALTH INC	03/31/2021	04/21/2021	40.50	40.50	Open	N
	MARCH 2021 MONTHLY COBRA BILLING	pziemer					04/21/2021
101-9200-43300	PROFESSIONAL SERVICES			40.50			
Total for vendor 3899 - WEX HEALTH INC:				40.50	40.50		

Vendor 1159 - WINNERS TROPHY/:

11391

65228	WINNERS TROPHY	04/08/2021	04/21/2021	35.00	35.00	Open	N
	TOWER AWARD ENGRAVING	pziemer					04/21/2021
225-2220-43350	PRINTING/LEGAL PUBLICATION			35.00			
Total for vendor 1159 - WINNERS TROPHY/:				35.00	35.00		

Vendor 3906 - YMCA:

Y01-21

65271	BRAINERD FAMILY YMCA	04/06/2021	04/21/2021	1,250.00	1,250.00	Open	N
	1ST QTR 2021 SPORTS & REC CONTRACT Ff	pziemer					04/21/2021
230-5200-43300	PROFESSIONAL SERVICES			1,250.00			
Total for vendor 3906 - YMCA:				1,250.00	1,250.00		

Vendor 0354 - ZIEGLER, INC:

SI000009768

65122	ZIEGLER, INC	04/05/2021	04/21/2021	561.21	561.21	Open	N
	MOTOR GRADER 113 FRONT WHEEL ASSIST f	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			561.21			

IN000055024

65134	ZIEGLER, INC	04/06/2021	04/21/2021	421.08	421.08	Open	N
	LOADER 115 SNOWLOW ADAPTION	pziemer					04/21/2021
235-3125-42220	REPAIR & MAINT			421.08			
Total for vendor 0354 - ZIEGLER, INC:				982.29	982.29		

# of Invoices:	151	# Due:	151	Totals:	296,748.63	296,748.63
# of Credit Memos:	2	# Due:	2	Totals:	(370.00)	(370.00)
Net of Invoices and Credit Memos:					296,378.63	296,378.63

* 1 Net Invoices have Credits Totalling: (75.25)

--- TOTALS BY GL DISTRIBUTION ---

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Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
	101-0000-20200	Residential Bldg Permit Fee		70.80			
	101-0000-20800	DUE TO OTHER GOVT UNITS		46.00			
	101-0000-21800	SURCHARGE PAYABLE TO STATE		1,264.62			
	101-0000-22801	DUE TO CUSTOMERS		16.19			
	101-1400-43321	TELEPHONE		6.19			
	101-1400-43433	DUES & SUBSCRIPTIONS		160.00			
	101-1700-43321	TELEPHONE		3.62			
	101-1700-43331	LEASE PAYMENTS		1,068.82			
	101-1800-43309	COMPUTER SUPPORT		1,528.00			
	101-1800-43321	TELEPHONE		982.19			
	101-1800-43331	LEASE PAYMENTS		1,585.92			
	101-1940-42200	OFFICE SUPPLIES		287.80			
	101-1940-43321	TELEPHONE		54.46			
	101-1940-43331	LEASE PAYMENTS		313.22			
	101-1940-43380	UTILITIES		98.50			
	101-1940-43381	BPU UTILITIES		1,301.05			
	101-1940-43430	MISCELLANEOUS		15.00			
	101-2400-42212	MOTOR FUELS		111.09			
	101-2400-43300	PROFESSIONAL SERVICES		6,355.95			
	101-2400-43321	TELEPHONE		6.51			
	101-2400-43331	LEASE EXPENSE		357.61			
	101-2400-43350	PRINTING/LEGAL PUBLICATION		351.29			
	101-9200-43300	PROFESSIONAL SERVICES		7,465.50			
	101-9200-43381	BPU UTILITIES		114.07			
	101-9200-43430	MISCELLANEOUS		5,355.00			
	202-6324-45530	CAPITAL - RENTAL		2,562.70			
	202-6324-45540	CAPITAL - OWNERS MATCH		1,098.30			
	203-9000-42200	OFFICE SUPPLIES		17.85			
	203-9000-42212	MOTOR FUELS		6,421.45			
	203-9000-43321	TELEPHONE		4.49			
	203-9000-43340	ADVERTISING/MARKETING		300.00			
	203-9000-43350	PRINTING/LEGAL PUBLICATION		36.36			
	203-9000-43401	VEHICLE REPAIRS		1,006.33			
	203-9000-43440	TRANSIT SERVICE CONTRACT PY		59,847.24			
	211-5500-42220	REPAIR & MAINT		625.00			
	211-5500-43381	BPU UTILITIES		1,398.05			
	211-5500-43430	MISCELLANEOUS		15.00			
	211-5505-43430	MISC - COPY MACHINE PYMTS		100.06			
	223-0000-22800	OTHER LIABILITIES		48.00			
	223-2140-42210	OPERATING SUPPLIES		40.00			
	225-2120-41113	UNIFORM ALLOWANCE		2,469.69			
	225-2120-42210	OPERATING SUPPLIES		12.49			
	225-2120-42212	MOTOR FUELS		4,078.23			
	225-2120-42220	REPAIR & MAINT		2,145.49			
	225-2120-42221	SQUAD CAR REPAIR SUPPLIES		110.20			
	225-2120-43300	PROFESSIONAL SERVICES		574.51			
	225-2120-43309	COMPUTER TECHNICAL SUPPORT		18.75			
	225-2120-43321	TELEPHONE		519.08			
	225-2120-43330	PROFESSIONAL DEVELOPMENT		20.00			
	225-2120-43331	LEASED PAYMENTS		8,372.51			
	225-2120-43380	UTILITIES		159.21			
	225-2120-43381	BPU UTILITIES		3,115.68			
	225-2120-43430	MISCELLANEOUS		15.00			
	225-2220-42200	OFFICE SUPPLIES		91.69			
	225-2220-42210	OPERATING SUPPLIES		164.67			
	225-2220-42212	MOTOR FUELS		1,089.28			
	225-2220-42220	REPAIR & MAINT		509.85			

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EXP CHECK RUN DATES 04/19/2021 - 04/19/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
225-2220-42250	PERSONAL PROTECTIVE GEAR			3,600.76			
225-2220-43321	TELEPHONE			18.75			
225-2220-43330	PROFESSIONAL DEVELOPMENT			2,150.00			
225-2220-43331	LEASED PAYMENTS			916.75			
225-2220-43350	PRINTING/LEGAL PUBLICATION			35.00			
225-2220-43380	UTILITIES			101.44			
225-2220-43381	BPU UTILITIES			2,354.76			
225-2220-43430	MISCELLANEOUS			50.16			
225-2700-43300	PROFESSIONAL SERVICES			1,812.00			
225-2700-43430	MISCELLANEOUS			950.00			
227-3230-43428	USED OIL RECYCLING EXPENSE			58.50			
230-0000-36230	CONTRIBUTIONS & DONATIONS			(250.00)			
230-5200-42212	MOTOR FUELS			496.45			
230-5200-42220	REPAIR & MAINT			362.03			
230-5200-43300	PROFESSIONAL SERVICES			1,250.00			
230-5200-43321	TELEPHONE			57.42			
230-5200-43331	LEASE PAYMENTS			2,433.36			
230-5200-43381	BPU UTILITIES			2,708.41			
230-5200-43430	MISCELLANEOUS			90.00			
230-5204-42210	OPERATING SUPPLIES			900.00			
230-5211-42210	OPERATING SUPPLIES			764.25			
235-3100-42212	MOTOR FUELS			4,281.21			
235-3100-42220	REPAIR & MAINT			3,965.44			
235-3100-43321	TELEPHONE			77.02			
235-3100-43331	LEASE PAYMENTS			1,881.27			
235-3100-43380	UTILITIES			87.75			
235-3100-43381	BPU UTILITIES			24,468.35			
235-3100-43410	RENTAL EXPENSE			52.67			
235-3100-43430	MISCELLANEOUS			299.83			
235-3125-42220	REPAIR & MAINT			2,992.93			
235-3170-42210	OPERATING SUPPLIES			5,224.82			
236-3180-43381	BPU UTILITIES			36.00			
236-3180-43430	MISCELLANEOUS			1,188.13			
237-3190-42212	MOTOR FUELS			478.74			
237-3190-42220	REPAIR & MAINT			377.34			
238-3160-43430	MISCELLANEOUS			692.11			
245-1310-43430	MISCELLANEOUS			249.00			
251-9360-43467	REMIT LOCAL SALES TAX COLLECT			64,936.04			
319-7980-46620	PAYING AGENT FEES			1,500.00			
400-9050-45500	CAPITAL OUTLAY			12,246.80			
400-9050-45530	CAPITAL - OTHER			12,628.39			
401-1003-43300	PROFESSIONAL SERVICES			161.46			
401-1712-43430	MISCELLANEOUS			10,000.00			
401-1901-43430	MISCELLANEOUS			240.00			
401-1919-43350	LEGAL PUBLICATIONS			118.15			
401-9030-43350-20:05	LEGAL PUBLICATIONS			97.30			
401-9030-43350-20:06	LEGAL PUBLICATIONS			97.30			
401-9030-43430	MISCELLANEOUS			229.98			

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INVOICE REGISTER REPORT FOR CITY OF BRAINERD

EXP CHECK RUN DATES 04/19/2021 - 04/19/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution	GRANT						
--- TOTALS BY FUND ---							
101 -	GENERAL FUND			28,919.40	28,919.40		
202 -	SCDP GRANTS			3,661.00	3,661.00		
203 -	TRANSIT FUND			67,633.72	67,633.72		
211 -	LIBRARY FUND			2,138.11	2,138.11		
223 -	DRUG FORFEITURE			88.00	88.00		
225 -	PUBLIC SAFETY FUND			35,455.95	35,455.95		
227 -	RECYCLING FUND			58.50	58.50		
230 -	PARK & RECREATION FUND			8,811.92	8,811.92		
235 -	STREET & SEWER FUND			43,331.29	43,331.29		
236 -	PARKING LOT FUND			1,224.13	1,224.13		
237 -	SANITARY SEWER FUND			856.08	856.08		
238 -	STORM SEWER FUND			692.11	692.11		
245 -	CONTINGENCY FUND			249.00	249.00		
251 -	LOCAL OPTION SALES TAX			64,936.04	64,936.04		
319 -	SINKING 2009A GO BONDS			1,500.00	1,500.00		
400 -	CAPITAL PROJECTS FUND			24,875.19	24,875.19		
401 -	CONSTRUCTION FUND			10,944.19	10,944.19		
--- TOTALS BY DEPT/ACTIVITY ---							
0000 -				1,195.61	1,195.61		
1003 -	10:03 DWNTWN MAIN CNTRACT			161.46	161.46		
1310 -	CONTINGENCY FUND			249.00	249.00		
1400 -	ADMINISTRATION			166.19	166.19		
1700 -	ENGINEERING			1,072.44	1,072.44		
1712 -	17:12 Wright St Resurfaci			10,000.00	10,000.00		
1800 -	IT/GIS			4,096.11	4,096.11		
1901 -	19:01 NW 4TH STREET IMPR			240.00	240.00		
1919 -	19:19 NW 3RD&JACKSON STRE			118.15	118.15		
1940 -	CITY HALL			2,070.03	2,070.03		
2120 -	POLICE DEPARTMENT			21,610.84	21,610.84		
2140 -	DRUG FORFEITURE			40.00	40.00		
2220 -	FIRE DEPARTMENT			11,083.11	11,083.11		
2400 -	COMMUNITY DEVL/INSPECTION			7,182.45	7,182.45		
2700 -	ANIMAL CONTROL			2,762.00	2,762.00		
3100 -	S & S MAINTENANCE			35,113.54	35,113.54		
3125 -	SNOW REMOVAL			2,992.93	2,992.93		
3160 -	STORM SEWER EXPENSE			692.11	692.11		
3170 -	TRAFFIC CONTROL			5,224.82	5,224.82		
3180 -	PARKING LOTS EXPENSE			1,224.13	1,224.13		
3190 -	SANITARY SEWER EXPENSE			856.08	856.08		
3230 -	RECYCLING EXPENSE			58.50	58.50		
5200 -	PARK MAIN/ADMINISTRATION			7,397.67	7,397.67		

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INVOICE REGISTER REPORT FOR CITY OF BRAINERD

EXP CHECK RUN DATES 04/19/2021 - 04/19/2021

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BOTH OPEN AND PAID

Page: 25/25

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						GRANT
--- TOTALS BY DEPT/ACTIVITY ---							
	5204 - CONCESSIONS			900.00	900.00		
	5211 - SPECIAL EVENTS PROGRAM			764.25	764.25		
	5500 - LIBRARY-BUDGETED			2,038.05	2,038.05		
	5505 - TAXABLE FEES			100.06	100.06		
	6324 - NE SCDP GRANT			3,661.00	3,661.00		
	7980 - SINKING 2009A GO			1,500.00	1,500.00		
	9000 - TRANSIT FUND			67,633.72	67,633.72		
	9030 - CONSTRUCTION PROJ-MISC			424.58	424.58		
	9050 - CAPITAL PROJECTS-MISC			24,875.19	24,875.19		
	9200 - UNALLOCATED			12,934.57	12,934.57		
	9360 - LOCAL OPTION SALES TAX			64,936.04	64,936.04		

THE ABOVE LISTED ACCOUNTS PAYABLE DISBURSEMENTS HAVE BEEN REVIEWED AND HEREBY
APPROVED:

GABE JOHNSON

KEVIN STUNEK

TIFFANY STENGLEIN

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Bevans.

Upon roll call, the following members were noted as present: Stenglein, O'Day, Stunek, Johnson, Pritschet, and Bevans. Mayor Badeaux was also noted as present. Member Erickson was attending remotely.

Council President Bevans opened the meeting with the Pledge of Allegiance to the flag.

Due to a member participating remotely, all motions will be made by roll call vote for accuracy.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK TO APPROVE THE AGENDA.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET TO APPROVE THE CONSENT CALENDAR.

A. Approval of Bills - Approved

B. Approval of the Minutes of the Regular Meeting held on March 15, 2021 - Approved

C. Approval of Licenses - Approved

Contractor Licenses - 3

D. Department Activity Reports - Approved

1. Fire Chief
2. Parks Maintenance & Recreation

E. Adopt Resolution Accepting Donations & Contributions for the 1st Quarter of 2021 – Adopted by Resolution No. 16:21

F. Minnesota Lawful Gambling – Adopt Resolution Authorizing the Brainerd Eagles #287, 124 Front St., to Conduct Off-Site Gambling April 24, 2021 – May 1, 2021 at Memorial Park, 1700 Mill Ave., Brainerd, MN – Adopted by Resolution No. 17:21

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Presentations

Community Development Director Chanski gave an update of the progress of the Parking Commission. He said the Commission has identified seven categories of issues that will be addressed in the months to come. The recommendation is for the City to eventually move away from providing off-street parking and to become more active in managing parking. He said one main concern is the Burlington Northern Lot lease costs the City more than the proceeds received from renting the spaces out. He explained the short-term goals the Commission would like the City to consider.

Council discussion took place.

Parking Commission member Yeager stated the Commission was asked to evaluate the parking concerns and make recommendations to Council. He said the Commission has worked hard to devise some action plans to be considered by Council.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND O'DAY TO DIRECT STAFF TO MAKE MONTHLY PAYMENTS ON THE BURLINGTON NORTHERN PARKING LOT LEASE RATHER THAN MAKING A FULL YEAR PAYMENT.

Council member Johnson added if the change to a monthly remittance incurs a fee, the topic needs to be brought back to Council.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN STENGLEIN AND O'DAY FOR THE COUNCIL TO SEND THEIR PARKING QUESTIONS TO P&F CHAIR JOHNSON BY APRIL 12TH AND FOR THE QUESTIONS AND ANSWERS TO BE ON THE APRIL 19TH P&F COMMITTEE AGENDA.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

MOVED BY ALDERMEN JOHNSON AND PRITSCHET TO AMEND THE AGENDA BY MOVING ITEMS 9A. AND 9B. "PUBLIC HEARINGS AND RESOLUTIONS" IMMEDIATELY BEFORE ITEM 7A. COUNCIL COMMITTEE REPORTS.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Public Hearing and Resolution – Ordering Improvement, Approving Plans and Specifications, and Ordering Advertisement for Bids – Improvements 19-19 – Jackson Street and NW 3rd Street Reconstruction Project – Adopted by Resolution No. 18:21

City Engineer Sandy explained the details of the project and the streets that are involved in the reconstruction, which includes a roundabout at the corner of Jackson and 4th Street.

The Chair opened the public hearing at 8:03 p.m.

No one came forward.

The Chair closed the public hearing at 8:05 p.m.

MOVED AND SECONDED BY ALDERMEN O'DAY AND JOHNSON TO ADOPT A RESOLUTION ORDERING THE IMPROVEMENT, APPROVING PLANS AND SPECIFICATIONS, AND ORDERING ADVERTISEMENT OF QUOTES FOR IMPROVEMENT 19-19, TO BE OPENED ON APRIL 23, 2021 AT 10:00 A.M.

RESOLUTION NO. 18:21

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Public Hearing and Resolution – Ordering Improvement, Approving Plans and Specifications, and Ordering Advertisement for Bids – Improvements 20-05 and 20-06 – Madison Street and SE Brainerd Construction Project – Adopted by Resolution No. 19:21

City Engineer Sandy explained the details of the proposed improvements.

The Chair opened the public hearing at 8:12 p.m.

The Chair recognized Mr. Dexter Hanson, who is the property owner of 1008, 1012, and 1016 Rosewood Street. He said he is willing to pay assessments on the 1016 Rosewood property, but the other two are untraveled, as they are located on a dead end. He also said the alley does not drain and incurs standing water frequently. He offered to pay all the assessed amounts for the Rosewood Street improvements if the City would pave the alley. He claimed he has seen an increase in "riff-raff" and the sidewalk project will add to the amount of needless congregation of people traveling to the bike trail and causing trouble.

The Chair recognized Ms. Sarah Gorham, 1524 Pine Street, who indicated there are garbage trucks continually traveling down this street and feels a lot of the wear and tear is from these trucks.

The Chair recognized Ms. Kitty Jacobs, 723 15th Street SE, who wanted clarification on the proposed sidewalks on 15th Street. City Engineer Sandy indicated the four blocks that will have sidewalks installed. She asked why her assessments are higher for her property. City Engineer Sandy explained her property is on a corner lot and will be assessed for the front yard on 15th Street and a 50% reduction for the side yard on Quince Street. He clarified sidewalks are not assessed to property owners. Ms. Jacobs was also concerned about the trees being removed or fences that are affected.

The Chair recognized Mr. Jason Atwater, CTC employee located at 1102 Madison Street, who stated he is in favor of the project, as the street is in dire need of repairs.

The Chair recognized Mr. Mike Jay, 1514 Rosewood Street, who is not in favor of the sidewalk project, as it would go across his driveway. He also has a long-term fence in place that he does not want to have to remove.

The Chair closed the public hearing at 8:38 p.m.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND O'DAY TO ADOPT A RESOLUTION ORDERING THE IMPROVEMENT, APPROVING PLANS AND SPECIFICATIONS, AND ORDERING ADVERTISEMENT OF QUOTES FOR IMPROVEMENTS 20-05 AND 20-06, TO BE OPENED ON MAY 7, 2021 AT 10:00 A.M.

RESOLUTION NO. 19:21

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

City Engineer Sandy indicated that the dead-end portion of Rosewood may be left short of the reconstruction, but it could affect the property value. He will follow up with the resident regarding this issue.

Council Committee Reports

Safety & Public Works Committee Report

Consideration for Returning to Proactive Code Enforcement - Approved

Committee Chair O'Day explained that full code enforcement was halted temporarily last year due to COVID, with only the complaint driven issues addressed. He said there have been numerous complaints received recently from residents complaining about the condition of certain neighborhoods.

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET TO APPROVE STAFF TO RETURN TO FULL PROACTIVE CITY CODE ENFORCEMENT

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Pritschet, and Bevans voted "aye". Member Johnson voted "nay". The Chair declared the motion carried.

Request to Approve Event Application – Corpus Christi Processional - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND ERICKSON TO APPROVE THE EVENT FOR THE CORPUS CHRISTI PROCESSIONAL TO BE HELD ON JUNE 6, 2021 UNDER THE CONDITIONS IDENTIFIED, INCLUDING COORDINATING BUSY INTERSECTION CROSSINGS WITH THE POLICE DEPARTMENT PRIOR TO THE EVENT.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Approve Event Application Downtown Brainerd Spring Fling - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET TO APPROVE THE EVENT FOR THE DOWNTOWN SPRING FLING TO BE HELD ON MAY 7TH AND 8TH, 2021 WITH CONSIDERATION MADE TO THE COORDINATION BY THE APPLICANT WITH APPLICABLE DEPARTMENTS AS NOTED IN THE APPLICATION.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Approve Improvement 19-10 – 2020 NE Brainerd Resurfacing Project Change Order 1 - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND ERICKSON TO APPROVE CHANGE ORDER 1 FOR IMPROVEMENT 19-10 2020 NE BRAINERD RESURFACING PROJECT IN THE AMOUNT OF \$11,582.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Award Improvement 21-01 and 21-05 – 2021 Parking Lot and Street Seal Coat Projects - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET TO AWARD IMPROVEMENTS 21-01 AND 21-05 TO ASPHALT SURFACE TECHNOLOGIES IN THE TOTAL BID AMOUNT OF \$153,357 AND AUTHORIZING PROPER SIGNATURES ON THE CONTRACT DOCUMENTS.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Approve Change to Transit Operating Policy - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND ERICKSON TO APPROVE THE CHANGE TO THE TRANSIT OPERATING POLICY AS PRESENTED.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Discuss Evergreen Boat Landing Road Construction - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET TO APPROVE THE INSTALLATION OF A GATE ACROSS THE EVERGREEN BOAT LANDING FOR USE DURING THE SPRING SEASON AND THAW TO PREVENT DAMAGE TO THE ROADWAY AND DISPLAY SIGNAGE TO EXPLAIN THE REASON FOR THE TEMPORARY CLOSURE.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Review and Change Improvement 19-18 – Highway 25 Trail Construction Year - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND ERICKSON TO APPROVE THE CHANGE IN THE YEAR FOR IMPROVEMENT 19-18 UNTIL 2025 TO BE DONE ALONG WITH THE HIGHWAY 210 MNDOT PROJECT.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Request to Re-Visit Colored Crosswalk Painting Plan – Informational

City Engineer Sandy stated the colored crosswalk painting plan will not be pursued unless it meets the guidance set forth in the Manual on Uniform Traffic Control Devices (MUTCD).

Mayor Badeaux stated this idea was envisioned to be a low effort project, but it has developed into taking more staff time than was intended.

No motion was made on this item.

Personnel and Finance Committee Report

Consideration of Request to Waive City's Ability to Recertify Special Assessments on Lot 5 Block 3 in the Serene Pines Development (PID 41280507) by Brandon Tuil – Direction Given

Committee Chair Johnson explained the details of the situation as indicated in the memo provided in the packet.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK TO NOT DENY THE REQUEST, BUT TO DIRECT THE BRAINERD HRA TO REACH OUT TO THE DEVELOPER TO INQUIRE IF A REASONABLE SOLUTION CAN BE AGREED UPON.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Authorization of Payment to Mr. Jedlenski - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STENGLEIN TO APPROVE THE PAYMENT OF \$5,355 TO MR. JEDLENSKI, WHICH IS THE DIFFERENCE IN THE RURAL AND URBAN CITY TAX RATE FOR TAXES PAYABLE IN THE YEARS OF 2012 – 2020.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Resignation of Firefighter Rubbelke - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND STUNEK TO ACCEPT WITH REGRET THE RESIGNATION OF PAID ON-CALL FIREFIGHTER RUBBELKE, EFFECTIVE MARCH 5, 2021.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Ratify Hiring of Police Officer Jacob Engst - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STENGLEIN TO RATIFY THE HIRING OF POLICE OFFICER JACOB ENGST, STARTING AT THE LELS STEP 1 RATE OF \$28.26, WITH A STARTING DATE OF APRIL 5, 2021.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Approval of On-Sale and Sunday Liquor Licenses for CC's Bar LLC at 121 Washington Street NE, Brainerd – Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STENGLEIN TO APPROVE THE ON-SALE AND SUNDAY LIQUOR LICENSE FOR CC'S BAR LOCATED AT 121 WASHINGTON STREET NE, CONTINGENT ON POLICE AND FIRE CHIEF APPROVALS.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Review of Brainerd Public Utilities and Infrastructure Capital Budgets – Informational

Committee Chair Johnson stated discussion took place at committee level regarding the capital budgets for BPU and the City infrastructure. He encouraged everyone to review the information provided in the packet.

(Added Item) Interim Police Chief - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK TO REQUEST THE POLICE & FIRE CIVIL SERVICE COMMISSION COMPILE AN ELIGIBILITY LIST FOR INTERNAL FULL TIME POLICE CHIEF CANDIDATES.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Council member Stunek indicated Interim Chief Bestul has been doing a great job in this interim position. He explained Interim Chief Bestul has been doing the work of two positions and said there is no reason not to proceed with appointing a police chief.

Mayor Badeaux noted that the Police & Fire Civil Service Commission currently has two members with one vacant position.

Unfinished Business

Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee – 1 term (Expire 2022)

Charter Commission – 1 term (Expire 2022)

Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

Transportation Advisory Committee (TAC) – 1 term (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2021) – 1 term (Expire 2026)

Council President Recommended: (terms to expire 12/31 of said year)

Police & Fire Civil Service Commission – 1 term (Expire 2023)

Ad Hoc Committees – Applicants Needed

Water Tower Fundraising Committee – Two positions available

New Business

First Reading – Proposed Ordinance No. 1515 – Amending Section 515-37 Signs - Approved

Community Development Director Chanski explained the details of the proposed amendment to Section 515-37: Signs, based on the recommendations from the Planning Commission.

MOVED AND SECONDED BY ALDERMEN ERICKSON AND PRITSCHET TO HOLD AND DISPENSE WITH THE FIRST READING OF PROPOSED ORDINANCE 1515, AN ORDINANCE TO AMEND SECTION 515-37: SIGNS.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Pritschet, and Bevans voted "aye". Member Johnson voted "nay". The Chair declared the motion carried.

City Attorney Langel clarified that in order to dispense with the actual reading, the vote to approve must be unanimous, otherwise the entire ordinance will need to be read into record.

Council member Johnson rescinded his "nay" vote from the previous roll call. He stated he does not agree with the statement in 515-37-1A, line 5, "*The city's zoning regulations have included the regulation of signs in an effort to provide adequate means of expression...*". nor does he agree with the specification of the size and quantity of signs allowed but will address these concerns at the final reading.

Variance & Conditional Use Permit Amendment – Garfield Elementary - Approved

Community Development Director Chanski explained the details of the applications submitted for Garfield Elementary School.

MOVED AND SECONDED BY ALDERMEN ERICKSON AND STUNEK TO APPROVE THE VARIANCE REQUEST FOR GARFIELD ELEMENTARY AT 1120 10TH AVENUE NE FOR A REDUCED SIDE YARD SETBACK FROM 20 FEET TO 16 FEET 5 ¾ INCHES.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND O'DAY TO APPROVE THE CONDITIONAL USE PERMIT AMENDMENT REQUEST FOR GARFIELD ELEMENTARY AT 1120 10TH AVENUE NE TO PERMIT THE CONSTRUCTION OF AN ADDITION TO THE EXISTING GYMNASIUM WITH THE CONDITION THAT AT LEAST TWO SHADE TREES OF A 2" CALIPER SIZE BE PLANTED BETWEEN THE PROPOSED ADDITION AND SIDEWALK ALONG L STREET NE.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Public Forum

The Chair opened the public forum at 9:03 p.m.

The Chair recognized Ms. Jody Kennedy, Garfield Elementary School principal, who thanked the Council for the approval of the variance and conditional use permit amendment.

The Chair closed the public forum at 9:05 p.m.

Staff Reports

HR Director Schubert stated the American Rescue Plan is still being reviewed and federal guidance is supposed to be provided within 60 days of the act being signed.

Community Development Director Chanski indicated some residents have reached out to members of the Council regarding the rental housing program. He said staff is working diligently with the residents and landlords on agreeable solutions to the problems. Unfortunately, current executive orders due to COVID have made enforcement difficult, and landlords have very little power in efforts to evict those when necessary. He said staff continues to stay up to date on current news regarding these orders.

City Engineer Sandy stated during the public hearings, he failed to mention he received emails in objection to the assessments at 723 SE 16th Street and 1526 Quince Street. This email will be entered into the packet and reflected in the minutes of the meeting.

City Administrator Bergman announced the next Charter Commission meeting will take place on April 14th, 2021 at 5:00 p.m. She indicated that City Attorney Langel is currently reviewing the Franchise Agreement with Charter/Spectrum and CTC. The Cable TV Advisory Committee directed staff to reach out to Central Lakes College (CLC) for a possible partnership.

Mayor's Report

Mayor Badeaux thanked everyone that called in to speak during the public hearings. He said he also attended the NP center egg hunt, as well as the City of Brainerd Parks Department egg hunt in Gregory Park with his family. He also stated he crossed the BN tracks on 13th Street without a problem, as efforts to create safe walkable crossings with the BN Railroad have failed.

Council Member Reports

Council member Johnson said he took his family to the NP Center for the Easter Egg Hunt and thanked all the business owners in the NP Center for the work to arrange it. He stated the EDA met last week and BPU has entered into an agreement with Baxter for temporary water service. He added that the BPU Commission has passed a resolution regarding the City WAC funds with more details to follow.

Council member Pritschet stated the library is open on a limited call ahead basis.

Council member Stenglein gave a brief update to the sesquicentennial events being planned and that more information is to follow.

Adjourn to Closed Session Pursuant to MN Statute 13D.05 Subd. 3(c)(3) to Consider Counteroffers for the Purchase of Property at 502 Jackson Street, Brainerd MN – 9:17 p.m.

The Council reconvened at 9:26 p.m.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND STENGLEIN TO APPROVE THE AGREEMENT FOR IMPROVEMENTS ON PRIVATE PROPERTY AND THE SETTLEMENT AGREEMENT WITH THE BRAINERD AREA HOCKEY FOUNDATION (BAHF) IN RELATION TO THE NW 4TH STREET PROJECT.

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Pritschet, and Bevans voted "aye". Member Johnson voted "nay". The Chair declared the motion carried.

The Council adjourned at 9:28 p.m.

Jennifer Bergman
City Administrator

Contractor List

04/13/2021

Contractor Name	Address	Local License #	Licensee Type
RANDY PETERSON EXCAVATING LLC Randy Peterson	18234 DOE TRL (218) 828-0066	2021-0017	Subs-sewage Treatment Syst
PROFESSIONAL MECHANICAL SERVICES LL TROY POWERS	18983 YORK ST NW STE C (763) 205-6820	2021-0054	Mechanical

Totals: 2

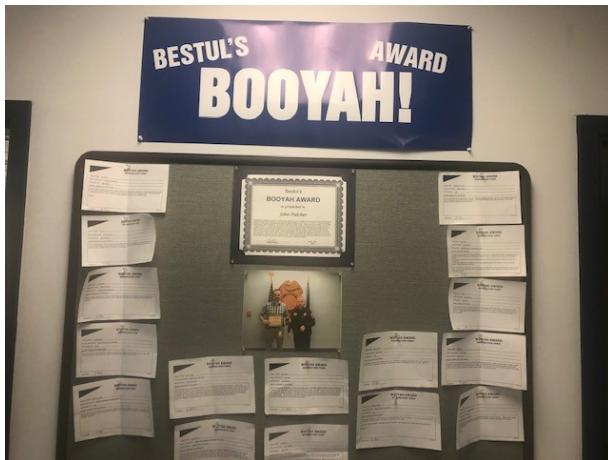
Population: All Records
Licensee.DateRegistered Between 4/1/2021 12:00:00 AM AND 4/13/2021 12:00:00 AM
AND
Licensee.LocalLicenseNumber Starts With 2



BRAINERD POLICE DEPARTMENT MONTHLY REPORT



BESTUL'S BOOYAH AWARD



The BOOYAH Board



Inv. Palcher & Chief Bestul

There were 17 nominations for the month of March. All nominations are posted on the BOOYAH Board in the hallway outside Chief Bestul's office each month for all to see. **BOOYAH!**

Inv. John Palcher was selected to receive Bestul's BOOYAH Award for the month of March in recognition of his outstanding work on a child protection case. He was presented with an Award Certificate and a "BOOYAH" mug.

STAFFING & ASSIGNMENTS



Field Training Officer Rachel Boggs and Officer Andrew Middleton

Officer Andrew Middleton recently completed Step 4 of the Field Training Program. He has now advanced to Step 5 of the program, where he will be a solo officer for the remainder of the year.

We are very excited to have Andrew on patrol.

TRAINING & STAFF DEVELOPMENT

Human Factor Science/PPCT Use of Force/Threat Pattern Recognition Instructor Certification

Sgt. Rosier & Officer Houle attended a four-day Use of Force instructor course that was hosted by Central Lakes Community College. The training focused on Pressure Point Control Tactics (PPCT) that have been researched and taught through The Human Factor Research Group (HFRG). Upon successful completion of the class and training, both officers were certified as Use of Force instructors. The Brainerd Police Department will utilize both certified instructors to maintain training on current use of force practices, techniques, and in house training.

PATROL On-Line

All sworn personnel attend PATROL On-Line courses each month. One course specifically covered in the month of March was Duty to Intervene, which was adopted in our Brainerd Police Department Lexipol policy manual. This course helps officers recognize when they have a legal duty, under federal and state law, to intervene and protect people against excessive force and other unconstitutional conduct by other officers. An officer may be under an affirmative legal duty to intervene when: (1) the officer observes or has reason to know that other officers are committing a constitutional violation; and (2) the officer has the opportunity and means to prevent the harm or deprivation of rights from occurring.



COMMUNITY OUTREACH



The Giving Tree

The Yearly Giving Tree

A special thank you to Ann, Susan, and the wonderful group of ladies at the Northern Lakes Senior Living who graciously donate their time, skills, and supplies crocheting and knitting hats, scarves, and mittens for the Giving Tree located in front of the Brainerd Police Department.

Community members obtained 228 winter items from the tree this year, compared with 141 items last year.

We look forward to partnering with them to provide this service to the community again next year.



COMMUNITY OUTREACH

Special Olympics Polar Plunge

Officer Drew Selvestra represented the Brainerd Police Department as part of the Lakes Area Law Enforcement team at the annual Special Olympics Polar Plunge held in Breezy Point on March 6th. The Lakes Area Law Enforcement team raised \$9,712 for local Special Olympic athletes. **Brrr!**



BODY WORN CAMERA DATA REPORT

Month	Number of Videos	Hours of Video	GB of Videos	Average MB per Video	Average Time Length of Videos	Average Number of Videos per Day
March	1800	400	699	398	13.34 Minutes	58



CONDUCT ON PREMISES ACTIVITY REPORT

ICR	Date Reported	Title	Address	Summary
21003796	03/23/21	Conduct on Premises	912 Oak St	Conduct on Premises

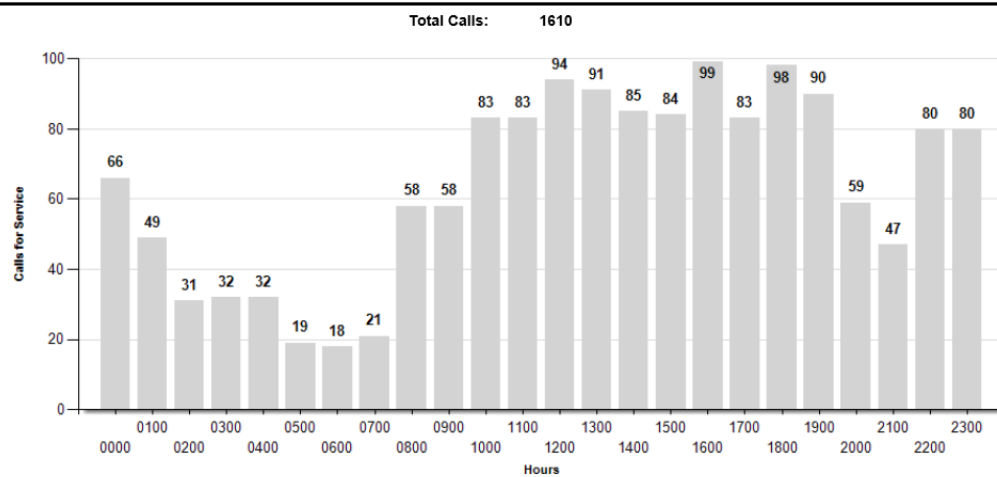
OVERALL CALLS FOR SERVICE

March	2021	2020
Number of Calls for Service	1540	1230



Calls for Service Hourly

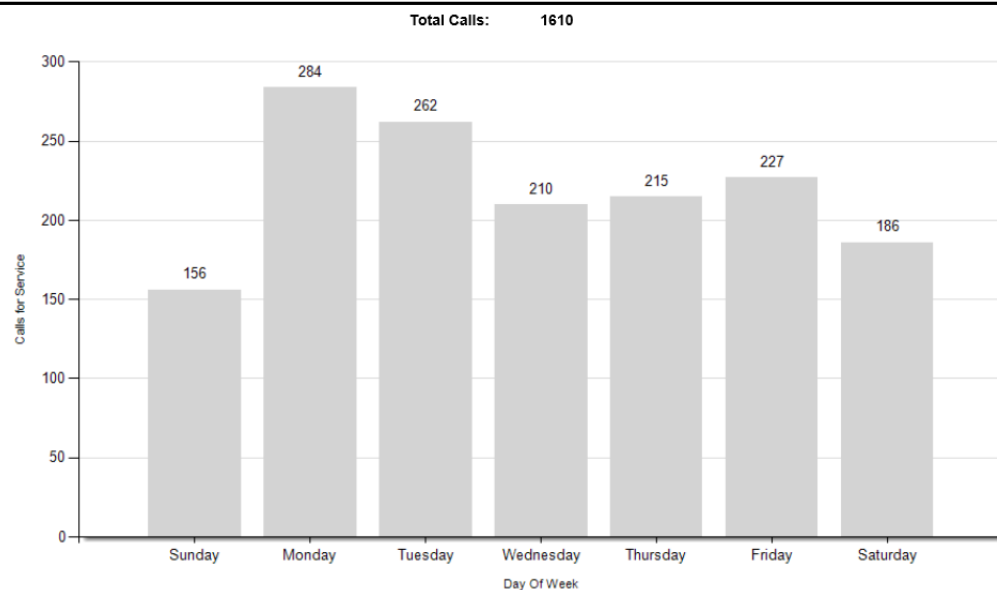
3/1/2021 to 3/31/2021



Calls for Service Day Of Week

Start Date: 3/1/2021

End Date: 3/31/2021



CRIME STATISTICS

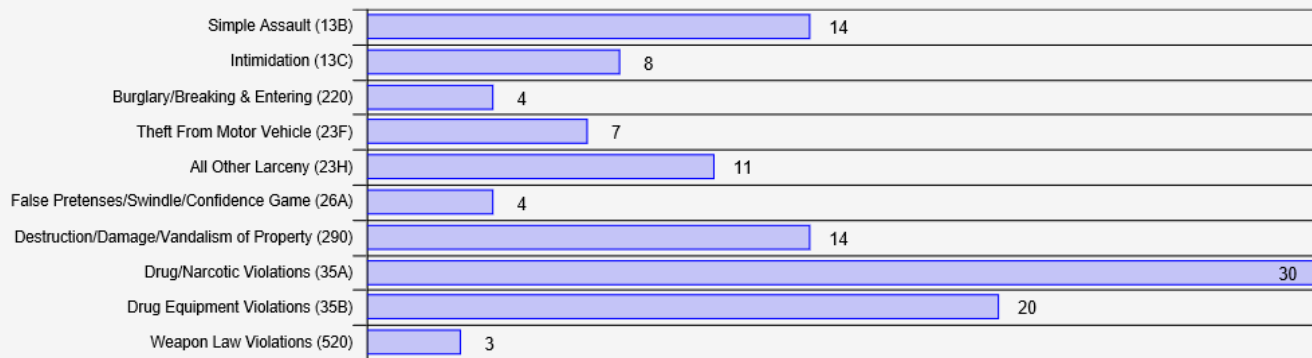
March	2021	2020
Group A Offenses Known or Reported to Police	375	358
Group A and B Arrests	160	219

** Note: 2021 totals do not include case files that have not yet been coded.

TOP 10 GROUP A OFFENSES

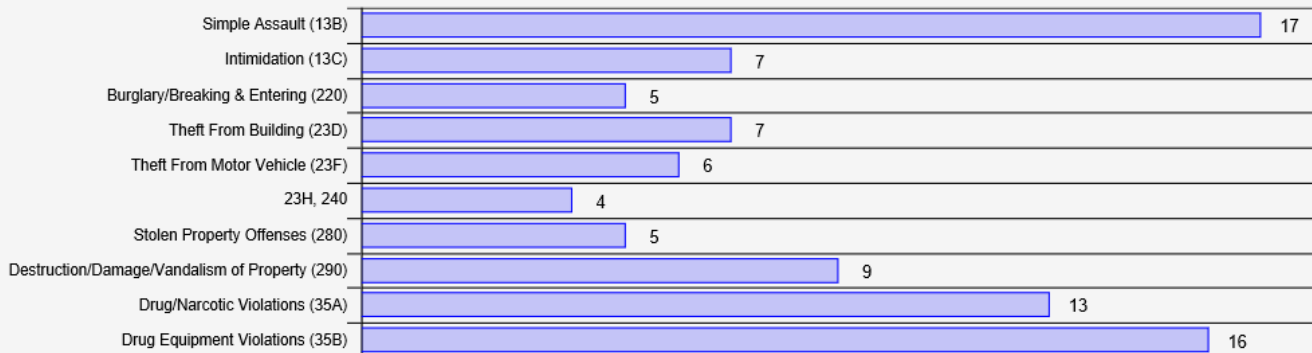
March 2021

This report displays the top ten Group A offenses for March 2021



March 2020

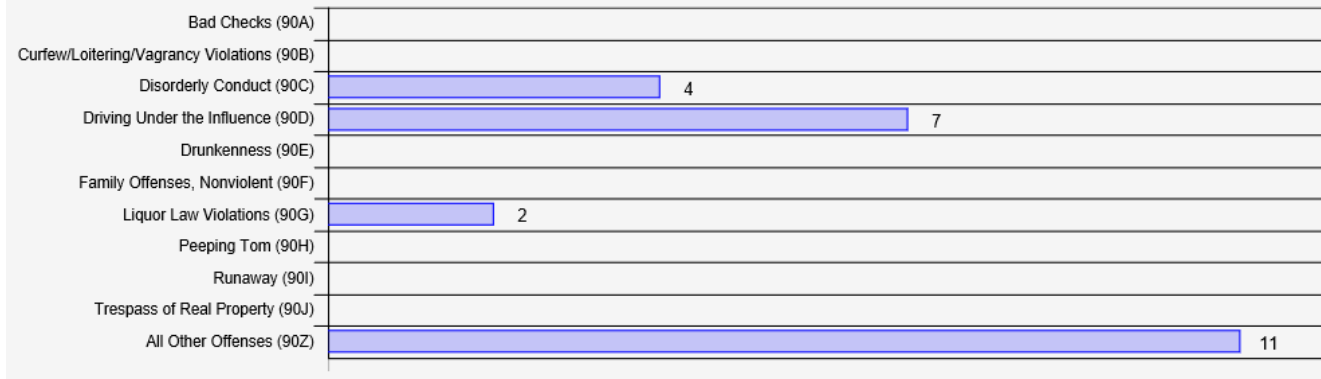
This report displays the top ten Group A offenses for March 2020



GROUP B ARREST DATA

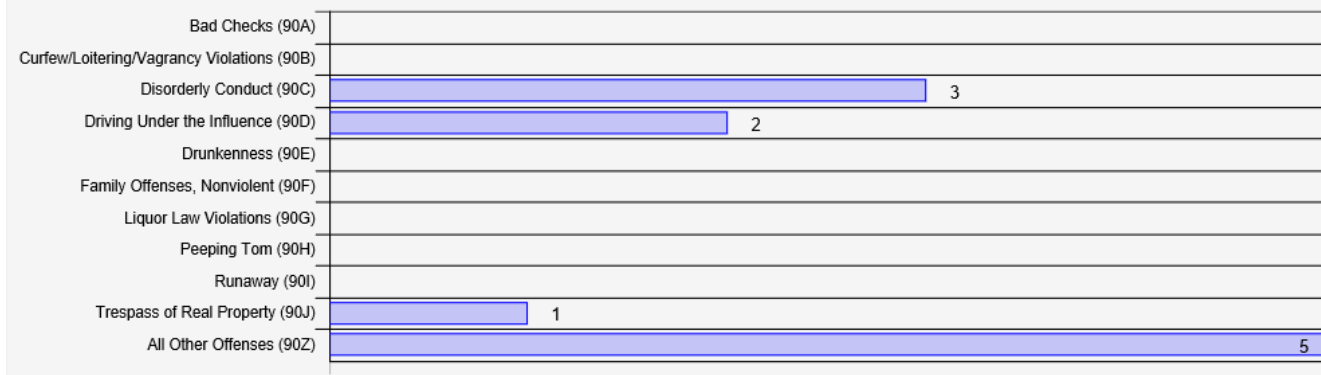
March 2021

This report displays all Group B arrests for March 2021



March 2020

This report displays all Group B arrests for March 2020



CITATIONS, PARKING TICKETS, & WRITTEN WARNINGS

March	2021	2020
Citations (Inc. Parking Tickets & Written Warnings)	262	164

88 parking tickets issued in the month of March, with the following dispositions.

4	Dismissed
0	Business Validations
58	Paid in Full
0	Partial Payments Received
26	No Payment Received

Revenue Recapture Receipts:

2020 Total:	\$8,304.50
2021 To Date:	\$4,254.62

MEMO

TO: Mayor and Council

FROM: City Administrator Jennifer Bergman

DATE: April 15, 2021

RE: Resolution Accepting Donations & Contributions for 1st Quarter 2021

Attached is a resolution accepting donations and contributions that have been made to the City of Brainerd for the period of January 1 and March 31 2021. The City is very appreciative to all who have made these contributions. The funds from the donations and contributions will be used as requested by the donor.

A resolution needs to be adopted with a two-thirds vote of the Council. The item appears on the April 19th agenda.

If you have any questions, please don't hesitate to contact me.

\pz

Brainerd Parks and Recreation

Contributions and Donations January-March 2021

Received From	Receipt Date	Type of Donation	Amount Received
Brainerd Community Action	01/26/21	Grant for water bottle filling stations project	\$500.00
Jolie Bray	02/11/21	Memorial tree plaque	30.00
Brainerd Rotary Foundation	02/22/21	Easter Egg Hunt sponsor	500.00
Haney/Team Ascension Martial Arts	02/24/21	Field banner sales-BHP/JCP field improvements	250.00
Timothy Bachel	03/10/21	Memorial tree plaque	30.00
Andrew/All Fried Up	03/16/21	Field banner sales-MMP field improvements	150.00
Advocates for Reproductive Education	03/19/21	Field banner sales-MMP field improvements	325.00
Dunmire's Bar & Grill	03/22/21	Field banner sales-MMP/BAP field improvements	575.00
Clark Lake Homes/Pit Happens	03/26/21	Field banner sales-MMP field improvements	300.00
First Western Bank & Trust	03/26/21	Field banner sales-MMP/BAP field improvements	250.00
Eagles Club	03/29/21	Field banner sales-MMP field improvements	400.00
TOTAL			\$3,310.00

**RESOLUTION
NO. :21**

**RESOLUTION ACCEPTING DONATIONS AND/OR CONTRIBUTIONS
JANUARY 1, 2021 THROUGH MARCH 31, 2021**

WHEREAS, the City of Brainerd is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Sections 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and bequests for the benefit of recreational service pursuant to Minnesota Statutes Section 471:17; and

WHEREAS, the following persons and entities have offered to contribute the gifts and cash sums set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>	<u>Requested Use of Donation or Contribution</u>
----------------------	---------------	--

SEE ATTACHED LIST OF DONORS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRAINERD, MINNESOTA that all donations and/or contributions described above are hereby graciously accepted by the City of Brainerd and shall be used as requested by the donors or grant requirements.

BE IT FURTHER RESOLVED, that the City Council expresses its gratitude to the donors of the gifts.

Adopted this ____ day of April, 2021

KELLY BEVANS
President of the Council

Approved this ____ day of April, 2021

DAVE BADEAUX
Mayor

ATTEST: _____
JENNIFER BERGMAN
City Administrator



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: Is there a cost associated with this request: ☐ Yes ☐ No What is the total cost, with tax and shipping \$ _____ Is this budgeted? ☐ Yes ☐ No <u>Please Explain:</u>	

2021 Interns/Temporary Employee List

			Date of	Hourly	Budgeted	Eligible for
	Name	Job Title	Hire	Rate	Wage	Sourcewell Funding
1	Isaiah Escobedo	Engineering Intern	5/10/2021	\$ 15.50	\$ 15.50	No-previous Sourcewell Intern
2	Bryce McConville	Engineering Intern	5/10/2021	\$ 14.00	\$ 13.00	Yes
3	Elizabeth Fairbanks	HR Intern	5/25/2021	\$ 13.00	\$ 13.25	Yes
4	Eric Desmith	Street Laborer	5/10/2021	\$ 13.00	\$ 14.00	No-different education field
Submitted for Consideration at April 19, 2021 Council Meeting						



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



COMMUNITY MEMBER OF THE MONTH

THE BRAINERD CITY COUNCIL AWARDS

Dale Parks

For more than 17 years of service to the City of Brainerd, serving on the City Council, the HRA, EDA, TAC, Civil Service Commission and the Park Board.

Dave Badeaux
Mayor

David Chanski
Community Development Director



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) <i>*provide copy of published hearing notice</i> ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

April 19, 2021

7:00 PM

WebEx Teleconference Call-In Information

Call Toll-Free: 844-992-4726

Access Code: 187 136 3842

1. Request to Approve Certain Tax Forfeit Parcels as Non-Conservation Status and Approve Sale
2. Request to Approve Event Application – LAMF Block Party
3. Request to Select and Approve Name a Snowplow Final Names



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



Land Services Department
218-824-1010

322 Laurel Street
Brainerd Minnesota 56401

RECEIVED

APR 12 2021

CITY OF BRAINERD
ADMINISTRATION

April 8, 2021

Jennifer Bergman
City of Brainerd
501 Laurel St
Brainerd, MN 56401

Re: Classification to "Non-Conservation" and Future Sale of Tax Forfeited Lands

Dear Ms. Bergman:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited parcels, attached, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01

Before, however, Crow Wing County can proceed with its plans to offer these parcels for sale, the city or township wherein these parcels lie **"must first approve the classification and intended sale"** by the County Board. The city or township **"is considered to have approved the classification and sale if the county board is not notified of the disapproval...within 60 days of the date"** of this letter.

If you respond within 60 days and do not support the County Board's action, **"the County Board must follow the procedures in paragraphs (c) and (d) per MS Statute 282.01, with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."**

Please review the list of tax forfeited parcels, attached, and inform this office of your approval or disapproval of the County Board's future action to classify said parcels to a "non-conservation" status with intentions to sell at a future public auction.

Please include the zoning information for each tax forfeited parcel along with any special assessments that are or will be attached to each parcel.

Maps have been enclosed to aid in your review.

If you have any questions concerning this process, please advise.

Sincerely,

Heather Becker
Assessment Specialist

Enclosures

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

CITY OF BRAINERD								
Tract	Description	Approx. Lot Size (acres)	RE Code(s)	Remarks	Specials	Judgement Year	Forfeited	Zoning
	N 100 FT OF LOT 5 BLK 9, SLEEPERS ADDITION TO BRAINERD	0.11	41300681	None	\$5,316.00	2016	12/19/2020	R-2
	LOT 27 BLOCK 11, CUYUNA RANGE ADDITION TO BRAINERD	0.10	41301043	None	None	2016	12/19/2020	R-1
	LOT 6 BLOCK 10 (EX. HWY.), CUYUNA RANGE ADDITION TO BRAINERD	0.08	41301048	None	None	2016	12/19/2020	R-1

Parcel ID 41300681

101-16 - Nuisance - \$90.00

101-17 - Nuisance - \$250.00

101-19 - Nuisance - \$2,375.00

101-20 - Nuisance - \$250.00

401-14-08 - CSAH 45 (13th Street) - \$2,351.00

Total = \$5,316.00



41300681

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Date: 4/9/2021 Time: 11:47:51 AM





These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

41301043, 41301048

Date: 4/9/2021 Time: 11:48:54 AM





Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



SPECIAL EVENT APPLICATION

Date of Application: _____

Event applications can be submitted to the Engineering Department at 501 Laurel Street, Brainerd, MN 56401 or engineer@ci.brainerd.mn.us. Event applications that include a street closure must be submitted at least 30 calendar days prior to the event and will require City Council approval. All other event applications must be submitted at least 14 calendar days prior to the event.

Type of event: Event – City Parking Lot Event – City Park
 Event with Street Closure Other _____

Name of event: _____

Organizer Information

Organizer's Name: _____

Organizer's Address: _____

Event Contact Person: _____

Event Contact Daytime Phone: _____

Event Contact E-mail Address: _____

Contact Name/Number Day of Event: _____

For Profit/Nonprofit Status (type): _____

Applicant information (if different from the event organizer):

Applicant Name: _____

Applicant Address: _____

Applicant Phone: _____

Applicant E-mail Address: _____

Event Information

Event Details (list each date separately)

Event Date	Start Time	End Time	Event Location(s) – see locations listed below

Recurring event (requires only one application submittal per year)

Event locations (all dimensions are parking lot usable space estimates):

- City Hall Parking Lot (130’ x 146’)
- Laurel Street Parking Lot (92’ x 120’)
- Front Street Parking Lot (66’ x 125’)
- City Street(s) (street closure request information on page 4 MUST be filled out)
- City Park (must contact the Parks & Recreation Department for information)
- Other (specify location above)

Description of Activities

Brief description of the activities planned during the event. If a parade/run/walk event, please describe the proposed route with the assembly and dispersal locations and attach a route map:

Site Information

Electrical usage	Yes	No

Describe the type of equipment to be used and how you intent to supply the power:

Amplified Sound	Yes	No
-----------------	-----	----

Describe any recording and sound amplification equipment to be used in your event along with the times:

Restrooms provided	Yes	No

If yes, how many _____ (a ratio of 1 for every 100-150 people is recommended)

Company contracted for restrooms: _____
(if restrooms are provided by neighboring property(s), please submit the location and property owner's signature to verify approval has been granted)

Signs, banners, and/or posters/flyers	Yes	No

Describe the signs, banners, posters, flyers and the locations:

Trash Receptacle Disposal	Yes	No
---------------------------	-----	----

Company contracted for trash receptacle disposal: _____

Additional Event Information

Please provide a layout of the event showing booths, tents, staging, amusement, food, etc and provide a street map or park map showing the borders of the event.

Throughout all events, businesses should be reasonably accessible to the public. If a business's entrance is blocked by an event layout, then accommodations such as signage, handbills, or similar methods should be made available to mitigate the impact on customer access.

A \$100/day security deposit for publicly owned spaces ONLY is required (payable by check only). The security deposit will be refunded should the event site be left clean and void of trash and all event items are removed on the last day of the event. An event that does not occur will not have its security deposit refunded except for hazardous weather conditions, as determined by the City of Brainerd.

Street Closure Request Information

Describe the name and sections of the streets for which you are requesting temporary closure (e.g. South 7th Street between Maple Street and Front Street):

Date and time for beginning of street closures: _____

Date and time for reopening of streets: _____

Describe how your event preserves customer and residential access for businesses and houses along your proposed street closure (e.g. preserving pedestrian flow along sidewalks). Additional pages may be attached.

While the City continues to treat downtown as a venue for events, event plans must be balanced with the interests and needs of property owners.

If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. All street closures shall be approved by the City Council. Failure to notify property owners and tenants in street closure areas will result in revocation of this permit.

For information regarding a street closure, please contact the City Engineering office at 218-828-2307 or engineer@ci.brainerd.mn.us.

Hold Harmless Agreement and Insurance Information

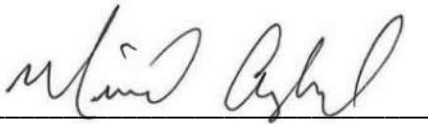
The Applicant covenants to save, defend, hold harmless, and indemnify the City of Brainerd and all of its officers, departments, agencies, agents, and employees (collectively the "City") from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney's fees), charges, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with the applicant's event herein described.

The City, at its discretion, may require the Applicant to obtain liability insurance for any event. If liability insurance is required, the following requirements apply:

- Minimum of \$1,000,000 in commercial general liability insurance.
- Applicant's insurance shall be primary.
- Insurance shall cover liability for injury death and property damage including coverage for alcohol related claims if alcohol will be served.
- The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.
- The City must be named as an "Additional Insured" on the policy.
- At least ten (10) days prior to the event, the Applicant must provide to the City a Certificate of Insurance showing the required coverage.

Signature of Event Applicant

I attest that the above information is true and accurate, and I certify under penalties of perjury that I am authorized to execute contracts and other instruments and legally bind the Applicant.



Signature of Applicant

Print Name

Contacts, Permits, and Fees Checklist

Each event has its own requirements and needs. Listed below is a summary of the permits common to many events. Please note that it is not necessary to have all permits approved upon submission of this application. However, this checklist should serve as a guide as you plan your event. *All events must have all permits and fees paid and approved prior to the start of the event.*

The Event Planner is responsible for providing the following (as needed) information:

Permit, License, or Checklist	Yes	Pending	N/A	Contact (See contact information below)
Authorization to use a city park				Contact the Parks & Recreation Department for information/procedure.
Fire/EMS/Police support				Check yes to request emergency support. The appropriate level of fire, EMS, and police support will be determined based on crowd size and the type of event. Fees may be discussed with the sponsor.
Food and vendor licenses				All vendors must apply for a temporary license through the Commissioner of Revenue's Office. Food vendors are required to collect and report meals tax. Contact City Hall for information/procedure.
Health Department Permit				All food vendors must apply for a temporary food permit through the Minnesota Health Department (MDH).
Insurance Certificate				May be required before issuing a permit.
Sign/banner Permits				Contact the Planning Department for information/procedure.
Parade Permit				Issued by the Police Department after complete submission of application.
Alcohol Use Permit				Must be approved by City Council after submission of the event application. Contact City Hall for information/procedure.

Contact Information

Administration Department:	(218) 828-2307 admin@ci.brainerd.mn.us
Parks and Recreation Department:	(218) 828-2320 parks@ci.brainerd.mn.us
Engineering Department:	(218) 828-2307 engineer@ci.brainerd.mn.us
Planning Department:	(218) 828-2307 planning@ci.brainerd.mn.us
Police Department:	(218) 829-2805 police@ci.brainerd.mn.us
Fire Department:	(218) 828-2312 fire@ci.brainerd.mn.us
MN Commissioner of Revenue:	(651) 282-5225 www.revenue.state.mn.us
MN Department of Health	(320) 223-7300 www.health.state.mn.us
MNDOT Baxter Office	(218) 828-5700 www.dot.state.mn.us

For Official Use Only

Department Sign-offs Required

Department	Date/Initials	Comments
Brainerd Public Utilities	_____	_____
City Administration	_____	_____
Engineering Department	_____	_____
Fire Department	_____	_____
Fire Support/EMS	_____	_____
Parks Department	_____	_____
Planning Department	_____	_____
Police Department	_____	_____

Event Application Approval

The event as described above is approved subject to any conditions noted on this form or otherwise set forth by the City of Brainerd.

City Administrator

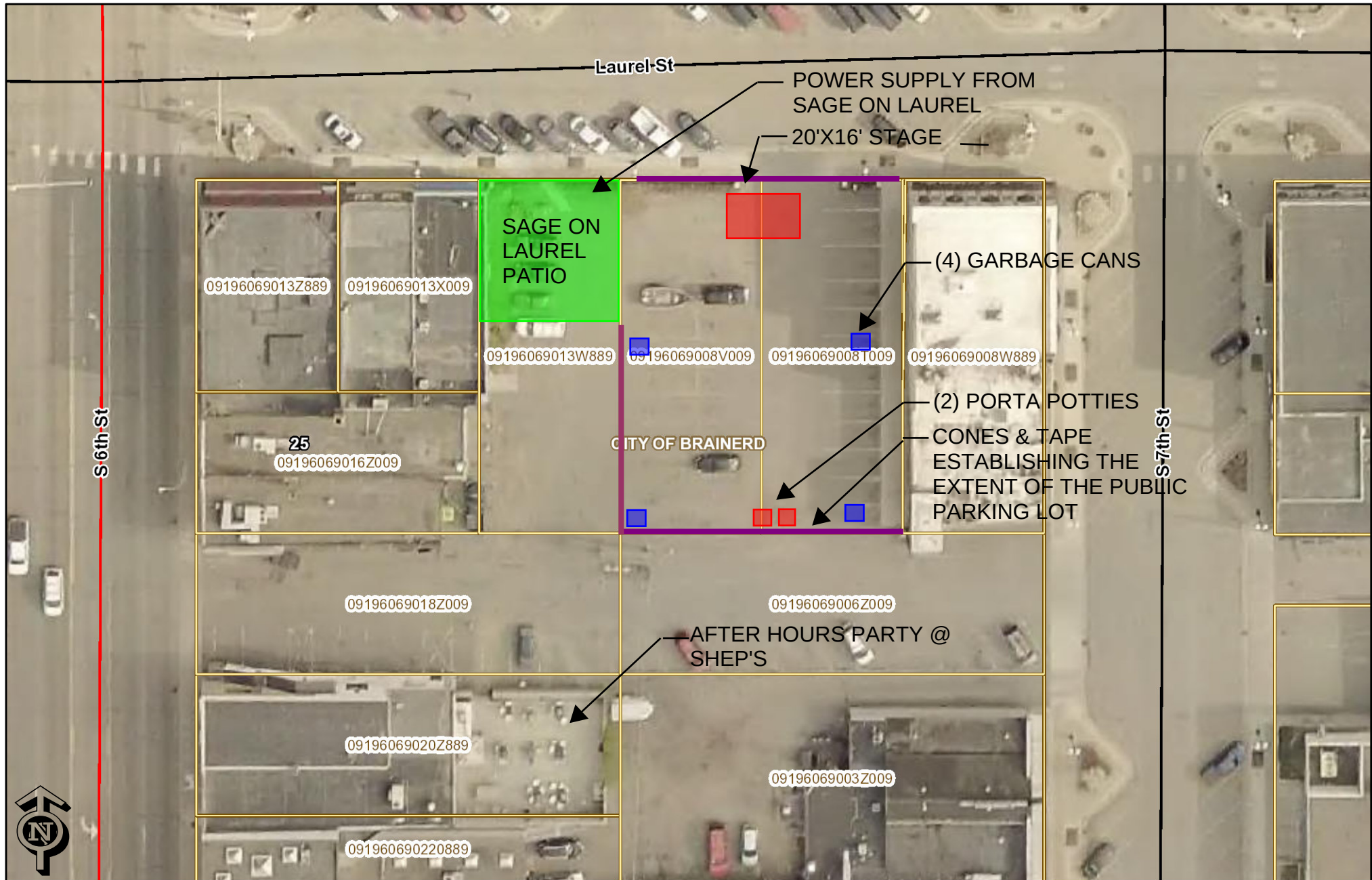
Date

Approval Conditions

Certification of Street Closure Approval

The street closure request as described herein was approved by the City Council at their _____, 20__ meeting. Approval is subject to the following condition(s):

2021-04-05



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Date: 7/25/2018 Time: 2:29:37 PM





Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



Bartholomew Blizzardblaster!
 No Mo Sno!
 It's Snow Wonder
 Snow Betcha
 Snowseph Gordon-Levelit
 Mack Daddy
 Choncy
 Kirby Truckett
 The McDougle
 Plowio Kart

Slowly Moly
 Master Blaster
 Blow Di Maggio
 Chewbacca
 Snow Montana
 FARGO's FURY
 Shooter McGavin
 Catalina Snow Mixer
 Nom nom nom
 The Spirit of Carl Snowalter



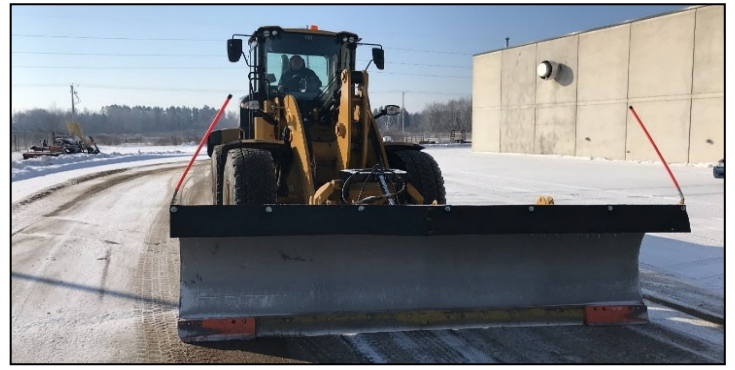
Snokyo Drift
 Sir Plows-A-Lot
 Blizzard Wizard
 Plow Bunyan
 Snowy Fatone
 DEUCE
 Mayor Dave's Mack
 Fran Truckington
 How about Snow
 Lost: Shaker of Salt

Bebop
 Babe the Big Yellow Plow
 Sir Plows-A-Lot
 Blade Runner
 Tonka
 Snow Montegna
 Best of Truck
 Prestige Worldwide
 Plow Now Brown Cow
 Sultan Sandy



Rocksteady
 Pretty Good Snowplow
 The Grim Scraper
 Jermaine
 Undercover FBI Van #113
 Turbo Tim
 We've Been Plowing to Reach You About Your Car's Extended Warranty
 Margie
 Cousin Eddie
 Windrow Wilson

Clean Sweep
 Sweeping Beauty
 Broom with a View
 Missed a Spot
 The Magic Carpet Ride
 Sweep Caroline
 Flanders
 And Broom Goes the Dynamite
 The Tar Tickler
 Swept Away



Everyday I'm Shoveling
 Darth Grader
 Grader Minnesota
 Blade Runner
 Slim Grady
 Snow Pesci
 Scrapey McScraperson
 Darth Blader
 Razor Ramone
 Slice Ice Baby

Up to Snow Good
 Pretty Good Snowplow
 Load Warrior
 Santa's Little Helper
 Super Plowiokart
 Frank the Tank
 Petunia
 Steve
 Scotty Doesn't Snow
 Dontcha Snow

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

April 19, 2021

7:00 PM

WebEx Teleconference Call-In Information

Call Toll-Free: 844-992-4726

Access Code: 187 647 7486

1. Authorize the Hiring of Ms. Toni Gage for Administrative Specialist – Administration Department
2. Update on Police Chief Eligibility List Process
3. Authorize Water Availability Charges to be Used Towards the Water Tank Project



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

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Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



BRAINERD PUBLIC UTILITIES

8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401

Business Office: 218.829.8726 ■ **Repair Service:** 218.829.2193

www.bpu.org

To: Brainerd City Council

From: Brainerd Public Utilities Commission

Date: March 30, 2021

Re: Transfer of WAC Funds

The Commission is requesting that WAC funds currently being held by the City be transferred to the Commission by June 1, 2021, in order that these funds can be used to offset costs associated with the construction of the larger groundwater storage water tanks and related backwash tank. Phase 1 of the project will consist of the construction of two one-million gallon ground storage tanks and demolition of the existing ground storage tanks for an estimated cost of \$5.6 million. Phase 2 will consist of the construction of a new 500,000 gallon backwash/reclamation tank and the demolition of the existing backwash tank for an estimated cost of \$4.4 million.

The projects are anticipated to be funded by a mixture of user charges, debt issuance, state bonding proceeds, and available WAC. The Phase 1 portion of the project is anticipated to be let out for bid in April with actual work starting on Phase 1 in July or August of 2021.

Thank you for considering this request.

Sincerely,


Tad Johnson
BPU Commission President

The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost.



Section 706 – Water Availability Charge (WAC)

706.01 Charge Established. For the purpose of providing funds for the City's wells, water treatment, water storage, and water distribution systems, and the plant and facilities connected therewith, and the payment of capital charges represented by bonds, certificates of indebtedness or otherwise, which may be used to finance the costs of additions or expansions to the facilities, and the payment of reasonable requirements or reserves for replacement in obsolescence thereof, there is hereby imposed upon each lot, parcel of land, building, or premises having any connection with the City's public water system a water availability charge (WAC) as hereinafter provided. Said charge shall be in addition to any other previous or future charge or assessment levied against the property.

706.02 Determination and Administration of Charge. The availability charge as hereinabove authorized shall be imposed in addition to the user charges for water service and shall be determined and administered as follows:

Subd. 1. Payment Required:

- a) Payment Required Prior to Connection: Prior to the issuance of the applicable permit and before connecting to the City's water system, a City water availability charge as hereinafter provided for shall be paid.
- b) Additional Building Permit: If, after the initial availability charge is paid, an additional building permit is issued, the use of the property changes, or new water connection is made, the availability charge shall be recalculated and any additional charges shall be paid.
- c) Change by Resolution: Any change in the City water availability charge as hereinafter set forth shall be by Council Resolution.

Subd. 2. Determination of Charge. The amount of the availability charge shall be determined by the City by first determining the number of Equivalent Residential Connections (ERC's) applicable to the particular property. This charge shall be calculated in accordance with the most current ERC Table on file in the office of the City Engineer. Once the appropriate number of ERC's are determined in this manner, the availability charge shall be calculated using the charge in the most recent resolution setting the availability charge.

Subd. 3. Determination of ERC's. The City shall determine the number of ERC's.

Subd. 4. Transfer of ERC's. Once established, the number of ERC's shall remain the same on the property. An ERC can be transferred on the property from a structure being removed to a structure being constructed.

Subd. 5. Uses Not on Table. Any use not represented in the ERC tables shall be subject to determination of the appropriate number of ERC's by the City based on estimated flows. The most recent edition of the Service Availability Charge Procedures Manual prepared by the Metropolitan Council Environmental Services division may also be utilized as a tool for calculating ERC's.

(Added Ord. 1147 – 2002)



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	

**ORDINANCE
NO. 1515**

AN ORDINANCE AMENDING SECTION 515-37: SIGNS OF THE CITY CODE

THE CITY COUNCIL OF THE CITY OF BRAINERD DOES ORDAIN:

SECTION ONE: Section 515-37-1 of the City Code is hereby amended by adding the following:

515-37-1: **Findings.** Purpose and Intent. It is not the purpose or intent of this sign Ordinance to regulate the message displayed on any sign, nor is it the purpose or intent of this Ordinance to regulate any building design or any display not defined as a sign, or any sign which cannot be viewed from outside a building.

A. The city council hereby finds as follows:

- 1. Signs provide an important medium through which individuals may convey a variety of messages.**
- 2. Exterior signs have a substantial impact on the character and quality of the environment.**
- 3. Signs can create traffic hazards, aesthetic concerns and detriments to property values, thereby threatening the public health, safety and welfare.**
- 4. As defined by Section 515-2 of this Ordinance, a sign is any letter, word or symbol, poster, picture, statuary, reading matter or representation in the nature of advertisement, announcement, message or visual communication, whether painted, posted, printed, affixed or constructed, including all associated brackets, braces, supports, wires and structures, which is displayed for informational or communicative purposes.**
- 5. The city's zoning regulations have included the regulation of signs in an effort to provide adequate means of expression and to promote the economic viability of the business community, while protecting the city and its citizens from a proliferation of signs of type, size, location and character that would adversely impact upon the aesthetics of the community and threaten the health, safety and welfare of the community. The regulation of the physical characteristics of signs within the city has had a positive impact on traffic safety and the appearance of the community.**

B.. The purpose and intent of this Ordinance is to:

- 1A.** Regulate the number, location, size, type, illumination, and other physical characteristics of signs within the City in order to promote the public health, safety and welfare.
- 2B.** Maintain, enhance, and improve the aesthetic environment of the City by preventing visual clutter that is harmful to the appearance of the community.

3C. Improve the visual appearance of the City while providing for effective means of communication, consistent with constitutional guarantees and the City's goals of public safety and aesthetics.

4D. Provide for fair and consistent enforcement of the sign regulations set for herein under the zoning authority of the City.

SECTION TWO: Section 515-37-5 of the City Code is hereby amended by adding the following:

515-37-5: Permit Not Required. The following signs shall not require a permit and are allowed in addition to those signs allowed by Section 515-37-10 of this Ordinance. These exemptions however shall not be construed as relieving the owner of the sign from the responsibility of its erection and maintenance and its compliance with the provisions of this Ordinance or any other law or Ordinance regulating the same.

A. The changing of the display surface on an existing sign.

B. Signs, subject to the following:

1. **Signs shall only be located on private property with the permission of the property owner.**
2. **Signs shall be placed no less than fifteen (15) feet from the back of the curb and shall not be within the sight visibility triangle or located within the Right-of-Way.**
3. **Ground mounted signs shall not exceed six (6) square feet in area and shall not exceed three (3) feet in height.**
4. **No more than two (2) ground mounted signs and two (2) flags are allowed per property.**
 - a. **Additional signs are permitted beginning forty-six (46) days before the State primary in a State general election year until ten (10) days following the State general election, and ninety-one (91) days prior to any special election until ten (10) days following the special election.**
5. **Signs shall not be illuminated.**

CB. One (1) temporary off-premises sign on private property six (6) square feet or less in size, not to exceed three (3) feet **in height in Residential Districts.** Temporary signs shall be allowed for a period of seven (7) days.

C. ~~All non-commercial speech signs of any size posted in any number from forty-six (46) days before the State primary in a State general election year until ten (10) days following the State general election, and thirteen (13) weeks prior to any~~

special election until ten (10) days following the special election, subject to the following:

1. Signs shall comply with the fair campaign practices act contained in Minnesota State Statutes Section 211B.045.

2. No such sign shall be located within one hundred (100) feet of any polling site.

3. Signs must be removed by the person responsible within ten (10) days following an election.

4. Signs shall be located on private property with permission of the property owner.

5. Signs shall be placed no less than fifteen (15) feet from the back of the curb and shall not be within the sight visibility triangle.

6. The City shall have the right to remove and destroy all signs not conforming to this subsection.

D. Signs located within the public right-of-way are regulated by Chapter VIII of the City Code.

E. Official signs.

F. Flags or emblems of a National, Federal, or State government or memorial signs thereof, displayed on private property

G. Except for temporary signs in 517-37-9 G, one (1) on-premises temporary sign shall be allowed per street frontage when a property is offered for sale or lease, provided that:

1. Within the R (residential) districts, no sign shall exceed twelve (12) square feet in area and six (6) feet in height for single family, two family, townhouse, and quadraminium units; or thirty-two (32) square feet in area or eight (8) feet in height for multi-family or public and semi-public uses.

2. Within non-residential districts, thirty-two (32) square feet is allowed if less than ten (10) acres.

3. Within all other zoning districts and in those cases where a parcel of land exceeds ten (10) acres, regardless of its zoning, no sign shall exceed sixty-four (64) square feet in area or ten (10) feet in height.

4. Directional and information signs for parking areas, loading areas, and for buildings or locations on a site subject to the following conditions:

A. Individual signs shall not exceed six (6) square feet in area.

B. Signs may not be located in a public right-of-way.

5. ~~Banners, pennants, inflatable signs, sandwich boards, "A" frame signs and the like.~~

SECTION THREE: Section 515-37-10 of the City Code is hereby amended by adding the following:

A. Non-residential uses within the R-A, R-R, R-1, **R-1A**, R-2, **and** R-3, **~~R-4, and R-5~~** Districts.

SECTION FOUR: All other provisions of Section 515-37 shall remain in full force and effect.

SECTION FIVE: This ordinance shall take effect and be in full force one week from and after its publication.

Adopted this _____ day of _____, 2021

KELLY BEVANS
President of the Council

Approved this _____ day of _____, 2021

DAVE BADEAUX
Mayor

ATTEST: _____
JENNIFER BERGMAN
City Administrator

Published: One Time – _____

SECTION 37 SIGNS

Section:

- 515-37-1: Purpose and Intent
- 515-37-2: Effect
- 515-37-3: Severability
- 515-37-4: Permit Required
- 515-37-5: Permit Not Required
- 515-37-6: Prohibited Signs
- 515-37-7: Violations
- 515-37-8: Substitution
- 515-37-9: General Regulations
- 515-37-10: District Regulations
- 515-37-11: Non-Conforming Signs

515-37-1: Findings, Purpose and Intent. It is not the purpose or intent of this sign Ordinance to regulate the message displayed on any sign, nor is it the purpose or intent of this Ordinance to regulate any building design or any display not defined as a sign, or any sign which cannot be viewed from outside a building.

A. The city council hereby finds as follows:

1. Signs provide an important medium through which individuals may convey a variety of messages.
2. Exterior signs have a substantial impact on the character and quality of the environment.
3. Signs can create traffic hazards, aesthetic concerns and detriments to property values, thereby threatening the public health, safety and welfare.
4. As defined by Section 515-2 of this Ordinance, a sign is any letter, word or symbol, poster, picture, statuary, reading matter or representation in the nature of advertisement, announcement, message or visual communication, whether painted, posted, printed, affixed or constructed, including all associated brackets, braces, supports, wires and structures, which is displayed for informational or communicative purposes.
5. The city's zoning regulations have included the regulation of signs in an effort to provide adequate means of expression and to promote the economic viability of the business community, while protecting the city and its citizens from a proliferation of signs of type, size, location and character that would adversely impact upon the aesthetics of the community and threaten the health, safety and welfare of the community. The regulation of the physical characteristics of signs within the city has had a positive impact on traffic safety and the appearance of the community.

B. The purpose and intent of this Ordinance is to:

1A. Regulate the number, location, size, type, illumination, and other physical characteristics of signs within the City in order to promote the public health, safety and welfare.

2B. Maintain, enhance, and improve the aesthetic environment of the City by preventing visual clutter that is harmful to the appearance of the community.

3C. Improve the visual appearance of the City while providing for effective means of communication, consistent with constitutional guarantees and the City's goals of public safety and aesthetics.

4D. Provide for fair and consistent enforcement of the sign regulations set for herein under the zoning authority of the City.

515-37-2: Effect. A sign may be erected, mounted, displayed, or maintained in the City if it is in conformance with the provisions of this Ordinance. The effect of this Ordinance, as more specifically set for herein, is to:

- A. Allow a wide variety of sign types in commercial zones, and a more limited variety of signs in other zones, subject to the standards set forth in this sign Ordinance.
- B. Allow certain small, unobtrusive signs incidental to the principal use of a site in all zones when in compliance with the requirements of this sign Ordinance.
- C. Prohibit signs whose location, size, type, illumination or other physical characteristics negatively affect the environment and where the communication can be accomplished by means of having a lesser impact on the environment and the public health, safety and welfare.
- D. Provide for the enforcement of the provisions of this sign Ordinance.

515-37-3: Severability. If any section, subsection, sentence, clause, or phrase of this sign Ordinance is for any reason held to be invalid, such invalidity shall not affect the validity or enforceability of the remaining portions of this sign Ordinance. The City Council hereby declares that it would have adopted the sign Ordinance in each section, subsection, sentence, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

515-37-4: Permit Required. No sign shall be erected, altered, improved, reconstructed, maintained, or moved in the City without first securing a permit from the City:

- A. The content of the message or speech displayed on the building and/or sign shall not be reviewed or considered in determining whether to approve or deny a Sign Permit.
- B. Application for an Administrative Permit shall be filed by the property owner or designated agent with the City on forms to be provided by the City.
- C. Application for a permit shall contain the following information unless waived by the City:
 - 1. Names and addresses of the applicant owners of the sign and lot.
 - 2. Address at which any signs are to be erected.
 - 3. Lot, block, and addition at which the signs are to be erected and the street on which they are to front.
 - 4. Type and size of sign (e.g., wall sign, pylon sign, monument sign).
 - 5. A site plan to scale showing the location of lot lines, building structures, parking areas, existing and proposed signs and any other physical features.
 - 6. Inventory of existing on-site signage (size, height, location).
 - 7. Plans, location and specifications and method of construction and attachment to the buildings or placement method of the ground.
 - 8. Copy of stress sheets and calculations showing that the structure is designed for dead load and wind pressure in any direction in the amount required by this and all other laws and Ordinances of the City.
 - 9. Written consent of the owner or lessee of any site on which the sign is to be erected.
 - 10. Any Electrical Permit and/or Building Permit required and issued for the sign.
 - 11. A detailed description of any electronic or electrical components that are proposed to be added to the sign.
 - 12. Other information to demonstrate compliance with this and all other Ordinances of the City.
- D. The Sign Permit application shall be accompanied by a fee. Fees for the review and processing of Sign Permit applications shall be imposed in accordance with the fee schedule established by City Ordinance.

- E. The City shall notify the applicant, in writing, of an incomplete application within fifteen (15) days of the date of submission.
- F. The City shall review the application and related materials and shall determine whether the proposal is in compliance with all applicable evaluation criteria, Ordinances and applicable performance standards set forth in this Ordinance within sixty (60) days of submission of a complete application pursuant to MN State Statutes Section 15.99. If the work that is authorized under a permit has not been completed within sixty (60) days after the date of issuance, the permit shall be null and void.
- G. All signs, including electric wiring, supporting structure, guy wires or chains, shall be properly maintained and kept in safe condition. A sign or sign structure which is deteriorated, unsafe, defaced or otherwise altered shall be repaired, repainted, or replaced by the permit holder or property owner on which the sign is located.

515-37-5: Permit Not Required. The following signs shall not require a permit and are allowed in addition to those signs allowed by Section 515-37-10 of this Ordinance. These exemptions however shall not be construed as relieving the owner of the sign from the responsibility of its erection and maintenance and its compliance with the provisions of this Ordinance or any other law or Ordinance regulating the same.

A. The changing of the display surface on an existing sign.

B. Signs, subject to the following:

1. Signs shall only be located on private property with the permission of the property owner.
2. Signs shall be placed no less than fifteen (15) feet from the back of the curb and shall not be within the sight visibility triangle or located within the Right-of-Way.
3. Ground mounted signs shall not exceed six (6) square feet in area and shall not exceed three (3) feet in height.
4. No more than two (2) ground mounted signs and two (2) flags are allowed per property.
 - a. Additional signs are permitted beginning forty-six (46) days before the State primary in a State general election year until ten (10) days following the State general election, and ninety-one (91) days prior to any special election until ten (10) days following the special election.
5. Signs shall not be illuminated.

CB. One (1) temporary off-premises sign on private property six (6) square feet or less in size, not to exceed three (3) feet in ~~height in Residential Districts.~~ Temporary height. Temporary signs shall be allowed for a period of seven (7) days.

~~C. All non-commercial speech signs of any size posted in any number from forty-six (46) days before the State primary in a State general election year until ten (10) days following the State general election, and thirteen (13) weeks prior to any special election until ten (10) days following the special election, subject to the following:~~

- ~~1. Signs shall comply with the fair campaign practices act contained in Minnesota State Statutes Section 211B.045.~~
- ~~2. No such sign shall be located within one hundred (100) feet of any polling site.~~
- ~~3. Signs must be removed by the person responsible within ten (10) days following an election.~~
- ~~4. Signs shall be located on private property with permission of the property owner.~~
- ~~5. Signs shall be placed no less than fifteen (15) feet from the back of the curb and shall not be within the sight visibility triangle.~~
- ~~6. The City shall have the right to remove and destroy all signs not conforming to this subsection.~~

D. Signs located within the public right-of-way are regulated by Chapter VIII of the City Code.

E. Official signs.

~~F. Flags or emblems of a National, Federal, or State government or memorial signs thereof, displayed on private property~~

~~G. Except for temporary signs in 517.37.9 G, one (1) on-premises temporary sign shall be allowed per street frontage when a property is offered for sale or lease, provided that:~~

- ~~1. Within the R (residential) districts, no sign shall exceed twelve (12) square feet in area and six (6) feet in height for single family, two family, townhouse, and quadraminium units; or thirty two (32) square feet in area or eight (8) feet in height for multi-family or public and semi-public uses.~~
- ~~2. Within non-residential districts, thirty two (32) square feet is allowed if less than ten (10) acres.~~

- ~~3. Within all other zoning districts and in those cases where a parcel of land exceeds ten (10) acres, regardless of its zoning, no sign shall exceed sixty-four (64) square feet in area or ten (10) feet in height.~~
- ~~4. Directional and information signs for parking areas, loading areas, and for buildings or locations on a site subject to the following conditions:
 - ~~A. Individual signs shall not exceed six (6) square feet in area.~~
 - ~~B. Signs may not be located in a public right-of-way.~~~~
- ~~5. Banners, pennants, inflatable signs, sandwich boards, "A" frame signs and the like.~~

515-37-6: Prohibited Signs. The following signs are prohibited:

- A. Any sign, signal, marking or device which purports to be or is an imitation of or resembles any official traffic control device or railroad sign or signal, or emergency vehicle signs, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device or any railroad sign or signal.
- B. All signs over three hundred (300) square feet in area.
- C. All off-premises signs greater than six (6) square feet in area.
- D. Changeable copy signs, except as specifically allowed by Section 515-37-10.
- E. Content classified as "obscene" as defined by Minnesota State Statutes Section 617.241.
- F. Flashing or rotating signs.
- G. Signs painted, attached or in any other manner affixed to trees or similar natural surfaces, or attached to utility poles, bridges, towers, or similar public structures.

515-37-7: Violations. Any person who violates, disobeys, omits, neglects, or refuses to comply with, or resists the enforcement of any of the provisions of this Ordinance shall, upon conviction thereof, be guilty of a petty misdemeanor. Persons violating this Section may be fined in addition to other penalties for Ordinance violations allowed by this Ordinance. Any sign violation of this Section may be subject to immediate removal by the City, at the expense of the owner, without notice to the property owner or owner of the sign if different than the property owner. Each day that the violation continues is a separate offense.

- A. This Ordinance shall be administered and enforced by City staff. Any City staff person may institute in the name of the City appropriate actions or proceedings against a violator.
- B. Inspection. All signs for which a permit is required shall be subject to inspection by City staff.
- C. The City reserves the right to require the removal at the owner's expense of any sign when the requirements of this Section are not completely followed and adhered to, or if a sign is not properly maintained or falls into a state of disrepair. The City shall not have any obligation or liability to replace any sign when removed by the City.

515-37-8: Substitution. The owner of any sign which is otherwise allowed by this sign Ordinance may substitute non-commercial copy in lieu of any other commercial or non-commercial copy. Conversion back to commercial copy is permitted as allowed in each zoning district. This substitution of copy may be made without any additional approval or permitting. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over non-commercial speech or favoring of any particular non-commercial message over any other non-commercial message. This provision prevails over any more specific provision to the contrary.

515-37-9: General Regulations.

- A. All freestanding and monument signs shall be set back three (3) feet from any property line and outside of the site visibility triangle. No portion of the sign shall extend into the public right-of-way or an easement.
- B. Wall signs may extend no more than twenty-four (24) inches from the building façade and may encroach into the public right-of-way where there is a zero building setback.
- C. The installation of electrical signs shall be subject to the State Electrical Code. Electrical service to a freestanding sign shall be underground.
- D. No sign shall be attached or be allowed to hang from any building until all necessary wall attachments have been approved by the City Building Official.
- E. No signs, guys, stays or attachments shall be erected, placed, or maintained on trees nor interfere with any electric light, power, telephone or telegraph wires or the supports thereof.
- F. Illuminated signs shall be shielded to prevent lights from being directed at oncoming traffic in such brilliance that it impairs the vision of the driver and may not interfere with or obscure traffic signs or signals. Lighting may not illuminate any adjacent properties, buildings, or streets.

- G. Portable signs which are designed to be transported, including by trailer or on its own wheels, even though the wheels of such sign may be removed are permitted within B-4, B-5, B-6 and industrial zones subject to the following:
1. A Sign Permit is issued for the sign that shall require a non-refundable fee as set by Ordinance, together with a bond or cash deposit is issued for the sign.
 2. In the event the sign is not removed within two (2) business days of the permit expiration date, the bond or cash deposit shall be forfeited as a penalty.
 3. Permits shall be for periods not to exceed sixty (60) consecutive days of each ninety (90) calendar day period for one premises, or a total of one hundred twenty (120) days in a calendar year.
 4. One (1) temporary sign is allowed on the premises at one time.
 5. Temporary signs permitted by Subsection 515-37-5 of this Ordinance shall be exempt from the requirements of this Section.
- H. No sign or sign structure shall be erected or maintained that prevents free ingress or egress from any door, window, or fire escape. No sign or sign structure shall be attached to a standpipe or fire escape.
- I. A freestanding sign or sign structure constructed so that the faces are not back-to-back, shall not have an angle separating the faces exceeding twenty degrees (20°) unless the total area of both sides added together does not exceed the maximum allowable sign area for that district.
- J. The area within the frame of a sign shall be used to calculate the square footage except that the width of a frame exceeding twelve (12) inches shall constitute sign face, and if such letters or graphics be mounted directly on a wall or fascia or in such way as to be without a frame the dimensions for calculating the square footage shall be the area extending six (6) inches beyond the periphery formed around such letters or graphics in a plane figure bounded by straight lines connecting the outermost points thereof. Each surface utilized to display a message or to attract attention shall be measured as a separate sign and shall be calculated in the overall square footage. Symbols, flags, pictures, wording, figures or other forms of graphics painted on walls, awnings, free-standing structures, suspended by balloons, or kites or on persons, animals, or vehicles are considered a sign and are included in calculating the overall square footage.
- K. The top of a wall sign, including its superstructure, if any, shall be no higher than the top of the roof of the building to which such sign may be attached.
- L. Projecting signs may be allowed in commercial districts provided that:

1. There is a minimum of eight (8) feet of clearance under the base of the sign to the ground below.
2. The sign does not project more than five (5) feet beyond the wall to which it is mounted, may not project over any vehicular drive aisle or traveled portion of a public or private street and may not project over a public right-of-way except within the B-3 District.
3. The area of the projecting sign is not more than fifty (50) percent of the maximum area allowed for an individual wall sign in the respective zoning district in Sections 515-37-10.B and 515-37-10.C of this Ordinance.

M. Roof signs shall be allowed in commercial and industrial districts provided that:

1. The height of the sign shall not exceed the height of the roof.
2. The sign design shall be consistent with the building character and integrated into the building architecture.

N. Signs are not allowed to encroach into or over MnDOT right-of-way.

515-37-10: District Regulations. In addition to the signs allowed by Section 515-37-5 of this Ordinance, the following signs shall be allowed within the specific Zoning Districts:

A. Non-residential uses within the R-A, R-R, R-1, R-1A, R-2, R-3, R-4, and R-5 Districts.

1. Except for the uses specified in Section 515-37-5 of this Ordinance, one (1) sign shall be allowed per parcel provided that:
 - a. The total area of the sign shall not exceed thirty-two (32) square feet.
 - b. A freestanding sign shall be limited to a maximum height of six (6) feet.
2. Signs shall be allowed for a subdivision or multiple family development of five (5) or more lots or dwelling units provided that:
 - a. One (1) sign shall be allowed at each street entrance. Entrances less than one hundred (100) feet apart are not permitted individual entrance signs.
 - b. The area of each sign shall not exceed twenty-four (24) square feet.
 - c. Freestanding signs shall be limited to a maximum height of six (6) feet.

- d. Illumination of the sign shall be as regulated in Section 515-37-9.F of this Ordinance.
 - e. For sign(s) requiring regular long-term maintenance, the sign(s) shall be located on common space of sufficient size and area to accommodate said structure. The property owner or association shall be responsible for maintenance of the sign.
 - f. One (1) wall sign up to sixteen (16) square feet is permitted for each multifamily development.
 - g. The area around the sign shall be landscaped in such a manner to accent and enhance the sign while remaining sensitive to the natural features of the site. Detailed site and landscape plans shall be included with each sign permit application and shall be subject approval by City staff.
 - h. The design and construction of area identification signs shall be done with the highest commercial quality materials and workmanship to keep maintenance and upkeep costs to a minimum and to minimize the potential for vandalism. Area identification signs are to be aesthetically pleasing when designed and constructed. The sign shall be compatible with nearby structures in the area. Detailed construction plans and a materials list shall be included with each Sign Permit application and shall be subject approval by City staff.
3. Additional signs shall be allowed upon approval of a Final Plat for a subdivision having not less than five (5) lots provided that:
- a. One (1) sign shall be allowed per project or subdivision or one (1) sign for each frontage to a public street, whichever is greater.
 - b. The area of the sign shall not exceed thirty-two (32) square feet.
 - c. Freestanding signs shall be limited to a maximum height of eight (8) feet.
 - d. The sign shall not be displayed for a period to exceed twenty-four (24) months from the date a permit is issued for the sign or until building permits have been issued for eighty-five (85) percent of the lots or dwelling units within the subdivision, whichever is less restrictive.
4. Government buildings and structures, public, quasi-public or private recreation buildings, public parks and recreation areas, public and private educational institutions limited to accredited elementary, middle, senior high schools, or colleges and universities, and places of worship shall be allowed the following signs:

- a. Not more than two (2) wall signs shall be permitted on the front wall. The combined total area of such sign or signs shall not exceed the lesser of fifteen (15) percent of the area of the front face (including doors and windows).
- b. For each principal building on a lot, there shall not be more than one (1) freestanding monument sign except on a corner lot where two signs, one facing each street, shall be permitted. No such signs shall exceed one hundred (100) square feet in area. Monument signs may not exceed twelve (12) feet in height. The monument sign may include a changeable copy sign as part of the allowable sign area.
 - 1) The changeable copy sign may be a wall, freestanding, or monument sign. The changeable copy sign area shall be counted as part of the total sign area allowed within a respective Zoning District.
 - 2) No more than one (1) changeable copy sign per parcel.
 - 3) A dimmer switch shall be installed which limits illumination brilliance of the sign during nighttime hours to no more than five hundred (500) lumens. Nighttime hours shall be considered to be from dusk to dawn.
 - 4) Minimum height of the sign shall be eight (8) feet as measured from grade to the bottom of the sign.
- c. Temporary signage is subject to the provisions of Sections 515-37-5 and 515-37-9 of this Ordinance.

B. Within the B-1 District the following additional regulations shall apply:

- 1. All residential use regulations in accordance with Section 515-37-10.A.
- 2. Each parcel shall be allowed one (1) wall sign up to two (2) square feet in area and one (1) freestanding sign up to twelve (12) square feet in area.
- 3. The height of a freestanding sign shall not exceed six (6) feet.

C. Within the B-2, B-3, B-4, B-5, B-6, I-1 and I-2 Districts the following additional regulations shall apply:

- 1. The total area of building signs displayed on a parcel shall not exceed fifteen (15) percent of the building façade on which the sign is to be located fronting not more than two (2) public streets.

2. A one hundred (100) square foot sign up to twenty-five (25) feet tall is permitted for a parcel with street frontage of one hundred (100) feet or less.
 - a. In B-4, B-5 and B-6 zoning districts, one (1) square foot of sign area may be added to the permitted one hundred (100) square foot sign area for each one (1) foot of street frontage over one hundred (100) feet. A sign up to three hundred (300) square feet is permitted.
 - b. Parcels in B-4, B-5 and B-6 zoning districts with more than three hundred (300) feet of street frontage may have one (1) additional sign for each additional three hundred (300) feet of street frontage. Signs shall be located at least three hundred (300) feet apart.
 - c. Sign area for parcels permitted more than one (1) sign is equal to the total feet of street frontage. If more than one (1) sign is used, the total sign area allowed shall be distributed between permitted signs.
 - d. Each sign shall be three hundred (300) feet apart and each sign may not exceed three hundred (300) square feet in area.
 - e. Signs shall be located on the street frontage for which its sign area is determined.
3. Wall, Canopy and Marquee Signs. Wall, canopy, or marquee signs may occupy up to fifteen (15) percent of a building façade fronting a public street or alley. Up to an additional sixteen (16) square feet may be used for awning signs.
4. Awning or canopy signs. Letters may be painted or otherwise affixed to any permissible awning or canopy as follows:
 - a. One sign per canopy fascia fronting onto a public street.
 - b. Be within the physical dimensions of the awnings or canopy fascia.
5. Accessory signs to gas sales in conjunction with automobile service stations or convenience stores are permitted provided that:
 - a. Gasoline and price sign. One (1) sign (single or double faced) per frontage on a public street, suitable for apprising persons of the total sign price per gallon. The area of such price sign shall not exceed sixteen (16) square feet on either side. Each such sign shall be affixed to the standard of a ground sign or light fixture and shall state the total price. No sign posting an incomplete price or less than the total sales price is permitted.

- b. Signs denoting operating instructions associated with self service gas facilities including gas pump, air supply and car washes are exempt from the maximum sign area standards of this Subsection.
- 6. Changeable copy signage.
 - a. The changeable copy sign may be a wall, freestanding, or monument sign. The changeable copy sign area shall be counted as part of the total sign area allowed within a respective Zoning District.
 - b. No more than one (1) changeable copy sign per parcel.
 - c. A dimmer switch shall be installed which limits illumination brilliance of the sign during nighttime hours to no more than five hundred (500) lumens. Nighttime hours shall be considered to be from dusk to dawn.
 - d. Minimum height of the sign shall be eight (8) feet as measured from grade to the bottom of the sign.
- 7. In addition to the freestanding sign allowed by this Section 515-37-10.C.2, convenience food uses with drive through facilities may display additional signs, provided that:
 - a. Not more than one (1) sign is allowed.
 - b. The sign shall be single sided with an area not to exceed fifty (50) square feet.
 - c. The height of the sign shall not exceed six (6) feet including its base or pole measured from grade to the top of the structure.
 - d. The sign shall not encroach into any principal building setback and shall be located directly adjacent to the drive through aisle and oriented in such a manner so that the sign provides information to the drive through patrons only and does not impair site visibility or obstruct circulation.
- D. Multiple Occupancy Commercial and Industrial Buildings including Business/Commercial Centers:
 - 1. Except as provided for in this Subsection, individual tenants of a multiple occupancy building within a commercial or industrial zoning district may display separate wall, canopy or marquee signs when a tenant's business has an exclusive exterior entrance subject to the following requirements:
 - a. The number of wall signs shall be limited to one (1) per tenant space, except one (1) sign per exterior wall may be displayed for the tenant of a

corner suite or a suite that extends through a building this having two (2) exterior walls facing a public right of way.

- b. The total area of all wall signs shall not exceed fifteen (15) percent of the tenant bay.
 - c. Signs shall be located on the exterior wall of the tenant space to which the Sign Permit is issued but are not required to face a public street.
- 2. In addition to wall and free-standing signs, canopy and marquee signs are allowed provided that:
 - a. Occupy up to an additional sixteen (16) square feet on a building façade fronting a public street or alley.
 - b. Letters are painted or otherwise affixed to any permissible awning or canopy as follows:
 - 1) One (1) sign per canopy fascia fronting onto a street.
 - 2) Be within the physical dimensions of the awnings or canopy fascia.
 - 3. Business/Commercial Centers may erect one (1) free standing sign per street frontage, not to exceed two (2) freestanding signs per site (single or double faced).
 - 4. Changeable copy signs are allowed in accordance with Section 515-38-10.C.6 of this Ordinance.

515-37-11: Non-Conforming Signs. A nonconforming sign lawfully existing upon the effective date of this Section shall be regulated in accordance with Section 15 of this Ordinance.



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

☐ INFORMATION ONLY ☐ CONSENT AGENDA ☐ P&F COMMITTEE ☐ SPW COMMITTEE ☐ MAIN AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing* ☐ Ordinance 1 st Reading <i>*provide copy of published hearing notice</i>
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	

Sesquicentennial Banners Quotes											
	450					Total	250				
	Banners	Hardware	Tax	Shipping	Banners		Hardware	Tax	Shipping	Total	
Minnesota Makerspace	\$ 10,350	\$ 10,350	\$ 1,630	\$ -	\$ 22,330	\$ 6,000	\$ 5,865	\$ 935	\$ -	\$ 12,800	
*Minnesota T's					\$ 30,600	\$ 8,750	\$ 11,250	\$ -	\$ -	\$ 20,000	
Northern Lights Display	\$ 6,750	\$ 25,200	\$ -	\$ 788	\$ 32,738	\$ 4,000	\$ 14,000	\$ -	\$ 438	\$ 18,438	
*Only received a breakdown for 250; lump sum for 450											

[illegible]

*Only received a breakdown for 250; lump sum for 450

Minnesota Makerspace
217 South 7th Street, Suite 18
Brainerd, MN 56401 US
+1 2188456253
info@mnmakerspace.com
www.mnmakerspace.com

Estimate 1010



ADDRESS

Jennifer Bergman
City of Brainerd

DATE
04/06/2021

TOTAL
\$22,330.13

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	18" x 36" Double Sided Banner	18" by 36" Tall double sided banner with pole pockets top and bottom	450	23.00	10,350.00T
	18" Single Banner Pole Hardware	18" Light Pole hardware with Steel Bands pins and zip ties.	450	23.00	10,350.00T
SUBTOTAL					20,700.00
TAX					1,630.13
TOTAL					\$22,330.13

THANK YOU.

Accepted By

Accepted Date

Minnesota Makerspace
217 South 7th Street, Suite 18
Brainerd, MN 56401 US
+1 2188456253
info@mnmakerspace.com
www.mnmakerspace.com

Estimate 1010



ADDRESS

Jennifer Bergman
City of Brainerd

DATE
04/06/2021

TOTAL
\$12,810.16

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	18" x 36" Double Sided Banner	18" by 36" Tall double sided banner with pole pockets top and bottom	250	24.00	6,000.00T
	18" Single Banner Pole Hardware	18" Light Pole hardware with Steel Bands pins and zip ties.	235	25.00	5,875.00T
SUBTOTAL					11,875.00
TAX					935.16
TOTAL				\$12,810.16	

THANK YOU.

Accepted By

Accepted Date



Screen printing ~ Embroidery ~ Promotional

www.MNTshirt.com 218.829.0029

Phone: 218-829-0029 Fax: 218-829-8107

E-Mail:

822 Front Street, Brainerd, MN 56401

Quotation

Date Quote Number

4/14/2021 A 42188

Banner or bracket only

Page 1 of 1

Bill To:

City of Brainerd

jennifer Bergman

city of Brainerd

501 Laurel Street

Brainerd, MN 56401

Phone: 218-829-5307

Cell: - -

E-Mail: jbergman@ci.brainerd.mn.us

Fax: - -

Ship To:

Ship Method: Pick Up

Terms

Sales Rep

Net 15

Cat Hanson

Style	Description	Colors / Stitches	Size	Qty	Rate	Amount
BANNER BOULEVARD	vinyl boulevard banner	double sided	18x36	250	35.00	8750.00
SHIP	included			1		
BOULEVARD BANNER HW	hardware single hung	metal	18"	250	45.00	11250.00
SHIP	included			250		

Total 20000.00
Tax Amount 0.00
Net Total 20000.00

All quotes are valid for 30 days. Modifications to this quote may change actual pricing. i.e. adding/changing colors, apparel, qty's.

Deposit Required: 0.00

All orders are subject to our standard terms on conditions.

Full Name: _____

Signature: _____

Date: _____



Screen printing ~ Embroidery ~ Promotional
www.MNTshirt.com 218.829.0029

Phone: 218-829-0029 Fax: 218-829-8107

E-Mail:

822 Front Street, Brainerd, MN 56401

Quotation

Date	Quote Number
4/13/2021	A 42174

Banner with bracket

Page 1 of 1

Bill To:

City of Brainerd

jennifer Bergman
city of Brainerd
501 Laurel Street
Brainerd, MN 56401

Phone: 218-829-5307

Cell: - -

E-Mail: jbergman@ci.brainerd.mn.us

Fax: - -

Ship To:

Ship Method: Pick Up

Terms

Sales Rep

Net 15

Cat Hanson

Style	Description	Colors / Stitches	Size	Qty	Rate	Amount
BANNER BOULEVARD BOULEVARD BANNER HW	250 - 349 vinyl boulevard banner	double sided	18x36	250	73.00	18250.00
	hardware single hung	metal	18"	250		
BANNER BOULEVARD BOULEVARD BANNER HW	350-449 vinyl boulevard banner	double sided	18x36	350	70.00	24500.00
	hardware single hung	metal	18"	350		
BANNER BOULEVARD BOULEVARD BANNER HW	450 or more vinyl boulevard banner	double sided	18x36	450	68.00	30600.00
	hardware single hung	metal	18"	450		

All quotes are valid for 30 days. Modifications to this quote may change actual pricing. i.e. adding/changing colors, apparel, qty's.

City of Brainerd, MN

04.12.2021

Sale Price Good Until March 31st, 2021

- Constructed on heavy duty 22oz block out vinyl
- Printed on both sides with UV stabilized inks
- Unlimited colors can be used as well as photographs
- Price is for quantity prints of single image banners
- **First image free – 1-2 additional images \$35.00ea. – 3 or more images \$25.00ea. Sponsor names \$15.00ea.**
- Combine banner designs to take advantage of quantity pricing
- Additional art fees at the rate of \$50.00 an hour will be added based on additional amount of time needed to revise and prepare proofs.
- NO set up fee

Qty	Item #	Description	Price	Sale Price	TOTAL
450		18" x 36" banner - same image each banner.	\$18.00	\$15.00	\$6,750.00
250		18" x 36" banner - same image each banner.	\$19.00	\$16.00	\$4,000.00
		First image free. Each additional image.			
		18" Slimline single silver brackets.		\$56.00	
		Shipping TBD based on quantity.			
					Total

Kristina Kullberg

Sales and Marketing Manager

Northern Lights Display

13982 Industry Ave

Becker, MN 55308

Phone: 877.974.3205 Ext. 201

kkullberg@northernlightsdisplay.com

www.northernlightsdisplay.com

From: [Kristina Kullberg](#)
To: [Jennifer Bergman](#)
Subject: RE: Banner Quote
Date: Monday, April 12, 2021 12:30:41 PM
Attachments: [image002.png](#)

Correct.

I will also do free shipping on the (250) or the (450) brackets and only charge for shipping banners.

Shipping (250) banners \$438.00

Shipping (450) banners \$788.00

Both brackets and banner will need to be shipped as they will be coming from different vendors.

Kindly~

Kristina Kullberg

Sales and Marketing Manager

877.974.3205

northernlightsdisplay.com



From: Jennifer Bergman <jbergman@ci.brainerd.mn.us>
Sent: Monday, April 12, 2021 12:19 PM
To: Kristina Kullberg <kkullberg@northernlightsdisplay.com>
Subject: RE: Banner Quote

Thanks! I just want to make sure I'm clear on the quote:

- 450 banners: \$15 per banner (\$6,750) and \$56 per hardware (\$25,200) = \$31,950
- 250 banners: \$16 per banner (4,000) and \$56 per hardware (\$14,000) = \$18,000

Is that correct?

Jennifer

From: Kristina Kullberg <kkullberg@northernlightsdisplay.com>
Sent: Monday, April 12, 2021 12:07 PM
To: Jennifer Bergman <jbergman@ci.brainerd.mn.us>
Subject: RE: Banner Quote

You are welcome.

See attached.

\$56.00 per bracket set. Will hang (1) banner.

Kindly~

Kristina Kullberg

Sales and Marketing Manager

877.974.3205

northernlightsdisplay.com



From: Jennifer Bergman <jbergman@ci.brainerd.mn.us>
Sent: Monday, April 12, 2021 12:05 PM
To: Kristina Kullberg <kkullberg@northernlightsdisplay.com>
Subject: RE: Banner Quote

Hi Kristina,

Thank you for your quick response. Is the 18" slimline single silver brackets the hardware? Is that \$56 per bracket?

City staff will install them so we are just looking for the banners and hardware.

Thanks.

Jennifer

From: Kristina Kullberg <kkullberg@northernlightsdisplay.com>

Sent: Monday, April 12, 2021 12:00 PM
To: Jennifer Bergman <jbergman@ci.brainerd.mn.us>
Subject: RE: Banner Quote

Thanks for reaching out Jennifer!

Please see attached. Currently we do not do installation.

Let me know if you have any questions.

Kindly~

Kristina Kullberg

Sales and Marketing Manager

877.974.3205

northernlightsdisplay.com



From: Jennifer Bergman <jbergman@ci.brainerd.mn.us>
Sent: Monday, April 12, 2021 11:42 AM
To: Kristina Kullberg <kkullberg@northernlightsdisplay.com>
Subject: Banner Quote

Hi,

I was wondering if I could get a quote for banners. We are considering 450 18" by 36" banners with hardware to be installed on light poles throughout the City of Brainerd. However, depending on the price, we may drop it down to 250. So if you could give me a quote for both, I'd appreciate it.

Thanks!

Jennifer

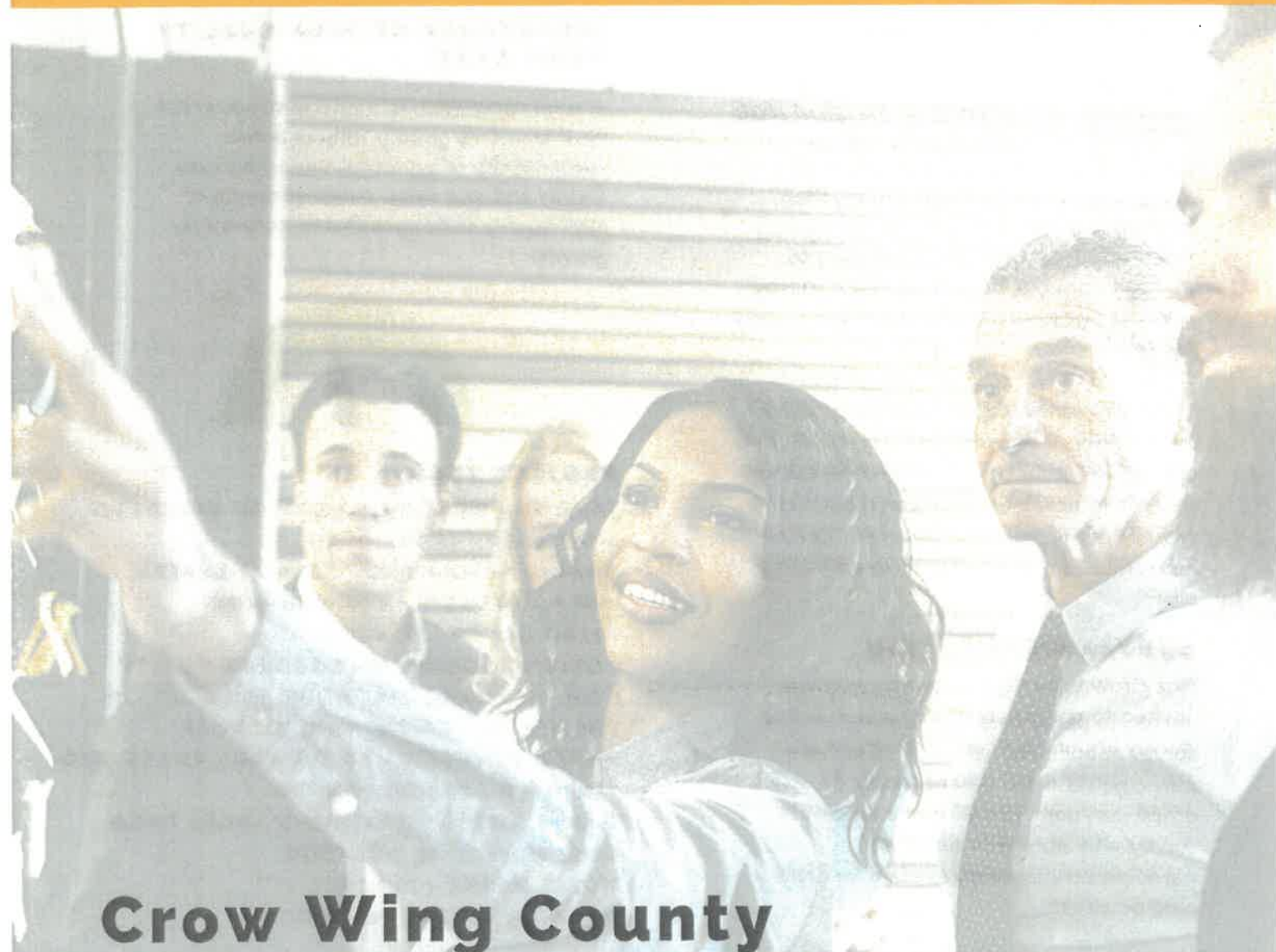


Jennifer Bergman, City Administrator
City of Brainerd
501 Laurel Street
Brainerd, MN 56401
Office: (218) 454-3404
Cell: (218) 821-3546

Email correspondence to and from the City of Brainerd government offices is subject to the Minnesota Government Data Practices Act and may be disclosed to third parties.



**FIRST
CHILDREN'S
FINANCE**



Crow Wing County

**CHILD CARE SURVEY REPORT
MARCH 12, 2021**

**MINNESOTA STATE DIRECTOR: SUZANNE PEARL
FIRST CHILDREN'S FINANCE CONSULTANT: KARI STATTELMAN
CONTRIBUTING MEMBERS: JOAN BERNTSON, TERI STECKELBERG,
PATRICIA WELSCH**

**This project is possible with
generous support from:**





FIRST CHILDREN'S FINANCE

Crow Wing County

PROJECT INFORMATION

PROJECT INFORMATION:

Community stakeholders in the Brainerd Lakes Area came together in the fall of 2020 to develop a Strategic Supply Plan to support the child care industry in Crow Wing County. The Strategic Supply Plan process is designed and facilitated by First Children's Finance. It was developed to support communities in creating a strategic approach to increase the supply and quality of child care.

Through a series of meetings the group of stakeholders listed met and discussed child care needs. Through this process the group saw the importance of reaching out to the citizens of the region to get their input on how child care in the region was affecting them.

SURVEY DISTRIBUTION

The Crow Wing County community was invited to participate in a comprehensive survey about child care. 279 individuals participated in the parent survey, 37 employers participated in the employer survey, and around 34 providers participated in a survey specific for child care providers.

The survey was distributed via email and other social media platforms. Surveys were available electronically and via paper copy.

IMPORTANCE OF HIGH QUALITY CHILD CARE:

In rural communities, highs and lows in the local economy greatly influence the sustainability of a community's child care supply and vice versa. A robust supply of high quality child care fosters community growth.



PROJECT TEAM

JENNIFER BERGMAN - CITY OF BRAINERD
MIKE BJERKNES - BLAEDC
BRADLEY CHAPULIS - CITY OF BAXTER
KIM ELLINGSON - BREMER BANK
TYLER GLYNN - BLAEDC
COLLEEN GOEDKER - GOEDKER REALTY
DON HICKMAN - INITIATIVE FOUNDATION
TIM HOULE - CROW WING COUNTY
KAREN JOHNSON - CROW WING ENERGIZED
JENNIFER LARSON - ISD 181
SHANE RIFFLE - BRAINERD LAKES YMCA
ALISON MEDECK - BLAEDC
MOLLY RASKE - ISD 181
MEGAN REHBEIN - BLAEDC

**The following data represents
highlighted perspectives within
the community.**

EXPECTED OUTCOME AND IMPACT:

**THE SURVEY DATA WILL BE USED TO INFORM THE STRATEGIC SUPPLY PLAN
TEAM OF THE STRENGTHS AND NEEDS RELATING TO CHILD CARE IN CROW WING
COUNTY.**

Crow Wing County

PARENT PERSPECTIVE
279 RESPONDENTS

PARENTS OF CROW WING COUNTY

Just over 275 parents were represented in the survey. These parents had approximately 330 children under the age of 5; 7 were parents expecting a child.



**75% CURRENTLY
USE PAID CHILD
CARE**

FOR THE 25% WHO DO NOT USE PAID CARE:

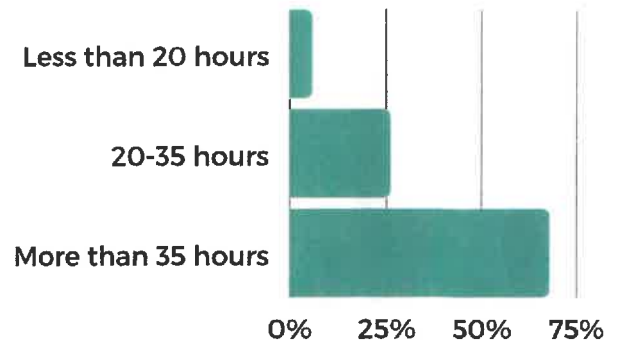


7% Have chosen to stay home
22% Have adjusted work schedules
with spouse/partner
19% Cannot afford it
17% Cannot find the appropriate
option

43%

Shared that availability
of child care impacted
their decision to limit
family size

HOURS OF CARE NEEDED (PER WEEK)



59 parents

Have declined employment or
withdrawn from employment
due to child care issues

WHAT IS THE MOST IMPORTANT CHARACTERISTIC IN YOUR CHILD CARE: 1 = MOST IMPORTANT

1. SAFE AND HEALTHY ENVIRONMENT
2. LICENSED BY DHS
3. EDUCATIONAL CURRICULUM
4. CONVENIENTLY LOCATED
5. PROVIDER HAS HIGH LEVEL OF EDUCATION
6. PROVIDER IS PARENT AWARE RATED
7. PROVIDER IS SOMEONE I KNOW

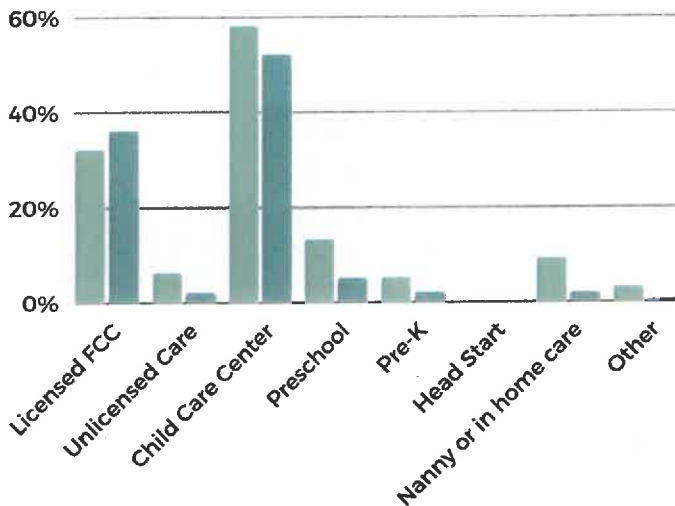
"We had to wait for 2 years for daycare availability to open up for both children at our chosen place, we had to wait for a full year for each child for the family daycare we brought our children to while waiting for our preferred spot. We could not find {child care available anywhere} else we checked. We ended up relying very heavily on family to take care of our children while on waiting lists."

- Crow Wing County Parent

Crow Wing County

PARENT PERSPECTIVE
279 RESPONDENTS

TYPE OF CARE USED TYPE OF CARE PREFERRED



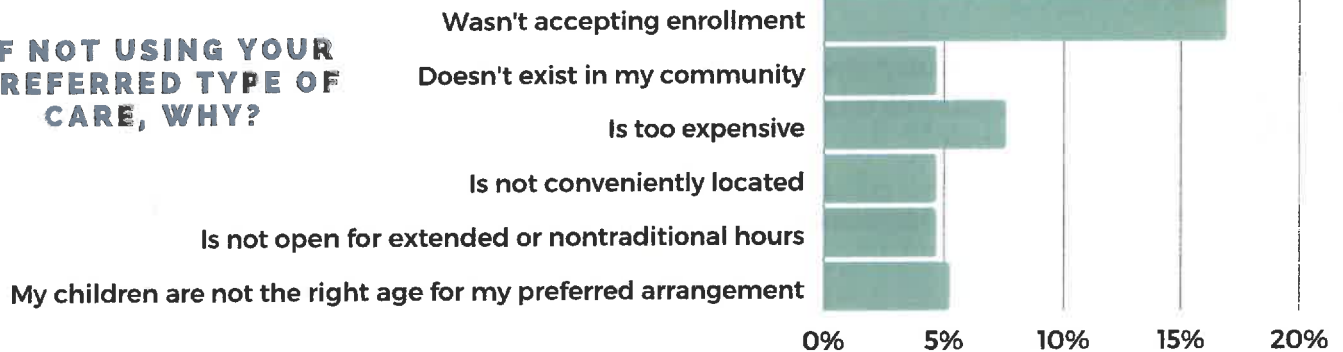
26% Travel 11 miles or more (one direction) to their child care provider



"PEOPLE ARE DEMANDING HIGH LEVELS OF EDUCATION FROM THE PROVIDER BUT LOW COST CHILD CARE. WE CAN'T EXPECT SOMEONE WITH COLLEGE DEBT TO ACCEPT MINIMUM WAGE."

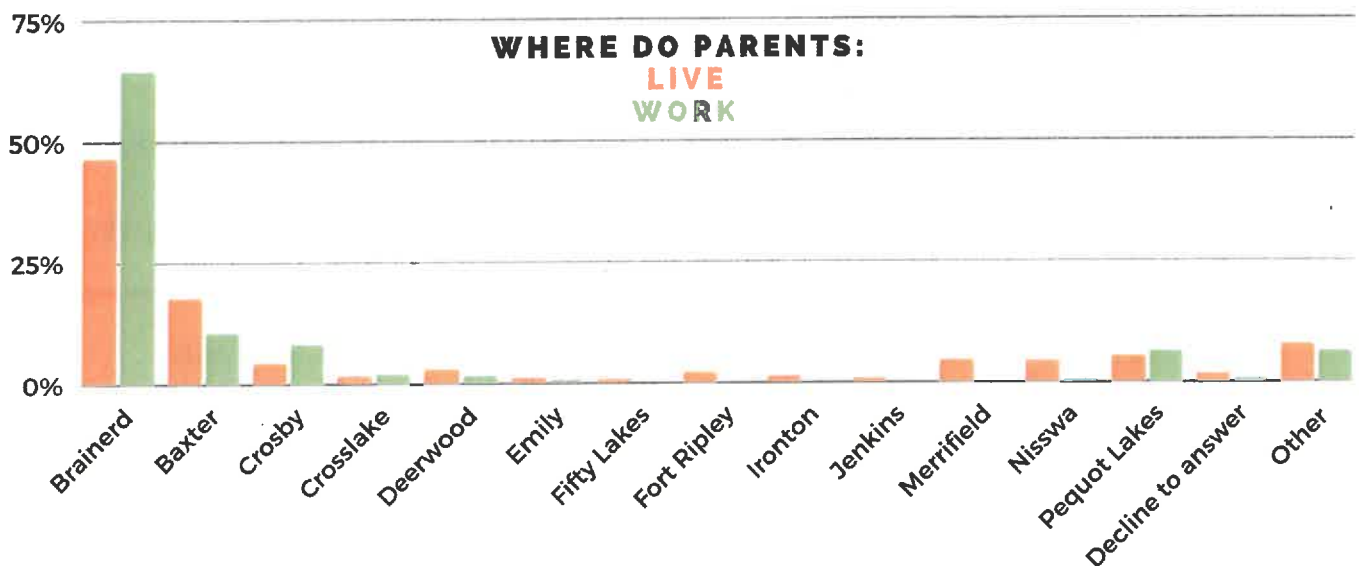
- LOCAL PARENT

IF NOT USING YOUR PREFERRED TYPE OF CARE, WHY?



WHERE DO PARENTS:

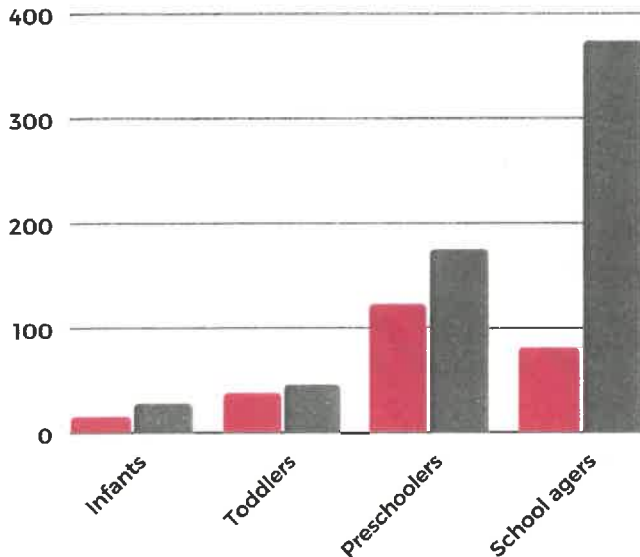
LIVE
WORK



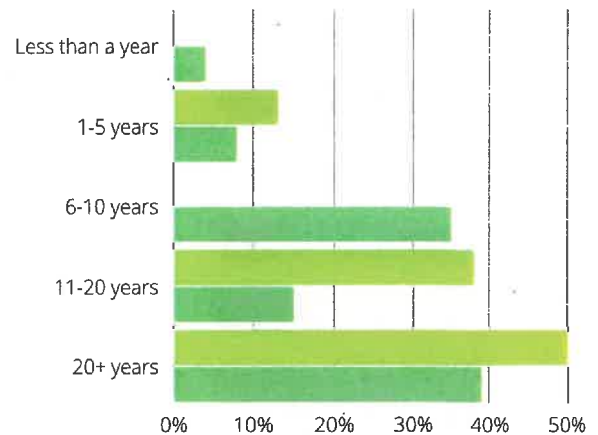
Crow Wing County

PROVIDER DATA
34 RESPONDENTS (26 FCC/8 CCC)
APPROXIMATELY 33% RESPONSE RATE

FAMILY CHILD CARE ENROLLMENT CENTER CHILD CARE ENROLLMENT



CENTER CHILD CARE | YEARS IN OPERATION FAMILY CHILD CARE



Providers in the field less than 5 years and more than 20 are most likely to leave the field

TOTAL FAMILY ENROLLMENT: 255
TOTAL CENTER ENROLLMENT: 619

OF THE FAMILY CHILD CARE PROVIDERS SURVEYED

19% Employ an assistant or aide
11% Utilize a substitute as needed
70% Do not utilize substitutes

42%

OR 11 FAMILY PROVIDERS
ANTICIPATE LEAVING THE
FIELD IN THE NEXT 9
YEARS



\$563

per month /infants

Cost of family child care

County level data from 2018 DHS Market Rate Study

\$862

per month /infants



Cost of center child care

County level data from 2018 DHS Market Rate Study

Crow Wing County

PROVIDER DATA

FAMILY CHILD CARE CENTER CHILD CARE

ENROLLED IN FOOD PROGRAM

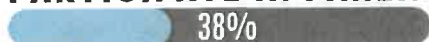


*Not all centers qualify for food program reimbursement

ACCEPT CHILD CARE ASSISTANCE (CCAP)



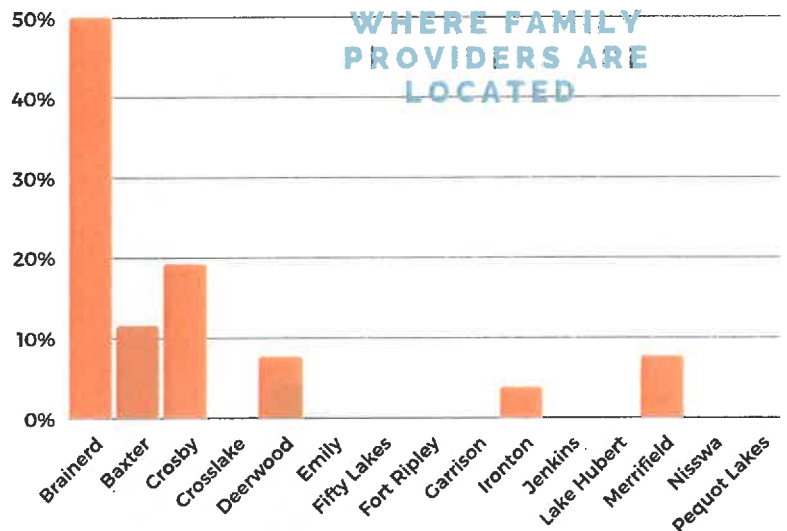
PARTICIPATE IN PARENT AWARE



ACCEPT EARLY LEARNING SCHOLARSHIPS



The above resources provide additional funding for child care programs, but only supplement their finances, they don't fully support actual costs.



BIGGEST START-UP CHALLENGES

CENTER CHILD CARE



COSTS



STAFFING

FAMILY CHILD CARE

ENROLLMENT

COST OF START-UP AND



OPERATIONS

REGULATIONS

TRAININGS



PROVIDER FEEDBACK ON OPPORTUNITIES FOR GROWTH AND AREAS OF CHALLENGE IN THE COMING YEARS

Child care programs and providers in the area report support through partnerships, additional funding, training support and insurance would help the field as a whole. Family child care providers are concerned about maintaining enrollment. Child care often loses great employees and business owners because of the low pay and high risk.

"THERE IS JUST NOT ENOUGH CARE FOR INFANTS AND TODDLERS LET ALONE OLDER KIDS AROUND THIS AREA" - PROVIDER

"I FEEL LIKE IF DAYCARES GOT MORE SUPPORT THERE WOULD BE MORE OF THEM" - PROVIDER

Crow Wing County

EMPLOYER DATA
37 RESPONDENTS

38%

YES

**SHORTAGE OF CHILD CARE HAS
IMPACTED ABILITY TO ATTRACT
EMPLOYEES**

DO NOT TRACK
THIS DATA

38%

43%

HAVE IMPLEMENTED OR CHANGED
EMPLOYEE POLICIES TO ADAPT TO
THE CHILD CARE SHORTAGE

42%

SHARED THE CHILD CARE
SHORTAGE HAS IMPACTED
ABILITY TO RETAIN EMPLOYEES

55+

EMPLOYEES HAVE LEFT
BECAUSE OF A LACK OF
CHILD CARE

BUSINESSES ARE WILLING TO SUPPORT CHILD CARE

Own and operate a child care business

5.1%

Provide space for a child care business

12.8%

Provide \$ to employees to use for child care expenses
10.3%

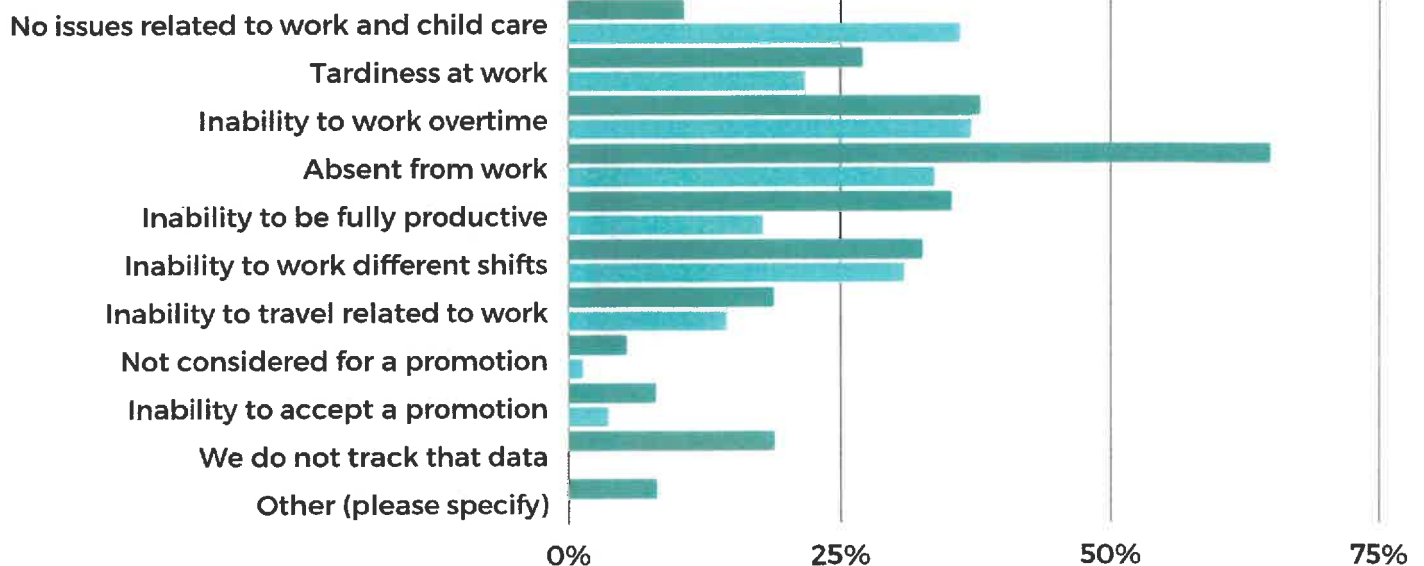


Create a flexible schedule for employees
35.9%

Provide flexible spending accounts
28.2%

CHALLENGES CAUSED BY CHILD CARE ACCORDING TO

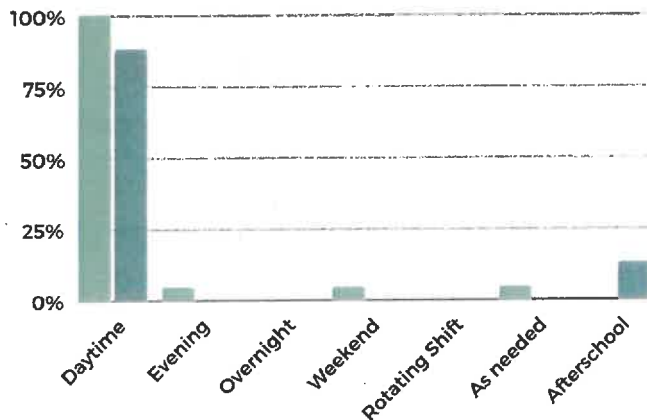
EMPLOYERS PARENTS



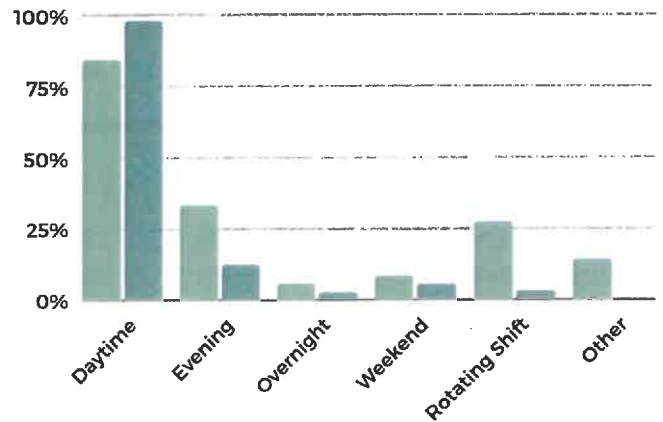
Crow Wing County

COMBINED PERSPECTIVES

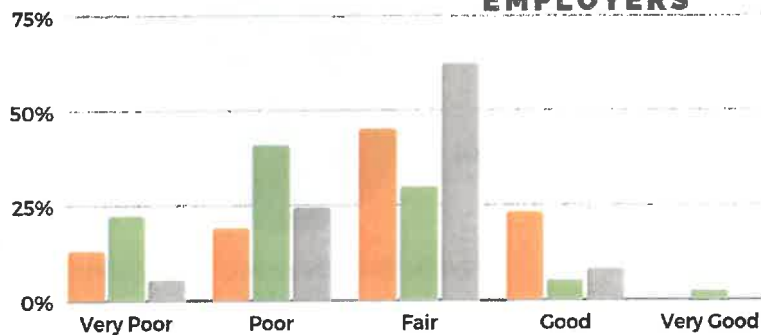
FAMILY CHILD CARE | HOURS OF OPERATION
CENTER CHILD CARE



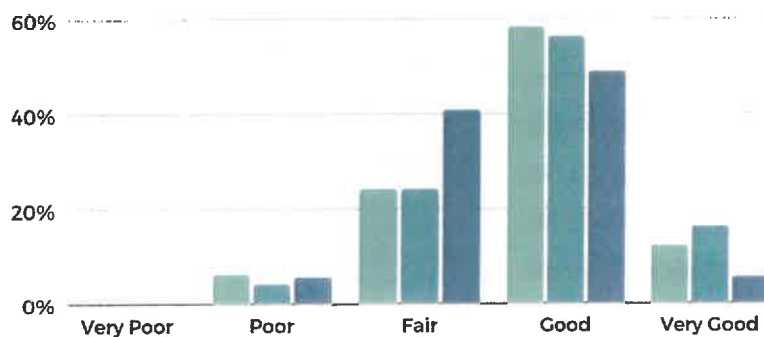
CHILD CARE SCHEDULES NEEDED ACCORDING TO **EMPLOYERS PARENTS**



AVAILABILITY OF CARE
PROVIDERS PARENTS EMPLOYERS



QUALITY OF CARE
PROVIDERS PARENTS EMPLOYERS



EMPLOYERS REPORT 34 EMPLOYEES
59 PARENTS REPORTED THEY

HAVE NOT BEEN ABLE TO ACCEPT
EMPLOYMENT BECAUSE OF LACK
OF CHILD CARE

Crow Wing County

REPORT SUMMARY

COMMUNITY AND BUSINESS IMPACT:

Beyond families and children, the greater community and local businesses can also be impacted by child care challenges and issues. As shown in this report, parents have left the workforce due to child care shortages; employers have had difficulty recruiting employees. Child care is often framed as an economic development issue by communities facing declining populations or challenges with the workforce. These issues can compound and further extend into the business community by causing loss of workers due to unavailable child care or by businesses relocating to environments with better availability of care.

CHILD CARE IMPACT:

It is challenging to be a child care provider, parents want high quality care, but they can not pay enough to highly compensate providers. Start-up costs can be high and often the first year of a child care business will not have a positive cash flow. The lack of living wage pay and benefits often has high quality providers leaving the field.

ABOUT FIRST CHILDREN'S FINANCE

Founded in 1991, First Children's Finance is a national nonprofit organization based in Minneapolis, Minnesota with regional offices in Iowa and Michigan. First Children's Finance works to stabilize, improve and expand high-quality child care businesses serving low- and moderate-income families. First Children's Finance provides financing, child care business training and consulting, and build partnerships that connect child care businesses with the resources and expertise of public and private sectors.

First Children's Finance understands the issues and challenges child care businesses face in today's world. We have industry-specific expertise and a shared commitment to the success of child care. In addition, First Children's Finance aligns its work with child care leaders, businesses and regional initiatives that are committed to quality. We define quality as the creation of environments that support healthy brain development for young children to enhance early learning. FCF brings a unique perspective, approach, and experience to providing business, planning and financial assistance to our child care and economic development partners.

For more information about First Children's Finance visit www.firstchildrensfinance.org

**This project is possible with
generous support from:**



