

CITY COUNCIL AGENDA

Brainerd, Minnesota

December 16, 2013

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Wallin
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks
_____ C. Borkenhagen
_____ B. Cumberland

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on December 2, 2013 as well as the Budget Workshops held on November 25, 2013, as distributed

B. Approval of Licenses – (See Attachments)

1. Contractor's Licenses – 69 – Renewals
2. Garbage Licenses – 5 – Renewals
3. Pawnbroker Licenses – 2 – Renewals
4. Second-Hand Automobile Licenses – 8 – Renewals
5. Second-Hand Goods Licenses – 1 – Renewal
6. Tobacco Licenses – 21 – Renewals
7. Tobacco Licenses – 2 – New Licenses

C. Department Reports

1. Mayor's report of activities distributed to Council.
2. Police Chief's report of activities distributed to Mayor and Council.
3. Finance Director's report distributed to Mayor and Council.

D. Administration Department – Administrative Specialist/Payroll – Successful Completion of One Year of Employment – Approve Advance to Step “C” or 95% of Base Wage for Position (\$20.87 per hour) – Effective November 26, 2013 – (See Personnel and Finance Committee Agenda)

E. Fire Department – Resignation of Paid On Call Firefighter Troy Rushmeyer – Effective December 12, 2013 – Accept with Regret – (See Personnel and Finance Committee Agenda)

F. Call for Applicants:

1. Transportation Committee – Two Terms to Expire 12/31/2014
2. Library Board – Two Terms to Expire 12/31/2017 and 12/31/19
3. Cable TV Advisory Committee – One Term to Expire 12/31/16

6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

General Fund to Public Safety Fund	\$485,000
General Fund to Park Fund	\$50,000
General Fund to Street & Sewer Fund	\$40,000
General Fund to Airport Fund	<u>\$12,940</u>
Total Transfers from #101	\$587,940

Fire (Fund 225) to Fire Capital Fund (404) per budget	\$73,873
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7. Council Committee Reports – (See Attached Agendas)

A – Safety and Public Works Committee Report
B – Personnel and Finance Committee Report

8. Unfinished Business

A. Approve 2014 Budget and Adopt Resolution Setting Final 2015 Levy – (See Attachment)

B. Public Hearing – Final Reading of Proposed Ordinance No. 1410 – An Ordinance Restricting Location of Residence of Level III Predatory Offenders – City Administrator Goble Recommends Dispensing with the Actual Reading – (See Attachment)

C. Food Truck Update – City Planner Ostgarden – (See Attachment)

D. Walkable Bikeable City Committee (WBCC) Application and WBCC Size – Discussion of – City Planner Ostgarden – (See Attachment)

E. Riverfront Project – U of M Contract – (See Attachment)

9. New Business

A. East Brainerd Mall TIF – Adopt Resolution Awarding the Sale of and Providing the Form, Terms, Covenants and Directions for the Issuance of its Taxable Tax Increment Revenue Note, Series 2013 – (See Attachment)

B. City Attorney – Appoint for 2014 – Approval of – (See Attachment)

10. Planning Commission

A. Possible Planning Commission Zoning Text Amendment – Ordinance 1st Reading – (See Attachment)

11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

12. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

13. Council Other Committee Reports

14. Committee Resignations – Accept with Regret

A – Emily Charpentier – Library Board
B – Ed Shaw – Library Board

15. Adjourn – Adjourn – To Closed Session Pursuant to M.S. 13D.05, Subd. 1(b) to Discuss Union Negotiation Strategies

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, December 16, 2013
6:45 p.m.
City Council Chambers

1. 28th Street Cost Distribution – Set Special Committee Meeting for January 7, 2014 at 7:00 p.m. to have a Joint Meeting with Oak Lawn Township Board
2. Assessment Deferral Ordinance/Resolutions – (see attachment)
3. Permit Fee Rebate Program – (see attachment)
4. Status of Discussions with Jim Uhlman
5. Fire Department Medical Runs Status Report – Review of – (see attachment)

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

December 16, 2013
City Hall Conference Room
6:30 P.M.

1. Approval of Bills and Transfer of Funds

General Fund to Public Safety Fund	\$485,000
General Fund to Park Fund	\$50,000
General Fund to Street & Sewer Fund	\$40,000
General Fund to Airport Fund	<u>\$12,940</u>
Total Transfers from #101	\$587,940

Fire (Fund 225) to Fire Capital Fund (404) per budget	\$73,873
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2. Fire Department Personnel Request – Discussion of – (See Attachment)
3. Position Classification and Job Evaluation Study – Recommendation to Accept – (See Attachment)
4. Sinking Fund Bond Paid Off – Adopt Resolution to Close Fund – (See Attachment)
5. This Old Farm Museum – Request for Historic Water Tower Door for Display – (See Attachment)
6. Police Department – Acting Sergeant Request – Assign Investigator Craig Katzenberger as Temporary Acting Sergeant – (See Attachment)
7. Administration Department – Resignation of Accounts Payable Administrative Specialist Tamara Geurkink – Effective December 31, 2013 with Last Day of Employment being December 24, 2013 – Accept with Regret and Authorize Replacement Procedures – Approval of – (See Attachments)
8. Administration Department – Administrative Specialist/Payroll – Successful Completion of One Year of Employment – Advance to Step “C” or 95% of Base Wage for Position (\$20.87 per hour) – Effective November 26, 2013 – Approval of – (See Attachment and Consent Calendar)
9. Fire Department – Resignation of Paid On Call Firefighter Troy Rushmeyer – Effective December 12, 2013 – Accept with Regret – (See Attachment and Consent Calendar)
10. Other