

**Brainerd, MN
December 20, 2021**

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Bevans.

Upon roll call, the following members were noted as present: Johnson, Pritschet, Stenglein, Erickson, O'Day, Stunek, and Bevans. Mayor Badeaux was also noted as present.

Council President Bevans opened the meeting with the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND PRITSCHET TO APPROVE THE CONSENT CALENDAR.

- A. **Approval of Bills and Transfer of Funds- Approved**
- B. **Approval of the Minutes of the Regular Meeting held on December 6, 2021- Approved**
- C. **Approval of Minutes from the Budget Public Hearing held on December 13, 2021- Approved**
- D. **Approval of Licenses- Approved**
 - Contractor Licenses- 97
 - Business Renewals Fully Inspected-
 - Garbage-4 Tobacco- 19
 - Taxi Cab-1 Second Hand Auto- 7
 - Amusement-2 Second Hand Goods- 2
 - Pawn Brokers-2
 - Contingent upon Fire Inspection-
 - Taxi Cab- 1 Second Hand Auto- 2
 - Tobacco- 1
- E. **Department Activity Reports- Approved**

Upon roll call, Council Members Johnson, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Presentation

The Northern Pacific Center Presentation

Mike Higgins, 1801 Mill Ave, 1511 Northern Pacific Rd, stated that he came to give an end of year update on the Northern Pacific Center. He thanked staff, City Council, and the City of Brainerd for the support and assistance given to his businesses on improvements. Economic impact due to events in the last 24 months: 16 businesses open, 166 weddings, 100 employees, 8 annual community events, 70 vendors at the off the rails Christmas market, and over 1 million visitors to the Northern Pacific Center.

Water Tower Presentation

Paul Skogen, 1334 Norway Dr, Baxter, spoke to the success of the grant application of \$164,000 for the roof repair of the water tower through the Historical Society. City Engineer/ Public Works Director Sandy will be working on getting up to date specifications of the tower and send out an RFP early in 2022.

Brainerd Community Action Annual Presentation

Dave Badeaux, Brainerd Community Action Executive Director, introduced the outgoing Board President Henry Praska and the Incoming Board President Bill Satre. The citizens of Brainerd are touched by Community Action, but don't know that it exists. The focus of the last two years has been on reaching out and making groups aware that assistance is out there.

Henry Praska spoke to the success of 2021 given the pandemic. The Board has been conservative with their finances while still trying to expand the services of Brainerd Community Action beyond the 4th of July activities.

Bill Satre stated that the future of Brainerd Community Action is continuing to develop nonprofits in the City of Brainerd and helping to fund the projects of the organizations.

Community Member of the Month

Mayor Badeaux recognized John and Dawn Graff as Community Members of the Month. He stated that with the storm on Wednesday the Sertoma Winter Wonderland was closed so he and his family drove the City to look at lights and the Graffs did not disappoint with their yearly display. He encouraged everyone to drive down Wright Street and look for the beacon of light.

Council Committee Reports

Safety and Public Works

Approve Final Pay Estimate- Improvements 20-05 20-06- Madison Street and SE Brainerd- Approved

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND PRITSCHET, DULY CARRIED, TO APPROVE THE FINAL PAY ESTIMATE FOR IMPROVEMENTS 20-05 20-06 TO DECHANTAL EXCAVATING IN THE FINAL AMOUNT OF \$2,503,544.

Approve Stipulation to Amend Assessment Roll Improvement 19-19- NW 3rd and Jackson Street Reconstruction Project- Approved

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND ERICKSON, DULY CARRIED, TO APPROVE THE STIPULATION TO AMEND ASSESSMENT ROLL FOR IMPROVEMENT 19-19.

Resolution- Advancing Municipal State Aid Street Funds-Approved

Committee Chair O'Day stated that this will be used for the South end of South 6th Street to Greenwood Street.

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND PRITSCHET TO ADOPT RESOLUTION WHICH ADVANCES MUNICIPAL STATE AID STREET (MSAS) FUNDS FOR 2022 CONSTRUCTION ON STATE AID ELIGIBLE ROADWAYS.

RESOLUTION 80:21

Upon roll call, Council Members Johnson, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Unfinished Business

Adopt Proposed Ordinance 1523 Amending the Brainerd City Charter

Administrator Bergman stated that the Ordinance had its first reading on November 15th, and second reading with public hearing on December 6th. Due to a Council Member being absent the vote to approve the Ordinance was held off until tonight as all Council Members must vote in the affirmative to amend the City Charter.

MOVED AND SECONDED BY COUNCIL MEMBERS PRITSCHET AND STUNEK TO ADOPT ORDINANCE 1523 AMENDING THE BRAINERD CITY CHARTER

ORDINANCE 1523

Upon roll call, Council Members Johnson, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Resolution- Setting 2022 Levy and Adoption of 2022 Budgets

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND PRITSCHET, TO ADOPT THE 2022 CITY AND HRA LEVIES.

RESOLUTION 81:21

Upon roll call, Council Members, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". Council Member Johnson voted "nay". The Chair declared the motion carried.

MOVED AND SECONDED BY COUNCIL MEMBER PRITSCHET AND ERICKSON TO SET THE 2022 BUDGETS AS PRESENTED.

Upon roll call, Council Members, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". Council Member Johnson voted "nay". The Chair declared the motion carried.

Committee Recommendations- Mayor Badeaux

Dan Hegstad- Cable TV
Mary Koep- TAC
Lisa Nebel- TAC

Nathan Bertram- TAC
Jeff Czezok- TAC

Karen Strobel- Library
Troy Rushmeyer- Parks

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND PRITSCHET, DULY CARRIED, TO CONFIRM THE COMMITTEE RECOMMENDATIONS BY MAYOR BADEAUX.

Committee Recommendations- Chair Bevans

Keith Riedel- Airport

Mike Duval- Planning

Theresa Woodward- Planning

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND PRITSCHET, DULY CARRIED, TO CONFIRM THE COMMITTEE RECOMMENDATIONS BY CHAIR BEVANS.

Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee – 1 term (Expire 2021) – 2 terms (Expire 2022)

Charter Commission – 1 term (Expire 2022) 1-term (Expire 2025)

HRA—1 term (Expire 2022) – 1 term (Expire 2026)

Library Board- 1 term (Expire 2028)

Public Utilities Commission—1 term (Expire 2026)

Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2026) – 1 term (Expire 2027)

Council President Recommended: (terms to expire 12/31 of said year)

Planning Commission—1 term (Expire 2023)

Ad Hoc Committees – Applicants Needed

Water Tower Fundraising Committee – Two positions available

New Business

Resolution- Approving Charter Ordinance Summary

Administrator Bergman stated that the City is required by statute to publish ordinances within 45 days of approval. Attorney Langel drafted a summary for publication for Ordinance 1520 due to the length.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK TO ADOPT RESOLUTION APPROVING CHARTER ORDINANCE SUMMARY FOR ORDINANCE 1520.

RESOLUTION 82:21

Upon roll call, Council Members Johnson, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Resolution- Authorizing MOA with the State of Minnesota for Opioid Settlement

Administrator Bergman stated that the State of Minnesota received \$300 million from a settlement with opioid companies. The State has been working with the League of Minnesota Cities and the Coalition of Greater Minnesota Cities to develop a Memorandum of Agreement to develop an allocation and distribution of opioid funds to cities and counties. The funds received can be allocated to the county or a non-profit if not directly used by the City.

MOVED AND SECONDED BY COUNCIL MEMBERS PRITSCHET AND O'DAY TO ADOPT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE STATE OF MINNESOTA AND LOCAL GOVERNMENTS AND AUTHORIZING THE PARTICIPATION IN THE NATIONAL OPIOID SETTLEMENTS.

RESOLUTION 83:21

Upon roll call, Council Members, Pritschet, Stenglein, Erickson, O'Day, Stunek and Bevans voted "aye". Council Member voted Johnson "nay". The Chair declared the motion carried.

Public Forum

The Chair opened public forum at 7:56 p.m.

No one came forward.

The Chair closed public forum at 7:57 p.m.

Staff Reports

Finance Director Hillman wished everyone Merry Christmas and a Happy New Year and thanked staff for their work on the budget.

HR Director Schubert wished everyone Merry Christmas and a Happy New Year.

Administrator Bergman gave a shoutout to the Wellness committee for their work on Be a Santa to a Senior and Operation Sandwich.

Mayors Report

The Mayor stated that the layout for the Mississippi Trailhead Landing Park is in the packet, the plan is coming along. The Water Tower Committee has Christmas Bulbs and Lego Tower kits for sale at the NP Center.

Council Member Reports

Member Stenglein stated that the Region 5 Development Commission acknowledged Five Rocks and The Brainerd YMCA Outstanding Business Partners of the Year.

Member Pritschet encouraged everyone to shop local and stated that downtown Brainerd was bustling.

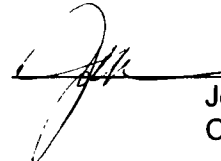
Member O'Day stated that the sleigh ride event at Buffalo Hills park was great. He thanked the Mayor and Brainerd Community Action for their help with the event.

Member Johnson stated that the EDA did accept the parcels of land in the industrial park and is moving forward with negotiations with both B&D Power and Clough Properties. The Public Utilities Commission is negotiating power agreements with both companies as well.

Adjourn

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO ADJOURN THE CITY COUNCIL MEETING.

Chair Bevans adjourned the meeting at 8:04 p.m.


Jennifer Bergman
City Administrator