

CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Tuesday, January 17th, 2023 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2492 991 8606

Attend by phone **Personnel and Finance 7:15 PM** Committee: 1-844-992-4726 Meeting
Access Code: 2487 084 8172

Attend by phone **Safety and Public Works 6:30 PM** Committee: 1-844-992-4726 Meeting Access
Code: 2484 283 7873

Meeting is also televised on CTC Cable channel 8 and streamed live on
YouTube: www.youtube.com/CityOfBrainerdMN

1. **Call To Order**

2. **Roll Call**

_____ K. Terry _____ T. Stenglein _____ G. Johnson _____ J. Czczok _____ M.
O'Day

_____ K. Stunek _____ K. Bevans _____ Mayor Badeaux

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Bills And Transfers Of Funds**

General Fun to Airport Fund per Budget	\$155,500
General Fund to Mayor Contingency Fund per Budget	\$2,500
General Fund to IT Capital Fund per Budget	\$20,000

Public Safety Fund to Fire Capital Fund per Budget	\$167,000
Public Safety Fund to Capital Fund per Budget	\$65,000
Public Safety Fund to Debt Service Fund (310) per Budget	\$63,101
Construction Fund to Street fund per Budget	\$100.000
Capital Fund to General Fund per Budget (3% Levy)	\$143,251
Capital Fund to General Fund per Budget (wage study)	\$45,000
Storm Sewer Fund to Recycling Fund per Budget	\$1,500

Documents:

123022 YE AP INV JOURNAL.pdf
DEC 2022 PPD INV REGISTER.pdf
011723 COUNCIL AP INV REGISTER.pdf

B. Approval Of Minutes

Documents:

2023-01-03 CC Draft.pdf

C. Approval Of Licenses

Contractor Licenses

Documents:

20230117 Contractor Licenses.pdf

D. Department Activity Reports

Documents:

CDD Report.pdf

E. Adopt Resolution Accepting 4th Quarter Donations

Documents:

RES xx_23 - 4th Qtr Donations.pdf

F. Approve Temporary On-Sale Liquor License Application Submitted By The Brainerd Sports Boosters For An Event To Be Held April 15, 2023 At The Essentia Health Sports Center 502 Jackson St, Brainerd

G. Authorize Signature On Agreement With Dispatch

Documents:

Dispatch.pdf

6. Council Committee Reports

A. Personnel And Finance Committee 7:15 PM

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2487 084 8172

Documents:

01-17 PF Agenda.pdf

1. Discussion Regarding Pay Equity Compliance Report

Documents:

PF - Approval of Pay Equity Implementation.pdf

2. Approve Final Pay Estimate - Public Works Building Addition To Nor-Son

Documents:

PF - Nor-Son Final Pay Estimate - PW Bldg.pdf

3. Informational - 2023 Workers' Compensation Renewal

Documents:

PF - 2023 Workers Comp.pdf

B. Safety And Public Works Committee 6:30 PM

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2484 283 7873

Documents:

01-17 SPW Agenda.pdf

1. Approve Event Application - March For Life - MCCL

Documents:

SPW - Event App - March for Life.pdf

2. Approve OSHA Grant Application - Public Works Building Gate & Operator

Documents:

SPW - OSHA Safety Grant Application.pdf

3. Review Of Brainerd City Code Section 2014.05 - Noise Related Issues For Outdoor Power Equipment For Snow Removal

Documents:

SPW - Review Noise Ordinance.pdf

4. Discuss Street Lighting Policy

Documents:

SPW - Street Lighting Policy.pdf

5. Review 2022 SPW Code Enforcement Cases

Documents:

SPW - Enforcement Summary.pdf

6. Direction On Active Code Enforcement Cases

Documents:

SPW - Code Enforcement.pdf

7. Unfinished Business

A. Appoint Council Liaisons 2023-2024

Documents:

MA - Council Liaison Agenda Request.pdf

B. Final Reading - Proposed Ordinance No. 1541 - An Ordinance Amending Section 515-4 Of The Zoning Code - Restrictions On

Demolition And Removal Of Dwelling Units.

Conduct Final Reading

Hold Public Hearing

ORD 1541

Documents:

MA - ORD 1541.pdf

C. Call For Applicants - Informational

(Application information at www.ci.brainerd.mn.us/boards)

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 4 terms (Expire 2026) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 5 terms (Expire 2022)

HRA Board-- 1 term (Expire 2027)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2028) 1 term (Expire 2026)

Council President Recommended: (terms expire on 12/31 of said year)

Airport Commission-- 1 term (Expire 2025)

Planning Commission-- 2 terms (Expire 2025)

D. Committee Recommendations - Recommended By Council President

8. New Business

A. Set Joint Workshop Of Park Board And Brainerd City Council

February 27th

Documents:

MA - Joint Workshop of Park Board and City Council.pdf

B. Discussion On Amending City Code Section 900.08 Chickens

Documents:

MA - Chicken Ordinance.pdf

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

11. **Mayor's Report**

12. **Council Member Reports**

13. **Adjourn**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"

12/30/2022 01:51 PM
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INVOICE JOURNAL REPORT FOR CITY OF BRAINERD
CHECK RUN DATES 12/30/2022 - 12/30/2022

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/30/2022	AP	ACE HARDWARE	Invoice: 311477 Ref#: 75231(ICE MELT)		
AP Trx #: 117454		REPAIR & MAINT	225-2120-42220	8.99	
		Vnd: 0011 Invoice: 311477	225-0000-20200		8.99
		Expected Check Run: 12/30/2022			
				8.99	8.99
12/30/2022	AP	ACE HARDWARE	Invoice: 311599 Ref#: 75294(TOILET SEAT HINGE)		
AP Trx #: 117455		OPERATING SUPPLIES	225-2220-42210	5.39	
		Vnd: 0011 Invoice: 311599	225-0000-20200		5.39
		Expected Check Run: 12/30/2022			
				5.39	5.39
12/30/2022	AP	ACE HARDWARE	Invoice: 311650 Ref#: 75325(WIPER FLUID)		
AP Trx #: 117456		SQUAD CAR REPAIR SUPPLIES	225-2120-42221	10.47	
		Vnd: 0011 Invoice: 311650	225-0000-20200		10.47
		Expected Check Run: 12/30/2022			
				10.47	10.47
12/30/2022	AP	ACE HARDWARE	Invoice: 311663 Ref#: 75332(WINDOW INSULATION KITS)		
AP Trx #: 117457		REPAIR & MAINT	225-2120-42220	53.97	
		Vnd: 0011 Invoice: 311663	225-0000-20200		53.97
		Expected Check Run: 12/30/2022			
				53.97	53.97
12/30/2022	AP	ADVANCE AUTO PARTS	Invoice: 6574235483810 Ref#: 75267(DEGREASER AND BRAKE CLEANER)		
AP Trx #: 117458		REPAIR & MAINT	235-3100-42220	78.46	
		Vnd: 2902 Invoice: 6574235483810	235-0000-20200		78.46
		Expected Check Run: 12/30/2022			
				78.46	78.46
12/30/2022	AP	ADVANCE AUTO PARTS	Invoice: 6574235583878 Ref#: 75288(WINDSHEILD WIPERS)		
AP Trx #: 117459		REPAIR & MAINT	235-3100-42220	38.84	
		Vnd: 2902 Invoice: 6574235583878	235-0000-20200		38.84
		Expected Check Run: 12/30/2022			
				38.84	38.84

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12/30/2022	AP	ADVANCE AUTO PARTS	Invoice: 6574235583877 Ref#: 75342(MACK TRUCK WINDSHIELD WIPERS)		
AP Trx #: 117460		REPAIR & MAINT	235-3125-42220	37.32	
		Vnd: 2902 Invoice: 6574235583877	235-0000-20200		37.32
		Expected Check Run: 12/30/2022			
				37.32	37.32
12/30/2022	AP	ADVANCE AUTO PARTS	Invoice: 6574235483821 Ref#: 75343(SNOW BLOWER AIR FILTER)		
AP Trx #: 117461		REPAIR & MAINT	235-3125-42220	123.20	
		Vnd: 2902 Invoice: 6574235483821	235-0000-20200		123.20
		Expected Check Run: 12/30/2022			
				123.20	123.20
12/30/2022	AP	ADVANCE AUTO PARTS	Invoice: 6574235683938 Ref#: 75344(TRUCK 108 SANDER SOCKET AND WIRE TERM)		
AP Trx #: 117462		REPAIR & MAINT	235-3125-42220	104.00	
		Vnd: 2902 Invoice: 6574235683938	235-0000-20200		104.00
		Expected Check Run: 12/30/2022			
				104.00	104.00
12/30/2022	AP	AMERICAN WELDING-GAS INC	Invoice: 08959075 Ref#: 75397(CYLINDER RENTAL)		
AP Trx #: 117463		REPAIR & MAINT	260-9020-42220	37.14	
		Vnd: 2846 Invoice: 08959075	260-0000-20200		37.14
		Expected Check Run: 12/30/2022			
				37.14	37.14
12/30/2022	AP	API SUPPLY LIFTS INC	Invoice: 114136 Ref#: 75355(ANNUAL INSPECTION ON LIFT)		
AP Trx #: 117464		PROFESSIONAL SERVICES	260-9020-43300	240.00	
		Vnd: 3382 Invoice: 114136	260-0000-20200		240.00
		Expected Check Run: 12/30/2022			
				240.00	240.00
12/30/2022	AP	ARAMARK UNIFORM SERVICES	Invoice: 2530086129 Ref#: 75221(RUGS AND OVERALLS)		
AP Trx #: 117465		MISCELLANEOUS	235-3100-43430	81.70	
		Vnd: 0039 Invoice: 2530086129	235-0000-20200		81.70
		Expected Check Run: 12/30/2022			
				81.70	81.70

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12/30/2022	AP	ARAMARK UNIFORM SERVICES	Invoice: 2530088740 Ref#: 75305(RUGS AND OVERALLS)		
AP Trx #: 117466		MISCELLANEOUS	235-3100-43430	113.53	
		Vnd: 0039 Invoice: 2530088740	235-0000-20200		113.53
		Expected Check Run: 12/30/2022		113.53	113.53
12/30/2022	AP	ARAMARK UNIFORM SERVICES	Invoice: 2530081363 Ref#: 75388(TOWELS AND UNIFORMS)		
AP Trx #: 117467		REPAIR & MAINT	260-9020-42220	102.81	
		Vnd: 0039 Invoice: 2530081363	260-0000-20200		102.81
		Expected Check Run: 12/30/2022		102.81	102.81
12/30/2022	AP	ARAMARK UNIFORM SERVICES	Invoice: 2530084113 Ref#: 75389(TOWELS AND UNIFORMS)		
AP Trx #: 117468		REPAIR & MAINT	260-9020-42220	102.81	
		Vnd: 0039 Invoice: 2530084113	260-0000-20200		102.81
		Expected Check Run: 12/30/2022		102.81	102.81
12/30/2022	AP	ARAMARK UNIFORM SERVICES	Invoice: 2530086859 Ref#: 75390(TOWELS AND UNIFORMS)		
AP Trx #: 117469		REPAIR & MAINT	260-9020-42220	144.84	
		Vnd: 0039 Invoice: 2530086859	260-0000-20200		144.84
		Expected Check Run: 12/30/2022		144.84	144.84
12/30/2022	AP	ARAMARK UNIFORM SERVICES	Invoice: 2530089452 Ref#: 75391(TOWELS AND UNIFORMS)		
AP Trx #: 117470		REPAIR & MAINT	260-9020-42220	102.81	
		Vnd: 0039 Invoice: 2530089452	260-0000-20200		102.81
		Expected Check Run: 12/30/2022		102.81	102.81
12/30/2022	AP	ASG EXTERIORS DBA NEUMANN CONSTRUCT	Invoice: 00041984 Ref#: 75246(BD Payment Refund)		
AP Trx #: 117471		Residential State Surcharge - Flat	101-0000-21800	0.96	
		Residential State Surcharge - Flat	101-0000-36300	0.04	
		Residential Re-Roof Only	101-2400-32210	70.00	
		Vnd: MISC Invoice: 00041984	101-0000-20200		71.00
		Expected Check Run: 12/30/2022		71.00	71.00

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12/30/2022	AP	ASPEN MILLS	Invoice: 306095 Ref#: 75295 (UNIFORM WEAR - HIGH)		
AP Trx #: 117472		UNIFORM ALLOWANCE	225-2220-41113	479.97	
		Vnd: 0944 Invoice: 306095	225-0000-20200		479.97
		Expected Check Run: 12/30/2022			
				479.97	479.97
12/30/2022	AP	ASPEN MILLS	Invoice: 306097 Ref#: 75296 (UNIFORM WEAR - MOBERG)		
AP Trx #: 117473		UNIFORM ALLOWANCE	225-2220-41113	479.97	
		Vnd: 0944 Invoice: 306097	225-0000-20200		479.97
		Expected Check Run: 12/30/2022			
				479.97	479.97
12/30/2022	AP	ASPEN MILLS	Invoice: 306099 Ref#: 75297 (UNIFORM WEAR - ANDERSON)		
AP Trx #: 117474		UNIFORM ALLOWANCE	225-2220-41113	479.97	
		Vnd: 0944 Invoice: 306099	225-0000-20200		479.97
		Expected Check Run: 12/30/2022			
				479.97	479.97
12/30/2022	AP	ASPEN MILLS	Invoice: 306098 Ref#: 75306 (UNIFORMWEAR)		
AP Trx #: 117475		UNIFORM ALLOWANCE	225-2220-41113	479.97	
		Vnd: 0944 Invoice: 306098	225-0000-20200		479.97
		Expected Check Run: 12/30/2022			
				479.97	479.97
12/30/2022	AP	BARNUM GATE SERVICES INC	Invoice: 35323 Ref#: 75356 (GA TERMINAL GATE REPAIR PARTS)		
AP Trx #: 117476		REPAIR & MAINT	260-9020-42220	174.80	
		Vnd: 3207 Invoice: 35323	260-0000-20200		174.80
		Expected Check Run: 12/30/2022			
				174.80	174.80
12/30/2022	AP	BATTERIES PLUS	Invoice: P58051092 Ref#: 75232 (USB WALL CHARGERS X2)		
AP Trx #: 117477		SMALL TOOLS	225-2120-42240	42.62	
		Vnd: 0745 Invoice: P58051092	225-0000-20200		42.62
		Expected Check Run: 12/30/2022			
				42.62	42.62

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/30/2022	AP	BATTERIES PLUS	Invoice: P47921682 Ref#: 75333(SQD 498 - BATTERY - MISSING INVOICE)		
AP Trx #: 117478		SQUAD CAR REPAIR SUPPLIES	225-2120-42221	214.14	
		Vnd: 0745 Invoice: P47921682	225-0000-20200		214.14
		Expected Check Run: 12/30/2022		214.14	214.14
12/30/2022	AP	BILL'S GUN SHOP & RANGE	Invoice: SA-231265 Ref#: 75346(717 WEAPON QUALIFICATION)		
AP Trx #: 117479		PROFESSIONAL DEVELOPMENT	225-2120-43330	50.00	
		Vnd: 2948 Invoice: SA-231265	225-0000-20200		50.00
		Expected Check Run: 12/30/2022		50.00	50.00
12/30/2022	AP	BLUEGLOBES, LLC	Invoice: BRD-58767 Ref#: 75357(AIRFIELD LAMPS)		
AP Trx #: 117480		REPAIR & MAINT	260-9020-42220	2,216.63	
		Vnd: 1339 Invoice: BRD-58767	260-0000-20200		2,216.63
		Expected Check Run: 12/30/2022		2,216.63	2,216.63
12/30/2022	AP	BRAINERD PUBLIC UTILITIES	Invoice: 15-50027-01/DEC 22 Ref#: 75358(11/17/22-12/17/22 HANGAR 008)		
AP Trx #: 117481		UTILITIES	260-9020-43380	27.17	
		Vnd: 0296 Invoice: 15-50027-01/DEC 22	260-0000-20200		27.17
		Expected Check Run: 12/30/2022		27.17	27.17
12/30/2022	AP	BRAINERD PUBLIC UTILITIES	Invoice: BRD AIRPORT/DEC 22 Ref#: 75392(11/17/22-12/17/22 AIRPORT UTILI'		
AP Trx #: 117482		UTILITIES	260-9020-43380	10,450.20	
		Vnd: 0296 Invoice: BRD AIRPORT/DEC 22	260-0000-20200		10,450.20
		Expected Check Run: 12/30/2022		10,450.20	10,450.20
12/30/2022	AP	BREMER BANK	Invoice: 2023 BOX 10-11 Ref#: 75253(SAFE DEPOSIT BOX 2023)		
AP Trx #: 117483		MISCELLANEOUS	101-9200-43430	100.00	
		Vnd: 0088 Invoice: 2023 BOX 10-11	101-0000-20200		100.00
		Expected Check Run: 12/30/2022		100.00	100.00

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12/30/2022	AP	CENTRA SOTA COOPERATIVE	Invoice: 5412709 Ref#: 75398(QTY 3000 GALLONS FUEL)		
AP Trx #: 117484		MOTOR FUELS	260-9020-42212	12,402.00	
		Vnd: 3232 Invoice: 5412709	260-0000-20200		12,402.00
		Expected Check Run: 12/30/2022			
				12,402.00	12,402.00
12/30/2022	AP	CHAMBERLAIN OIL COMPANY	Invoice: 420791-00 Ref#: 75283(DIESEL EXHAUST FLUID)		
AP Trx #: 117485		REPAIR & MAINT	235-3125-42220	353.98	
		Vnd: 1333 Invoice: 420791-00	235-0000-20200		353.98
		Expected Check Run: 12/30/2022			
				353.98	353.98
12/30/2022	AP	CHARTER COMMUNICATIONS	Invoice: 0280094121222 Ref#: 75256(REDUNDANT INTERNET 12/12/22-1/11/23)		
AP Trx #: 117486		TELEPHONE	101-1800-43321	84.98	
		Vnd: 1343 Invoice: 0280094121222	101-0000-20200		84.98
		Expected Check Run: 12/30/2022			
				84.98	84.98
12/30/2022	AP	CHEM-AQUA	Invoice: 8049893 Ref#: 75359(WATER TREATMENT PROGRAM)		
AP Trx #: 117487		PROFESSIONAL SERVICES	260-9020-43300	204.75	
		Vnd: 3803 Invoice: 8049893	260-0000-20200		204.75
		Expected Check Run: 12/30/2022			
				204.75	204.75
12/30/2022	AP	CLAREY'S SAFETY EQUIPMENT	Invoice: 203137 Ref#: 75262(HI PRESSURE AIRBAG CONTROL KIT)		
AP Trx #: 117488		OPERATING SUPPLIES	225-2220-42210	2,266.00	
		Vnd: 0119 Invoice: 203137	225-0000-20200		2,266.00
		Expected Check Run: 12/30/2022			
				2,266.00	2,266.00
12/30/2022	AP	CUSTOM FIRE APPARATUS INC	Invoice: 0021904-IN Ref#: 75324(2022 FIRE ENGINE CHASSIS)		
AP Trx #: 117489		CAPITAL - VEHICLES	404-9055-45550	402,283.40	
		Vnd: 1688 Invoice: 0021904-IN	404-0000-20200		402,283.40
		Expected Check Run: 12/30/2022			
				402,283.40	402,283.40

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12/30/2022	AP	DAHLHEIMER BEVERAGE	Invoice: 1799861 Ref#: 75278(SHOP SUPPLIES - LINERS)		
AP Trx #: 117490		REPAIR & MAINT	230-5200-42220	48.00	
		Vnd: 3438 Invoice: 1799861	230-0000-20200		48.00
		Expected Check Run: 12/30/2022		48.00	48.00
12/30/2022	AP	DAHLHEIMER BEVERAGE	Invoice: 1804924 Ref#: 75321(JANITORIAL/CLEANING SUPPLIES)		
AP Trx #: 117491		REPAIR & MAINT	211-5500-42220	140.90	
		Vnd: 3438 Invoice: 1804924	211-0000-20200		140.90
		Expected Check Run: 12/30/2022		140.90	140.90
12/30/2022	AP	DELL MARKETING LP	Invoice: 10640942140 Ref#: 75317(LAPTOP REPAIR SERVICE)		
AP Trx #: 117492		REPAIR & MAINT	101-1800-42220	223.88	
		Vnd: 1573 Invoice: 10640942140	101-0000-20200		223.88
		Expected Check Run: 12/30/2022		223.88	223.88
12/30/2022	AP	DIGITAL HORIZONS	Invoice: 2666 Ref#: 75298(EOC - REPLACED RECEIVER KIT ABOVE PROJEC)		
AP Trx #: 117493		OPERATING SUPPLIES	225-2500-42210	430.38	
		Vnd: 2898 Invoice: 2666	225-0000-20200		430.38
		Expected Check Run: 12/30/2022		430.38	430.38
12/30/2022	AP	DIGITAL HORIZONS	Invoice: 2640 Ref#: 75360(CRESTRON LIGHTING SYSTEM MAIN TERMINAL)		
AP Trx #: 117494		REPAIR & MAINT	260-9020-42220	423.08	
		PROFESSIONAL SERVICES	260-9020-43300	260.00	
		Vnd: 2898 Invoice: 2640	260-0000-20200		683.08
		Expected Check Run: 12/30/2022		683.08	683.08
12/30/2022	AP	DIXON MECHANICAL ELECTRIC	Invoice: 6658 Ref#: 75223(GRADER 113 ALTERNATOR)		
AP Trx #: 117495		REPAIR & MAINT	235-3125-42220	450.00	
		Vnd: 0674 Invoice: 6658	235-0000-20200		450.00
		Expected Check Run: 12/30/2022		450.00	450.00

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12/30/2022	AP	DIXON MECHANICAL ELECTRIC	Invoice: 6679 Ref#: 75361(LESS SALES TAX -STARTER ASSEMBLY - DEICE)		
AP Trx #: 117496		REPAIRS-VEHICLES & EQUIP	260-9020-42230	269.45	
		Vnd: 0674 Invoice: 6679	260-0000-20200		269.45
		Expected Check Run: 12/30/2022		269.45	269.45
12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1500 Ref#: 75233(SQD 437 - NEW SQUAD BUILD)		
AP Trx #: 117497		CAPITAL - OTHER	400-9050-45530	10,877.22	
		Vnd: 3353 Invoice: 1500	400-0000-20200		10,877.22
		Expected Check Run: 12/30/2022		10,877.22	10,877.22
12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1502 Ref#: 75234(SQD 402 - NEW SQUAD BUILD)		
AP Trx #: 117498		CAPITAL - OTHER	400-9050-45530	6,225.57	
		Vnd: 3353 Invoice: 1502	400-0000-20200		6,225.57
		Expected Check Run: 12/30/2022		6,225.57	6,225.57
12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1504 Ref#: 75235(SQD 406 - NEW SQUAD BUILD)		
AP Trx #: 117499		CAPITAL - OTHER	400-9050-45530	5,730.78	
		Vnd: 3353 Invoice: 1504	400-0000-20200		5,730.78
		Expected Check Run: 12/30/2022		5,730.78	5,730.78
12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1505 Ref#: 75236(SQD 404 - NEW SQUAD BUILD)		
AP Trx #: 117500		CAPITAL - OTHER	400-9050-45530	5,264.19	
		Vnd: 3353 Invoice: 1505	400-0000-20200		5,264.19
		Expected Check Run: 12/30/2022		5,264.19	5,264.19
12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1506 Ref#: 75237(SQD 402-404-406-437 NEW SQUAD BUILD)		
AP Trx #: 117501		CAPITAL - OTHER	400-9050-45530	764.18	
		Vnd: 3353 Invoice: 1506	400-0000-20200		764.18
		Expected Check Run: 12/30/2022		764.18	764.18

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12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1507 Ref#: 75238(SQD 436 - NEW SQUAD BUILD)		
AP Trx #: 117502		CAPITAL - OTHER	400-9050-45530	262.50	
		Vnd: 3353 Invoice: 1507	400-0000-20200		262.50
		Expected Check Run: 12/30/2022			
				262.50	262.50
12/30/2022	AP	DTM FLEET SERVICE	Invoice: 1508 Ref#: 75239(SQD 401 - NEW SQUAD BUILD)		
AP Trx #: 117503		CAPITAL - OTHER	400-9050-45530	144.43	
		Vnd: 3353 Invoice: 1508	400-0000-20200		144.43
		Expected Check Run: 12/30/2022			
				144.43	144.43
12/30/2022	AP	FASTENAL COMPANY	Invoice: MNBAX258611 Ref#: 75308(5-16" PINS)		
AP Trx #: 117504		REPAIR & MAINT	235-3100-42220	14.00	
		Vnd: 0170 Invoice: MNBAX258611	235-0000-20200		14.00
		Expected Check Run: 12/30/2022			
				14.00	14.00
12/30/2022	AP	FERGUSON ENTERPRISES INC	Invoice: 9738741 Ref#: 75362(BOILER 5 SENSOR KIT)		
AP Trx #: 117505		REPAIR & MAINT	260-9020-42220	73.14	
		Vnd: 0486 Invoice: 9738741	260-0000-20200		73.14
		Expected Check Run: 12/30/2022			
				73.14	73.14
12/30/2022	AP	FORUM COMMUNICATIONS COMPANY	Invoice: 129374-1 Ref#: 75251(NOH: INTERIM USE: R. BADEAUX RENTAL)		
AP Trx #: 117506		PRINTING/LEGAL PUBLICATION	101-2400-43350	54.35	
		Vnd: 0071 Invoice: 129374-1	101-0000-20200		54.35
		Expected Check Run: 12/30/2022			
				54.35	54.35
12/30/2022	AP	FORUM COMMUNICATIONS COMPANY	Invoice: 134175-1 Ref#: 75331(NOH: ORD 1540 GREENSPACE MORATORIUM)		
AP Trx #: 117507		LEGAL PUBLICATIONS	101-9200-43350	38.59	
		Vnd: 0071 Invoice: 134175-1	101-0000-20200		38.59
		Expected Check Run: 12/30/2022			
				38.59	38.59

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12/30/2022	AP	FRANKLIN OUTDOOR ADVERTISING	Invoice: 27395 Ref#: 75363(HWY 371 BILLBOARD)		
AP Trx #: 117508		ADVERTISING/PROMOTION	260-9020-43340	498.00	
		Vnd: 2993 Invoice: 27395	260-0000-20200		498.00
		Expected Check Run: 12/30/2022			
				498.00	498.00
12/30/2022	AP	GAME TIME	Invoice: PJI-0199221 Ref#: 75249(KIWANIS GT STOCK CAR REPAIRS - BLUE)		
AP Trx #: 117509		REPAIR & MAINT	230-5200-42220	2,465.94	
		Vnd: 0946 Invoice: PJI-0199221	230-0000-20200		2,465.94
		Expected Check Run: 12/30/2022			
				2,465.94	2,465.94
12/30/2022	AP	GENERATOR POWER SYSTEMS	Invoice: 26195 Ref#: 75400(DE-ICE TRUCK SERVICE)		
AP Trx #: 117510		PROFESSIONAL SERVICES	260-9020-43300	487.50	
		Vnd: 0008 Invoice: 26195	260-0000-20200		487.50
		Expected Check Run: 12/30/2022			
				487.50	487.50
12/30/2022	AP	GOPHER STATE ONE CALL	Invoice: 2110108 Ref#: 75369(UTILITY LOCATE SERVICE)		
AP Trx #: 117511		PROFESSIONAL SERVICES	260-9020-43300	2.70	
		Vnd: 4095 Invoice: 2110108	260-0000-20200		2.70
		Expected Check Run: 12/30/2022			
				2.70	2.70
12/30/2022	AP	GRAINGER	Invoice: 9532944718 Ref#: 75364(DEICE TRUCK - SELF PRIMING PUMP)		
AP Trx #: 117512		REPAIRS-VEHICLES & EQUIP	260-9020-42230	980.65	
		Vnd: 3213 Invoice: 9532944718	260-0000-20200		980.65
		Expected Check Run: 12/30/2022			
				980.65	980.65
12/30/2022	AP	GUARDIAN PEST CONTROL INC	Invoice: 2425104 Ref#: 75266(PEST CONTROL SERVICES)		
AP Trx #: 117513		OPERATING SUPPLIES	225-2220-42210	62.00	
		Vnd: 3011 Invoice: 2425104	225-0000-20200		62.00
		Expected Check Run: 12/30/2022			
				62.00	62.00

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12/30/2022	AP	HEARTLAND TIRE INC.	Invoice: 3037267 Ref#: 75272(SQD 428 - LUGNUTS)		
AP Trx #: 117514		SQUAD CAR REPAIR SUPPLIES	225-2120-42221	25.14	
		Vnd: 0209 Invoice: 3037267	225-0000-20200		25.14
		Expected Check Run: 12/30/2022		25.14	25.14
12/30/2022	AP	HILLYARD	Invoice: 700527664 Ref#: 75322(VACUUM BAGS)		
AP Trx #: 117515		REPAIR & MAINT	211-5500-42220	28.95	
		Vnd: 0433 Invoice: 700527664	211-0000-20200		28.95
		Expected Check Run: 12/30/2022		28.95	28.95
12/30/2022	AP	HOLDEN ELECTRIC	Invoice: 69846 Ref#: 75289(PAY REQ 4 ST & SWR REMODEL)		
AP Trx #: 117516		PYMTS TO CONTRACTORS	400-2001-45530	3,000.00	
		Vnd: 0203 Invoice: 69846	400-0000-20200		3,000.00
		Expected Check Run: 12/30/2022		3,000.00	3,000.00
12/30/2022	AP	HOULE, BRADY	Invoice: 12/15/22 Ref#: 75240(REIMB - BASIC NARCOTICS TRAINING 12/5-8)		
AP Trx #: 117517		PROFESSIONAL DEVELOPMENT	225-2120-43330	95.33	
		Vnd: 3964 Invoice: 12/15/22	225-0000-20200		95.33
		Expected Check Run: 12/30/2022		95.33	95.33
12/30/2022	AP	HUGHEY AND PHILLIPS LCC	Invoice: 77046 Ref#: 75401(MALSR - SPARE PARTS)		
AP Trx #: 117518		REPAIR & MAINT	260-9020-42220	1,027.14	
		Vnd: 3785 Invoice: 77046	260-0000-20200		1,027.14
		Expected Check Run: 12/30/2022		1,027.14	1,027.14
12/30/2022	AP	HYTEC CONSTRUCTION INC	Invoice: 20:51 PAY REQ 8 Ref#: 75354(BRD ARFF/SRE CONSTRUCTION PYMNT 8)		
AP Trx #: 117519		CAPITAL-LOCAL SHARE	450-9010-45530-20:51	894,107.16	
		Vnd: 0769 Invoice: 20:51 PAY REQ 8	450-0000-20200		894,107.16
		Expected Check Run: 12/30/2022		894,107.16	894,107.16

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12/30/2022	AP	INDEPENDENT TESTING TECHNOLOGIES	Invoice: 41943 Ref#: 75244(IMP 21-10 GREENWOOD ST PROF SVCS)		
AP Trx #: 117520		PROFESSIONAL SERVICES	401-9030-43300-21:10	2,250.00	
		Vnd: 3795 Invoice: 41943	401-0000-20200		2,250.00
		Expected Check Run: 12/30/2022			
				2,250.00	2,250.00
12/30/2022	AP	INDEPENDENT TESTING TECHNOLOGIES	Invoice: 41944 Ref#: 75245(IMP 19-02 PROF SERVICES)		
AP Trx #: 117521		PROFESSIONAL SERVICES	401-1902-43300	975.00	
		Vnd: 3795 Invoice: 41944	401-0000-20200		975.00
		Expected Check Run: 12/30/2022			
				975.00	975.00
12/30/2022	AP	JACOBSON EXCAVATING & LANDSCAPING L	Invoice: 797 Ref#: 75281(30 BALES STRAW LIVE BURN)		
AP Trx #: 117522		PROFESSIONAL DEVELOPMENT	225-2220-43330	150.00	
		Vnd: 3180 Invoice: 797	225-0000-20200		150.00
		Expected Check Run: 12/30/2022			
				150.00	150.00
12/30/2022	AP	JOHNSTONE SUPPLY	Invoice: S101194203.002 Ref#: 75365(HVAC FILTERS)		
AP Trx #: 117523		REPAIR & MAINT	260-9020-42220	315.36	
		Vnd: 3233 Invoice: S101194203.002	260-0000-20200		315.36
		Expected Check Run: 12/30/2022			
				315.36	315.36
12/30/2022	AP	KENNEDY & GRAVEN	Invoice: 171831 Ref#: 75284(SALE OF IND. PARK LOTS (P&D))		
AP Trx #: 117524		DEPOSITS PAYABLE	295-0000-20600	225.00	
		Vnd: 0220 Invoice: 171831	295-0000-20200		225.00
		Expected Check Run: 12/30/2022			
				225.00	225.00
12/30/2022	AP	KITCHIGAMI REGIONAL LIBRARY - CC	Invoice: 12/20/22 Ref#: 75345(11/17/22-12/20/22 REMIT LIBRARY CC CHARG)		
AP Trx #: 117525		DUE TO OTHER GOVT UNITS	211-0000-20800	130.30	
		Vnd: 3545 Invoice: 12/20/22	211-0000-20200		130.30
		Expected Check Run: 12/30/2022			
				130.30	130.30

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12/30/2022	AP	LAKES AREA LOCK & DOOR HARDWARE, IN	Invoice: 12763 Ref#: 75257(RE-KEY ARMORY)		
AP Trx #: 117526		REPAIR & MAINT	225-2120-42220	242.50	
		Vnd: 3418 Invoice: 12763	225-0000-20200		242.50
		Expected Check Run: 12/30/2022			
				242.50	242.50
12/30/2022	AP	LAKES AREA MAT SERVICE INC	Invoice: 20221206 #522 Ref#: 75273(CITY HALL FLOOR MATS)		
AP Trx #: 117527		RENTAL EXPENSE	101-1940-43410	44.08	
		Vnd: 3469 Invoice: 20221206 #522	101-0000-20200		44.08
		Expected Check Run: 12/30/2022			
				44.08	44.08
12/30/2022	AP	LAKES AREA MAT SERVICE INC	Invoice: 20221220 #522 Ref#: 75274(CITY HALL FLOOR MATS)		
AP Trx #: 117528		RENTAL EXPENSE	101-1940-43410	44.08	
		Vnd: 3469 Invoice: 20221220 #522	101-0000-20200		44.08
		Expected Check Run: 12/30/2022			
				44.08	44.08
12/30/2022	AP	LAKES AREA MAT SERVICE INC	Invoice: 20221206 #520 Ref#: 75275(POLICE DEPT FLOOR MATS)		
AP Trx #: 117529		PROFESSIONAL SERVICES	225-2120-43300	42.92	
		Vnd: 3469 Invoice: 20221206 #520	225-0000-20200		42.92
		Expected Check Run: 12/30/2022			
				42.92	42.92
12/30/2022	AP	LAKES AREA MAT SERVICE INC	Invoice: 20221220 #520 Ref#: 75276(POLICE DEPT FLOOR MATS)		
AP Trx #: 117530		PROFESSIONAL SERVICES	225-2120-43300	42.92	
		Vnd: 3469 Invoice: 20221220 #520	225-0000-20200		42.92
		Expected Check Run: 12/30/2022			
				42.92	42.92
12/30/2022	AP	LAKES PRINTING	Invoice: 00213045 Ref#: 75259(QTY 3000 TRANSIT TICKETS)		
AP Trx #: 117531		OPERATING SUPPLIES	203-9000-42210	174.15	
		Vnd: 0227 Invoice: 00213045	203-0000-20200		174.15
		Expected Check Run: 12/30/2022			
				174.15	174.15

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12/30/2022	AP	LAKES PRINTING	Invoice: 00212997 Ref#: 75293(C. GAUTHIER QTY 500 BUSINESS CARDS)		
AP Trx #: 117532		OFFICE SUPPLIES	203-9000-42200	108.80	
		Vnd: 0227 Invoice: 00212997	203-0000-20200		108.80
		Expected Check Run: 12/30/2022		108.80	108.80
12/30/2022	AP	LARSON ELEVATOR COMPANY	Invoice: LE17094001 Ref#: 75220(CITY HALL ELEVATOR REPAIRS)		
AP Trx #: 117533		REPAIR & MAINT	101-1940-42220	512.66	
		Vnd: 3430 Invoice: LE17094001	101-0000-20200		512.66
		Expected Check Run: 12/30/2022		512.66	512.66
12/30/2022	AP	LIND MASONRY AND CONSTRUCTION	Invoice: 21831636341218 Ref#: 75224(PD IMPOUND BUILDING - FINAL)		
AP Trx #: 117534		CAPITAL OUTLAY	400-9050-45500-22:40	23,024.00	
		Vnd: 4141 Invoice: 21831636341218	400-0000-20200		23,024.00
		Expected Check Run: 12/30/2022		23,024.00	23,024.00
12/30/2022	AP	M-B COMPANIES INC OF WI	Invoice: 269136 Ref#: 75367(WHEEL FOR MB5 PLOW)		
AP Trx #: 117535		REPAIRS-VEHICLES & EQUIP	260-9020-42230	2,243.46	
		Vnd: 2061 Invoice: 269136	260-0000-20200		2,243.46
		Expected Check Run: 12/30/2022		2,243.46	2,243.46
12/30/2022	AP	M-B COMPANIES INC OF WI	Invoice: 269368 Ref#: 75368(POLYMER FOR THE BLOWER)		
AP Trx #: 117536		REPAIRS-VEHICLES & EQUIP	260-9020-42230	244.41	
		Vnd: 2061 Invoice: 269368	260-0000-20200		244.41
		Expected Check Run: 12/30/2022		244.41	244.41
12/30/2022	AP	MACQUEEN EQUIPMENT INC	Invoice: P09595 Ref#: 75299(FACEPIECE, TOG CLEANER)		
AP Trx #: 117537		PERSONAL PROTECTIVE GEAR	225-2220-42250	425.00	
		OPERATING SUPPLIES	225-2220-42210	181.70	
		Vnd: 0239 Invoice: P09595	225-0000-20200		606.70
		Expected Check Run: 12/30/2022		606.70	606.70

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12/30/2022	AP	MACQUEEN EQUIPMENT INC	Invoice: P46479 Ref#: 75366(BELT FOR HIGH SPEED PLOW)		
AP Trx #: 117538		REPAIRS-VEHICLES & EQUIP	260-9020-42230	145.73	
		Vnd: 0239 Invoice: P46479	260-0000-20200		145.73
		Expected Check Run: 12/30/2022			
				145.73	145.73
12/30/2022	AP	MACQUEEN EQUIPMENT INC	Invoice: W11147 Ref#: 75393(HIGH SPEED PLOW- BUILD/INSTALL HIGH PRES)		
AP Trx #: 117539		PROFESSIONAL SERVICES	260-9020-43300	2,449.99	
		Vnd: 0239 Invoice: W11147	260-0000-20200		2,449.99
		Expected Check Run: 12/30/2022			
				2,449.99	2,449.99
12/30/2022	AP	MARCO	Invoice: INV10670391 Ref#: 75250(WEBEX CALLING MIGRATION)		
AP Trx #: 117540		CAPITAL - OTHER	400-9050-45530	15,476.00	
		Vnd: 1753 Invoice: INV10670391	400-0000-20200		15,476.00
		Expected Check Run: 12/30/2022			
				15,476.00	15,476.00
12/30/2022	AP	MARCO	Invoice: INV10691626 Ref#: 75330(UNIFY IT - EDR+SIEM 12/19/22-1/18/23)		
AP Trx #: 117541		COMPUTER SUPPORT	101-1800-43309	1,128.12	
		Vnd: 1753 Invoice: INV10691626	101-0000-20200		1,128.12
		Expected Check Run: 12/30/2022			
				1,128.12	1,128.12
12/30/2022	AP	MARCO	Invoice: INV10669967 Ref#: 75394(SERVICE - NO ACCESS TO SHARED DRIVES)		
AP Trx #: 117542		COMPUTER SUPPORT	260-9020-43309	3,105.75	
		Vnd: 1753 Invoice: INV10669967	260-0000-20200		3,105.75
		Expected Check Run: 12/30/2022			
				3,105.75	3,105.75
12/30/2022	AP	MEAD & HUNT INC	Invoice: 340967 Ref#: 75351(BRD TO 2012-6 RWY 523 && ENT RD PVMNT RE)		
AP Trx #: 117543		PROFESSIONAL SERVICES	450-9010-43300-22:51	26,460.20	
		Vnd: 3187 Invoice: 340967	450-0000-20200		26,460.20
		Expected Check Run: 12/30/2022			
				26,460.20	26,460.20

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12/30/2022	AP	MEAD & HUNT INC	Invoice: 341741 Ref#: 75352(BRD TASK ORDER 2021-4 HANGAR DESIGN)		
AP Trx #: 117544		PROFESSIONAL SERVICES	450-9010-43300-21:51	24,121.65	
		Vnd: 3187 Invoice: 341741	450-0000-20200		24,121.65
		Expected Check Run: 12/30/2022			
				24,121.65	24,121.65
12/30/2022	AP	MEAD & HUNT INC	Invoice: 341880 Ref#: 75353(BRD TO 2021-7 PROP ARFF-SRE-CA)		
AP Trx #: 117545		PROFESSIONAL SERVICES	450-9010-43300-20:51	34,796.05	
		Vnd: 3187 Invoice: 341880	450-0000-20200		34,796.05
		Expected Check Run: 12/30/2022			
				34,796.05	34,796.05
12/30/2022	AP	MIDWEST MACHINERY CO	Invoice: 9449309 Ref#: 75291(FUEL FILTER SUPPLIES)		
AP Trx #: 117546		REPAIR & MAINT	230-5200-42220	40.45	
		Vnd: 3394 Invoice: 9449309	230-0000-20200		40.45
		Expected Check Run: 12/30/2022			
				40.45	40.45
12/30/2022	AP	MIDWEST MACHINERY CO	Invoice: 9449526 Ref#: 75292(SOLENOID VALVE)		
AP Trx #: 117547		REPAIR & MAINT	230-5200-42220	333.82	
		Vnd: 3394 Invoice: 9449526	230-0000-20200		333.82
		Expected Check Run: 12/30/2022			
				333.82	333.82
12/30/2022	AP	MILLS MOTORS INC	Invoice: 577472 Ref#: 75282(TANKER4 OIL CHANGE)		
AP Trx #: 117548		REPAIR & MAINT	225-2220-42220	414.96	
		Vnd: 0254 Invoice: 577472	225-0000-20200		414.96
		Expected Check Run: 12/30/2022			
				414.96	414.96
12/30/2022	AP	MINNESOTA PUBLIC RADIO	Invoice: 15137-00002-0003 Ref#: 75370(ADVERTISING)		
AP Trx #: 117549		ADVERTISING/PROMOTION	260-9020-43340	384.00	
		Vnd: 3978 Invoice: 15137-00002-0003	260-0000-20200		384.00
		Expected Check Run: 12/30/2022			
				384.00	384.00

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12/30/2022	AP	MN DEPT OF TRANSPORTATION	Invoice: P00016419 Ref#: 75349(GREENWOOD TESTING/SIGNAL MAINTENANCE)		
AP Trx #: 117550		PROFESSIONAL SERVICES	401-9030-43300-21:10	773.55	
		REPAIR & MAINT	235-3125-42220	157.74	
		Vnd: 1448 Invoice: P00016419	401-0000-20200		773.55
		Vnd: 1448 Invoice: P00016419	235-0000-20200		157.74
		Expected Check Run: 12/30/2022			
				931.29	931.29
12/30/2022	AP	MN STATE FIRE CHIEFS ASSOCIATION	Invoice: 4975 Ref#: 75261(2023 MEMBERSHIP RENEWAL)		
AP Trx #: 117551		PREPAID OTHER	225-0000-15510	315.00	
		Vnd: 3524 Invoice: 4975	225-0000-20200		315.00
		Expected Check Run: 12/30/2022			
				315.00	315.00
12/30/2022	AP	MOTORS-N-MORE	Invoice: 29613 Ref#: 75347(SQD 444 - OIL CHANGE)		
AP Trx #: 117552		SQUAD CAR REPAIR SUPPLIES	225-2120-42221	23.00	
		Vnd: 3168 Invoice: 29613	225-0000-20200		23.00
		Expected Check Run: 12/30/2022			
				23.00	23.00
12/30/2022	AP	NAPA AUTO PARTS	Invoice: 566752 Ref#: 75260(WINDSHIELD WASH/OIL)		
AP Trx #: 117553		OPERATING SUPPLIES	225-2220-42210	39.33	
		Vnd: 0273 Invoice: 566752	225-0000-20200		39.33
		Expected Check Run: 12/30/2022			
				39.33	39.33
12/30/2022	AP	NAPA AUTO PARTS	Invoice: 563471 Ref#: 75371(DE-ICE TRUCK- FUEL FILTERS)		
AP Trx #: 117554		REPAIRS-VEHICLES & EQUIP	260-9020-42230	53.55	
		Vnd: 0273 Invoice: 563471	260-0000-20200		53.55
		Expected Check Run: 12/30/2022			
				53.55	53.55
12/30/2022	AP	NAPA AUTO PARTS	Invoice: 568891 Ref#: 75372(MAINTENANCE SUPPLIES)		
AP Trx #: 117555		REPAIR & MAINT	260-9020-42220	12.12	
		Vnd: 0273 Invoice: 568891	260-0000-20200		12.12
		Expected Check Run: 12/30/2022			
				12.12	12.12

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12/30/2022	AP	NAPA AUTO PARTS	Invoice: 568893 Ref#: 75373(DE-ICE TRUCK FUEL FILTER)		
AP Trx #: 117556		REPAIRS-VEHICLES & EQUIP	260-9020-42230	23.38	
		Vnd: 0273 Invoice: 568893	260-0000-20200		23.38
		Expected Check Run: 12/30/2022			
				23.38	23.38
12/30/2022	AP	NAPA AUTO PARTS	Invoice: 568976 Ref#: 75374(DE-ICE TRUCK GENERATOR FUEL PUMP)		
AP Trx #: 117557		REPAIRS-VEHICLES & EQUIP	260-9020-42230	41.85	
		Vnd: 0273 Invoice: 568976	260-0000-20200		41.85
		Expected Check Run: 12/30/2022			
				41.85	41.85
12/30/2022	AP	NAPA AUTO PARTS	Invoice: 569787 Ref#: 75375(MAINTENANCE - SMALL TOOLS)		
AP Trx #: 117558		REPAIR & MAINT	260-9020-42220	84.49	
		Vnd: 0273 Invoice: 569787	260-0000-20200		84.49
		Expected Check Run: 12/30/2022			
				84.49	84.49
12/30/2022	AP	NAPA AUTO PARTS	Invoice: 569823 Ref#: 75376(LESS SALES TAX-SHOP SUPPLIES FOR MAINTEN)		
AP Trx #: 117559		REPAIR & MAINT	260-9020-42220	57.45	
		Vnd: 0273 Invoice: 569823	260-0000-20200		57.45
		Expected Check Run: 12/30/2022			
				57.45	57.45
12/30/2022	AP	NORTH COUNTRY EQUIPMENT REPAIR, INC	Invoice: 3965 Ref#: 75378(MB4 SNOWBLOWER CLUTCH SERVICE)		
AP Trx #: 117560		PROFESSIONAL SERVICES	260-9020-43300	4,082.40	
		Vnd: 3109 Invoice: 3965	260-0000-20200		4,082.40
		Expected Check Run: 12/30/2022			
				4,082.40	4,082.40
12/30/2022	AP	NORTHLAND FIRE PROTECTION	Invoice: 51914 Ref#: 75222(STREET DEPT ANNUAL FIRE ALARM INSPECTION)		
AP Trx #: 117561		REPAIR & MAINT	235-3100-42220	743.50	
		Vnd: 0736 Invoice: 51914	235-0000-20200		743.50
		Expected Check Run: 12/30/2022			
				743.50	743.50

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12/30/2022	AP	NORTHLAND FIRE PROTECTION	Invoice: 51916 Ref#: 75264(ANNUAL FIRE ALARM INSPECTIONS)		
AP Trx #: 117562		PROFESSIONAL SERVICES	225-2220-43300	670.00	
		Vnd: 0736 Invoice: 51916	225-0000-20200		670.00
		Expected Check Run: 12/30/2022			
				670.00	670.00
12/30/2022	AP	NORTHLAND FIRE PROTECTION	Invoice: 51928 Ref#: 75265(ANNUAL EXTINGUISHER SERVICE)		
AP Trx #: 117563		PROFESSIONAL SERVICES	225-2220-43300	1,413.40	
		Vnd: 0736 Invoice: 51928	225-0000-20200		1,413.40
		Expected Check Run: 12/30/2022			
				1,413.40	1,413.40
12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-164803 Ref#: 75277(WIPER FLUID - PARKS SHOP)		
AP Trx #: 117564		REPAIR & MAINT	230-5200-42220	15.96	
		Vnd: 2137 Invoice: 1647-164803	230-0000-20200		15.96
		Expected Check Run: 12/30/2022			
				15.96	15.96
12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-166400 Ref#: 75313(SHOP SUPPLIES - DIESEL 911)		
AP Trx #: 117565		REPAIR & MAINT	230-5200-42220	14.99	
		Vnd: 2137 Invoice: 1647-166400	230-0000-20200		14.99
		Expected Check Run: 12/30/2022			
				14.99	14.99
12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-162612 Ref#: 75379(MB4 MOTOR OIL)		
AP Trx #: 117566		REPAIRS-VEHICLES & EQUIP	260-9020-42230	109.98	
		Vnd: 2137 Invoice: 1647-162612	260-0000-20200		109.98
		Expected Check Run: 12/30/2022			
				109.98	109.98
12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-162617 Ref#: 75380(MB4 MOTOR OIL)		
AP Trx #: 117567		REPAIRS-VEHICLES & EQUIP	260-9020-42230	71.98	
		Vnd: 2137 Invoice: 1647-162617	260-0000-20200		71.98
		Expected Check Run: 12/30/2022			
				71.98	71.98

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12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-162618 Ref#: 75381(CREDIT - MB4 MOTOR OIL)		
AP Trx #: 117568		REPAIRS-VEHICLES & EQUIP	260-9020-42230		109.98
		Vnd: 2137 Invoice: 1647-162618	260-0000-20200	109.98	
		Expected Check Run: 12/30/2022			
				109.98	109.98
12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-166455 Ref#: 75382(DE-ICE TRUCK FILTERS)		
AP Trx #: 117569		REPAIRS-VEHICLES & EQUIP	260-9020-42230	93.04	
		Vnd: 2137 Invoice: 1647-166455	260-0000-20200		93.04
		Expected Check Run: 12/30/2022			
				93.04	93.04
12/30/2022	AP	O'REILLY AUTOMOTIVE STORES INC.	Invoice: 1647-167543 Ref#: 75383(V-BELT FOR UNLEADED FUEL PUMP)		
AP Trx #: 117570		REPAIR & MAINT	260-9020-42220	7.63	
		Vnd: 2137 Invoice: 1647-167543	260-0000-20200		7.63
		Expected Check Run: 12/30/2022			
				7.63	7.63
12/30/2022	AP	ONE STREAM NETWORKS	Invoice: 1039007 Ref#: 75118(CALLTOWER 11/30/22-12/31/22)		
AP Trx #: 117571		TELEPHONE	101-1800-43321	817.36	
		Vnd: 4162 Invoice: 1039007	101-0000-20200		817.36
		Expected Check Run: 12/30/2022			
				817.36	817.36
12/30/2022	AP	PEOPLES SECURITY	Invoice: 237205 Ref#: 75323(SECURITY SYSTEM UPDATE)		
AP Trx #: 117572		REPAIR & MAINT	211-5500-42220	244.50	
		Vnd: 0561 Invoice: 237205	211-0000-20200		244.50
		Expected Check Run: 12/30/2022			
				244.50	244.50
12/30/2022	AP	PIKE PLUMBING AND HEATING	Invoice: 83545 Ref#: 75248(STREET DEPT - INSTALL UNIT HEATERS)		
AP Trx #: 117573		MISCELLANEOUS	400-2001-43430	16,290.00	
		Vnd: 0291 Invoice: 83545	400-0000-20200		16,290.00
		Expected Check Run: 12/30/2022			
				16,290.00	16,290.00

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12/30/2022	AP	PIKE PLUMBING AND HEATING	Invoice: 83400 Ref#: 75287(GGP WARMING HOUSE ANNUAL BACKFLOW)		
AP Trx #: 117574		REPAIR & MAINT	230-5200-42220	110.00	
		Vnd: 0291 Invoice: 83400	230-0000-20200		110.00
		Expected Check Run: 12/30/2022		110.00	110.00
12/30/2022	AP	PITNEY BOWES INC	Invoice: 3105887398 Ref#: 75311(POSTAGE MACHINE 10/30/22-1/29/23)		
AP Trx #: 117575		LEASE PAYMENTS	101-1940-43331	265.88	
		PREPAID OTHER	101-0000-15510	132.94	
		Vnd: 0521 Invoice: 3105887398	101-0000-20200		398.82
		Expected Check Run: 12/30/2022		398.82	398.82
12/30/2022	AP	PLACER LABS INC	Invoice: 11.7824 Ref#: 75384(ANALYTICS FOR ADVERTISING PURPOSES)		
AP Trx #: 117576		PREPAID EXPENSE	260-0000-15500	11,000.00	
		ADVERTISING/PROMOTION	260-9020-43340	1,000.00	
		Vnd: 4165 Invoice: 11.7824	260-0000-20200		12,000.00
		Expected Check Run: 12/30/2022		12,000.00	12,000.00
12/30/2022	AP	RATWIK, ROSZAK AND MALONEY	Invoice: NOV 2022 Ref#: 75318(NOV 22 RETAINER - SPECIAL SERVICES)		
AP Trx #: 117577		CITY ATTORNEY	101-1610-43301	4,021.42	
		DUE FROM COMPONENT UNIT	101-0000-14100	395.25	
		CITY ATTORNEY	101-1610-43301	2,267.75	
		PROFESSIONAL SERVICES	401-1609-43300	949.43	
		DUE FROM COMPONENT UNIT	101-0000-14100	310.00	
		Vnd: 3413 Invoice: NOV 2022	101-0000-20200		6,994.42
		Vnd: 3413 Invoice: NOV 2022	401-0000-20200		949.43
		Expected Check Run: 12/30/2022		7,943.85	7,943.85
12/30/2022	AP	ROY C INC	Invoice: 87594 Ref#: 75385(ANNUAL INSPECTION - SLIDING DOORS)		
AP Trx #: 117578		PROFESSIONAL SERVICES	260-9020-43300	925.00	
		Vnd: 4005 Invoice: 87594	260-0000-20200		925.00
		Expected Check Run: 12/30/2022		925.00	925.00

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12/30/2022	AP	RUBADO, JOE	Invoice: 12/19/22 Ref#: 75270(FIREFIGHTER HEALTH FOURM REGISTRATION)		
AP Trx #: 117579		PROFESSIONAL DEVELOPMENT	225-2220-43330	54.67	
		Vnd: 3667 Invoice: 12/19/22	225-0000-20200		54.67
		Expected Check Run: 12/30/2022		54.67	54.67
12/30/2022	AP	SADUSKY RENOVATIONS	Invoice: 54 Ref#: 75225(DEC 22 INSPECTION SERVICES)		
AP Trx #: 117580		PROFESSIONAL SERVICES	101-2400-43300	1,403.16	
		Vnd: 3768 Invoice: 54	101-0000-20200		1,403.16
		Expected Check Run: 12/30/2022		1,403.16	1,403.16
12/30/2022	AP	SCHELLIN, JEFF	Invoice: 1/1/2022 Ref#: 75268(JAN-JUN 2022 BATTALION CHIEF MILEAGE)		
AP Trx #: 117581		MISCELLANEOUS	225-2220-43430	120.51	
		Vnd: 4000 Invoice: 1/1/2022	225-0000-20200		120.51
		Expected Check Run: 12/30/2022		120.51	120.51
12/30/2022	AP	SCHELLIN, JEFF	Invoice: 7/1/2022 Ref#: 75269(7/1/22-12/19/22 BATTALION CHIEF MILEAGE)		
AP Trx #: 117582		MISCELLANEOUS	225-2220-43430	28.88	
		Vnd: 4000 Invoice: 7/1/2022	225-0000-20200		28.88
		Expected Check Run: 12/30/2022		28.88	28.88
12/30/2022	AP	SCR - NORTHERN BAXTER	Invoice: W42722 Ref#: 75395(BOILER 4 & 5 SERVICE)		
AP Trx #: 117583		PROFESSIONAL SERVICES	260-9020-43300	509.55	
		Vnd: 1636 Invoice: W42722	260-0000-20200		509.55
		Expected Check Run: 12/30/2022		509.55	509.55
12/30/2022	AP	SHANNON'S AUTO BODY	Invoice: 37467 Ref#: 75241(SQD 433 - AUTO BODY REPAIRS)		
AP Trx #: 117584		SQUAD CAR REPAIR SUPPLIES	225-2120-42221	15,942.72	
		Vnd: 0314 Invoice: 37467	225-0000-20200		15,942.72
		Expected Check Run: 12/30/2022		15,942.72	15,942.72

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12/30/2022	AP	SHORT ELLIOTT HENDRICKSON	Invoice: 437861 Ref#: 75219(IMP 20-07 BRD MN I&I SEWER STUDY)		
AP Trx #: 117585		PROFESSIONAL SERVICES	401-9030-43300-20:07	2,530.08	
		Vnd: 0317 Invoice: 437861	401-0000-20200		2,530.08
		Expected Check Run: 12/30/2022			
				2,530.08	2,530.08
12/30/2022	AP	SHORT ELLIOTT HENDRICKSON	Invoice: 438706 Ref#: 75271(IMP 19-02 THRU 11/30/22)		
AP Trx #: 117586		PROFESSIONAL SERVICES	401-1902-43300	4,431.25	
		Vnd: 0317 Invoice: 438706	401-0000-20200		4,431.25
		Expected Check Run: 12/30/2022			
				4,431.25	4,431.25
12/30/2022	AP	STAPLES ADVANTAGE	Invoice: 3525282924 Ref#: 75326(CERTIFICATE HOLDERS & POST IT NOTES)		
AP Trx #: 117587		OFFICE SUPPLIES	225-2120-42200	36.17	
		Vnd: 2589 Invoice: 3525282924	225-0000-20200		36.17
		Expected Check Run: 12/30/2022			
				36.17	36.17
12/30/2022	AP	STRATELIGENT	Invoice: 2022 - BALANCE Ref#: 75386(REMAINING BALANCE + THEME UPDATES)		
AP Trx #: 117588		ADVERTISING/PROMOTION	260-9020-43340	8,625.00	
		Vnd: 3148 Invoice: 2022 - BALANCE	260-0000-20200		8,625.00
		Expected Check Run: 12/30/2022			
				8,625.00	8,625.00
12/30/2022	AP	STREICHERS PROF EQUIP	Invoice: I1605540 Ref#: 75258(771DB - CSO UNIFORM NAMEPLATE)		
AP Trx #: 117589		UNIFORM ALLOWANCE	225-2121-41113	23.98	
		Vnd: 0322 Invoice: I1605540	225-0000-20200		23.98
		Expected Check Run: 12/30/2022			
				23.98	23.98
12/30/2022	AP	STREICHERS PROF EQUIP	Invoice: I1606428 Ref#: 75327(772RD - CSO UNIFORM BOOTS)		
AP Trx #: 117590		UNIFORM ALLOWANCE	225-2121-41113	100.00	
		Vnd: 0322 Invoice: I1606428	225-0000-20200		100.00
		Expected Check Run: 12/30/2022			
				100.00	100.00

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12/30/2022	AP	STREICHERS PROF EQUIP	Invoice: I1606625 Ref#: 75328(BACKPACK ENTRY KIT)		
AP Trx #: 117591		OPERATING SUPPLIES	225-2131-42210	675.00	
		Vnd: 0322 Invoice: I1606625	225-0000-20200		675.00
		Expected Check Run: 12/30/2022			
				675.00	675.00
12/30/2022	AP	STREICHERS PROF EQUIP	Invoice: I1607012 Ref#: 75329(702 - UNIFORM SHIRTS)		
AP Trx #: 117592		UNIFORM ALLOWANCE	225-2120-41113	164.96	
		Vnd: 0322 Invoice: I1607012	225-0000-20200		164.96
		Expected Check Run: 12/30/2022			
				164.96	164.96
12/30/2022	AP	THELEN HTG & RFG CO	Invoice: 30486 Ref#: 75263(CONDENSATE LEAKING - REPAIRS)		
AP Trx #: 117593		R&M BUILDING	225-2220-42221	121.00	
		Vnd: 0325 Invoice: 30486	225-0000-20200		121.00
		Expected Check Run: 12/30/2022			
				121.00	121.00
12/30/2022	AP	TOMS BACKHOE SERVICE INC	Invoice: 7200 Ref#: 75285(12/14/22 BASE PLUS 4 ADDITIONAL)		
AP Trx #: 117594		DOWNTOWN SNOW REMOVAL	235-3125-43402	15,763.22	
		Vnd: 0329 Invoice: 7200	235-0000-20200		15,763.22
		Expected Check Run: 12/30/2022			
				15,763.22	15,763.22
12/30/2022	AP	TOMS BACKHOE SERVICE INC	Invoice: 7201 Ref#: 75286(12/16/22 BASE PLUS 4 ADDITIONAL)		
AP Trx #: 117595		DOWNTOWN SNOW REMOVAL	235-3125-43402	15,763.22	
		Vnd: 0329 Invoice: 7201	235-0000-20200		15,763.22
		Expected Check Run: 12/30/2022			
				15,763.22	15,763.22
12/30/2022	AP	TOMS BACKHOE SERVICE INC	Invoice: 7214 Ref#: 75350(12/21/22 4 INCH BASE)		
AP Trx #: 117596		DOWNTOWN SNOW REMOVAL	235-3125-43402	7,617.58	
		Vnd: 0329 Invoice: 7214	235-0000-20200		7,617.58
		Expected Check Run: 12/30/2022			
				7,617.58	7,617.58

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12/30/2022	AP	TSA 8	Invoice: 110 Ref#: 75255(IMP 21:15 BUFFALO HILLS GULLY)		
AP Trx #: 117597		PROFESSIONAL SERVICES	401-9030-43300-21:15	3,115.93	
		Vnd: 4164 Invoice: 110	401-0000-20200		3,115.93
		Expected Check Run: 12/30/2022			
				3,115.93	3,115.93
12/30/2022	AP	UNCLAIMED PROPERTY PROGRAM	Invoice: 2020-2021 Ref#: 75399(2020-2021 UNCLAIMED CHECKS)		
AP Trx #: 117598		DUE TO OTHER GOVT UNITS	225-0000-20800	132.00	
		DUE TO OTHER GOVT UNITS	101-0000-20800	257.79	
		DUE TO OTHER GOVT UNITS	203-0000-20800	1.44	
		DUE TO COMPONENT UNIT	236-0000-20850	80.00	
		DUE TO OTHER GOVT UNITS	230-0000-20800	1,192.16	
		Vnd: 3886 Invoice: 2020-2021	225-0000-20200		132.00
		Vnd: 3886 Invoice: 2020-2021	101-0000-20200		257.79
		Vnd: 3886 Invoice: 2020-2021	203-0000-20200		1.44
		Vnd: 3886 Invoice: 2020-2021	236-0000-20200		80.00
		Vnd: 3886 Invoice: 2020-2021	230-0000-20200		1,192.16
		Expected Check Run: 12/30/2022			
				1,663.39	1,663.39
12/30/2022	AP	WEST BRAINERD AUTO SERVICE	Invoice: 047350 Ref#: 75242(TOWING - INVESTIGATION 22016476)		
AP Trx #: 117599		MISCELLANEOUS	225-2120-43430	40.00	
		Vnd: 0888 Invoice: 047350	225-0000-20200		40.00
		Expected Check Run: 12/30/2022			
				40.00	40.00
12/30/2022	AP	WIDSETH SMITH NOLTING	Invoice: 221057 Ref#: 75312(LUM PARK ROAD/BOAT LAUNCH RECONSTRUCTION)		
AP Trx #: 117600		PROFESSIONAL SERVICES	401-9030-43300-21:17	6,474.75	
		Vnd: 0346 Invoice: 221057	401-0000-20200		6,474.75
		Expected Check Run: 12/30/2022			
				6,474.75	6,474.75
12/30/2022	AP	WINNERS TROPHY	Invoice: 12471 Ref#: 75348(PARK BOARD NAME SIGN)		
AP Trx #: 117601		MISCELLANEOUS	101-9200-43430	25.00	
		Vnd: 1159 Invoice: 12471	101-0000-20200		25.00
		Expected Check Run: 12/30/2022			
				25.00	25.00

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12/30/2022	AP	XCEL ENERGY	Invoice: 809102452 Ref#: 75396(11/11/22-12/14/22 UTILITIES)		
AP Trx #: 117602		UTILITIES	260-9020-43380	6,036.69	
		Vnd: 0350 Invoice: 809102452	260-0000-20200		6,036.69
		Expected Check Run: 12/30/2022		<u>6,036.69</u>	<u>6,036.69</u>
12/30/2022	AP	ZIEGLER, INC	Invoice: SI000269484 Ref#: 75218(GRADER 113 OIL/WATER FORWARD ASSIST REI		
AP Trx #: 117603		REPAIR & MAINT	235-3125-42220	10,263.18	
		Vnd: 0354 Invoice: SI000269484	235-0000-20200		10,263.18
		Expected Check Run: 12/30/2022		<u>10,263.18</u>	<u>10,263.18</u>
12/30/2022	AP	ZIEGLER, INC	Invoice: SI000270842 Ref#: 75252(GRADER 113 MOBILE MECHANIC SERVICE CALI		
AP Trx #: 117604		REPAIR & MAINT	235-3125-42220	548.00	
		Vnd: 0354 Invoice: SI000270842	235-0000-20200		548.00
		Expected Check Run: 12/30/2022		<u>548.00</u>	<u>548.00</u>
12/30/2022	AP	ZIEGLER, INC	Invoice: IN000818852 Ref#: 75309(LOADER 114 FILTERS)		
AP Trx #: 117605		REPAIR & MAINT	235-3100-42220	351.07	
		Vnd: 0354 Invoice: IN000818852	235-0000-20200		351.07
		Expected Check Run: 12/30/2022		<u>351.07</u>	<u>351.07</u>
12/30/2022	AP	ZIEGLER, INC	Invoice: IN000819264 Ref#: 75310(LOADER WINDSHIELD WIPERS)		
AP Trx #: 117606		REPAIR & MAINT	235-3100-42220	113.02	
		Vnd: 0354 Invoice: IN000819264	235-0000-20200		113.02
		Expected Check Run: 12/30/2022		<u>113.02</u>	<u>113.02</u>
				<u>1,659,141.87</u>	<u>1,659,141.87</u>

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	101-0000-20200	12,198.29
ACCOUNTS PAYABLE	203-0000-20200	284.39
ACCOUNTS PAYABLE	211-0000-20200	544.65
ACCOUNTS PAYABLE	225-0000-20200	26,584.93
ACCOUNTS PAYABLE	230-0000-20200	4,221.32
ACCOUNTS PAYABLE	235-0000-20200	52,715.56
ACCOUNTS PAYABLE	236-0000-20200	80.00
ACCOUNTS PAYABLE	260-0000-20200	71,740.45
ACCOUNTS PAYABLE	295-0000-20200	225.00
ACCOUNTS PAYABLE	400-0000-20200	87,058.87
ACCOUNTS PAYABLE	401-0000-20200	21,499.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	404-0000-20200		402,283.40
		ACCOUNTS PAYABLE	450-0000-20200		979,485.06
			TOTAL INCREASE IN PAYABLE:		1,658,921.91

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 2740 - AT&T MOBILITY:							
X12032022/FD 75038	AT&T MOBILITY ACCT 287312856222 FD PHONES 225-2220-43321	11/25/2022 pziemer	12/09/2022	305.84 305.84	0.00	Paid	Y 12/09/2022
X12032022/PD 75041	AT&T MOBILITY ACCT 287287520356 PD COMP SUPPORT/PH 225-2120-43309 225-2120-43321	11/25/2022 pziemer	12/09/2022	2,022.09 787.67 1,234.42	0.00	Paid	Y 12/09/2022
X12032022/IT 75043	AT&T MOBILITY AT&T IT DEPT ACCT 287292136423 10/26- 101-1800-43321	11/25/2022 pziemer	12/09/2022	76.46 76.46	0.00	Paid	Y 12/09/2022
X12032022/PD SQD 75044	AT&T MOBILITY ACCT 287292136423 SQUAD HOTSPOT 10/26- 225-2120-43309	11/25/2022 pziemer	12/09/2022	12.83 12.83	0.00	Paid	Y 12/09/2022
X12032022/HR 75045	AT&T MOBILITY ACCT 287292136423 HR PHONE 10/26-11/26- 101-1400-43321	11/25/2022 pziemer	12/09/2022	67.74 67.74	0.00	Paid	Y 12/09/2022
X12032022/STRTS 75046	AT&T MOBILITY ACCT 287292136423 STREET PHONES 10/26- 235-3100-43321 237-3190-43321	11/25/2022 pziemer	12/09/2022	76.46 38.23 38.23	0.00	Paid	Y 12/09/2022
X12032022/CD 75047	AT&T MOBILITY ACCT 287292136423 COM DEV PHONES 10/26- 101-2400-43321	11/25/2022 pziemer	12/09/2022	38.57 38.57	0.00	Paid	Y 12/09/2022
X12032022/ENG 75048	AT&T MOBILITY ACCT 287292136423 ENG 10/26-11/25 101-1700-43321	11/25/2022 pziemer	12/09/2022	76.46 76.46	0.00	Paid	Y 12/09/2022
X12032022/PARKS 75049	AT&T MOBILITY ACCT 287292136423 PARKS PHONES 10/26- 230-5200-43321	11/25/2022 pziemer	12/09/2022	151.76 151.76	0.00	Paid	Y 12/09/2022
Total for vendor 2740 - AT&T MOBILITY:				2,828.21	0.00		

Vendor 3265 - BARATTO BROTHERS CONSTRUCTION:

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PAY REQ 1 -KIWANIS							
75315	BARATTO BROTHERS CONSTRUCTION KIWANIS PARK IMPROVEMENTS 400-9050-45530	12/01/2022 pziemer	12/27/2022	38,028.85	0.00	Paid	Y 12/27/2022
	CAPITAL - OTHER			38,028.85			
	Total for vendor 3265 - BARATTO BROTHERS CONSTRUCTION:			38,028.85	0.00		
Vendor 0296 - BRAINERD PUBLIC UTILITIES:							
BRD AIRPORT/NOV 22							
75039	BRAINERD PUBLIC UTILITIES 10/17/22-11/17/22 AIRPORT UTILITIES 260-9020-43380	11/17/2022 pziemer	12/09/2022	9,616.64	0.00	Paid	Y 12/09/2022
	UTILITIES			9,616.64			
15-50027-01/NOV 22							
75040	BRAINERD PUBLIC UTILITIES HANGAR 008 UTILITIES 260-9020-43380	11/17/2022 pziemer	12/09/2022	28.27	0.00	Paid	Y 12/09/2022
	UTILITIES			28.27			
NOV 2022/PD							
75226	BRAINERD PUBLIC UTILITIES 10/24/22-11/24/22 POLICE DEPT UTILITIpziemer 225-2120-43381	12/01/2022	12/29/2022	4,146.08	0.00	Paid	Y 12/29/2022
	BPU UTILITIES			4,146.08			
NOV 2022/CITY							
75227	BRAINERD PUBLIC UTILITIES 10/24/22-11/24/22 CITY HALL UTILITIEspziemer 101-1940-43381	12/01/2022	12/29/2022	2,096.43	0.00	Paid	Y 12/29/2022
	BPU UTILITIES			1,664.91			
	BPU UTILITIES			197.18			
	BPU UTILITIES			57.74			
	BPU UTILITIES			78.10			
	BPU UTILITIES			36.00			
	UTILITIES			62.50			
NOV 2022/PARKS							
75228	BRAINERD PUBLIC UTILITIES 10/24/22-11/24/22 PARKS UTILITIES pziemer 230-5200-43381	12/01/2022	12/29/2022	3,136.85	0.00	Paid	Y 12/29/2022
	BPU UTILITIES			3,059.38			
	UTILITIES			66.88			
	UTILITIES			4.93			
	UTILITIES			5.66			
NOV 2022/FD							
75229	BRAINERD PUBLIC UTILITIES 10/24/22-11/24/22 FIRE DEPT UTILITIEspziemer 225-2220-43381	12/01/2022	12/29/2022	2,223.95	0.00	Paid	Y 12/29/2022
	BPU UTILITIES			2,223.95			
NOV 2022/STREETS							
75230	BRAINERD PUBLIC UTILITIES 10/24/22-11/24/22 STREET DEPT UTILITIpziemer 235-3100-43381	12/01/2022	12/29/2022	24,632.40	0.00	Paid	Y 12/29/2022
	BPU UTILITIES			24,632.40			

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NOV 2022/LIB							
75243	BRAINERD PUBLIC UTILITIES	12/19/2022	12/29/2022	1,724.57	0.00	Paid	Y
	10/24/22-11/24/22 LIBRARY UTILITIES pziemer						12/29/2022
	211-5500-43381 BPU UTILITIES			1,724.57			
2022 PROP/CASUALTY							
75247	BRAINERD PUBLIC UTILITIES	12/19/2022	12/29/2022	24,479.50	0.00	Paid	Y
	REMIT BPU SHARE 2022 PROPERTY/CASUALTY pziemer						12/29/2022
	101-0000-20850 DUE TO COMPONENT UNIT			24,479.50			
DEC 2022 TAX							
75280	BRAINERD PUBLIC UTILITIES	12/21/2022	12/29/2022	9,280.30	0.00	Paid	Y
	REMIT BPU SPECIAL ASSESSMENTS pziemer						12/29/2022
	101-0000-20850 DUE TO COMPONENT UNIT			9,280.30			
12/29/22							
75300	BRAINERD PUBLIC UTILITIES	12/21/2022	12/29/2022	2,808.21	0.00	Paid	Y
	REMIT LOST THRU 12/12/22-12/21/22 pziemer						12/29/2022
	251-9360-43467 REMIT LOCAL SALES TAX COLLECT			2,808.21			
DEC 22 COBRA							
75307	BRAINERD PUBLIC UTILITIES	12/22/2022	12/29/2022	76.20	0.00	Paid	Y
	REMIT DEC 2022 COBRA pziemer						12/29/2022
	101-0000-14100 DUE FROM COMPONENT UNIT			76.20			
	Total for vendor 0296 - BRAINERD PUBLIC UTILITIES:			84,249.40	0.00		

Vendor 0307 - CENTERPOINT ENERGY:

92166-0/NOV22/CH							
75090	CENTERPOINT ENERGY	11/23/2022	12/09/2022	371.34	0.00	Paid	Y
	10/18/22-11/15/22 CITY HALL UTILITIES pziemer						12/09/2022
	101-1940-43380 UTILITIES			371.34			
92166-0/NOV 22/STRTS							
75091	CENTERPOINT ENERGY	11/23/2022	12/09/2022	482.86	0.00	Paid	Y
	10/18/22-11/15/22 STREET GARAGE UTIL pziemer						12/09/2022
	235-3100-43380 UTILITIES			482.86			
92166-0/NOV22/FD							
75092	CENTERPOINT ENERGY	11/23/2022	12/09/2022	340.93	0.00	Paid	Y
	10/18/22-11/15/22 FIRE DEPT UTILITIES pziemer						12/09/2022
	225-2220-43380 UTILITIES			202.46			
	225-2220-43380 UTILITIES			138.47			
92166-0/NOV22/PD							
75093	CENTERPOINT ENERGY	11/23/2022	12/09/2022	50.51	0.00	Paid	Y
	10/18/22-11/15/22 POLICE DEPT UTILIT pziemer						12/09/2022
	225-2120-43380 UTILITIES			50.51			

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92166-0/NOV22/ANNEX							
75094	CENTERPOINT ENERGY	11/23/2022	12/09/2022	267.43	0.00	Paid	Y
	10/18/22-11/15/22 ANNEX UTILITIES	pziemer					12/09/2022
	101-1940-43380 UTILITIES			267.43			
92166-0/NOV22/LIB							
75095	CENTERPOINT ENERGY	11/23/2022	12/09/2022	735.41	0.00	Paid	Y
	10/18/22-11/15/22 LIBRARY UTILITIES	pziemer					12/09/2022
	211-5500-43380 UTILITIES			735.41			
92166-0/NOV22/PARKS							
75096	CENTERPOINT ENERGY	11/23/2022	12/09/2022	147.46	0.00	Paid	Y
	10/18/22-11/15/22 PARKS UTILITIES	pziemer					12/09/2022
	230-5200-43380 UTILITIES			147.46			
	Total for vendor 0307 - CENTERPOINT ENERGY:			2,395.94	0.00		
Vendor 1343 - CHARTER COMMUNICATIONS:							
0008065113022							
75042	CHARTER COMMUNICATIONS	11/30/2022	12/09/2022	46.80	0.00	Paid	Y
	BUSINESS TV 11/30-12/29	pziemer					12/09/2022
	225-2120-43380 UTILITIES			46.80			
	Total for vendor 1343 - CHARTER COMMUNICATIONS:			46.80	0.00		
Vendor 0220 - KENNEDY & GRAVEN:							
171040							
75050	KENNEDY & GRAVEN	11/19/2022	12/09/2022	1,532.00	0.00	Paid	Y
	SALE OF INDUSTRIAL PARKING LOTS 2021	pziemer					12/09/2022
	295-0000-20600 DEPOSITS PAYABLE			1,532.00			
	Total for vendor 0220 - KENNEDY & GRAVEN:			1,532.00	0.00		
Vendor 0260 - MN BUREAU OF CRIM APPREHENSION:							
12/8/22							
75117	MN BUREAU OF CRIM APPREHENSION	12/08/2022	12/09/2022	15.00	0.00	Paid	Y
	QTY 1 BACKGROUND - RINK ATTENDANT	pziemer					12/09/2022
	230-5220-42210 OPERATING SUPPLIES			15.00			
	Total for vendor 0260 - MN BUREAU OF CRIM APPREHENSION:			15.00	0.00		
Vendor 3211 - NATIONAL PELRA ADMIN OFFICE:							
3354							
75120	NATIONAL PELRA ADMIN OFFICE	12/08/2022	12/09/2022	300.00	0.00	Paid	Y
	QTY 3 REGISTRATION - WINTER CONFEREN	pziemer					12/09/2022
	101-0000-14100 DUE FROM COMPONENT UNIT			100.00			
	101-1400-43330 PROFESSIONAL DEVELOPMENT			200.00			
	Total for vendor 3211 - NATIONAL PELRA ADMIN OFFICE:			300.00	0.00		

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Vendor 3907 - TWM ARCHITECTURE:

20220300-ADJ

75316	TWM ARCHITECTURE	12/14/2022	12/27/2022	357.50	0.00	Paid	Y
	KIWANIS PARK - CORRECTED INVOICE	pziemer					12/27/2022
	400-9050-45530	CAPITAL - OTHER		357.50			
	Total for vendor 3907 - TWM ARCHITECTURE:			357.50	0.00		

Vendor 2924 - VERIZON WIRELESS:

9921269022

75089*	VERIZON WIRELESS	11/23/2022	12/09/2022	26.88	0.00	Paid	Y
	10/24-11/23 PARKS PHONE - HR CREDIT	pziemer					12/09/2022
	230-5200-43321	TELEPHONE		29.80			
	101-1400-43321	TELEPHONE		(2.92)			
	Total for vendor 2924 - VERIZON WIRELESS:			26.88	0.00		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	35	# Due:	0	Totals:	129,780.58	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					129,780.58	0.00

* 1 Net Invoices have Credits Totalling: (2.92)

--- TOTALS BY GL DISTRIBUTION ---

101-0000-14100	DUE FROM COMPONENT UNIT	176.20
101-0000-20850	DUE TO COMPONENT UNIT	33,759.80
101-1400-43321	TELEPHONE	64.82
101-1400-43330	PROFESSIONAL DEVELOPMENT	200.00
101-1700-43321	TELEPHONE	76.46
101-1800-43321	TELEPHONE	76.46
101-1940-43380	UTILITIES	638.77
101-1940-43381	BPU UTILITIES	1,862.09
101-2400-43321	TELEPHONE	38.57
101-9200-43381	BPU UTILITIES	135.84
211-5500-43380	UTILITIES	735.41
211-5500-43381	BPU UTILITIES	1,724.57
225-2120-43309	COMPUTER TECHNICAL SUPPORT	800.50
225-2120-43321	TELEPHONE	1,234.42
225-2120-43380	UTILITIES	97.31
225-2120-43381	BPU UTILITIES	4,146.08
225-2220-43321	TELEPHONE	305.84
225-2220-43380	UTILITIES	340.93
225-2220-43381	BPU UTILITIES	2,223.95
230-5200-43321	TELEPHONE	181.56
230-5200-43380	UTILITIES	147.46
230-5200-43381	BPU UTILITIES	3,059.38
230-5220-42210	OPERATING SUPPLIES	15.00
230-5280-43380	UTILITIES	77.47
235-3100-43321	TELEPHONE	38.23
235-3100-43380	UTILITIES	482.86
235-3100-43381	BPU UTILITIES	24,632.40
236-3180-43381	BPU UTILITIES	36.00
237-3190-43321	TELEPHONE	38.23
251-9360-43467	REMIT LOCAL SALES TAX COLLECT	2,808.21
260-9020-43380	UTILITIES	9,644.91
295-0000-20600	DEPOSITS PAYABLE	1,532.00
400-9050-45530	CAPITAL - OTHER	38,386.35
401-1003-43380	UTILITIES	62.50

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--- TOTALS BY FUND ---							
	101 - GENERAL FUND			37,029.01	0.00		
	211 - LIBRARY FUND			2,459.98	0.00		
	225 - PUBLIC SAFETY FUND			9,149.03	0.00		
	230 - PARK & RECREATION FUND			3,480.87	0.00		
	235 - STREET & SEWER FUND			25,153.49	0.00		
	236 - PARKING LOT FUND			36.00	0.00		
	237 - SANITARY SEWER FUND			38.23	0.00		
	251 - LOCAL OPTION SALES TAX			2,808.21	0.00		
	260 - AIRPORT FUND			9,644.91	0.00		
	295 - EDA FUND			1,532.00	0.00		
	400 - CAPITAL PROJECTS FUND			38,386.35	0.00		
	401 - CONSTRUCTION FUND			62.50	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	0000 -			35,468.00	0.00		
	1003 - 10:03 DWNTWN MAIN CNTRACT			62.50	0.00		
	1400 - ADMINISTRATION			264.82	0.00		
	1700 - ENGINEERING			76.46	0.00		
	1800 - IT/GIS			76.46	0.00		
	1940 - CITY HALL			2,500.86	0.00		
	2120 - POLICE DEPARTMENT			6,278.31	0.00		
	2220 - FIRE DEPARTMENT			2,870.72	0.00		
	2400 - COMMUNITY DEVL/INSPECTION			38.57	0.00		
	3100 - S & S MAINTENANCE			25,153.49	0.00		
	3180 - PARKING LOTS EXPENSE			36.00	0.00		
	3190 - SANITARY SEWER EXPENSE			38.23	0.00		
	5200 - PARK MAIN/ADMINISTRATION			3,388.40	0.00		
	5220 - OUTDOOR RINKS			15.00	0.00		
	5280 - CAMPGROUND			77.47	0.00		
	5500 - LIBRARY-BUDGETED			2,459.98	0.00		
	9020 - AIRPORT M & O			9,644.91	0.00		
	9050 - CAPITAL PROJECTS-MISC			38,386.35	0.00		
	9200 - CITY-WIDE			135.84	0.00		
	9360 - LOCAL OPTION SALES TAX			2,808.21	0.00		

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Vendor 0011 - ACE HARDWARE:							
311717 75473	ACE HARDWARE EASY OUT AND DRILL BIT 235-3100-42220	12/30/2022 pziemer REPAIR & MAINT	01/18/2023	19.78 19.78	19.78	Open	N 12/31/2022
311791 75520	ACE HARDWARE ICE MELT 225-2120-42220	01/04/2023 pziemer REPAIR & MAINT	01/18/2023	17.98 17.98	17.98	Open	N 01/18/2023
311670 75532	ACE HARDWARE SHOP FASTENERS, SKID BROOM 230-5200-42220	12/28/2022 pziemer REPAIR & MAINT	01/18/2023	13.12 13.12	13.12	Open	N 12/31/2022
311690 75533	ACE HARDWARE SHOP SUPPLIES, FASTENERS FOR SKID BR 230-5200-42220	12/29/2022 pziemer REPAIR & MAINT	01/18/2023	5.62 5.62	5.62	Open	N 12/31/2022
311809 75541	ACE HARDWARE ACE DETECTOR LEAK/BOTTLE 101-2400-42210	01/04/2023 pziemer OPERATING SUPPLIES	01/18/2023	24.27 24.27	24.27	Open	N 01/18/2023
311532 75555	ACE HARDWARE CHAINSAW REBUILD PARTS 235-3100-42220	12/20/2022 pziemer REPAIR & MAINT	01/18/2023	33.98 33.98	33.98	Open	N 12/31/2022
Total for vendor 0011 - ACE HARDWARE:				114.75	114.75		
Vendor 2902 - ADVANCE AUTO PARTS:							
6574300684343 75603	ADVANCE AUTO PARTS SYNTHETIC GEAR OIL 235-3125-42220	01/06/2023 pziemer REPAIR & MAINT	01/18/2023	73.56 73.56	73.56	Open	N 01/18/2023
6574300984419 75606	ADVANCE AUTO PARTS IMPALA BATTERY REPLACEMENT 101-2400-42220	01/09/2023 pziemer REPAIR & MAINT	01/18/2023	157.08 157.08	157.08	Open	N 01/18/2023
Total for vendor 2902 - ADVANCE AUTO PARTS:				230.64	230.64		
Vendor 2670 - AMERICAN STEEL SUPPLY INC:							
113297 75594	AMERICAN STEEL SUPPLY INC SKIDSTEER BROOM REPAIR	12/28/2022 pziemer	01/18/2023	168.46	168.46	Open	N 12/31/2022

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	GL Distribution						
	230-5200-42220	REPAIR & MAINT		168.46			
	Total for vendor 2670 - AMERICAN STEEL SUPPLY INC:			168.46	168.46		
Vendor 2846 - AMERICAN WELDING-GAS INC:							
09022068							
75556	AMERICAN WELDING-GAS INC	12/31/2022	01/18/2023	80.80	80.80	Open	N
	WELDING CYLINDER RENTAL	pziemer					12/31/2022
	235-3100-42220	REPAIR & MAINT		80.80			
	Total for vendor 2846 - AMERICAN WELDING-GAS INC:			80.80	80.80		
Vendor 3489 - APWA-MN CHAPTER:							
18455/2023							
75592	APWA-MN CHAPTER	01/03/2023	01/18/2023	955.00	955.00	Open	N
	4/1/23-3/31/24 MEMBERSHIP DUES	pziemer					01/18/2023
	101-0000-15500	PREPAID EXPENSE		238.75			
	101-1700-43433	DUES & SUBSCRIPTIONS		716.25			
	Total for vendor 3489 - APWA-MN CHAPTER:			955.00	955.00		
Vendor 0039 - ARAMARK UNIFORM SERVICES:							
2530091465							
75477	ARAMARK UNIFORM SERVICES	12/29/2022	01/18/2023	81.70	81.70	Open	N
	RUGS AND OVERALLS	pziemer					12/31/2022
	235-3100-43430	MISCELLANEOUS		81.70			
2530093848							
75581	ARAMARK UNIFORM SERVICES	01/05/2023	01/18/2023	113.53	113.53	Open	N
	RUGS AND OVERALLS	pziemer					01/18/2023
	235-3100-43430	MISCELLANEOUS		113.53			
	Total for vendor 0039 - ARAMARK UNIFORM SERVICES:			195.23	195.23		
Vendor 2683 - ASCAP:							
500821295/2023							
75488	ASCAP	12/20/2022	01/18/2023	420.00	420.00	Open	N
	2023 ANNUAL LICENSE FEE	pziemer					01/18/2023
	230-5200-43430	MISCELLANEOUS		420.00			
	Total for vendor 2683 - ASCAP:			420.00	420.00		
Vendor 3859 - ASL INTERPRETING SERVICES INC:							
23.00105							
75637	ASL INTERPRETING SERVICES INC	01/06/2023	01/18/2023	20.00	20.00	Open	N
	INTERPRETING SERVICES	pziemer					01/18/2023
	225-2120-43300	PROFESSIONAL SERVICES		20.00			
	Total for vendor 3859 - ASL INTERPRETING SERVICES INC:			20.00	20.00		

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Vendor 0944 - ASPEN MILLS:							
306531 75596	ASPEN MILLS UNIFORMS 225-2220-41113	12/29/2022 pziemer	01/18/2023	170.96	170.96	Open	N 12/29/2022
	UNIFORM ALLOWANCE			170.96			
	Total for vendor 0944 - ASPEN MILLS:			170.96	170.96		
Vendor 2740 - AT&T MOBILITY:							
X1032023/AIRPORT 75635	AT&T MOBILITY ACCT 287291178494 CRASH PHONE SERVICE 260-9020-43321	12/25/2022 pziemer	01/18/2023	249.43	249.43	Open	N 12/31/2022
	TELEPHONE			249.43			
	Total for vendor 2740 - AT&T MOBILITY:			249.43	249.43		
Vendor 0745 - BATTERIES PLUS:							
P58806427 75638	BATTERIES PLUS SQD 436 - FOB BATTERY 225-2120-42221	01/09/2023 pziemer	01/18/2023	2.97	2.97	Open	N 01/18/2023
	SQUAD CAR REPAIR SUPPLIES			2.97			
	Total for vendor 0745 - BATTERIES PLUS:			2.97	2.97		
Vendor 3966 - BLUE SKY TRANSIT:							
122022 75612	BLUE SKY TRANSIT DEC 2022 3RD PARTY SERVICES 203-9000-42212 203-9000-43401 203-9000-43440	12/31/2022 pziemer	01/18/2023	97,423.38	97,423.38	Open	N 12/31/2022
	MOTOR FUELS			4,872.93			
	VEHICLE REPAIRS			3,584.14			
	TRANSIT SERVICE CONTRACT PY			88,966.31			
	Total for vendor 3966 - BLUE SKY TRANSIT:			97,423.38	97,423.38		
Vendor 3906 - BRAINERD FAMILY YMCA:							
#80 75602	BRAINERD FAMILY YMCA 4TH QTR 2022 PARKS AND REC 230-5200-43300	12/26/2022 pziemer	01/18/2023	2,500.00	2,500.00	Open	N 12/31/2022
	PROFESSIONAL SERVICES			2,500.00			
	Total for vendor 3906 - BRAINERD FAMILY YMCA:			2,500.00	2,500.00		
Vendor 0077 - BRAINERD HYDRAULICS/AIR:							
26566 75474	BRAINERD HYDRAULICS/AIR HYDRAULIC QUICK COUPLERS 235-3125-42220	01/03/2023 pziemer	01/18/2023	274.40	274.40	Open	N 01/18/2023
	REPAIR & MAINT			274.40			

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26642 75604	BRAINERD HYDRAULICS/AIR O-RINGS FOR MACK FRONT PLOWS 235-3125-42220 REPAIR & MAINT Total for vendor 0077 - BRAINERD HYDRAULICS/AIR:	01/09/2023 pziemer	01/18/2023	5.50 5.50 279.90	5.50 279.90	Open	N 01/18/2023
Vendor 0296 - BRAINERD PUBLIC UTILITIES:							
DEC 22/STREETS							
75615	BRAINERD PUBLIC UTILITIES 11/24/22-12/24/22 STREET DEPT UTILITIpziemer 235-3100-43381 BPU UTILITIES	12/24/2022	01/18/2023	24,994.73 24,994.73	24,994.73	Open	N 12/31/2022
DEC 22/PARKS							
75616	BRAINERD PUBLIC UTILITIES 11/24/22-12/24/22 PARKS UTILITIES pziemer 230-5200-43381 BPU UTILITIES	12/24/2022	01/18/2023	3,608.14 3,608.14	3,608.14	Open	N 12/31/2022
DEC 22/ FIRE							
75617	BRAINERD PUBLIC UTILITIES 11/24/22-12/24/22 FIRE DEPT UTILITIEspziemer 225-2220-43381 BPU UTILITIES	12/24/2022	01/18/2023	2,902.60 2,902.60	2,902.60	Open	N 12/31/2022
DEC 22/POLICE							
75618	BRAINERD PUBLIC UTILITIES 11/24/22-12/24/22 POLICE DEPT UTILITIpziemer 225-2120-43381 BPU UTILITIES	12/24/2022	01/18/2023	4,888.83 4,888.83	4,888.83	Open	N 12/31/2022
DEC 22/LIBRARY							
75619	BRAINERD PUBLIC UTILITIES 11/24/22-12/24/22 LIBRARY UTILITIES pziemer 211-5500-43381 BPU UTILITIES	12/24/2022	01/18/2023	1,410.03 1,410.03	1,410.03	Open	N 12/31/2022
DEC 22/CITY							
75620	BRAINERD PUBLIC UTILITIES 11/24/22-12/24/22 CITY UTILITIES pziemer 101-1940-43381 101-9200-43381 236-3180-43381 401-1003-43380 BPU UTILITIES BPU UTILITIES BPU UTILITIES UTILITIES	12/24/2022	01/18/2023	2,718.79 1,983.12 132.67 36.00 567.00	2,718.79	Open	N 12/31/2022
1/9/2023							
75621	BRAINERD PUBLIC UTILITIES REMIT LOST THRU 1/9/23 251-9360-43467 REMIT LOCAL SALES TAX COLLECT Total for vendor 0296 - BRAINERD PUBLIC UTILITIES:	01/11/2023 pziemer	01/18/2023	104,520.87 104,520.87 145,043.99	104,520.87 145,043.99	Open	N 01/18/2023

Vendor 3541 - BRAINERD ROTARY:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
11972 75593	BRAINERD ROTARY 1ST QTR 2023 DUES -J.BERGMAN 101-1400-43433	01/01/2023 pziemer	01/18/2023	183.00 183.00	183.00	Open	N 01/18/2023
Total for vendor 3541 - BRAINERD ROTARY:				183.00	183.00		
Vendor 0816 - BUSH, MARVIN:							
1/4/2023 75489	BUSH, MARVIN 50% BOOT REIMBURSEMENT 235-3100-42220	01/04/2023 pziemer	01/18/2023	103.00 103.00	103.00	Open	N 01/18/2023
Total for vendor 0816 - BUSH, MARVIN:				103.00	103.00		
Vendor 0102 - CANON FINANCIAL SERVICE:							
29743035 75576	CANON FINANCIAL SERVICE 1/1/23-1/31/23 LIBRARY COPIER SERVICE 211-5505-43430	12/23/2022 pziemer	01/18/2023	77.97 77.97	77.97	Open	N 01/18/2023
Total for vendor 0102 - CANON FINANCIAL SERVICE:				77.97	77.97		
Vendor 1333 - CHAMBERLAIN OIL COMPANY:							
421654-00 75568	CHAMBERLAIN OIL COMPANY DIESEL ENGINE OIL 235-3100-42220	01/04/2023 pziemer	01/18/2023	176.99 176.99	176.99	Open	N 01/18/2023
Total for vendor 1333 - CHAMBERLAIN OIL COMPANY:				176.99	176.99		
Vendor 2220 - CITIES DIGITAL:							
56275 75614	CITIES DIGITAL CANON SCANNER - B. BOSER - BPU 101-0000-14100	12/23/2022 pziemer	01/18/2023	847.26 847.26	847.26	Open	N 12/31/2022
Total for vendor 2220 - CITIES DIGITAL:				847.26	847.26		
Vendor 0229 - CLIFTONLARSONALLEN LLP:							
3513017 75486	CLIFTONLARSONALLEN LLP PROGRESS BILLING 1 FOR 2022 AUDIT 101-9200-43300	12/21/2022 pziemer	01/18/2023	997.50 997.50	997.50	Open	N 12/31/2022
Total for vendor 0229 - CLIFTONLARSONALLEN LLP:				997.50	997.50		
Vendor 0122 - COMMUNITY ACTION:							

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JAN 2023							
75647	COMMUNITY ACTION REMIT JAN 23 LEVY PAYMENT 101-9200-43460	01/12/2023 pziemer	01/18/2023	7,819.75	7,819.75	Open	N 01/18/2023
	REMIT COMMUNITY ACTION LEVY			7,819.75			
	Total for vendor 0122 - COMMUNITY ACTION:			7,819.75	7,819.75		
Vendor 0132 - CWC HIGHWAY DEPT:							
5691							
75569	CWC HIGHWAY DEPT DEC 2022 TRANSIT FUEL 203-9000-42212	12/31/2022 pziemer	01/18/2023	5,607.92	5,607.92	Open	N 12/31/2022
	MOTOR FUELS			5,098.11			
	MOTOR FUELS			509.81			
	Total for vendor 0132 - CWC HIGHWAY DEPT:			5,607.92	5,607.92		
Vendor 0135 - CWC TREASURER:							
5707/LIB							
75610	CWC TREASURER JAN 2023 SHARED SERVICES - LIBRARY 211-5500-43300	01/01/2023 pziemer	01/18/2023	675.00	675.00	Open	N 01/18/2023
	PROFESSIONAL SERVICES			675.00			
5707/CH							
75611	CWC TREASURER JAN 2023 SHARED SERVICES CITY HALL 101-9200-43300	01/01/2023 pziemer	01/18/2023	7,975.00	7,975.00	Open	N 01/18/2023
	PROFESSIONAL SERVICES			7,975.00			
	Total for vendor 0135 - CWC TREASURER:			8,650.00	8,650.00		
Vendor 2742 - DVS:							
SQD 405							
75564	DVS SQD 405 - 2021 FORD GZL850 VIN:8658 225-2120-42221	01/06/2023 pziemer	01/18/2023	14.25	14.25	Open	N 01/18/2023
	SQUAD CAR REPAIR SUPPLIES			14.25			
SQD 444							
75565	DVS 2010 CHEVY 968XJV VIN:6355 225-2120-42221	01/06/2023 pziemer	01/18/2023	14.25	14.25	Open	N 01/18/2023
	SQUAD CAR REPAIR SUPPLIES			14.25			
	Total for vendor 2742 - DVS:			28.50	28.50		
Vendor MISC - ELITE FENCE AND DECK LLC:							
00041568							
75478	ELITE FENCE AND DECK LLC BD Payment Refund 101-2400-32220	01/03/2023 pziemer	01/18/2023	35.00	35.00	Open	N 12/31/2022
	Fence Permit			35.00			
	Total for vendor MISC - ELITE FENCE AND DECK LLC:			35.00	35.00		

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Vendor 4170 - EMERGENCY TECHNICAL DECON:							
518 75630	EMERGENCY TECHNICAL DECON TURNOUT GEAR CLEANING 225-2220-42210	01/05/2023 pziemer	01/18/2023	260.00	260.00	Open	N 01/18/2023
	OPERATING SUPPLIES			260.00			
	Total for vendor 4170 - EMERGENCY TECHNICAL DECON:			260.00	260.00		
Vendor 0170 - FASTENAL COMPANY:							
MNBAX258840 75566	FASTENAL COMPANY ICE MELT 225-2120-42220	01/04/2023 pziemer	01/18/2023	28.96	28.96	Open	N 01/18/2023
	REPAIR & MAINT			28.96			
MNBAX258774 75595	FASTENAL COMPANY ATTACHMENT PINS 235-3125-42220	01/05/2023 pziemer	01/18/2023	37.80	37.80	Open	N 01/18/2023
	REPAIR & MAINT			37.80			
MNBAX258100 75608	FASTENAL COMPANY 1/4" X 2 9/16 PIN 235-3125-42220	12/01/2022 pziemer	01/18/2023	1.66	1.66	Open	N 12/31/2022
	REPAIR & MAINT			1.66			
	Total for vendor 0170 - FASTENAL COMPANY:			68.42	68.42		
Vendor 4154 - FLAHERTY & HOOD, P.A.:							
18780 75633	FLAHERTY & HOOD, P.A. JOB CLASSIFICATION & COMP STUDY 101-9200-43300	01/11/2023 pziemer	01/18/2023	3,138.75	3,138.75	Open	N 01/18/2023
	PROFESSIONAL SERVICES			3,138.75			
	Total for vendor 4154 - FLAHERTY & HOOD, P.A.:			3,138.75	3,138.75		
Vendor 0071 - FORUM COMMUNICATIONS COMPANY:							
139809-1 75599	FORUM COMMUNICATIONS COMPANY 2023 SUMMARY BUDGET 101-9200-43350	12/28/2022 pziemer	01/18/2023	288.53	288.53	Open	N 01/18/2023
	LEGAL PUBLICATIONS			288.53			
146744-1 75601	FORUM COMMUNICATIONS COMPANY NOH: ORD 1541 - RESTRICT DEMOLITION 101-9200-43350	01/03/2023 pziemer	01/18/2023	37.35	37.35	Open	N 01/18/2023
	LEGAL PUBLICATIONS			37.35			
	Total for vendor 0071 - FORUM COMMUNICATIONS COMPANY:			325.88	325.88		
Vendor 2385 - GOVERNMENTJOBS.COM, INC:							

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INV-25434 75493	GOVERNMENTJOBS.COM, INC 3/1/23-2/29/24 ONBOARD SUBSCRIPTION 101-0000-15510 PREPAID OTHER 101-1400-43309 COMPUTER TECHNICAL SUPPORT 101-0000-14100 DUE FROM COMPONENT UNIT 101-0000-14100 DUE FROM COMPONENT UNIT Total for vendor 2385 - GOVERNMENTJOBS.COM, INC:	01/03/2023 Ipziemer	01/18/2023	4,328.10 367.89 1,839.44 1,601.40 519.37 4,328.10	4,328.10	Open	N 01/18/2023
Vendor 0200 - HEARTLAND ANIMAL RESCUE:							
DEC 2022 75645	HEARTLAND ANIMAL RESCUE DEC 22 BOARDING/ADMIN FEE 225-2700-43300 PROFESSIONAL SERVICES 225-2700-43430 MISCELLANEOUS Total for vendor 0200 - HEARTLAND ANIMAL RESCUE:	12/31/2022 pziemer	01/18/2023	3,358.00 1,812.00 1,546.00 3,358.00	3,358.00	Open	N 12/31/2022
Vendor 0209 - HEARTLAND TIRE INC.:							
3037018 75582	HEARTLAND TIRE INC. SQD 430 - TIRE REPAIR 225-2120-42221 SQUAD CAR REPAIR SUPPLIES Total for vendor 0209 - HEARTLAND TIRE INC.:	12/07/2022 pziemer	01/18/2023	37.55 37.55 37.55	37.55	Open	N 12/31/2022
Vendor 1388 - HEIMAN INC.:							
0916559-IN 75609	HEIMAN INC. SUSPENDERS 225-2220-42250 PERSONAL PROTECTIVE GEAR Total for vendor 1388 - HEIMAN INC.:	01/02/2023 pziemer	01/18/2023	306.00 306.00 306.00	306.00	Open	N 01/18/2023
Vendor 3636 - HRGREEN:							
159349 75640	HRGREEN IMP 21-11 MS4 PERMIT UPDATE 401-9030-43300-21:11 PROFESSIONAL SERVICES	01/11/2023 pziemer	01/18/2023	100.00 100.00	100.00	Open	N 01/18/2023
159352 75641	HRGREEN IMP 21-15 BUFFALO HILLS GULLY 401-9030-43300-21:15 PROFESSIONAL SERVICES Total for vendor 3636 - HRGREEN:	01/11/2023 pziemer	01/18/2023	1,774.75 1,774.75 1,874.75	1,774.75	Open	N 01/18/2023

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Vendor 0634 - HUBBARD RADIO BRAINERD:							
MC-1221261950 75579	HUBBARD RADIO BRAINERD DEC 2022 RADIO ADVERTISING 260-9020-43340	12/31/2022 pziemer	01/18/2023	1,360.00	1,360.00	Open	N 12/31/2022
	ADVERTISING/PROMOTION			1,360.00			
MC-1221262101 75580	HUBBARD RADIO BRAINERD DEC 22 RADIO ADVERTISEMENTS 260-9020-43340	12/31/2022 pziemer	01/18/2023	1,632.00	1,632.00	Open	N 12/31/2022
	ADVERTISING/PROMOTION			1,632.00			
Total for vendor 0634 - HUBBARD RADIO BRAINERD:				2,992.00	2,992.00		

Vendor 3945 - IAPE:

M23-C683206 75523	IAPE M. HALVERSON - 2023 MEMBERSHIP 225-2120-43433	01/03/2023 pziemer	01/18/2023	65.00	65.00	Open	N 01/18/2023
	DUES & SUBSCRIPTIONS			65.00			
Total for vendor 3945 - IAPE:				65.00	65.00		

Vendor 3202 - INNOVATIVE OFFICE SOLUTIONS LLC:

IN4051712 75561	INNOVATIVE OFFICE SOLUTIONS LLC TONER - SGTS 225-2120-42200	01/05/2023 pziemer	01/18/2023	67.55	67.55	Open	N 01/18/2023
	OFFICE SUPPLIES			67.55			
IN4057158 75639	INNOVATIVE OFFICE SOLUTIONS LLC FACIAL TISSUE 225-2120-42220	01/10/2023 pziemer	01/18/2023	38.56	38.56	Open	N 01/18/2023
	REPAIR & MAINT			38.56			
Total for vendor 3202 - INNOVATIVE OFFICE SOLUTIONS LLC:				106.11	106.11		

Vendor 2791 - INTEGRITY EMPLOYEE BENEFITS, LLC:

#BC167 75571	INTEGRITY EMPLOYEE BENEFITS, LLC 1/1/23-12/31/23 BENEFITS CONNECT 101-1400-43309	01/05/2023 pziemer	01/18/2023	1,911.96	1,911.96	Open	N 01/18/2023
	COMPUTER TECHNICAL SUPPORT			894.96			
	MISCELLANEOUS			94.92			
	DUE FROM COMPONENT UNIT			705.12			
	DUE FROM COMPONENT UNIT			216.96			
Total for vendor 2791 - INTEGRITY EMPLOYEE BENEFITS, LLC:				1,911.96	1,911.96		

Vendor 0719 - INT'L ASSOC OF CHIEF OF POLICE:

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0250965 75522	INT'L ASSOC OF CHIEF OF POLICE 2023 IACP MEMBERSHIP FEE 225-2120-43433 DUES & SUBSCRIPTIONS Total for vendor 0719 - INT'L ASSOC OF CHIEF OF POLICE:	12/19/2022 pziemer	01/18/2023	190.00 190.00 190.00	190.00 190.00	Open	N 01/18/2023
Vendor 0313 - LAKES AREA SENIOR CENTER:							
JAN 2023 75648	LAKES AREA SENIOR CENTER REMIT JAN 23 LEVY PAYMENT 101-9200-43461 REMIT SENIOR CITIZEN LEVY Total for vendor 0313 - LAKES AREA SENIOR CENTER:	01/12/2023 pziemer	01/18/2023	7,819.75 7,819.75 7,819.75	7,819.75 7,819.75	Open	N 01/18/2023
Vendor 0232 - LEAGUE MN CITIES INS TRUS:							
10002612-1ST QTR 23 75528	LEAGUE MN CITIES INS TRUS 1ST QTR 2023 WORK COMP - CITY SHARE 280-0000-41150 101-1110-41150 225-2225-41150 WORKERS COMP WORKERS COMP WORKERS COMP Total for vendor 0232 - LEAGUE MN CITIES INS TRUS:	01/04/2023 pziemer	01/18/2023	85,265.25 70,687.00 11.00 14,567.25 85,265.25	85,265.25 85,265.25	Open	N 01/18/2023
Vendor 3876 - LYNN LEMBCKE CONSULTING:							
22-038 75524	LYNN LEMBCKE CONSULTING BWC AUDIT - OCT 2022 225-2120-43300 PROFESSIONAL SERVICES Total for vendor 3876 - LYNN LEMBCKE CONSULTING:	12/31/2022 pziemer	01/18/2023	1,250.00 1,250.00 1,250.00	1,250.00 1,250.00	Open	N 12/31/2022
Vendor 2141 - M&M EXPRESS SALES & SERVICE:							
423293 75519	M&M EXPRESS SALES & SERVICE CHAIN SAW SPARK PLUG 225-2220-42210 OPERATING SUPPLIES Total for vendor 2141 - M&M EXPRESS SALES & SERVICE:	12/23/2022 pziemer	01/18/2023	81.12 81.12 81.12	81.12 81.12	Open	N 12/31/2022
Vendor 1753 - MARCO:							
INV10718309 75482	MARCO MICROSOFT365 11/16/22-12/15/22 101-1800-43309 COMPUTER SUPPORT	12/28/2022 pziemer	01/18/2023	2,312.00 2,312.00	2,312.00 2,312.00	Open	N 12/31/2022

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INV10689651 75484	MARCO SSL CERTIFICATE RENEWAL 101-1800-43300	12/16/2022 pziemer	01/18/2023	262.50 262.50	262.50	Open	N 12/31/2022
INV10692040 75485	MARCO PERCH SIEM DEPLOYMENT 101-1800-43300	12/19/2022 pziemer	01/18/2023	742.00 742.00	742.00	Open	N 12/31/2022
Total for vendor 1753 - MARCO:				3,316.50	3,316.50		

Vendor 0243 - MARCO FINANCING:

491523700 75642	MARCO FINANCING 2/1/23-5/1/23 CITY HALL COPIER LEASE 101-1800-43331	01/08/2023 pziemer	01/18/2023	1,580.01 1,580.01	1,580.01	Open	N 01/18/2023
491523437 75643	MARCO FINANCING 2/1/23-3/1/23 PD COPIER 225-2120-43331	01/08/2023 pziemer	01/18/2023	796.60 796.60	796.60	Open	N 01/18/2023
Total for vendor 0243 - MARCO FINANCING:				2,376.61	2,376.61		

Vendor 0889 - MENARDS - BAXTER:

88623 75481	MENARDS - BAXTER LP HEATER 60000 BTU 230-5200-42220	12/21/2022 pziemer	01/18/2023	99.98 99.98	99.98	Open	N 12/31/2022
Total for vendor 0889 - MENARDS - BAXTER:				99.98	99.98		

Vendor 3394 - MIDWEST MACHINERY CO:

9456652 75542	MIDWEST MACHINERY CO PUMP FOR SKIDSTEER BROOM 230-5200-42220	12/29/2022 pziemer	01/18/2023	1,260.95 1,260.95	1,260.95	Open	N 12/31/2022
9440157 75570	MIDWEST MACHINERY CO SHOP LUBRICANT AND SEALANT 230-5200-42220	12/13/2022 pziemer	01/18/2023	37.53 37.53	37.53	Open	N 12/31/2022
Total for vendor 3394 - MIDWEST MACHINERY CO:				1,298.48	1,298.48		

Vendor 0254 - MILLS MOTORS INC:

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578348 75629	MILLS MOTORS INC E21 REPAIR 225-2220-42220	01/11/2023 pziemer	01/18/2023	244.92 244.92	244.92	Open	N 01/18/2023
	REPAIR & MAINT			244.92			
	Total for vendor 0254 - MILLS MOTORS INC:			244.92	244.92		
Vendor 3978 - MINNESOTA PUBLIC RADIO:							
15137-00002-0004 75578	MINNESOTA PUBLIC RADIO DEC 2022 RADIO ADVERTISEMENTS 260-9020-43340	12/25/2022 pziemer	01/18/2023	384.00 384.00	384.00	Open	N 12/31/2022
	ADVERTISING/PROMOTION			384.00			
	Total for vendor 3978 - MINNESOTA PUBLIC RADIO:			384.00	384.00		
Vendor 0270 - MN DEPT LABOR & INDUSTRY:							
4TH QTR 2022 75598	MN DEPT LABOR & INDUSTRY DECEMBER0350152022 REMIT BUILDING P 101-0000-21800	12/31/2022 pziemer	01/18/2023	4,975.17 4,975.17	4,975.17	Open	N 12/31/2022
	SURCHARGE PAYABLE TO STATE			4,975.17			
	Total for vendor 0270 - MN DEPT LABOR & INDUSTRY:			4,975.17	4,975.17		
Vendor 3524 - MN STATE FIRE CHIEFS ASSOCIATION:							
5380 75530	MN STATE FIRE CHIEFS ASSOCIATION 2023 FOTOS ATTENDEES 225-2220-43330	12/28/2022 pziemer	01/18/2023	1,425.00 1,425.00	1,425.00	Open	N 01/18/2023
	PROFESSIONAL DEVELOPMENT			1,425.00			
	Total for vendor 3524 - MN STATE FIRE CHIEFS ASSOCIATION:			1,425.00	1,425.00		
Vendor 3168 - MOTORS-N-MORE:							
29622 75525	MOTORS-N-MORE SQD 434 - OIL CHANGE 225-2120-42221	12/30/2022 pziemer	01/18/2023	23.00 23.00	23.00	Open	N 12/31/2022
	SQUAD CAR REPAIR SUPPLIES			23.00			
29633 75567	MOTORS-N-MORE SQD 435 - OIL CHANGE 225-2120-42221	01/06/2023 pziemer	01/18/2023	23.00 23.00	23.00	Open	N 01/18/2023
	SQUAD CAR REPAIR SUPPLIES			23.00			
29635 75583	MOTORS-N-MORE SQD 436 - BRAKE ROTORS 225-2120-42221	01/06/2023 pziemer	01/18/2023	501.53 501.53	501.53	Open	N 01/18/2023
	SQUAD CAR REPAIR SUPPLIES			501.53			
	Total for vendor 3168 - MOTORS-N-MORE:			547.53	547.53		

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Vendor 0273 - NAPA AUTO PARTS:							
572938							
75605	NAPA AUTO PARTS	01/09/2023	01/18/2023	32.57	32.57	Open	N
	TACHOMETER	pziemer					01/18/2023
	235-3125-42220	REPAIR & MAINT		32.57			
	Total for vendor 0273 - NAPA AUTO PARTS:			32.57	32.57		
Vendor 0614 - NOR-SON, INC.:							
12/29/2022							
75491	NOR-SON, INC.	12/29/2022	01/18/2023	42,957.50	42,957.50	Open	N
	ST & SWR REMODEL - FINAL	pziemer					12/29/2022
	400-2001-45530	PYMTS TO CONTRACTORS		42,957.50			
	Total for vendor 0614 - NOR-SON, INC.:			42,957.50	42,957.50		
Vendor 1153 - NORTHLAND ARBORETUM:							
JAN 2023							
75646	NORTHLAND ARBORETUM	01/12/2023	01/18/2023	7,819.75	7,819.75	Open	N
	REMIT JAN 2023 LEVY PAYMENT	pziemer					01/18/2023
	101-9200-43462	REMIT ARBORETUM LEVY		7,819.75			
	Total for vendor 1153 - NORTHLAND ARBORETUM:			7,819.75	7,819.75		
Vendor 0736 - NORTHLAND FIRE PROTECTION:							
52079							
75597	NORTHLAND FIRE PROTECTION	01/06/2023	01/18/2023	250.00	250.00	Open	N
	2022 ANNUAL SPRINKLER INSPECTION	pziemer					12/31/2022
	225-2220-43300	PROFESSIONAL SERVICES		250.00			
	Total for vendor 0736 - NORTHLAND FIRE PROTECTION:			250.00	250.00		
Vendor 0284 - OFFICE SHOP:							
1121766-0							
75572	OFFICE SHOP	01/04/2023	01/18/2023	90.52	90.52	Open	N
	DIVIDER TABS	pziemer					01/18/2023
	101-1940-42200	OFFICE SUPPLIES		90.52			
1121677-1							
75573	OFFICE SHOP	01/06/2023	01/18/2023	70.45	70.45	Open	N
	FATIGUE MAT - ENG	pziemer					01/18/2023
	101-1940-42200	OFFICE SUPPLIES		70.45			
1121677-0							
75574	OFFICE SHOP	01/03/2023	01/18/2023	303.40	303.40	Open	N
	CITY HALL OFFICE SUPPLIES	pziemer					01/18/2023
	101-1940-42200	OFFICE SUPPLIES		303.40			

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1121677-2 75628	OFFICE SHOP COPY PAPER - CITY HALL 101-1940-42200	01/09/2023 pziemer	01/18/2023	316.04	316.04	Open	N 01/18/2023
	OFFICE SUPPLIES			316.04			
1122111-0 75636	OFFICE SHOP OFFICE SUPPLIES - PENS/SHARPIES/CLIPpziemer 230-5200-42200	01/10/2023 pziemer	01/18/2023	90.93	90.93	Open	N 01/18/2023
	OFFICE SUPPLIES			90.93			
1122111-1 75644	OFFICE SHOP OFFICE SUPPLIES - PARKS 230-5200-42200	01/11/2023 pziemer	01/18/2023	3.38	3.38	Open	N 01/18/2023
	OFFICE SUPPLIES			3.38			
	Total for vendor 0284 - OFFICE SHOP:			874.72	874.72		
Vendor 4162 - ONE STREAM NETWORKS:							
1039806 75529	ONE STREAM NETWORKS CALLTOWER 1/1/23-1/31/23 101-1800-43321	01/01/2023 pziemer	01/18/2023	1,154.55	1,154.55	Open	N 01/18/2023
	TELEPHONE			1,154.55			
	Total for vendor 4162 - ONE STREAM NETWORKS:			1,154.55	1,154.55		
Vendor 3474 - PAULINES TAILOR SHOP:							
976348 75526	PAULINES TAILOR SHOP 725,727,714 -UNIFORM REPAIRS/ALTERATlpziemer 225-2120-41113	12/22/2022 pziemer	01/18/2023	66.00	66.00	Open	N 12/31/2022
	UNIFORM ALLOWANCE			66.00			
	Total for vendor 3474 - PAULINES TAILOR SHOP:			66.00	66.00		
Vendor 2487 - RAILROAD MANAGEMENT COMPANY:							
473836 75487	RAILROAD MANAGEMENT COMPANY LIC 302048 FROM 4/16/23-4/15/24 238-3160-43430	12/20/2022 pziemer	01/18/2023	750.00	750.00	Open	N 01/18/2023
	MISCELLANEOUS			750.00			
	Total for vendor 2487 - RAILROAD MANAGEMENT COMPANY:			750.00	750.00		
Vendor 3410 - ROUTE MATCH SOFTWARE LLC:							
RMSMA00000386 75476	ROUTE MATCH SOFTWARE LLC 2023 ANNUAL HOSTING FEES/DISPATCH SCpziemer 203-9000-43309	12/01/2022 pziemer	01/18/2023	5,982.54	5,982.54	Open	N 01/18/2023
	COMPUTER TECHINCAL SUPPORT			5,483.99			
	203-0000-15510	PREPAID OTHER		498.55			
	Total for vendor 3410 - ROUTE MATCH SOFTWARE LLC:			5,982.54	5,982.54		

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Vendor 3768 - SADUSKY RENOVATIONS:							
55							
75490	SADUSKY RENOVATIONS	01/03/2023	01/18/2023	4,467.94	4,467.94	Open	N
	12/16-12/26 DEC 22 INSPECTION SERVICE	pziemer					12/31/2022
	101-2400-43300	PROFESSIONAL SERVICES		4,467.94			
	Total for vendor 3768 - SADUSKY RENOVATIONS:			4,467.94	4,467.94		
Vendor 4167 - SENSOURCE INC:							
54795							
75584	SENSOURCE INC	12/20/2022	01/18/2023	1,302.95	1,302.95	Open	N
	PEOPLE COUNTER FOR DOORS	pziemer					01/18/2023
	211-5500-42220	REPAIR & MAINT		1,302.95			
	Total for vendor 4167 - SENSOURCE INC:			1,302.95	1,302.95		
Vendor 0322 - STREICHERS PROF EQUIP:							
I1608544							
75562	STREICHERS PROF EQUIP	12/30/2022	01/18/2023	126.97	126.97	Open	N
	710 - EXTERNAL VEST CARRIER	pziemer					12/31/2022
	225-2120-41113	UNIFORM ALLOWANCE		126.97			
	Total for vendor 0322 - STREICHERS PROF EQUIP:			126.97	126.97		
Vendor 3862 - TARGET SOLUTIONS:							
INV63829							
75531	TARGET SOLUTIONS	12/12/2022	01/18/2023	4,171.80	4,171.80	Open	N
	2023 TARGET SOLUTIONS TRAINING	pziemer					01/18/2023
	225-2220-43330	PROFESSIONAL DEVELOPMENT		4,171.80			
	Total for vendor 3862 - TARGET SOLUTIONS:			4,171.80	4,171.80		
Vendor 0329 - TOMS BACKHOE SERVICE INC:							
7230							
75631	TOMS BACKHOE SERVICE INC	01/09/2023	01/18/2023	7,617.58	7,617.58	Open	N
	1/4/23 SNOWPLOW 4 INCH BASE	pziemer					01/18/2023
	235-3125-43402	DOWNTOWN SNOW REMOVAL		7,617.58			
7242							
75632	TOMS BACKHOE SERVICE INC	01/09/2023	01/18/2023	7,617.58	7,617.58	Open	N
	1/5/23 SNOWPLOW 4 INCH BASE	pziemer					01/18/2023
	235-3125-43402	DOWNTOWN SNOW REMOVAL		7,617.58			
	Total for vendor 0329 - TOMS BACKHOE SERVICE INC:			15,235.16	15,235.16		
Vendor 0334 - U.S. BANK:							

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6766557 75479	U.S. BANK GO IMP BONDS 2012A 316-7950-46620	12/23/2022 pziemer PAYING AGENT FEES	01/18/2023	550.00 550.00	550.00	Open	N 01/18/2023
6766580 75480	U.S. BANK GO IMP BONDS 2013A 317-7960-46620	12/23/2022 pziemer PAYING AGENT FEES	01/18/2023	550.00 550.00	550.00	Open	N 01/18/2023
Total for vendor 0334 - U.S. BANK:				1,100.00	1,100.00		
Vendor 2924 - VERIZON WIRELESS:							
9923654099 75483	VERIZON WIRELESS 11/24/22-12/23/22 PARKS PHONE 230-5200-43321	12/23/2022 pziemer TELEPHONE	01/18/2023	40.01 40.01	40.01	Open	N 12/31/2022
Total for vendor 2924 - VERIZON WIRELESS:				40.01	40.01		
Vendor 4013 - VERIZON WIRELESS - VSAT:							
9022312173 75563	VERIZON WIRELESS - VSAT 22017333 - PRESERVATION FEE 225-2120-42210	01/05/2023 pziemer OPERATING SUPPLIES	01/18/2023	50.00 50.00	50.00	Open	N 01/18/2023
Total for vendor 4013 - VERIZON WIRELESS - VSAT:				50.00	50.00		
Vendor 0087 - VISIT BRAINERD:							
NOV 22 LODGING 75501	VISIT BRAINERD REMIT NOV 2022 LODGING TAX 101-9200-43340	12/14/2022 pziemer LODGING TAX REMIT/PR	01/18/2023	1,799.23 1,799.23	1,799.23	Open	N 12/31/2022
Total for vendor 0087 - VISIT BRAINERD:				1,799.23	1,799.23		
Vendor 0344 - WASTE PARTNERS INC:							
2CX01330 75494	WASTE PARTNERS INC DEC 22 CITY HALL WASTE REMOVAL 101-1940-43380	12/31/2022 pziemer UTILITIES	01/18/2023	144.35 144.35	144.35	Open	N 12/31/2022
2CX01331 75495	WASTE PARTNERS INC DEC 22 DOWNTOWN WASTE REMOVAL 401-1003-43300	12/31/2022 pziemer PROFESSIONAL SERVICES	01/18/2023	189.54 189.54	189.54	Open	N 12/31/2022

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2CX01329 75496	WASTE PARTNERS INC DEC 22 FIRE DEPT WASTE REMOVAL 225-2220-43380 UTILITIES	12/31/2022 pziemer	01/18/2023	105.30 105.30	105.30	Open	N 12/31/2022
2CX01327 75497	WASTE PARTNERS INC DEC 22 PARKS WASTE REMOVAL 230-5200-43380 UTILITIES	12/31/2022 pziemer	01/18/2023	456.30 456.30	456.30	Open	N 12/31/2022
2CX01332 75498	WASTE PARTNERS INC DEC 22 POLICE DEPT WASTE REMOVAL 225-2120-43380 UTILITIES	12/31/2022 pziemer	01/18/2023	124.45 124.45	124.45	Open	N 12/31/2022
2CX01328 75499	WASTE PARTNERS INC DEC 22 STREETS WASTE REMOVAL 230-5200-43380 UTILITIES	12/31/2022 pziemer	01/18/2023	99.45 99.45	99.45	Open	N 12/31/2022
2CX01333 75500	WASTE PARTNERS INC DEC 22 WASTE OIL REMOVAL 227-3230-43428 USED OIL RECYCLING EXPENSE	12/31/2022 pziemer	01/18/2023	64.35 64.35	64.35	Open	N 12/31/2022
2CX00716 75575	WASTE PARTNERS INC DEC 22 LIBRARY WASTE REMOVAL 211-5500-43380 UTILITIES	12/31/2022 pziemer	01/18/2023	91.80 91.80	91.80	Open	N 12/31/2022
Total for vendor 0344 - WASTE PARTNERS INC:				1,275.54	1,275.54		

Vendor 4171 - WATER MANAGEMENT SYSTEMS:

22-652/DOWNPAYMENT

75634	WATER MANAGEMENT SYSTEMS SEWER TRANSFER PUMP - DOWNPAYMENT 237-0000-16500 FA - CONSTR IN PROGRESS	12/02/2022 pziemer	01/18/2023	15,000.00 15,000.00	15,000.00	Open	N 12/31/2022
Total for vendor 4171 - WATER MANAGEMENT SYSTEMS:				15,000.00	15,000.00		

Vendor 0888 - WEST BRAINERD AUTO SERVICE:

046764

75527	WEST BRAINERD AUTO SERVICE SQD 430 - TOW 225-2120-42221 SQUAD CAR REPAIR SUPPLIES	01/02/2023 pziemer	01/18/2023	20.00 20.00	20.00	Open	N 01/18/2023
Total for vendor 0888 - WEST BRAINERD AUTO SERVICE:				20.00	20.00		

Vendor 3199 - WEX BANK:

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86246371/ADMIN							
75622	WEX BANK	12/31/2022	01/18/2023	(37.99)	(37.99)	Open	N
	DEC 2022 WEX EDGE REBATE	pziemer					12/31/2022
	101-0000-36299	MISCELLANEOUS REVENUE		(37.99)			
86246371/FIRE							
75623	WEX BANK	12/31/2022	01/18/2023	1,956.18	1,956.18	Open	N
	DEC 2022 FIRE DEPT FUEL	pziemer					12/31/2022
	225-2220-42212	MOTOR FUELS		1,956.18			
86246371/POLICE							
75624*	WEX BANK	12/31/2022	01/18/2023	4,854.49	4,854.49	Open	N
	DEC 2022 POLICE DEPT FUEL	pziemer					12/31/2022
	225-2120-42212	MOTOR FUELS		4,931.61			
	225-2120-42212	MOTOR FUELS		(77.12)			
86246371/STREETS							
75625*	WEX BANK	12/31/2022	01/18/2023	13,445.98	13,445.98	Open	N
	DEC 2022 STREET DEPT FUEL	pziemer					12/31/2022
	235-3125-42212	MOTOR FUELS		13,446.97			
	235-3125-42212	MOTOR FUELS		(0.99)			
86246371/COM DEV							
75626	WEX BANK	12/31/2022	01/18/2023	110.76	110.76	Open	N
	DEC 2022 COM DEV FUEL	pziemer					12/31/2022
	101-2400-42212	MOTOR FUELS		100.13			
	101-2400-42220	REPAIR & MAINT		10.63			
86246371/PARKS							
75627	WEX BANK	12/31/2022	01/18/2023	1,351.70	1,351.70	Open	N
	DEC 2022 PARKS FUEL & PROPANE	pziemer					12/31/2022
	230-5200-42212	MOTOR FUELS		1,324.74			
	230-5200-42212	MOTOR FUELS		26.96			
	Total for vendor 3199 - WEX BANK:			21,681.12	21,681.12		
Vendor 3899 - WEX HEALTH INC:							
0001665680-IN							
75607	WEX HEALTH INC	12/31/2022	01/18/2023	41.95	41.95	Open	N
	DEC 2022 COBRA	pziemer					12/31/2022
	101-9200-43300	PROFESSIONAL SERVICES		41.95			
	Total for vendor 3899 - WEX HEALTH INC:			41.95	41.95		
Vendor 1159 - WINNERS TROPHY:							
12483							
75600	WINNERS TROPHY	01/06/2023	01/18/2023	372.50	372.50	Open	N
	2023 AMUSEMENT TAGS	pziemer					01/18/2023
	101-1400-42210	OPERATING SUPPLIES		372.50			
	Total for vendor 1159 - WINNERS TROPHY:			372.50	372.50		

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Vendor 1712 - WSB & ASSOCIATES:							
R-018999-000-15 75475	WSB & ASSOCIATES	12/30/2022	01/18/2023	7,079.75	7,079.75	Open	N
	IMP 21:16 MSP LANDING TRAILHEAD NOV 2022	pziemer					12/31/2022
	401-9030-43300-21:16	PROFESSIONAL SERVICES		7,079.75			
R-020548-000-6 75560	WSB & ASSOCIATES	12/31/2022	01/18/2023	5,006.00	5,006.00	Open	N
	HARRISON SRTS NOV 2022	pziemer					12/31/2022
	401-1708-43300	PROFESSIONAL SERVICES		5,006.00			
	Total for vendor 1712 - WSB & ASSOCIATES:			12,085.75	12,085.75		
Vendor 0354 - ZIEGLER, INC:							
IN000829981 75557	ZIEGLER, INC	01/04/2023	01/18/2023	142.86	142.86	Open	N
	LOADER 114 LOCKING PIN HYDRAULIC HOSE	pziemer					01/18/2023
	235-3125-42220	REPAIR & MAINT		142.86			
IN000830496 75558	ZIEGLER, INC	01/04/2023	01/18/2023	34.67	34.67	Open	N
	LOADER 114 OIL FILTER	pziemer					01/18/2023
	235-3100-42220	REPAIR & MAINT		34.67			
IN000833269 75577	ZIEGLER, INC	01/06/2023	01/18/2023	68.82	68.82	Open	N
	SIDE PANEL HINGE	pziemer					01/18/2023
	235-3125-42220	REPAIR & MAINT		68.82			
	Total for vendor 0354 - ZIEGLER, INC:			246.35	246.35		
PCard: 2257 U.S. BANK Card Holder: CITY HALL							
Vendor 3698 - AMAZON:							
12/2/22 AWS 75508	AMAZON	12/02/2022	01/18/2023	215.39	215.39	Open	N
	AWS NOV 2022	pziemer					12/31/2022
	101-1800-43309	COMPUTER SUPPORT		215.39			
11/30/22 75517	AMAZON	12/01/2022	01/18/2023	59.99	59.99	Open	N
	HEADSEAT FOR ADMIN ASST. PHONES	pziemer					12/31/2022
	101-1940-42200	OFFICE SUPPLIES		59.99			
12/19/22 - 2 75518	AMAZON	12/19/2022	01/18/2023	38.83	38.83	Open	N
	BADGE HOLDERS/SLEEVES	pziemer					12/31/2022
	101-1940-42200	OFFICE SUPPLIES		38.83			
	Total for vendor 3698 - AMAZON:			314.21	314.21		

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PCard: 2257 U.S. BANK Card Holder: CITY HALL

Vendor 3706 - BEST BUY:

12/21/22 75509	BEST BUY CABLES FOR AIRPORT 260-9020-43309	12/21/2022 pziemer	01/18/2023	149.97	149.97	Open	N 12/31/2022
	COMPUTER SUPPORT			149.97			
	Total for vendor 3706 - BEST BUY:			149.97	149.97		

Vendor 0767 - CEAM:

12/16/22 75510	CEAM 2023 CEAM CONF. REG - J. DEHN 101-1700-43330	12/16/2022 pziemer	01/18/2023	485.00	485.00	Open	N 01/18/2023
	PROFESSIONAL DEVELOPMENT			485.00			
	Total for vendor 0767 - CEAM:			485.00	485.00		

Vendor 3700 - DOLLAR TREE:

12/2/22 75511	DOLLAR TREE DEC 22 LNL SUPPLIES 278-6515-43430	12/02/2022 pziemer	01/18/2023	19.86	19.86	Open	N 12/31/2022
	MISCELLANEOUS			19.86			
12/7/22 75515	DOLLAR TREE DEC 2022 LNL SUPPLIES 278-6515-43430	12/07/2022 pziemer	01/18/2023	14.83	14.83	Open	N 12/31/2022
	MISCELLANEOUS			14.83			
	Total for vendor 3700 - DOLLAR TREE:			34.69	34.69		

Vendor 3879 - HARBOR FREIGHT TOOLS:

12/2/22 75513	HARBOR FREIGHT TOOLS DEC 2022 LNL SUPPLIES 278-6515-43430	12/02/2022 pziemer	01/18/2023	25.86	25.86	Open	N 12/31/2022
	MISCELLANEOUS			25.86			
	Total for vendor 3879 - HARBOR FREIGHT TOOLS:			25.86	25.86		

Vendor 2623 - MN BOARD OF ACCOUNTANCY:

12/22/22 75506	MN BOARD OF ACCOUNTANCY C. HILLMAN CERTIFICATE RENEWAL 101-1400-43330	12/22/2022 pziemer	01/18/2023	102.00	102.00	Open	N 01/18/2023
	PROFESSIONAL DEVELOPMENT			102.00			
	Total for vendor 2623 - MN BOARD OF ACCOUNTANCY:			102.00	102.00		

Vendor 0717 - SUPER ONE FOODS - BAXTER:

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12/7/22 75514	SUPER ONE FOODS - BAXTER DEC 22 LNL FOOD 278-6515-43430	12/07/2022 pziemer	01/18/2023	73.24	73.24	Open	N 12/31/2022
	MISCELLANEOUS			73.24			
	Total for vendor 0717 - SUPER ONE FOODS - BAXTER:			73.24	73.24		

Vendor MISC - VON HANSONS MEATS:

12/7/22 75516	VON HANSONS MEATS DEC 22 LNL SUPPLIES - BREAD 278-6515-43430	12/07/2022 pziemer	01/18/2023	35.94	35.94	Open	N 12/31/2022
	MISCELLANEOUS			35.94			
	Total for vendor MISC - VON HANSONS MEATS:			35.94	35.94		

Vendor 0006 - WALMART COMMUNITY/GECRB:

12/2/22 75512	WALMART COMMUNITY/GECRB DEC 2022 LNL SUPPLIES 278-6515-43430	12/02/2022 pziemer	01/18/2023	117.00	117.00	Open	N 12/31/2022
	MISCELLANEOUS			117.00			
	Total for vendor 0006 - WALMART COMMUNITY/GECRB:			117.00	117.00		

Vendor 3858 - ZOOM VIDEO COMMUNICATIONS:

12/18/22 75507	ZOOM VIDEO COMMUNICATIONS ZOOM 12/18/22-1/17/23 101-1800-43309	12/18/2022 pziemer	01/18/2023	29.98	29.98	Open	N 01/18/2023
	COMPUTER SUPPORT			29.98			
	Total for vendor 3858 - ZOOM VIDEO COMMUNICATIONS:			29.98	29.98		

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1,367.89	1,367.89
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PCard: 2257 U.S. BANK Card Holder: FIRE

Vendor 3699 - AED SUPERSTORE:

12/1/22							
75427	AED SUPERSTORE	12/01/2022	01/18/2023	325.00	325.00	Open	N
	AED BATTERY CARTRIDGE	pziemer					12/31/2022
	225-2220-42210	OPERATING SUPPLIES		325.00			
	Total for vendor 3699 - AED SUPERSTORE:			325.00	325.00		

Vendor MISC - BRAINERD TOOLS AND MORE:

12/12/22							
75428	BRAINERD TOOLS AND MORE	12/12/2022	01/18/2023	19.00	19.00	Open	N
	UTV TRAILER REPAIRS	pziemer					12/31/2022
	225-2220-42220	REPAIR & MAINT		19.00			
	Total for vendor MISC - BRAINERD TOOLS AND MORE:			19.00	19.00		

Vendor 2895 - FIRESTORE ONLINE INC.:

12/14/2022							
75470	FIRESTORE ONLINE INC.	12/14/2022	01/18/2023	515.21	515.21	Open	N
	HELMET LIGHT, MEDALLIONS	pziemer					12/31/2022
	225-2220-42250	PERSONAL PROTECTIVE GEAR		515.21			
	Total for vendor 2895 - FIRESTORE ONLINE INC.:			515.21	515.21		

Vendor 3719 - FLEET FARM:

12/15/22							
75467	FLEET FARM	12/15/2022	01/18/2023	10.99	10.99	Open	N
	BLADE GUIDE	pziemer					12/31/2022
	225-2220-42210	OPERATING SUPPLIES		10.99			
12/22/22							
75468	FLEET FARM	12/22/2022	01/18/2023	70.92	70.92	Open	N
	JANITORIAL SUPPLIES	pziemer					12/31/2022
	225-2220-42210	OPERATING SUPPLIES		70.92			
	Total for vendor 3719 - FLEET FARM:			81.91	81.91		

Vendor 3068 - GLS PROMOTIONS:

12/16/22							
75429	GLS PROMOTIONS	12/16/2022	01/18/2023	140.00	140.00	Open	N
	UNIFORM SHIRTS	pziemer					12/31/2022
	225-2220-41113	UNIFORM ALLOWANCE		140.00			
	Total for vendor 3068 - GLS PROMOTIONS:			140.00	140.00		

Vendor MISC - MNFIRE:

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PCard: 2257 U.S. BANK Card Holder: FIRE							
12/8/22 75463	MNFIRE 2023 FIRE SERVICE LEADERS REGISTRATI 225-2220-43330	12/08/2022 pziemer	01/18/2023	54.67	54.67	Open	N 01/18/2023
	PROFESSIONAL DEVELOPMENT			54.67			
12/08/22 75469	MNFIRE MN FIRE TRAINING 225-2220-43330	12/08/2022 pziemer	01/18/2023	54.67	54.67	Open	N 01/18/2023
	PROFESSIONAL DEVELOPMENT			54.67			
	Total for vendor MISC - MNFIRE:			109.34	109.34		
Vendor 3872 - TACTICAL:							
12/16/22 75471	TACTICAL UNIFORM PANTS 225-2220-41113	12/16/2022 pziemer	01/18/2023	663.00	663.00	Open	N 12/31/2022
	UNIFORM ALLOWANCE			663.00			
	Total for vendor 3872 - TACTICAL:			663.00	663.00		
Total PCard: 2257 U.S. BANK Card Holder: FIRE				1,853.46	1,853.46		

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PCard: 2257 U.S. BANK Card Holder: LIBRARY

Vendor 3996 - ADOBE:

12/1/22 75433	ADOBE SOFTWARE SUBSCRIPTION 211-5503-43430	12/01/2022 pziemer	01/18/2023	257.57	257.57	Open	N 12/31/2022
	MISC - USE OF HOLDEN TRUST			257.57			
	Total for vendor 3996 - ADOBE:			257.57	257.57		

Vendor 3698 - AMAZON:

11/23/22 75430	AMAZON ENVELOPES 211-5500-42200	12/01/2022 pziemer	01/18/2023	9.89	9.89	Open	N 12/31/2022
	OFFICE SUPPLIES			9.89			
11/20/22 75431	AMAZON YOUTH PROGRAMMING/DOOR HOOKS 211-5501-43430	12/01/2022 pziemer	01/18/2023	30.88	30.88	Open	N 12/31/2022
	MISC - SPECIFIED DONATION USE			30.88			
12/5/22 75436	AMAZON STORAGE BOXES 211-5501-43430	12/05/2022 pziemer	01/18/2023	64.99	64.99	Open	N 12/31/2022
	MISC - SPECIFIED DONATION USE			64.99			
12/19/22 75438	AMAZON CHILDRENS TOY REPLACEMENT 211-5501-43430	12/19/2022 pziemer	01/18/2023	28.09	28.09	Open	N 12/31/2022
	MISC - SPECIFIED DONATION USE			28.09			
11/23/22 - 2 75439	AMAZON POST IT/STAMP 211-5500-42200	12/01/2022 pziemer	01/18/2023	20.89	20.89	Open	N 12/31/2022
	OFFICE SUPPLIES			20.89			
	Total for vendor 3698 - AMAZON:			154.74	154.74		

Vendor 2531 - BOOK PAGE:

11/29/22 75432	BOOK PAGE BOOKPAGE SUBSCRIPTION 211-5501-43430	12/01/2022 pziemer	01/18/2023	390.00	390.00	Open	N 12/31/2022
	MISC - SPECIFIED DONATION USE			390.00			
	Total for vendor 2531 - BOOK PAGE:			390.00	390.00		

Vendor MISC - MAILCHIMP:

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PCard: 2257 U.S. BANK Card Holder: LIBRARY							
12/4/22 75434	MAILCHIMP EMAIL SERVICE SUBSCRIPTION 211-5503-43430	12/04/2022 pziemer	01/18/2023	34.00	34.00	Open	N 12/31/2022
	MISC - USE OF HOLDEN TRUST			34.00			
	Total for vendor MISC - MAILCHIMP:			34.00	34.00		
Vendor 2589 - STAPLES ADVANTAGE:							
12/20/22 75437	STAPLES ADVANTAGE CREDIT FOR SALES TAX PREVIOUS PURCHASE 211-5500-42200	12/20/2022 pziemer	01/18/2023	(1.65)	(1.65)	Open	N 12/31/2022
	OFFICE SUPPLIES			(1.65)			
	Total for vendor 2589 - STAPLES ADVANTAGE:			(1.65)	(1.65)		
Vendor 3697 - USPS:							
12/05/22 75435	USPS POSTAGE - VOLUNTEER THANK YOU CARDS 211-5501-43430	12/05/2022 pziemer	01/18/2023	24.00	24.00	Open	N 12/31/2022
	MISC - SPECIFIED DONATION USE			24.00			
	Total for vendor 3697 - USPS:			24.00	24.00		
Total PCard: 2257 U.S. BANK Card Holder: LIBRARY				858.66	858.66		

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Inv Ref#	Description	Entered By					Post Date

GL Distribution

PCard: 2257 U.S. BANK Card Holder: PARKS

Vendor 3974 - DUNHAMS SPORTS :							
11/30/22							
75426	DUNHAMS SPORTS	12/01/2022	01/18/2023	109.99	109.99	Open	N
	COLD WEATHER GEAR - S. JENSEN	pziemer					12/31/2022
	230-5200-42210	OPERATING SUPPLIES		109.99			
	Total for vendor 3974 - DUNHAMS SPORTS :			109.99	109.99		
Total PCard: 2257 U.S. BANK Card Holder: PARKS				109.99	109.99		

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Vendor 2902 - ADVANCE AUTO PARTS:

12/21/22 75460	ADVANCE AUTO PARTS SQD 401 & 402 - WIPER BLADES 225-2120-42221	12/21/2022 pziemer	01/18/2023	103.96	103.96	Open	N 12/31/2022
	SQUAD CAR REPAIR SUPPLIES			103.96			
12/23/22 75462	ADVANCE AUTO PARTS WINDOW WASHER FLUID 225-2120-42221	12/23/2022 pziemer	01/18/2023	14.98	14.98	Open	N 12/31/2022
	SQUAD CAR REPAIR SUPPLIES			14.98			
	Total for vendor 2902 - ADVANCE AUTO PARTS:			118.94	118.94		

Vendor 3698 - AMAZON:

12/12/22 - 2 75452	AMAZON COAT HOOKS / POLY FILE FOLDERS 225-2120-42240	12/12/2022 pziemer	01/18/2023	25.58	25.58	Open	N 12/31/2022
	SMALL TOOLS			17.99			
	OFFICE SUPPLIES			7.59			
12/20/22 - 2 75459	AMAZON RETURN - COAT HOOKS 225-2120-42240	12/20/2022 pziemer	01/18/2023	(17.99)	(17.99)	Open	N 12/31/2022
	SMALL TOOLS			(17.99)			
	Total for vendor 3698 - AMAZON:			7.59	7.59		

Vendor 0745 - BATTERIES PLUS:

12/16/22 75455	BATTERIES PLUS 2 BATTERY JUMPER STARTS 225-2120-42240	12/16/2022 pziemer	01/18/2023	359.98	359.98	Open	N 12/31/2022
	SMALL TOOLS			359.98			
	Total for vendor 0745 - BATTERIES PLUS:			359.98	359.98		

Vendor 2948 - BILL'S GUN SHOP & RANGE:

12/19/22 75458*	BILL'S GUN SHOP & RANGE HANDGUN 225-2120-41113	12/19/2022 pziemer	01/18/2023	265.40	265.40	Open	N 12/31/2022
	UNIFORM ALLOWANCE			475.00			
	SALE OF ASSETS			(209.60)			
	Total for vendor 2948 - BILL'S GUN SHOP & RANGE:			265.40	265.40		

Vendor 4156 - CALIBRE PRESS:

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12/16/22 75456	CALIBRE PRESS J. MCCULLOUGH - WOMEN IN COMMAND 225-2120-43330	12/16/2022 pziemer	01/18/2023	359.00	359.00	Open	N 01/18/2023
	PROFESSIONAL DEVELOPMENT			359.00			
	Total for vendor 4156 - CALIBRE PRESS:			359.00	359.00		
Vendor 3156 - COUNTRY INN & SUITES:							
12/8/22 75449	COUNTRY INN & SUITES 714 - BASIC NARCOTICS 225-2220-43330	12/08/2022 pziemer	01/18/2023	330.03	330.03	Open	N 12/31/2022
	PROFESSIONAL DEVELOPMENT			330.03			
	Total for vendor 3156 - COUNTRY INN & SUITES:			330.03	330.03		
Vendor 0900 - CUB FOODS - BRAINERD:							
12/8/22 75450	CUB FOODS - BRAINERD DECEMBER 2022 LUNCH AND LEARN 278-6515-43430	12/08/2022 pziemer	01/18/2023	10.00	10.00	Open	N 12/31/2022
	MISCELLANEOUS			10.00			
	Total for vendor 0900 - CUB FOODS - BRAINERD:			10.00	10.00		
Vendor 3974 - DUNHAMS SPORTS :							
12/07/22 75447	DUNHAMS SPORTS 776JB - CSO UNIFORM WINTER GLOVES 225-2121-41113	12/07/2022 pziemer	01/18/2023	10.79	10.79	Open	N 12/31/2022
	UNIFORM ALLOWANCE			10.79			
	Total for vendor 3974 - DUNHAMS SPORTS :			10.79	10.79		
Vendor 3719 - FLEET FARM:							
11/28/22 - 2 75441	FLEET FARM PAINT PENS (FIREARMS) 225-2120-42210	12/01/2022 pziemer	01/18/2023	16.81	16.81	Open	N 12/31/2022
	OPERATING SUPPLIES			16.81			
11/28/22 - 3 75442	FLEET FARM CREDIT - SALES TAX 225-2120-42210	12/01/2022 pziemer	01/18/2023	(1.23)	(1.23)	Open	N 12/31/2022
	OPERATING SUPPLIES			(1.23)			
12/18/22 75457	FLEET FARM SQD 431 - BRAKE FLUID 225-2120-42221	12/18/2022 pziemer	01/18/2023	4.30	4.30	Open	N 12/31/2022
	SQUAD CAR REPAIR SUPPLIES			4.30			

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Total for vendor 3719 - FLEET FARM:	19.88	19.88
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Vendor MISC - HP:

12/12/22 75453	HP PHONE SUPPORT - SUPPORT FEE 225-2120-43309	12/12/2022 pziemer COMPUTER TECHNICAL SUPPORT	01/18/2023	39.00 39.00	39.00 39.00	Open	N 12/31/2022
Total for vendor MISC - HP:				39.00	39.00		

Vendor 0497 - SIRCHIE FINGER PRINT LABORATORIES, :

11/24/22 75440	SIRCHIE FINGER PRINT LABORATORIES, EVIDENCE SUPPLIES 225-2120-42210	12/01/2022 pziemer OPERATING SUPPLIES	01/18/2023	413.15 413.15	413.15 413.15	Open	N 12/31/2022
Total for vendor 0497 - SIRCHIE FINGER PRINT LABORATORIES, :				413.15	413.15		

Vendor 0322 - STREICHERS PROF EQUIP:

12/7/22 75472	STREICHERS PROF EQUIP 729- UNIFORM GLOVES 225-2120-41113	12/07/2022 pziemer UNIFORM ALLOWANCE	01/18/2023	49.99 49.99	49.99 49.99	Open	N 12/31/2022
Total for vendor 0322 - STREICHERS PROF EQUIP:				49.99	49.99		

Vendor 3703 - TRANSUNION RISK:

12/01/22 75445	TRANSUNION RISK INVESTIGATIONS & PAKING TKT COLLECTI 225-2120-42210	12/01/2022 pziemer OPERATING SUPPLIES	01/18/2023	75.00 75.00	75.00 75.00	Open	N 12/31/2022
Total for vendor 3703 - TRANSUNION RISK:				75.00	75.00		

Vendor 3697 - USPS:

11/29/22 75443	USPS POSTAGE 225-2120-43322	12/01/2022 pziemer POSTAGE	01/18/2023	5.40 5.40	5.40	Open	N 12/31/2022
12/02/22 75444	USPS POSTAGE 225-2120-43322	12/02/2022 pziemer POSTAGE	01/18/2023	9.00 9.00	9.00	Open	N 12/31/2022

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12/05/22 - 2

75446	USPS POSTAGE 225-2120-43322	12/05/2022 pziemer	01/18/2023	4.80	4.80	Open	N 12/31/2022
	POSTAGE			4.80			

12/7/22

75448	USPS POSTAGE 225-2120-43322	12/07/2022 pziemer	01/18/2023	9.35	9.35	Open	N 12/31/2022
	POSTAGE			9.35			

12/12/22

75454	USPS POSTAGE 225-2120-43322	12/12/2022 pziemer	01/18/2023	47.84	47.84	Open	N 12/31/2022
	POSTAGE			47.84			

12/21/22

75461	USPS POSTAGE 225-2120-43322	12/21/2022 pziemer	01/18/2023	11.50	11.50	Open	N 12/31/2022
	POSTAGE			11.50			
	Total for vendor 3697 - USPS:			87.89	87.89		

Vendor 0560 - WINGS AIRPORT CAFE:

12/8/22

75451	WINGS AIRPORT CAFE DEC 22 LUNCH AND LEARN - SOUP 278-6515-43430	12/08/2022 pziemer	01/18/2023	134.23	134.23	Open	N 12/31/2022
	MISCELLANEOUS			134.23			
	Total for vendor 0560 - WINGS AIRPORT CAFE:			134.23	134.23		

Total PCard: 2257 U.S. BANK Card Holder: POLICE

# of Invoices:	182	# Due:	182	Totals:	545,863.86	545,863.86
# of Credit Memos:	4	# Due:	4	Totals:	(58.86)	(58.86)
Net of Invoices and Credit Memos:					545,805.00	545,805.00

* 3 Net Invoices have Credits Totalling:	(287.71)
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--- TOTALS BY GL DISTRIBUTION ---

101-0000-14100	DUE FROM COMPONENT UNIT	3,890.11
101-0000-15500	PREPAID EXPENSE	238.75
101-0000-15510	PREPAID OTHER	367.89
101-0000-21800	SURCHARGE PAYABLE TO STATE	4,975.17
101-0000-36299	MISCELLANEOUS REVENUE	(37.99)
101-1110-41150	WORKERS COMP	11.00
101-1400-42210	OPERATING SUPPLIES	372.50
101-1400-43309	COMPUTER TECHNICAL SUPPORT	2,734.40
101-1400-43330	PROFESSIONAL DEVELOPMENT	102.00

INVOICE REGISTER REPORT FOR CITY OF BRAINERD

EXP CHECK RUN DATES 01/17/2023 - 01/17/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-1400-43433	DUES & SUBSCRIPTIONS		183.00			
	101-1700-43330	PROFESSIONAL DEVELOPMENT		485.00			
	101-1700-43433	DUES & SUBSCRIPTIONS		716.25			
	101-1800-43300	PROFESSIONAL SERVICES		1,004.50			
	101-1800-43309	COMPUTER SUPPORT		2,557.37			
	101-1800-43321	TELEPHONE		1,154.55			
	101-1800-43331	LEASE PAYMENTS		1,580.01			
	101-1940-42200	OFFICE SUPPLIES		879.23			
	101-1940-43380	UTILITIES		144.35			
	101-1940-43381	BPU UTILITIES		1,983.12			
	101-2400-32220	Fence Permit		35.00			
	101-2400-42210	OPERATING SUPPLIES		24.27			
	101-2400-42212	MOTOR FUELS		100.13			
	101-2400-42220	REPAIR & MAINT		167.71			
	101-2400-43300	PROFESSIONAL SERVICES		4,467.94			
	101-9200-43300	PROFESSIONAL SERVICES		12,153.20			
	101-9200-43340	LODGING TAX REMIT/PR		1,799.23			
	101-9200-43350	LEGAL PUBLICATIONS		325.88			
	101-9200-43381	BPU UTILITIES		132.67			
	101-9200-43460	REMIT COMMUNITY ACTION LEVY		7,819.75			
	101-9200-43461	REMIT SENIOR CITIZEN LEVY		7,819.75			
	101-9200-43462	REMIT ARBORETUM LEVY		7,819.75			
	203-0000-15510	PREPAID OTHER		498.55			
	203-9000-42212	MOTOR FUELS		10,480.85			
	203-9000-43309	COMPUTER TECHINCAL SUPPORT		5,483.99			
	203-9000-43401	VEHICLE REPAIRS		3,584.14			
	203-9000-43440	TRANSIT SERVICE CONTRACT PY		88,966.31			
	211-5500-42200	OFFICE SUPPLIES		29.13			
	211-5500-42220	REPAIR & MAINT		1,302.95			
	211-5500-43300	PROFESSIONAL SERVICES		675.00			
	211-5500-43380	UTILITIES		91.80			
	211-5500-43381	BPU UTILITIES		1,410.03			
	211-5501-43430	MISC - SPECIFIED DONATION USE		537.96			
	211-5503-43430	MISC - USE OF HOLDEN TRUST		291.57			
	211-5505-43430	MISC - COPY MACHINE PYMTS		77.97			
	225-0000-39101	SALE OF ASSETS		(209.60)			
	225-2120-41113	UNIFORM ALLOWANCE		717.96			
	225-2120-42200	OFFICE SUPPLIES		75.14			
	225-2120-42210	OPERATING SUPPLIES		553.73			
	225-2120-42212	MOTOR FUELS		4,854.49			
	225-2120-42220	REPAIR & MAINT		85.50			
	225-2120-42221	SQUAD CAR REPAIR SUPPLIES		759.79			
	225-2120-42240	SMALL TOOLS		359.98			
	225-2120-43300	PROFESSIONAL SERVICES		1,270.00			
	225-2120-43309	COMPUTER TECHNICAL SUPPORT		39.00			
	225-2120-43322	POSTAGE		87.89			
	225-2120-43330	PROFESSIONAL DEVELOPMENT		359.00			
	225-2120-43331	LEASED PAYMENTS		796.60			
	225-2120-43380	UTILITIES		124.45			
	225-2120-43381	BPU UTILITIES		4,888.83			
	225-2120-43433	DUES & SUBSCRIPTIONS		255.00			
	225-2121-41113	UNIFORM ALLOWANCE		10.79			
	225-2220-41113	UNIFORM ALLOWANCE		973.96			
	225-2220-42210	OPERATING SUPPLIES		748.03			
	225-2220-42212	MOTOR FUELS		1,956.18			
	225-2220-42220	REPAIR & MAINT		263.92			
	225-2220-42250	PERSONAL PROTECTIVE GEAR		821.21			

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BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
225-2220-43300	PROFESSIONAL SERVICES			250.00			
225-2220-43330	PROFESSIONAL DEVELOPMENT			6,036.17			
225-2220-43380	UTILITIES			105.30			
225-2220-43381	BPU UTILITIES			2,902.60			
225-2225-41150	WORKERS COMP			14,567.25			
225-2700-43300	PROFESSIONAL SERVICES			1,812.00			
225-2700-43430	MISCELLANEOUS			1,546.00			
227-3230-43428	USED OIL RECYCLING EXPENSE			64.35			
230-5200-42200	OFFICE SUPPLIES			94.31			
230-5200-42210	OPERATING SUPPLIES			109.99			
230-5200-42212	MOTOR FUELS			1,351.70			
230-5200-42220	REPAIR & MAINT			1,585.66			
230-5200-43300	PROFESSIONAL SERVICES			2,500.00			
230-5200-43321	TELEPHONE			40.01			
230-5200-43380	UTILITIES			555.75			
230-5200-43381	BPU UTILITIES			3,608.14			
230-5200-43430	MISCELLANEOUS			420.00			
235-3100-42220	REPAIR & MAINT			449.22			
235-3100-43381	BPU UTILITIES			24,994.73			
235-3100-43430	MISCELLANEOUS			195.23			
235-3125-42212	MOTOR FUELS			13,445.98			
235-3125-42220	REPAIR & MAINT			637.17			
235-3125-43402	DOWNTOWN SNOW REMOVAL			15,235.16			
236-3180-43381	BPU UTILITIES			36.00			
237-0000-16500	FA - CONSTR IN PROGRESS			15,000.00			
238-3160-43430	MISCELLANEOUS			750.00			
251-9360-43467	REMIT LOCAL SALES TAX COLLECT			104,520.87			
260-9020-43309	COMPUTER SUPPORT			149.97			
260-9020-43321	TELEPHONE			249.43			
260-9020-43340	ADVERTISING/PROMOTION			3,376.00			
260-9020-43430	MISCELLANEOUS			94.92			
278-6515-43430	MISCELLANEOUS			430.96			
280-0000-41150	WORKERS COMP			70,687.00			
316-7950-46620	PAYING AGENT FEES			550.00			
317-7960-46620	PAYING AGENT FEES			550.00			
400-2001-45530	PYMTS TO CONTRACTORS			42,957.50			
401-1003-43300	PROFESSIONAL SERVICES			189.54			
401-1003-43380	UTILITIES			567.00			
401-1708-43300	PROFESSIONAL SERVICES			5,006.00			
401-9030-43300-21:11	PROFESSIONAL SERVICES			100.00			
401-9030-43300-21:15	PROFESSIONAL SERVICES			1,774.75			
401-9030-43300-21:16	PROFESSIONAL SERVICES			7,079.75			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			66,006.49	66,006.49		
	203 - TRANSIT FUND			109,013.84	109,013.84		
	211 - LIBRARY FUND			4,416.41	4,416.41		
	225 - PUBLIC SAFETY FUND			47,011.17	47,011.17		
	227 - RECYCLING FUND			64.35	64.35		
	230 - PARK & RECREATION FUND			10,265.56	10,265.56		
	235 - STREET & SEWER FUND			54,957.49	54,957.49		
	236 - PARKING LOT FUND			36.00	36.00		
	237 - SANITARY SEWER FUND			15,000.00	15,000.00		
	238 - STORM SEWER FUND			750.00	750.00		
	251 - LOCAL OPTION SALES TAX			104,520.87	104,520.87		
	260 - AIRPORT FUND			3,870.32	3,870.32		
	278 - HEALTHY EMPLOYEE INITIATIVE			430.96	430.96		
	280 - PACKAGE INSURANCE FUND			70,687.00	70,687.00		
	316 - 2012A GO ISSUE			550.00	550.00		
	317 - SINKING 317 13A GO FUND			550.00	550.00		
	400 - CAPITAL PROJECTS FUND			42,957.50	42,957.50		
	401 - CONSTRUCTION FUND			14,717.04	14,717.04		
--- TOTALS BY DEPT/ACTIVITY ---							
	0000 -			95,409.88	95,409.88		
	1003 - 10:03 DWNTWN MAIN CNTRACT			756.54	756.54		
	1110 - MAYOR & COUNCIL			11.00	11.00		
	1400 - ADMINISTRATION			3,391.90	3,391.90		
	1700 - ENGINEERING			1,201.25	1,201.25		
	1708 - 17:08 SRTS & S 6TH SIDEWA			5,006.00	5,006.00		
	1800 - IT/GIS			6,296.43	6,296.43		
	1940 - CITY HALL			3,006.70	3,006.70		
	2001 - STREET REMODEL/ADDITION			42,957.50	42,957.50		
	2120 - POLICE DEPARTMENT			15,227.36	15,227.36		
	2121 - COMMUNITY SERVICE			10.79	10.79		
	2220 - FIRE DEPARTMENT			14,057.37	14,057.37		
	2225 - PAID ON-CALL FIRE DEPT			14,567.25	14,567.25		
	2400 - COMMUNITY DEVL/INSPECTION			4,795.05	4,795.05		
	2700 - ANIMAL CONTROL			3,358.00	3,358.00		
	3100 - S & S MAINTENANCE			25,639.18	25,639.18		
	3125 - SNOW REMOVAL			29,318.31	29,318.31		
	3160 - STORM SEWER EXPENSE			750.00	750.00		
	3180 - PARKING LOTS EXPENSE			36.00	36.00		
	3230 - RECYCLING EXPENSE			64.35	64.35		
	5200 - PARK MAIN/ADMINISTRATION			10,265.56	10,265.56		
	5500 - LIBRARY-BUDGETED			3,508.91	3,508.91		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY DEPT/ACTIVITY ---							
	5501 - SPECIFIED DONATION USE			537.96	537.96		
	5503 - HOLDEN TRUST DONATION USE			291.57	291.57		
	5505 - TAXABLE FEES			77.97	77.97		
	6515 - HEALTHY EMPLOYE INITIATIVE			430.96	430.96		
	7950 - SINKING 2012A GO			550.00	550.00		
	7960 - SINKING 2013A GO			550.00	550.00		
	9000 - TRANSIT FUND			108,515.29	108,515.29		
	9020 - AIRPORT M & O			3,870.32	3,870.32		
	9030 - CONSTRUCTION PROJ-MISC			8,954.50	8,954.50		
	9200 - CITY-WIDE			37,870.23	37,870.23		
	9360 - LOCAL OPTION SALES TAX			104,520.87	104,520.87		

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Bevans.

Council President Bevans opened the meeting with the Pledge of Allegiance to the flag.

Administer Oath of Office

Administrator Bergman administered the Oath of Office to the following Members:

Dave Badeaux- Mayor
Kara Terry- Council Member, Ward 1
Kelly Bevans- Council Member, Ward 2
Gabe Johnson- Council Member, Ward 4
Jeff Czezok- Council Member, At-Large

Elect Council President and Vice President

The Charter states “at the first meeting in January of the City Council after the regular election it shall proceed to elect by ballot from its members a President and Vice-President”.

Council President Bevans asked for nominations for Council President to be voted by show of hands vote than by ballot.

Council Member Stunek nominated Council Member Bevans.

Council Member Czezok nominated Council Member Johnson.

Upon roll call, Council Members Terry, Stenglein, Stunek, and Bevans voted for Council Member Bevans. Members Johnson, Czezok, and O’Day voted for Council Member Johnson.

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND CZECHOK, DULY CARRIED, TO ACCEPT THE NOMINATION OF COUNCIL MEMBER BEVANS AS PRESIDENT.

Council Member Bevans was declared Council President for the years of 2023 and 2024.

Council President Bevans asked for nominations for Council Vice President to be voted by voice vote.

Council Member Czezok nominated Council Member Johnson.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECHOK AND STUNEK, DULY CARRIED, TO CONFIRM COUNCIL MEMBER JOHNSON AS VICE PRESIDENT.

Roll Call

Upon roll call, the following members were noted as present: Johnson, Terry, Stenglein, Czezok, O’Day, Stunek, and Bevans. Mayor Badeaux was noted as present.

Appointments to Standing Committees

Council President Bevans recommended Council Members Terry, Stunek, and Johnson to Personnel and Finance committee with Member Johnson as the Chair. He also recommended Council Members Czczok, Stenglein, and O'Day to Safety and Public Works committee with Member O'Day as the Chair.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE THE CHAIRS RECOMMENDATION TO STANDING COMMITTEES.

Approval of Agenda

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND CZECZOK, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of Consent Calendar

MOVED AND SECONDED BY COUNCIL MEMBERS STENGLEIN AND O'DAY TO APPROVE THE CONSENT CALENDAR.

- A. **Approval of Bills and Transfers of Funds**
- B. **Approval of Minutes**
 - a. **Regular City Council Meeting held on December 19th, 2022**
- C. **Approval of Licenses**
- D. **Department Activity Report**
- E. **Appoint City Attorney Pursuant to City Charter- 2023-2024**
- F. **Adopt Resolution Designating Financial Institutions as Depositories for 2023 Pursuant to City Charter**
- G. **Annual Authorization to Perform Electronic Transfers**
- H. **Designate Brainerd Dispatch as Official Newspaper for Calendar Year 2023 Pursuant to City Charter**
- I. **Adopt Resolution Approving Signature Authorization for 2023 Capital Projects for the Brainerd Lakes Regional Airport**
- J. **Approve Lease Between the City of Brainerd and Brainerd Solar LLC**
- K. **Police Department Biennial Body Camera Audit Report**
- L. **Approve City Administrator 2022 Performance Review Summary**
- M. **Approve Storm Water Engineering Manual**
- N. **Ratify the Hiring of 2023 Winter Temporary Warming House Employees**
- O. **Ratify the Hiring of Assistant Planner Dylan Edwards- Effective January 9th, 2023, at Step 1 (\$27.08 per hour)**

Upon roll call, Council Members Johnson, Terry, Stenglein, Czczok, O'Day, Stunek, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Presentations

Tower Award to Tad Erickson

Mayor Badeaux had the honor of presenting the Tower Award to former Council Member Tad Erickson. As a Member of the City Council and as an active member on the commissions he was liaison for, particularly the Planning Commission, he has been great servant to our community. He looks forward to working with Mr. Erickson in the future even though he is no longer on the Council.

Former Council Member Erickson thanked the Council for the honor.

Unfinished Business

Appoint Two Members to the Joint Wastewater Management Board

Public Works Director/ City Engineer Dehn stated that this board would be meeting as soon as possible, as there is action that needs to be handled before February 1st.

Council Members Czczok and O'Day volunteered to be a part of the Joint Wastewater Management Board.

Chair Bevans appointed Council Members O'Day and Czczok to the Joint Wastewater Management Board.

Final Reading- Proposed Ordinance 1540- Instituting a Three-Month Moratorium on the Conversion of Dwelling Units to Green Space or Surface Parking

Community Development Director Kramvik gave an overview of Ordinance 1540.

Member Czczok asked whether this was a direct reflection of the changes to accommodate the needs of the church and the hospital.

Community Development Director Kramvik stated that this ordinance allows for a three-month extension to the moratorium to review the language that was of concern previously.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO CONDUCT THE FINAL READING OF PROPOSED ORDINANCE NO. 1540 AND DISPENSE WITH THE ACTUAL READING.

Chair Bevans opened the public hearing at 7:46 p.m.

No one came forward.

Chair Bevans closed the public hearing at 7:47 p.m.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND O'DAY TO ADOPT PROPOSED ORDINANCE NO. 1540, AN ORDINANCE THAT IMPOSES A THREE-MONTH MORATORIUM ON THE CONVERSION OF DWELLING UNITS TO GREEN SPACE OR SURFACE PARKING IN THE TN-1, TN-2, CN-1, AND CN-2 ZONING DISTRICTS.

ORDINANCE 1540

Upon roll call, Council Members Johnson, Terry, Stenglein, Czczok, O'Day, Stunek, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Call for Applicants – Informational:

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 4 terms (Expire 2026) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 5 terms (Expire 2025)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2028) 1 term (Expire 2026)

Council President Recommended: (terms to expire 12/31 of said year)

Airport Commission-- 1 term (Expire 2025)

Planning Commission-- 2 terms (Expire 2025)

New Business

Authorize Fire Department to Apply for Public Safety Grant

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND JOHNSON, DULY CARRIED, TO AUTHORIZE THE FIRE DEPARTMENT TO APPLY FOR A GRANT THROUGH THE FIREHOUSE SUB PUBLIC SAFETY FOUNDATION.

Authorize Submission of Small Cities Development Program (SCDP) Preliminary Proposal to Department of Employment and Economic Development (DEED)

Finance Director Hillman stated that this grant application is for the southeast area of Brainerd. The application window for the grant was very short, this is a preliminary application. If the application is accepted by DEED, the HRA will submit the formal application at a later date.

MOVED AND SECONDED BY COUNCIL MEMBERS TERRY AND CZECZOK, DULY CARRIED, TO AUTHORIZE THE BRAINERD HRA TO SUBMIT A SMALL CITIES DEVELOPMENT PROGRAM (SCDP) 2023 PRELIMINARY PROPOSAL TO THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT (DEED) FOR A SOUTHEAST BRAINERD REHAB GRANT PROGRAM.

First Reading- Proposed Ordinance 1541- An Ordinance Amending Sections 515-4 of the Zoning Code- Restrictions on Demolition and Removal of Dwelling Units

Community Development Director Kramvik gave an overview of Ordinance 1541. A previous similar ordinance failed, and it was to be reviewed by Planning Commission. The section previously recommended to be removed by the Planning Commission has been reviewed and line A3: "City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property" has been adjusted to accommodate community concern.

MOVED AND SECONDED BY COUNCIL MEMBERS STENGLEIN AND O'DAY, DULY CARRIED, TO HOLD THE FIRST READING OF PROPOSED ORDINANCE NO. 1541, AN ORDINANCE AMENDING SECTION 515-4: GENERAL BUILDING AND DESIGN STANDARDS AND DISPENSE WITH THE ACTUAL READING OF THE ORDINANCE.

Consider Amendment of Interim Use Permit for Additional Short Term Rental Unit- 1005 S 6th Street

Community Development Director Kramvik gave an overview of the amendment to the previous Interim Use Permit.

Member O'Day asked whether a rotating short-term rental is something that the City has approved before. He also asked how many short-term rentals are in the City.

Community Development Director Kramvik stated that this property was previously approved for one short-term rental that had the potential to rotate units. This is an amendment to that to add another unit. This property is the only short-term rental in the City.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND STENGLEIN, DULY CARRIED, TO APPROVE INTERIM USE PERMIT AMENDMENT FOR TWO SHORT TERM RENTAL UNITS CONDITIONAL ON REINSPECTION BY THE BUILDING INSPECTOR AND FIRE MARSHAL. ADDITIONALLY, STAFF RECOMMENDS THAT THE APPLICANT BE ALLOWED TO CHANGE WHICH UNITS IN THE BUILDING ARE USED AS SHORT-TERM RENTALS UPON NOTIFICATION OF STAFF AND REINSPECTION BY THE BUILDING INSPECTOR AND FIRE MARSHAL. ONLY TWO UNITS MAY BE ADVERTISED AS A SHORT-TERM RENTAL AT ANY GIVEN TIME.

Consider Removal of Nuisance Abatement Assessment for 814 Front Street

Community Development Director Kramvik stated that 814 Front Street (PID 41241501) was issued four citations for an unlicensed vehicle and one citation for snow removal in the fall/winter of 2021/ 2022. The property was sold in April 2022. The previous owner did not forward the assessment or information about the assessment hearings to the new owner until recently.

Member Johnson stated that he supports the motion, but the City Council may have set a precedent with the previous property that was handled the same way.

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND CZECZOK, DULY CARRIED, TO ASK CROW WING COUNTY TO REMOVE \$662.08 FOR THE NUISANCE ASSESSMENT APPLIED TO PID 41241501 AND IF THE COUNTY IS UNABLE TO REMOVE THE FEE, THE CITY PAYS THE \$662.08 TO CROW WING COUNTY. ALSO, ATTEMPT TO COLLECT THE ASSESSMENT AMOUNT FROM THE PREVIOUS OWNER.

Approve Award for the TH 210/Lum Park Pedestrian Bridge Feasibility Study

Public Works Director/ City Engineer Dehn gave an overview of the request for proposal (RFP) process. Staff recommended SRF due to extra items that added value. Both bids from SRF and WSB were acceptable to staff and within the ARPA budget. However, staff is recommending SRF who presented the best proposal with all criteria considered.

Member Czczok asked for clarification on the corridor.

Public Works Director/ City Engineer Dehn stated that this bridge will eventually connect the Cuyuna Lakes State Trail (CLST) to itself from Highway 210 to Highway 25. The City has identified Lum Park as the preferable crossing.

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND STENGLEIN, DULY CARRIED, TO APPROVE THE PROPOSAL FROM SRF FOR A FEASIBILITY STUDY ON THE TH 210/LUM PARK PEDESTRIAN BRIDGE AND CLST PROJECT IN THE AMOUNT NOT TO EXCEED \$34,584.30.

Request Elected Officials to Participate on TH210/Lum Park Pedestrian Bridge

PMT

Public Works Director/ City Engineer Dehn stated that the SRF agreement includes three project management team meetings. This is to ensure that elected official's input is included in the project.

Chair Bevans appointed Council Members Stenglein and Johnson to the TH210/Lum Park Pedestrian Bridge PMT.

Adopt Resolution Approving MnDOT Agreement for Federal Participation in Construction

Public Works Director/ City Engineer Dehn stated that this allows MnDOT to serve as the fiscal agent for federal funds.

Member Czczok asked if this is an annual agreement.

Public Works Director/ City Engineer Dehn stated that this agreement is updated when the State makes changes to their process. This agreement includes changes to electronic signatures and updates to the States Title VI among other things.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND STENGLEIN TO ADOPT THE RESOLUTION AUTHORIZING SIGNATURES ON THE AGREEMENT WITH MNDOT TO ACT AS THE CITY'S AGENT IN ACCEPTING FEDERAL FUNDS ON THE CITY'S BEHALF FOR PROJECTS CONSTRUCTED USING FHWA FUNDING.

RESOLUTION 03:23

Upon roll call, Council Members Johnson, Terry, Stenglein, Czczok, O'Day, Stunek, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Adopt Resolution Advancing Municipal State Aid Street (MSAS) Funds

Public Works Director/ City Engineer Dehn stated that advancing funds through this process allows the City to finance State Aid projects in a construction year, even if the City's MSAS fund balance is negative. Payback of the funds we advance comes from future year allotments into the City's State Aid account. These projects are all previously constructed projects that have not been approved for final payments due to the City's advanced MSAS status.

Member Czczok asked how long the City has been advancing the funds.

Public Works Director/ City Engineer Dehn stated that the funds have been advanced for a number of years, though staff is unclear for how long.

MOVED AND SECONDED BY COUNCIL MEMBERS AND STUNEK TO ADOPT RESOLUTION WHICH ADVANCES MUNICIPAL STATE AID STREET (MSAS) FUNDS FOR CONSTRUCTION PROJECTS AS LISTED.

RESOLUTION 04:23

Upon roll call, Council Members Johnson, Terry, Stenglein, Czczok, O'Day, Stunek, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Authorize Additional Funds for Motor Grader

Public Works Director/ City Engineer Dehn stated that the Council approved \$385,000 in the 2023 budget for the purchase of a new motor grader. When staff requested an updated purchase order from Ziegler Cat, the state bid contract had been revised, and the price went up over 12%. The current quote received from Ziegler Cat is for \$430,040. The trade-in value for the existing motor grader did not change and remains at \$90,000. The additional funds needed for a grader is \$45,000.

Finance Director Hillman stated that the difference in funds could come from the Capital Fund, allocation of additional ARPA funds for 2023 capital purchases, or by budgeting for the difference in 2024 capital purchases since the final payment will not be made until 2024.

MOVED AND SECONDED BY COUNCIL MEMBERS STENGLEIN AND CZECZOK, DULY CARRIED, TO AUTHORIZE THE PURCHASE OF THE MOTOR GRADER FROM CAT AND ALLOCATE AND ADDITIONAL \$45,000 OF ARPA FUNDS, FOR A TOTAL OF \$345,000, FOR 2023 CAPITAL PURCHASES.

Approve 2023 IUOE Street Department Union Contract Agreement and Wage Resolution

HR Director Schubert stated that the City reached a tentative contract agreement with the IUOE Street Department Union. This included a 2.5% cost of living adjustment (COLA). The union approved the agreement summary on December 20th.

MOVED AND SECONDED BY COUNCIL MEMBERS TERRY AND O'DAY, DULY CARRIED, TO APPROVE THE 2023 TENTATIVE AGREEMENT SUMMARY AND THE ATTACHED CONTRACT SUPPORTING DOCUMENTS BETWEEN THE CITY AND IUOE LOCAL NO. 49 UNION REPRESENTING STREET DEPARTMENT EMPLOYEES.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK TO ADOPT RESOLUTION SETTING THE IUOE LOCAL NO. 49 STREET DEPARTMENT WAGES FOR 2023.

RESOLUTION 05:23

Upon roll call, Council Members Johnson, Terry, Stenglein, Czeczok, O'Day, Stunek, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Authorize Signature on League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form

Finance Director Hillman stated annually the City needs to decide whether or not to waive the statutory tort limits. Historically, the City has elected not to waive the statutory tort limit. Liability coverage is 3.5% more expensive if the city waives the limits.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND STENGLEIN, DULY CARRIED, TO APPROVE AND SUBMIT THE LIABILITY COVERAGE WAIVER FORM WITH "DOES NOT WAIVE" THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY ESTABLISHED BY MINNESOTA STATUTES, SECTION 466.04 OPTION SELECTED.

Ratify Grant Submittal for No Child Left Inside Grant and Designate Matching Funds

Finance Director Hillman stated that the Park Board authorized Staff to apply for the No Child Left Inside grant. The grant is for \$5,000 for skates, sleds, and skating aid equipment. The Park Board also authorized a 100% match (\$5,000) for the grant application to be more competitive. The grant match would be ARPA eligible, however due to the size of the dollar amount Staff would not recommend using ARPA funding. Council could transfer \$5,000 from the Special Projects budget line item to the Park operating budget to be used for a grant match. The City has historically budgeted \$28,000 for special projects.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STENGLEIN, DULY CARRIED, TO RATIFY THE SUBMITTAL OF THE \$5,000 GRANT TO NO CHILD LEFT INSIDE PER CITY POLICY; DESIGNATE \$5,000 OF THE 2023 SPECIAL PROJECTS BUDGET LINE ITEM FOR THE GRANT MATCHING FUNDS; FURTHER TO AUTHORIZE THE \$5,000 TO BE TRANSFERRED TO THE PARKS OPERATING BUDGET IF THE NO CHILD LEFT INSIDE GRANT IS AWARDED TO THE CITY.

Adopt Resolution Designating the Property Taxes Generated by the Mills Property “Annexation Area” to the Park Dedication Fund

Finance Director Hillman stated when the Lively Property was annexed into the City, the agreement with the Township was that for five years following annexation, the property taxes on the property will be dedicated to park development. The resolution was extended twice so that the property taxes generated on the "Annexation Area" were transferred to the Park Dedication Fund through 2021. In the last 15 years, \$75,894 has been transferred from the General Fund to the Park Dedication Fund. The Council can extend the transfer of generated taxes which has been on average about \$5,000 per year for the last 15 years and less in the most recent years, or end the transfer.

Member O'Day asked whether the City would need to amend the transfer if the property is developed. Also, whether the funds are specifically for park development on this property or for parks in general.

Finance Director Hillman stated that yes, it would need to be amended if the property is developed. The funds are for improvements to parks, it was not specific to this property.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND CZECZOK TO ADOPT RESOLUTION TO CONTINUE TO TRANSFER PROPERTY TAXES GENERATED ON THE “ANNEXATION AREA” KNOWN AS MILLS/LIVELY TO THE PARK DEDICATION FUND.

RESOLUTION 06:23

Upon roll call, Council Members Johnson, Terry, Czeczok, O'Day, Stunek, and Bevans voted “aye”. Member Stenglein voted “nay”. The Chair declared the motion carried.

Authorize Signatures on Joint Services Agreements for Prosecution Services with Baxter and Nisswa

Administrator Bergman stated Council directed Staff to renew joint prosecution services agreements with Baxter and Nisswa using a 3-year average, based on the number of hours, and implementing a 10% administrative fee. Staff met with representatives from Baxter and Nisswa. The terms of the agreements were agreed to, with the exception of the 10% administrative fee. They understood the need for an administrative fee but requested it be set at 5% as opposed to 10%.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND O'DAY TO AUTHORIZE APPROPRIATE SIGNATURES ON JOINT PROSECUTION SERVICES AGREEMENT WITH THE CITIES OF BAXTER AND NISSWA.

Council Members Terry, Stenglein, O'Day, Czeczok, Stunek, and Bevans voted “aye”. Council Member Johnson voted “nay”. The Chair declared the motion carried.

Public Forum

The Chair opened the public forum at 8:30 p.m.

No one came forward.

The Chair closed the public forum at 8:31 p.m.

Staff Reports

Public Works Director/ City Engineer Dehn gave an update on snow removal. Staff has been working on moving forward with the Street Light Policy. Poles and fixture price has increased roughly 25%. In total, the pole and fixture will cost \$3,400 instead of \$2,500 estimated in 2022. There is no difference in cost for the 3,000 Calvin and 4,000 Calvin lights which was a concern for staff. These are budget estimates, not quotes. There was a meeting January 3rd in the afternoon, staff will continue to develop the street lighting policy to be presented to Council at a future meeting.

Community Development Director Kramvik stated that there was a joint street light work group held on January 3rd that included discussion with representatives of the Planning Commission, Park Board, Community Development Director Kramvik, BPU Operations Manager Hawkinson, and Public Works Director Dehn. The Planning Commission will be looking at potential ordinances to update lighting standards in the zoning code for residential, commercial, and in our parks.

Mayor Report

Mayor Badeaux stated that he has been receiving a lot of phone calls about mail. The Mayor of Brainerd does not control the mail but is willing to reach out to those that do.

Member Terry stated that the County Board addressed this issue at their meeting as well. The County and City can work together to coordinate efforts.

Council Member Reports

Member Czczok noted the time and suggested that the Council explore not holding standing committee meetings and hearing items as a full Council.

Member O'Day welcomed the new members of Council.

Member Stunek thanked Mr. Erickson for his service.

Member Johnson stated that he received a phone call from a constituent about chickens. The citizen requested that four chickens be considered as one pet. With the cost of food rising, it would create an opportunity for people to produce their own eggs. As chickens are flock birds, much like a "hive" of bees, it would be helpful to change the language to allow for more egg laying chickens. He requested the matter be brought to SPW for discussion.

Chair Bevans thanked the Council for placing their confidence in him as well as accepting committee assignments and the chairs of each committee.

Adjourn to The Senior Officials Training On January 11th, At 322 Laurel Street, From 5:00-7:30 P.M.

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND TERRY, DULY CARRIED, TO ADJOURN TO THE SENIOR OFFICIALS TRAINING ON JANUARY 11TH, AT 322 LAUREL STREET, FROM 5:00-7:30 P.M.

Jennifer Bergman
City Administrator

APE HEATING AND AIR CONDITIONI

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
13209 SMART RD	Mechanical	Active	MB45205	10/01/2024	2023-0043	12/31/2023

EQUIX INTEGRITY INC.

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
46 S ROLLING MEADO	Utilities Construction	Active		12/31/2023	2023-0004	12/31/2023

EXPERT INSULATION OF MINNESOT

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
7775 BRIANS WAY	Insulation	Active		12/31/2023	2023-0001	12/31/2023

G & J AWNING & CANVAS, INC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
1802 13TH AVE NE	Awnings	Active	SB696877	07/10/2023	2023-0002	12/31/2023

HEARTLAND GLASS COMPANY, LLC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
401 SUNDIAL DR	Glass/glazing	Active		12/31/2023	2023-0005	12/31/2023

HVAC TECH HEATING & AIR

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
13213 COUNTY ROAD 8	Mechanical	Active	MB664932	08/25/2024	2023-0039	12/31/2023

LEAF HOME ENHANCEMENTS LLC D

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
1595 GEORGETOWN R	Plumbing Contractor	Active	PC801983	12/31/2023	2023-0026	12/31/2023

MECHANICAL BROTHERS LLC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
508 1ST ST SE	Mechanical	Active	MB004799	03/30/2024	2023-0041	12/31/2023
508 1ST ST SE	Plumbing Contractor	Active	PC643833	12/31/2023	2023-0025	12/31/2023

NOR-SON CONSTRUCTION LLC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
7900 HASTINGS RD	General Commerical	Active		12/31/2023	2023-0008	12/31/2023

POWERHOUSE RETAIL SERVICES LLC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
812 S CROWLEY RD ST	General Commercial	Active		12/31/2023	2023-0024	12/31/2023

RICE LAKE CONSTRUCTION GROUP

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
22360 COUNTY ROAD 1	General Commercial	Active		12/31/2023	2023-0023	12/31/2023

SCENIC SIGN CORP

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
828 S 5TH STREET PO B	Sign Erector	Active	SB693852	06/19/2023	2023-0005	12/31/2023

SCHAFER BUILDING MAINTENANCE

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
PO BOX 23	Commercial Roofing	Active		12/31/2023	2023-0007	12/31/2023

SCHILLING MECHANICAL LLC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
1687 KOERING RD	Mechanical	Active	MB746676	09/09/2024	2023-0042	12/31/2023

SIGN SPOT, THE

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
5186 SUSANVILLE DR N	Sign Erector	Active		12/31/2023	2023-0006	12/31/2023

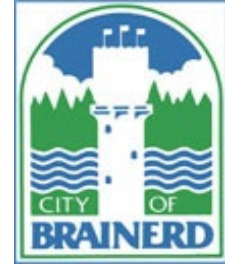
TRISKO HEATING & PLUMBING INC

Address	Licensee Type	Status	State License	License Expire Date	Local License	License Expire Date
320 PINE STREET	Mechanical	Active	MB003465	09/07/2024	2023-0040	12/31/2023

Total Licensees16

Population: All Records
Licensee.DateRegistered Between 12/29/2022 12:00:00 AM AND 1/12/2023 12:00:00 AM

MEMO



TO: Mayor and City Council

FROM: James Kramvik, Community Development Director

DATE: January 17th, 2023

RE: Community Development Director Report

Building

The Community Development Department issued 49 building permits with a total project valuation of \$8,985,251 in the month of December.

Note: ISD 181 was issued a remodel permit for 804 Oak St with a project valuation of \$8,450,080

Within the River-to-Rail incentive corridor, four (4) permits were issued in December with a total project valuation of \$96,750 and waived \$1,956 in permit fees.

*Note: project valuation does not include all projects as some permits, such as residential mechanical permits, have a flat fee and are not based on valuation. Therefore, the listed total project valuation is solely based on the permits whose fees are determined by valuation.

Code Enforcement

The Community Development Department conducted 53 code enforcement inspections in December.

With the adoption of Ordinance No. 1524 on April 4th, Community Development staff have moved to complaint driven enforcement only.

Planning & Zoning

Community Development Director Kramvik attended a workgroup session for reviewing lighting color temperature standards within Brainerd. The workgroup was comprised of city staff and members of the Park Board, Planning Commission, and BPU Commission. The consensus from that meeting was the city should restrict lighting color temperature standards to no more than 3,000 Kelvin. This would apply to commercial, industrial, institutional, and residential properties. Public Works Director Dehn is working on pricing and incorporating this standard into the City's lighting policy. Planning Commission and Park Board will review language at their next meetings for potential adoption in the Zoning Code.

At the next Planning Commission meeting on January 18th, staff will present the Commission with additional items for discussion and revision within the City Code. Important items to review include off-street parking regulations and requirements, the manufactured housing district standards, and the sub-division ordinance. Staff will inform Council of the Planning Commission recommendations at the February 6th City Council meeting.



BRAINERD POLICE DEPARTMENT MONTHLY REPORT



BESTUL'S BOOYAH AWARD

December was a busy month for the Brainerd Police Department Investigative Unit. Numerous complex cases were investigated, including:

- An ongoing investigation into the burglary of a garage in north Brainerd, leading to the location of controlled substances and paraphernalia and two unsupervised children being placed on 72-Hour Protective holds.
- Investigation of a substantial theft of Oxycodone tablets resulting in an arrest for felony fourth degree sale of a controlled substance and felony theft.
- An ongoing investigation into the solicitation of a minor to engage in sexual conduct and dissemination of elicited photos to a 14-year-old female in Brainerd.
- Investigation of the burglary to a residence in Brainerd where six firearms were stolen.
- A drug investigation where search warrants resulted in two felony arrests.
- The culmination of an 18-month long investigation into the possession and dissemination of child pornography resulting in a very prosecutable case against a career criminal with a violent criminal history.

Investigators are recognized for their detailed investigation and formulated response, communication and sharing of information, coordination with law enforcement agencies and drug task forces in other jurisdictions, providing detailed criteria for multiple search warrants, subpoenas, preservation requests, Pen Register Trap and Trace, collection of digital evidence, securing residences and assisting in searches and utilization of confidential informants to investigate these crimes. *Booyah to the Brainerd Police Department investigators!*

STAFFING & ASSIGNMENTS

Community Service Officer Dominick Baillif's first day with the department was on December 16th (at 4am writing parking tickets for the snow emergency).

Dominick grew up in the lakes area and played hockey for 16 years. He is currently a fulltime student at Central Lakes College working towards his AAS Degree.

His goal is to become a Minnesota State Trooper.



TRAINING & STAFF DEVELOPMENT

Employee Misconduct and Discipline

Lt. Kulzer and Inv. Runde attended a two-day virtual class on Employee Misconduct and Discipline. The course teaches participants how to respond justly when reacting to the negligent behaviors and shortcomings of their employees and why assessing and documenting employee performance early on and having a performance management system in place are effective tools when faced with employee performance issues and allegations of misconduct in the future.

Officer Williams attended a 24-hour DWI Detection and Standardized Field Sobriety Testing (SFST) course. The SFST training focuses on a set of examination procedures that provide officers knowledge and tools for DWI detection. The SFST course provides detailed explanations of the evaluation procedures, careful demonstrations of these procedures, and ample opportunities for the participants to practice administering the evaluations.

OVERALL CALLS FOR SERVICE

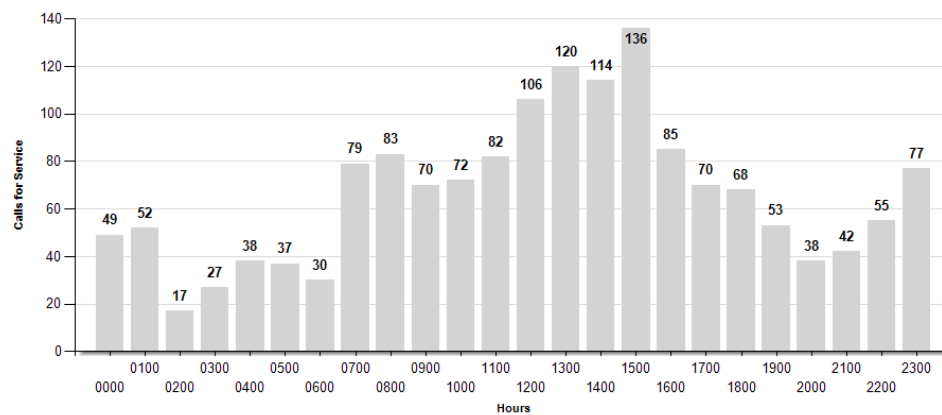
December	2022	2021
Number of Calls for Service	1600	1480



Calls for Service Hourly

12/1/2022 to 12/31/2022

Total Calls: 1639

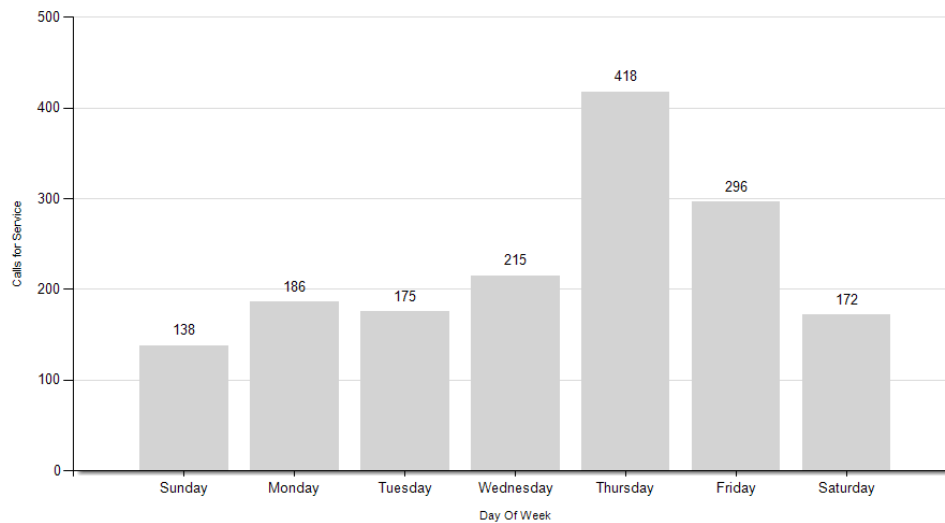


Calls for Service Day Of Week

Start Date: 12/1/2022

End Date: 12/31/2022

Total Calls: 1639



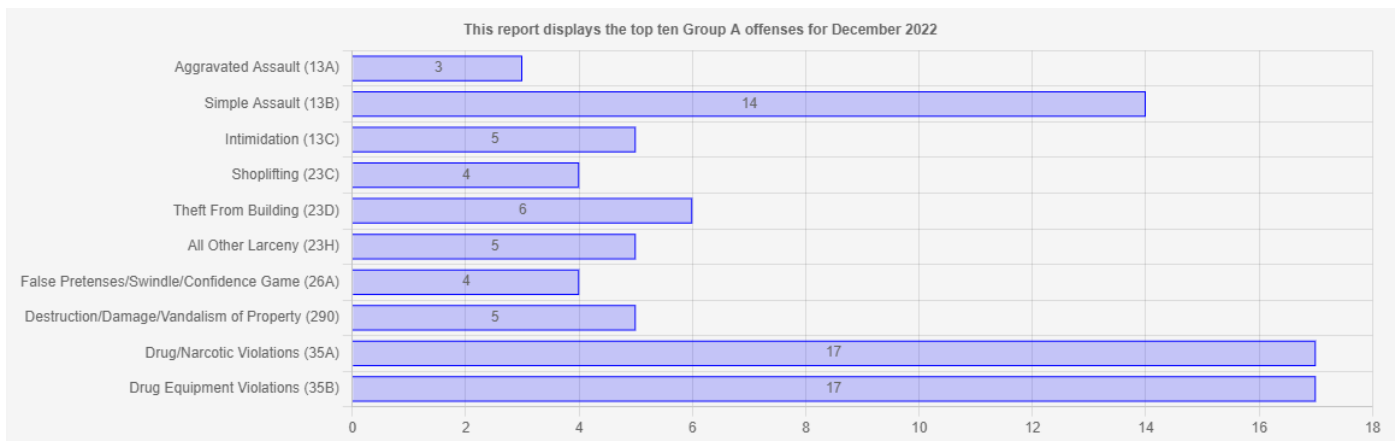
CRIME STATISTICS

Year to Date through December	2022	2021
Group A Offenses Known or Reported to Police	1449	1662
Group A and B Arrests	820	805

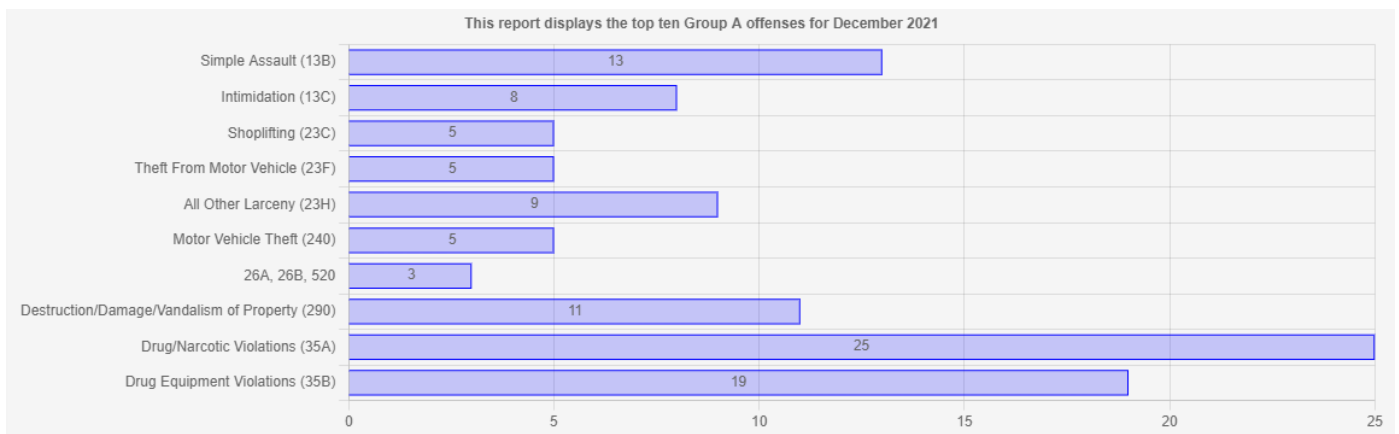
**** Note: 2022 totals do not include case files that have not yet been coded.**

TOP 10 GROUP A OFFENSES

December 2022

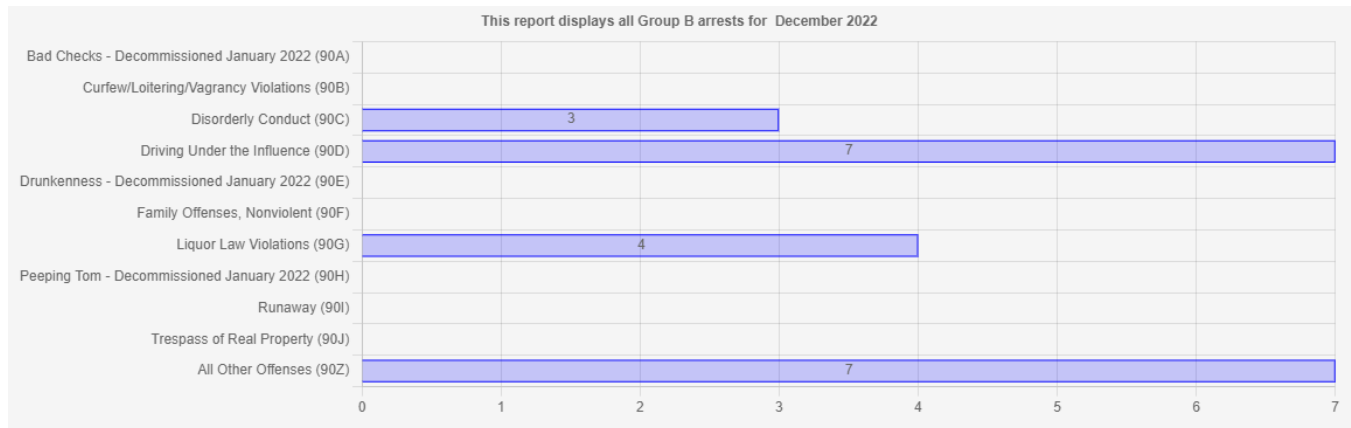


December 2021

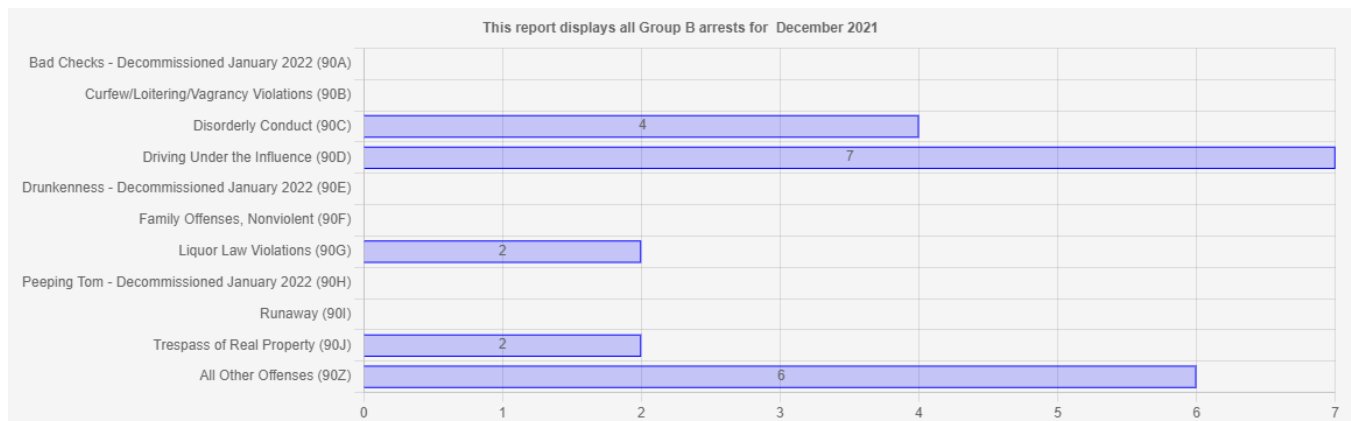


GROUP B ARREST DATA

December 2022



December 2021



CITATIONS, PARKING TICKETS, & WRITTEN WARNINGS

December	2022	2021
Citations (Inc. Parking Tickets & Written Warnings)	448	287

315 parking tickets were issued in the month of December, with the following dispositions.

4	Dismissed
174	Paid in Full
6	Partial Payments Received
131	No Payment Received

Revenue Recapture Receipts:

2021 Total:	\$ 8,528.62
2022 To Date:	\$ 5,688.23

CONDUCT ON PREMISES ACTIVITY REPORT

ICR	Date Reported	Title	Address	Summary
22016190	12/08/22	Conduct on Premises	3332 Oak St	Conduct on Premises
22017347	12/30/22	Conduct on Premises	3402 Oak St	Conduct on Premises

BODY WORN CAMERA DATA REPORT

Month	Number of Videos	Hours of Video	GB of Videos	Average MB per Video	Average Time Length of Videos	Average Number of Videos Per Day
December	1639	344	602	376	12.61 Minutes	53



COMMUNITY OUTREACH

Shop with a Cop

This year, over a three-week period, through shared partnership with corporate sponsors Fleet Farm, Target, and Walmart, officers from the Brainerd Police Department, Baxter Police Department, Crow Wing County Sheriff's Office, and Minnesota State Patrol picked up 60 children at their home, shared a breakfast with them compliments of West Brainerd McDonald's, and then took them shopping. Lakes Area Law Enforcement volunteers assisted the officers and helped the children with wrapping their chosen gifts. The excitement of the children embodies the true Christmas spirit.





City of Brainerd
IT/GIS Department Monthly Report
December 2022

Projects

- Airport began having network trouble about 12/9, meetings and investigation done to determine best path forward. Determined airport will join city network directly – hardware, software, and professional services have been ordered to complete the transition. Substantial completion likely by late January.
- BCA security audit – various projects still underway to comply with audit requirements – VPN changes, firewall changes, network configuration changes, logging software, etc.
- Phone system migration to the cloud happened on 11/30, lots of cleanup and support for the first couple weeks after the migration.
- Continued testing and preparations to move the majority of city file data from local servers to the cloud (OneDrive).
- PEG channel – Charter acquired the hardware they needed and channel 181 was active 12/12. All formats are now functioning – Youtube, CTC ch 8, Charter ch 181, Roku, AppleTV, and Amazon FireTV.

Software

- BS&A: support, reports, workflows, calendar syncing, etc
- CivicRec (park reservation/registration software) is now live – continued meetings, training, customizing, and troubleshooting to work out the kinks and optimize processes.
- PACE software (scheduling) implementation at Police department.

Hardware

- Preparing for door access control and security cameras at street (public works) garage.
- Setting up new physical server, eventual migrations of some virtual servers from dated equipment.
- Decommissioning some of the physical hardware from the former phone system.

Other

- Technical support for numerous meetings – City Council, Park Board, Planning Comm, EDA, etc

Statistics

Emails sent: 7,691 (248/day) received 30,752 (992/day)

Cisco Secure Endpoint: 5.33M files scanned, 665K IPs scanned

YouTube – City of Brainerd channel 907 views, 132.2 hours watched

Youtube – All of 2022 – 19,154K views, 1,743 hours watched



www.ci.brainerd.mn.us

MEMO

TO: Mayor and Council

FROM: City Administrator Jennifer Bergman

DATE: January 9, 2023

RE: Resolution Accepting Donations & Contributions for 4th Quarter 2022

Attached is a resolution accepting donations and contributions that have been made to the City of Brainerd for the period of October 1, 2022 and December 31, 2022. The City is very appreciative to all who have made these contributions. The funds from the donations and contributions will be used as requested by the donor.

A resolution needs to be adopted with a two-thirds vote of the Council. The item appears on the January 17, 2023 agenda.

If you have any questions, please don't hesitate to contact me.

\pz



www.ci.brainerd.mn.us

MEMO

TO: Finance Director Connie Hillman
FROM: Fire Chief Tim Holmes *UH*
DATE: January 3, 2023
SUBJECT: 2022 – 4th Quarter Donations

Brainerd Fire Department received the following donations in the 4th quarter:

Culvers	PulsePoint	\$2,167.00
Praska, Henry	Pagers	\$1,000.00
Brainerd Fire Relief Assn	Wet Dry Vacuums x2	\$ 271.58
Brainerd Fire Relief Assn	Ice Machine	\$7,238.44
Praska, Henry	SCBA Facepiece	\$ 425.00

Feel free to contact me with any questions.

Brainerd Parks and Recreation

Contributions and Donations October-December 2022

Received From	Receipt Date	Type of Donation	Amount Received
Boys-N-Berries	10/10/22	Corn stalks, straw bales, gourds, pumpkins-Great Pumpkin Festival	in-kind
Walmart	10/14/22	Gift card-pumpkins and prizes-Great Pumpkin Festival	in-kind
The Brainerd Rotary Club	10/20/22	Rotary Park Entrance Arch	in-kind est. value \$87,498
The Brainerd Rotary Club	10/20/22	Rotary Park Pavilion	in-kind est. value \$119,312
Sullivan Candy & Supply	11/30/22	Candy for Easter Egg Hunt	in-kind
TOTAL			\$0.00

**RESOLUTION
NO. xx:21**

**RESOLUTION ACCEPTING DONATIONS AND/OR CONTRIBUTIONS
OCTOBER 1, 2022 THROUGH DECEMBER 31, 2022**

WHEREAS, the City of Brainerd is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Sections 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and bequests for the benefit of recreational service pursuant to Minnesota Statutes Section 471:17; and

WHEREAS, the following persons and entities have offered to contribute the gifts and cash sums set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>	<u>Requested Use of Donation or Contribution</u>
----------------------	---------------	--

SEE ATTACHED LIST OF DONORS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRAINERD, MINNESOTA that all donations and/or contributions described above are hereby graciously accepted by the City of Brainerd and shall be used as requested by the donors or grant requirements.

BE IT FURTHER RESOLVED, that the City Council expresses its gratitude to the donors of the gifts.

Adopted this ____ day of January 2023

KELLY BEVANS
President of the Council

Approved this ____ day of January 2023

DAVE BADEAUX
Mayor

ATTEST: _____
JENNIFER BERGMAN
City Administrator



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

January 17, 2023

7:15 PM

2nd Floor Conference Room

WebEx Teleconference Call-In Information Call Toll-

Free: 1-844-992-4726 Access Code: 2487 084 8172

1. Discussion Regarding Pay Equity Compliance Report
2. Approve Final Pay- Public Works Addition to Nor-Son
3. Informational- 2023 Workers' Compensation Renewal



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

Compliance Report

Jurisdiction: Brainerd
501 Laurel Street

Brainerd, MN 56401

Report Year: 2023
Case: 10 - 2022 Test with 12_31_22
Wages (Private (Jur Only))

Contact: Kristy Schubert

Phone: (218) 828-2307

E-Mail: kschubert@ci.brainerd.mn.us

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	49	24	2	75
# Employees	92	28	5	125
Avg. Max Monthly Pay per employee	6804.52	5966.13		6570.78

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 60.5042 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	28	7
b. # Below Predicted Pay	21	17
c. TOTAL	49	24
d. % Below Predicted Pay (b divided by c = d)	42.86	70.83

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 118	Value of T = 2.087
-------------------------------	--------------------

a. Avg. diff. in pay from predicted pay for male jobs = -11

b. Avg. diff. in pay from predicted pay for female jobs = -391

III. SALARY RANGE TEST = 118.72 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 5.84

B. Avg. # of years to max salary for female jobs = 4.92

IV. EXCEPTIONAL SERVICE PAY TEST = 163.33 (Result is B divided by A)

A. % of male classes receiving ESP = 20.41 *

B. % of female classes receiving ESP = 33.33

*(If 20% or less, test result will be 0.00)

Pay Equity Implementation Form

Information entered on this page is not submitted until you click "sign and submit." This page may be printed and shared with your governing body for approval. After you receive approval, you will need to come back to this page, complete the necessary information, then click "sign and submit."

Part A: Jurisdiction Identification

Jurisdiction: Brainerd

501 Laurel Street

Brainerd

Jurisdiction Type: CITY - City

Contact:	Name	Title	Phone	Email
	Brittney Boser	HR Assistant	218-828-2307	bboser@ci.brainerd.mn.us
	Connie Hillman	Finance Director	218-828-2307	chillman@ci.brainerd.mn.us
	Jennifer Bergman	City Administrator	218-828-2307	jbergman@ci.brainerd.mn.us
	Kristy Schubert	HR Director	218-828-2307	kschubert@ci.brainerd.mn.us

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was:

Describe below if the job evaluation system used is: "The same as last year", "A new system", "A substantially modified system from last year", or another descriptor not listed here: (*less than 240 characters)

SAFE

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and

and female classes are not at a disadvantage.

3. An official notice has been posted at:

(prominent location) (*less than 60 characters)

informing employees that the Pay equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

(governing body) (*less than 60 characters)

(chief elected official)(*less than 60 characters)

(title) (*less than 60 characters)

☐ Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Part C: Total Payroll

is the annual payroll for the calendar year just ended December 31.



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

REQUEST FOR PAYMENT

From: Nor-Son Construction LLC 7900 Hastings Road Baxter, MN 56425	To: City of Brainerd 501 Laurel St Brainerd, MN 56401	Project: Brainerd St. Sewer & Parks Bld Project #: 3792 Contract date: 3/16/2021 Via: Widseth Smith Nolting & Assoc. Architect: 7804 Industrial Park Road Baxter, MN 56425	Invoice: 5 Draw: 3792.05 Invoice date: 12/29/2022 Period ending date: 12/29/2022	Owner Architect Contractor
---	---	---	---	----------------------------------

Contract For: Building Addition

Request for payment:

CONTRACT TO DATE STATUS

Original contract amount	\$504,553.00	
Approved changes	\$0.00	
Revised contract amount		<u>\$504,553.00</u>

APPLICATION FOR PAYMENT STATUS

Contract completed and stored to date	\$504,553.00	
Retainage to Date	\$0.00	
Total completed less retainage		<u>\$504,553.00</u>
Previous Billings for Payment		<u>\$461,595.50</u>
Remaining contract to bill including retainage	\$0.00	

CURRENT BILLING THIS APPLICATION

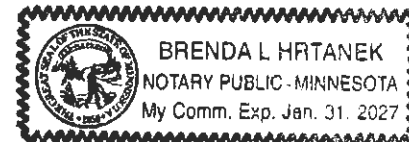
Current billing	\$18,663.00	
Less current retainage	-\$24,294.50	
Current amount due		<u>\$42,957.50</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		

Amount Certified

\$42,957.50

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Insurance, payment and acceptance of payments are without prejudice to any rights of the Owner or Contractor under this Contract.



I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the City of Brainerd relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: Nor-Son Construction LLC

By: [Signature]

Date: 12/29/22

State Of Minnesota

County Of Crow Wing

Subscribed and sworn to before me this 29 day of December, 2022

Notary Public

My commission expires:

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, we hereby certify to the Owner that to the best of our knowledge, information and belief the Work has progressed as indicated, the quantity of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: _____ Date: _____ By: _____ Date: _____

REQUEST FOR PAYMENT DETAIL

Project: 3792 / Brainerd St. Sewer & Parks Bld

Invoice: 5

Draw: 3792.05

Period Ending Date: 12/29/2022 Detail Page 2 of 2 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
100	General Conditions	47,324.00	45,096.00	2,228.00	-	47,324.00	100.00	-	-
105	Demolition	5,250.00	5,250.00	-	-	5,250.00	100.00	-	-
110	Site Work	21,699.00	21,699.00	-	-	21,699.00	100.00	-	-
115	Precast	150,000.00	150,000.00	-	-	150,000.00	100.00	-	-
120	Concrete	60,947.00	60,947.00	-	-	60,947.00	100.00	-	-
125	Masonry	3,000.00	3,000.00	-	-	3,000.00	100.00	-	-
130	Metals	109,650.00	109,650.00	-	-	109,650.00	100.00	-	-
135	Carpentry	7,092.00	7,092.00	-	-	7,092.00	100.00	-	-
140	Thermal/Moisture	49,602.00	49,602.00	-	-	49,602.00	100.00	-	-
145	Doors/Frames	15,729.00	1,500.00	14,229.00	-	15,729.00	100.00	-	-
150	ACT	1,250.00	1,250.00	-	-	1,250.00	100.00	-	-
155	Flooring	1,500.00	1,500.00	-	-	1,500.00	100.00	-	-
160	Paint	2,950.00	2,950.00	-	-	2,950.00	100.00	-	-
165	Fee	28,560.00	26,354.00	2,206.00	-	28,560.00	100.00	-	-

Totals	504,553.00	485,890.00	18,663.00	-	504,553.00	100.00	-	-
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Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

Workers' Compensation Experience Modification (Mod) History

For Calendar Year	Experience Mod Rate
<i>Current Year</i>	0.85
2022	0.71
2021	0.79
2020	0.78
2019	1.16
2018	1.00
2017	1.10
2016	1.07
2015	1.39
2014	1.21

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

January 17, 2023

6:30 PM

Council Chambers

WebEx Teleconference Call-In Information Call Toll-

Free: 1-844-992-4726 Access Code: 2484 283 7873

1. Approve Event Application- March for Life MCCL
2. Approve OSHA Grant Application- Public Works Building Gate and Operator
3. Review of Brainerd City Code Section 2014.05- Noise Related Issues for Outdoor Power Equipment for Snow Removal
4. Discuss Street Lighting Policy
5. Review 2022 SPW Code Enforcement Cases
6. Direction on Active Code Enforcement Cases



Brainerd City Council Agenda Request

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Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)



SPECIAL EVENT APPLICATION

Date of Application: _____

Event applications can be submitted to the Engineering Department at 501 Laurel Street, Brainerd, MN 56401 or tgage@ci.brainerd.mn.us. Event applications that include a street closure must be submitted at least 30 calendar days prior to the event and will require City Council approval. All other event applications must be submitted at least 14 calendar days prior to the event.

Type of event: Event – City Parking Lot Event – City Park
 Event with Street Closure Other _____

Name of event: _____

Organizer Information

Organizer's Name: _____

Organizer's Address: _____

Event Contact Person: _____

Event Contact Daytime Phone: _____

Event Contact E-mail Address: _____

Contact Name/Number Day of Event: _____

For Profit/Nonprofit Status (type): _____

Applicant information (if different from the event organizer):

Applicant Name: _____

Applicant Address: _____

Applicant Phone: _____

Applicant E-mail Address: _____

Event Information

Event Details (list each date separately)

Event Date	Start Time	End Time	Event Location(s) – see locations listed below

Recurring event (requires only one application submittal per year)

Event locations (all dimensions are parking lot usable space estimates):

- City Hall Parking Lot (130’ x 146’)
- Laurel Street Parking Lot (92’ x 120’)
- Front Street Parking Lot (66’ x 125’)
- City Street(s) (street closure request information on page 4 MUST be filled out)
- City Park (must contact the Parks & Recreation Department for information)
- Other (specify location above)

Description of Activities

Brief description of the activities planned during the event. If a parade/run/walk event, please describe the proposed route with the assembly and dispersal locations and attach a route map:

Site Information

Electrical usage	Yes	No

Describe the type of equipment to be used and how you intent to supply the power:

Amplified Sound	Yes	No
-----------------	-----	----

Describe any recording and sound amplification equipment to be used in your event along with the times:

Restrooms provided	Yes	No

If yes, how many _____ (a ratio of 1 for every 100-150 people is recommended)

Company contracted for restrooms: _____
(if restrooms are provided by neighboring property(s), please submit the location and property owner's signature to verify approval has been granted)

Signs, banners, and/or posters/flyers	Yes	No

Describe the signs, banners, posters, flyers and the locations:

Trash Receptacle Disposal	Yes	No
---------------------------	-----	----

Company contracted for trash receptacle disposal: _____

Additional Event Information

Please provide a layout of the event showing booths, tents, staging, amusement, food, etc and provide a street map or park map showing the borders of the event.

Throughout all events, businesses should be reasonably accessible to the public. If a business's entrance is blocked by an event layout, then accommodations such as signage, handbills, or similar methods should be made available to mitigate the impact on customer access.

A \$100/day security deposit for publicly owned spaces ONLY is required (payable by check only). The security deposit will be refunded should the event site be left clean and void of trash and all event items are removed on the last day of the event. An event that does not occur will not have its security deposit refunded except for hazardous weather conditions, as determined by the City of Brainerd.

Street Closure Request Information

Describe the name and sections of the streets for which you are requesting temporary closure (e.g. South 7th Street between Maple Street and Front Street):

Date and time for beginning of street closures: _____

Date and time for reopening of streets: _____

Describe how your event preserves customer and residential access for businesses and houses along your proposed street closure (e.g. preserving pedestrian flow along sidewalks). Additional pages may be attached.

While the City continues to treat downtown as a venue for events, event plans must be balanced with the interests and needs of property owners.

If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. All street closures shall be approved by the City Council. Failure to notify property owners and tenants in street closure areas will result in revocation of this permit.

For information regarding a street closure, please contact the City Engineering office at 218-828-2307 or engineer@ci.brainerd.mn.us.

Hold Harmless Agreement and Insurance Information

The Applicant covenants to save, defend, hold harmless, and indemnify the City of Brainerd and all of its officers, departments, agencies, agents, and employees (collectively the "City") from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney's fees), charges, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with the applicant's event herein described.

The City, at its discretion, may require the Applicant to obtain liability insurance for any event. If liability insurance is required, the following requirements apply:

- Minimum of \$1,000,000 in commercial general liability insurance.
- Applicant's insurance shall be primary.
- Insurance shall cover liability for injury death and property damage including coverage for alcohol related claims if alcohol will be served.
- The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.
- The City must be named as an "Additional Insured" on the policy.
- At least ten (10) days prior to the event, the Applicant must provide to the City a Certificate of Insurance showing the required coverage.

Signature of Event Applicant

I attest that the above information is true and accurate, and I certify under penalties of perjury that I am authorized to execute contracts and other instruments and legally bind the Applicant.

Signature of Applicant

Print Name

Contacts, Permits, and Fees Checklist

Each event has its own requirements and needs. Listed below is a summary of the permits common to many events. Please note that it is not necessary to have all permits approved upon submission of this application. However, this checklist should serve as a guide as you plan your event. *All events must have all permits and fees paid and approved prior to the start of the event.*

The Event Planner is responsible for providing the following (as needed) information:

Permit, License, or Checklist	Yes	Pending	N/A	Contact (See contact information below)
Authorization to use a city park				Contact the Parks & Recreation Department for information/procedure.
Fire/EMS/Police support				Check yes to request emergency support. The appropriate level of fire, EMS, and police support will be determined based on crowd size and the type of event. Fees may be discussed with the sponsor.
Food and vendor licenses				All vendors must apply for a temporary license through the Commissioner of Revenue's Office. Food vendors are required to collect and report meals tax. Contact City Hall for information/procedure.
Health Department Permit				All food vendors must apply for a temporary food permit through the Minnesota Health Department (MDH).
Insurance Certificate				May be required before issuing a permit.
Sign/banner Permits				Contact the Planning Department for information/procedure.
Parade Permit				Issued by the Police Department after complete submission of application.
Alcohol Use Permit				Must be approved by City Council after submission of the event application. Contact City Hall for information/procedure.

Contact Information

Administration Department:	(218) 828-2307 admin@ci.brainerd.mn.us
Parks and Recreation Department:	(218) 828-2320 parks@ci.brainerd.mn.us
Engineering Department:	(218) 828-2307 engineer@ci.brainerd.mn.us
Planning Department:	(218) 828-2307 planning@ci.brainerd.mn.us
Police Department:	(218) 829-2805 police@ci.brainerd.mn.us
Fire Department:	(218) 828-2312 fire@ci.brainerd.mn.us
MN Commissioner of Revenue:	(651) 282-5225 www.revenue.state.mn.us
MN Department of Health	(320) 223-7300 www.health.state.mn.us
MNDOT Baxter Office	(218) 828-5700 www.dot.state.mn.us

For Official Use Only

Department Sign-offs Required

Department	Date/Initials	Comments
Brainerd Public Utilities	_____	_____
City Administration	_____	_____
Engineering Department	_____	_____
Fire Department	_____	_____
Fire Support/EMS	_____	_____
Parks Department	_____	_____
Planning Department	_____	_____
Police Department	_____	_____

Event Application Approval

The event as described above is approved subject to any conditions noted on this form or otherwise set forth by the City of Brainerd.

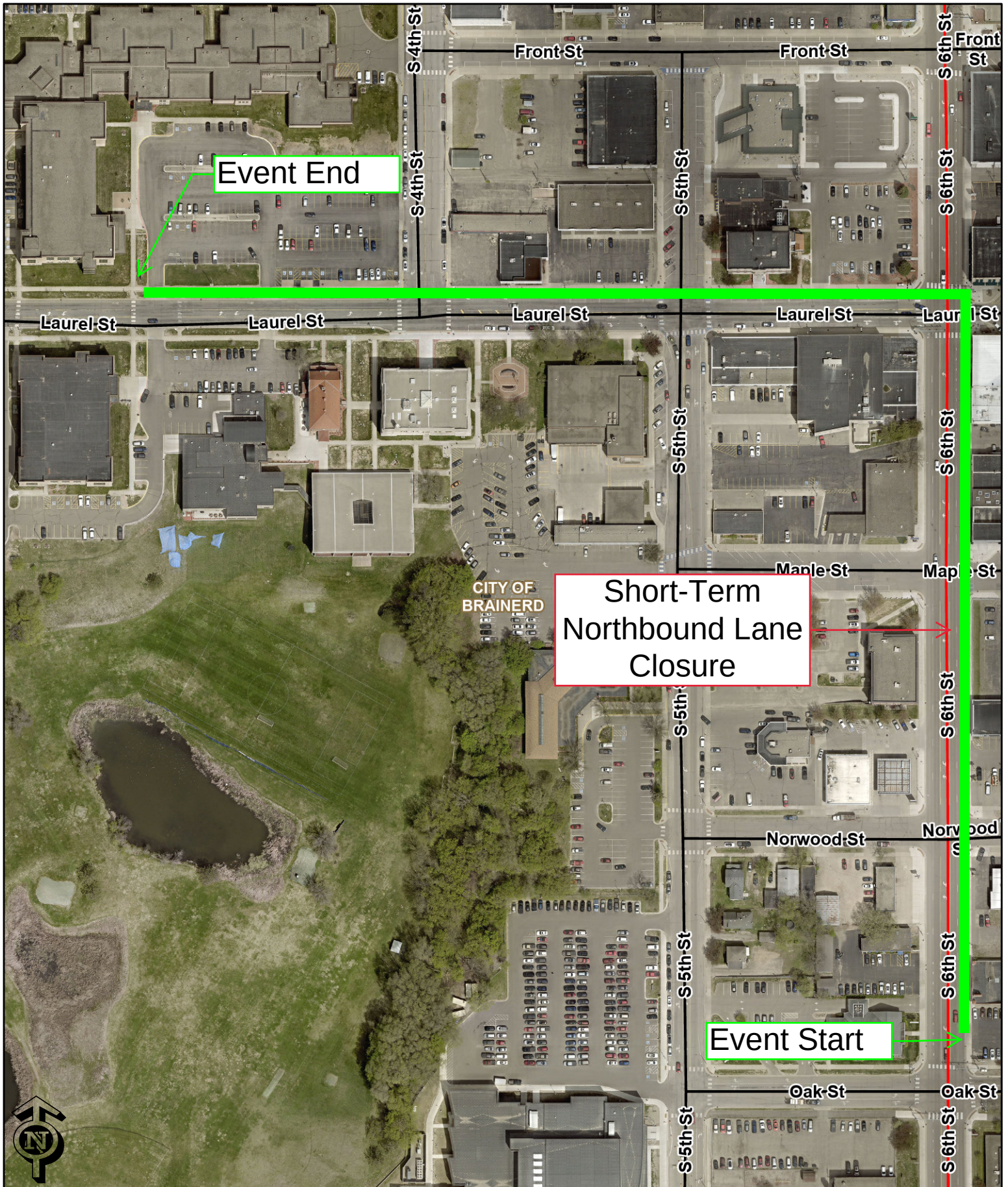
City Administrator

Date

Approval Conditions

Certification of Street Closure Approval

The street closure request as described herein was approved by the City Council at their _____, 20__ meeting. Approval is subject to the following condition(s):



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

March For Life Event

Date: 1/6/2023 Time: 1:17:44 PM





Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
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MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)



OBERG FENCE CO.

P.O. Box 118

Deerwood, MN 56444

Sales@obergfence.com

www.obergfence.com

218-534-3118

218-534-3119 fax

Date: September 19, 2022

Name: City of Brainerd

Address:

Phone Number:

Fax Number:

E-mail:

Description: Furnish and install one new 30' sliding cantilever gate 6' high with 3 rows of barb, gate stiffener and operating system with (16) wireless remotes, to include removal of existing double sliding gate.

All electrical supplied by others.

If permits or private locates needed, home owner/contractor is responsible. All brushing & removal of brush must be done prior to installation by owner. All electrical to any operated gate openers to be supplied by customer. Layout/staking by customer.

Certificate of insurance is available upon request. All site preparation including grading, clearing, brushing, mowing, debris removal or disposal shall be by others. Signature on proposal indicates agreement with Oberg terms and conditions provided. Signed proposal and P.O. or 1/2 down are necessary to begin the scheduling process, balance is due upon completion. We will furnish material and labor in accordance with the above description for the sum of:

\$ 18,430.00

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado, and all other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Salesman Signature: _____ This proposal may be withdrawn if not accepted in 3 days.

Acceptance of Proposal: Signature: _____ Date: _____

You are authorized to do the work as specified. Payment will be made as outlined above.

This proposal may be withdrawn if not accepted within 7 days. Changes to above description must be executed with a written change order, and will become an extra charge over the above price. We are fully insured; also bonding is available if required at an additional cost.

BARNUM

Companies, Inc.
Phone (651) 982-1552
Fax (651) 982-1562

23950 Lake Blvd N.
Forest Lake, MN 55025
Dillon@BarnumGS.com

Date: September 19, 2022

Proposal To: Oberg Fence **Attn:** John B.

Job Name: City of Brainerd **Location:** Brainerd, MN

We would be pleased to provide and install the following:

Quantity	Item Description
1)	LiftMaster, model INSL24UL, battery backup, heavy duty, gear reduced, industrial, harsh environment slide gate operator, 115/230 Volt, 1 Phase Only
1)	Heater for cold weather operation
1)	Gate safety reverse edge for rear of gate only per UL325
1)	LiftMaster, LMTBUL thru-scan photo-eye with protective hoods per UL325
1)	Radio receiver (built in) with coaxial antenna kit
16)	Single button hand held transmitters
1)	Vehicle detection loop for free exit
1)	Vehicle loop detector
1)	Fire Dept. emergency access box (Knox/Dama) per 2018 International Fire Code Appendix "D" D103.5

Notes:

1. All electrical power and control conduits and wires (except loops) by others.
2. All access controls not listed above are by others.
4. Emergency responder requirements are not known and are subject to change.
5. Quote includes electrical permit fees **required** for all class 2 electrical circuits such as the circuits controlling the gate operators included in this quote, all per MN state electrical code.
6. All work is quoted to be done in two trips (Install, start-up and walk through), pricing is subject to change if additional trips are needed.

All quotations are subject to change after 30 days. Sales and/or Use Tax, and Freight are subject to change.



ELITE
FENCE & DECK
218-825-0712
BRAINERD, MN

**15532 Dellwood Dr.
Brainerd, MN 56401**

2434

Name City of Brainerd Street and Sewer Dept.

Address _____

City _____ State MN Zip _____

Date 9/26/2022

Quantity	Description	Unit Price	Total	Taxed
1	Furnish labor to remove existing gates for salvage.	\$200.00	\$200.00	☐
1	Furnish and install one 30 ft by 6 ft plus barb wire cantilever gate includes one new post and new nylon ball bearing gate rollers.	\$6950.00	\$6950.00	☐
1	Furnish and install one 3 ft by 6 ft plus barbwire walk gate.	\$1575.00	\$1575.00	☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
	Bid is valid for 30 days			☐
Sub Total			\$8725.00	
State Sales Tax				
Shipping/Handling				
Final Total			\$8725.00	

Thank you for your business

BID



Elite Fence & Deck

15532 Dellwood Dr.
Brainerd, MN 56401

Bid Number: 2433

Customer

Name City of Brainerd Street and Sewer Dept.
 Address _____
 City _____ State MN Zip _____
 Date 9/26/2022

Quantity	Description	Unit Price	Total	Taxed
1	Furnish and install one Liftmaster SL 595 operator system to include one operator, one keypad pedestal 6ft one keypad, operator heater, thru beam photo eyes and two safety edges.	\$9630.00	\$9630.00	☐
16	Visor remotes	\$25.00	\$400.00	☐
1	Furnish and install one 6 5/8" x 4 ft bollard for keypad protection	\$525.00	\$525.00	☐
1	Furnish one exit loop and two safety loops.	\$1410.00	\$1410.00	☐
	Note all conduit, wire, wire connections and loop install to be provided by others.			☐
				☐
				☐
				☐
				☐
				☐
				☐
	Bid is valid for 30 days			☐

Sub Total	\$11965.00
State Sales Tax	
Shipping/Handling	
Final Total	\$11965.00

Thank you for your business



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
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Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

Memo



TO: Mayor and City Council

FROM: Dylan Edwards, Assistant Planner
James Kramvik, Community Development Director

DATE: January 17th, 2023

RE: Review of Brainerd City Code Section 2014.05 - Noise Related Issues for Outdoor Power Equipment for Snow Removal

Introduction:

Recently, a substantial quantity of snow fell in Brainerd causing the declaration of multiple "Snow Emergencies". The timing of this snow fall was such that commercial properties and schools needed to remove snow from their premises in the early morning hours in order to maintain their standard operating hours. This took place prior to the arrivals of any potential customers or students, from approximately 3:30 AM to 6:30 AM respectively. Each of these entities operating any powered equipment for the removal of snow was in violation of the City Code which regulates the use of power equipment during nighttime hours. The City has received two complaints this winter from residents near commercial and institutional properties in which power equipment was used for snow removal before legal operating hours.

It is important to note, in staff's interpretation, that snowplows are attached to vehicles and are regulated separately. They are not considered outdoor power equipment.

Brainerd, MN City Ordinance:

Brainerd, Minnesota, City Code § 2014.5 - Outdoor Power Equipment.

Within five hundred (500) feet of any residentially zoned property, no person may operate any power implement including, but not limited to, an electric or gas powered implement such as a lawn mower, hedge clipper, chain saw, trimmer, bug zapper, or other device designed primarily for outdoor use, at any time other than between the hours of 6:30 AM to 10:00 PM on weekdays and 8:00 AM and 10:00 PM on public holidays, Saturdays, and Sundays. All implements shall be effectively muffled so as to prevent the emission of loud and explosive noises that disturb the peace, quiet, or repose of a person or persons of ordinary sensibility.

Hours of Operation

In the code, the use of equipment such as snowblowers and leaf blowers are unable to be legally operated within the municipal limits prior to 6:30 AM Monday through Friday or prior to 8:00 AM on the weekend. This causes issues for schools, gas stations, restaurants, and other businesses that on the average weekday need to have their walkways cleared prior to their openings between 5:00 AM and 7:30 AM.

Distance of Operation from Residential Properties

Beyond the prohibition of equipment operation prior to the hours, the ordinance prohibits the use of these powered devices within 500 ft of a residentially zoned property. This distance is so great that many of our businesses surrounding downtown and located on Washington Street are unable to meet this standard.

Staff Recommendation:

Staff recommends drafting an ordinance amendment that exempts power equipment for the purposes of snow removal from **Chapter 20, Section 2014.05 Outdoor Power Equipment** of the City Code.



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)



MEMO

TO: BRAINERD CITY COUNCIL

FROM: CITY ENGINEER/PUBLIC WORKS DIRECTOR JESSIE DEHN

DATE: JANUARY 17, 2023

SUBJECT: STREET LIGHTING POLICY

At the January 3rd Council Meeting, staff reported some updates that had been received since the previous discussion regarding the Street Lighting Policy. Much of those updates were regarding updated budgetary pricing for the new residential lighting standard. Since that time, some new information has been received but more is remaining to complete the policy for Council review.

LIGHT THROWING DIRECTION/SPREAD

Current technology allows for significant control of the direction of lighting that was not available with the lights that are currently used. There is the ability to order fixtures that throw light in controlled percentages, almost forming a “light wall” beyond which light is restricted. This is especially useful in residential areas where there are homes near light poles that have light directed into their windows currently. The current poles have no determination on direction, thus essentially throw light in all directions evenly (50/50). Other options include throwing 100% of the light towards the street with 0% thrown back behind the fixture (100/0). This would prevent the issue mentioned of excess light going into residences. Another option would be to have 80% of the light thrown to the street with 20% of the light thrown back (80/20). This is beneficial in areas with sidewalk to allow for a slight amount of light to illuminate the walking path or obstructions. This also allows for a slight illumination of store/business or front lawns as a slight security measure. Due to the amount of sidewalks in the city and providing some level of illumination for the walking paths, staff recommends adopting a standard of an 80/20 light throw.

Below is a depiction of the control that is available with the new lighting fixtures. The left is more indicative of the current lighting. The right would be best estimated as a 100/0 throw where all the light is cast from the fixture and forward with no lighting behind the pole.

Jessie Dehn, P.E.
City Engineer/Public Works Director
City of Brainerd, MN



Standard Optic – T3M



With Backlight Control Optic – BLC4

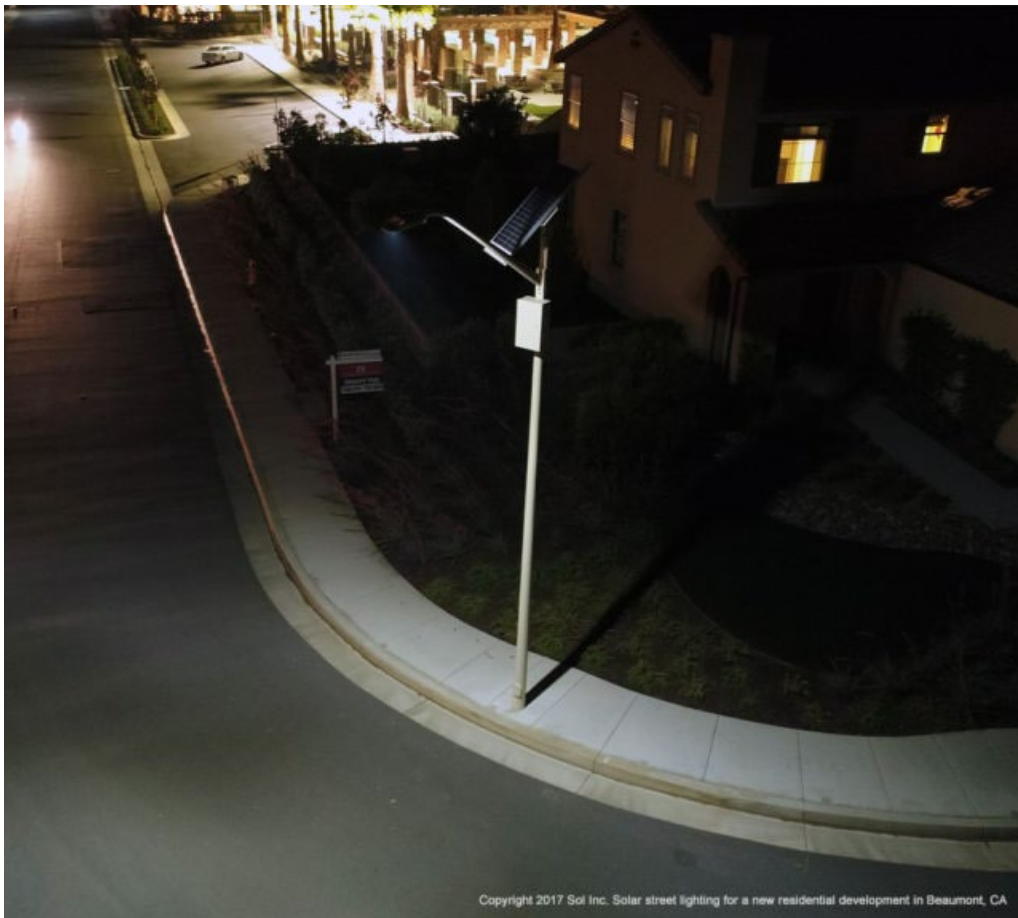
Below is a similar situation where the left shows something close to current and the right photo is approximately a 100/0 light throw.



As staff is recommending an 80/20 light throw, staff was able to find an example of a fixture that closely exemplifies the appearance of that spread. The below photo shows most of the illumination in the street and intersection with a slight amount of dim light cast behind the pole. None of the light from the pole is cast to the

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City Engineer/Public Works Director
City of Brainerd, MN

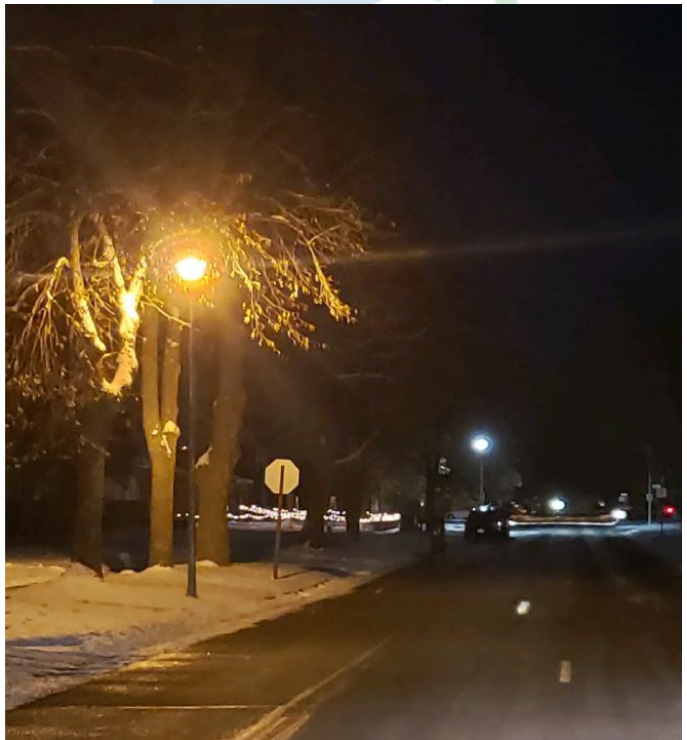
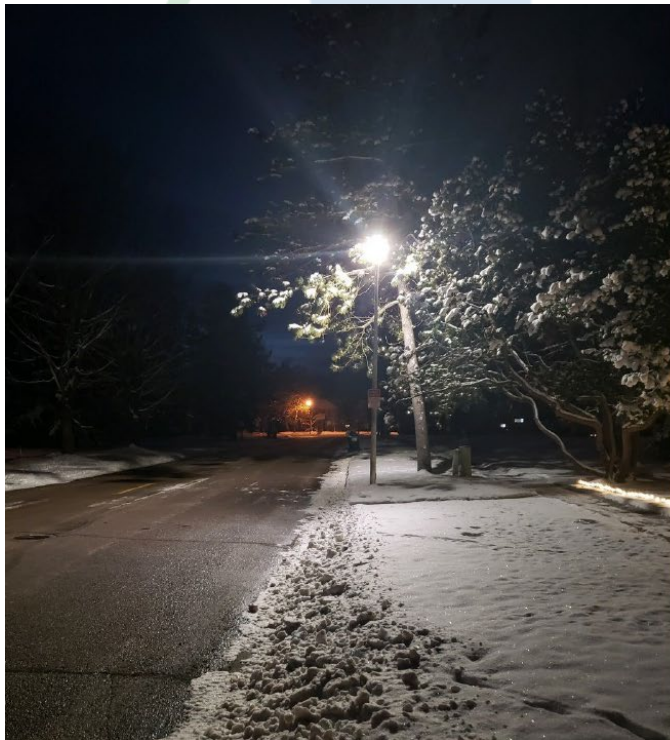
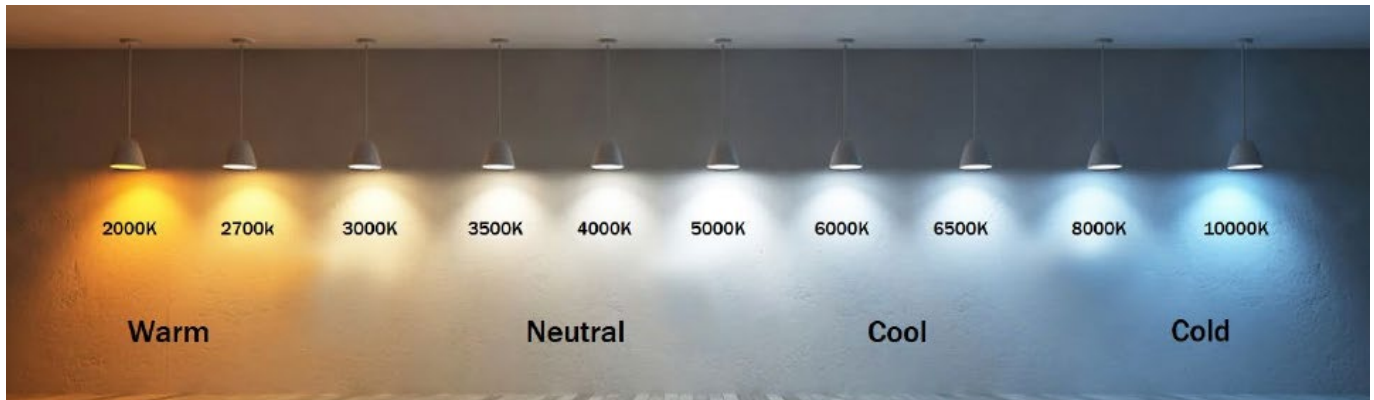
home immediately behind the pole, which is the intention of the recommendation to limit light encroachment into homes and businesses.



COLOR TEMPERATURE

Staff hosted a work group that included members of Planning Commission, Park Board and BPU Commission to discuss the possibility of a 3,000 Kelvin (K) color temperature standard for lighting in the city. Currently, the LED fixtures have a standard color temperature of 4,000K. This color could be described as more of a “white” or “daylight” color. 3,000K is more described as a “bright yellow” or “soft white” color. That work group generally supported the concept of a 3,000K color temperature standard with the condition that staff would be able to work with the lighting suppliers to ensure a minimum illumination in the public right-of-way for safety reasons at intersections. The intention of this restriction is to reduce the amount of blue light emitted, which has been discussed as having harmful effects to human health and wildlife. A couple visual examples of the color differences are shown in the following images.

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City Engineer/Public Works Director
City of Brainerd, MN



As mentioned at the January 3rd meeting, staff received clarification from the lighting supplier that changing the residential standard fixture to 3,000K should not be an additional cost versus the 4,000K color. There hasn't been a determination if this is the case with the commercial standard fixture.

RESIDENTIAL LIGHTING COSTS

It was discussed at the January 3rd Council meeting that the costs of the residential standard pole and fixture have gone up since last spring. The new pole is essentially the same as the current pole, only colored in black. The color change does not affect the price. However, the older price presented last spring of \$2,042 per pole has risen by 23%. The current estimate per pole is \$2,510. The new fixture is also estimated at \$895, a \$425 increase from the existing fixture. Overall, the cost for the new residential standard lighting is estimated at \$3,405, compared to

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City Engineer/Public Works Director
City of Brainerd, MN

\$2,512 from earlier standards and estimates. Considering that the increased pole cost is one that would need to be incurred regardless of the new fixture, the “true” increased cost for the new standard would be the \$425.

In regard to the North Brainerd Reconstruction project, there are currently 30 poles existing on the project. To replace all of the existing poles with the new standard based on the new pricing, would be approximately \$102,150, or \$12,750 more than the existing pole standard. However, following the latest guidance with spacing and placement, the number of poles on the project could be reduced to as low as 16 poles. This cost would be \$54,480, or an increase of \$6,800. As a reminder from previous discussions last year, the cost would be spread throughout a 30-year life of the pole through monthly billings for electricity use.

For the South Brainerd Reconstruction project, there are currently 29 poles existing in the project area. With the estimated pricing, the cost to replace all of the current poles would be approximately \$98,745, or \$12,325 more than the existing standard. Following the guidance for spacing and placement, the number could be reduced as low as 23 poles. This cost would be \$78,315, or a \$9,775 increase from the current light fixture standard.

At this time, staff would recommend ordering enough poles and fixtures under the new standard to replace the existing poles on the North Brainerd and South Brainerd Reconstruction projects using the new standard for placement and spacing to determine the quantities.

SUMMARY OF RECOMMENDATIONS

The following items and recommendations are details that staff is requesting approval by City Council to be included in a final draft of the city’s Street Lighting Policy. A final draft of the city’s Street Lighting Policy would be presented to the City Council at a future meeting for formal adoption. The items staff is requesting direction on are as follows:

- Light Fixtures
 - o Light Throwing: 80/20 recommended
 - o Color Temperature: Recommend 3,000K

STREET LIGHT POLICY REMAINING ITEMS

There are only a few more additional items that staff is working with the supplier to prepare for presentation and discussion with the City Council regarding the new street light policy. Those items are as follows:

- Commercial Pole Style
 - o The Council has determined to use the existing pole style, only colored in black.
 - o The existing mast arm style will not be compatible with the new fixture so a new mast arm will be required to have the ability to mount the new fixture.
- Commercial Pole & Fixture Costs
- Additional Cost to Commercial Pole to include Banners
- Additional Cost to Commercial Pole to include Outlets

Streetworks

DESCRIPTION

The Breckenridge LED integrates energy saving LED technology with a proven post-top design.

Catalog #	MPB-A5-D-U-ASYM-4N7-BK	Type
Project		
Comments		Date
Prepared by		

SPECIFICATION FEATURES

Construction

Die-cast aluminum housing with spun and stamped aluminum top. Overcenter latch for relamping and power module access. Top is completely removable without the use of tools. ANSI wattage/source label.

Optical

Injection molded acrylic refractor available in symmetric or asymmetric distributions. Offered standard in 4000K (+/- 275K) CCT and minimum 70 CRI.

Electrical

120-277V 50/60Hz operation standard. 480V and 347V available as options. 10kV /10kA common and differential mode surge protection standard. Thermal management transfers heat rapidly away from the LED source for optimal efficiency and light output. Ambient operating temperature from -40°C to 40°C. Standard three-position tunnel type compression terminal block.

Controls

0-10V dimming driver standard. Photocontrol and After Hours Dim options available. Refer to control options section.

Mounting

Post top mount fits 3" O.D. tenons. Secured by square head 3/8" stainless steel mounting bolts. Options to meet Buy American and other domestic preference requirements.

Warranty

Five-year warranty.

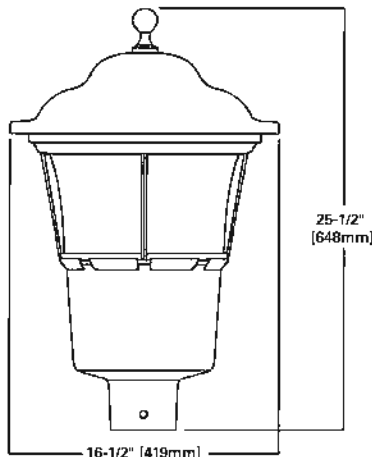


MPB
BRECKENRIDGE

LED

DECORATIVE POST TOP
LUMINAIRE

DIMENSIONS



CERTIFICATION DATA



EPA

Effective Projected Area:
1.7 Square Feet

SHIPPING DATA

Approximate Net Weight:
34 lbs. (14 kgs.)

CONTROL OPTIONS**Photocontrol (4 or 4N7)**

Optional photocontrol receptacles provide a flexible solution to enable "dusk-to-dawn" lighting by sensing light levels. Advanced control systems compatible with NEMA 7-PIN standards can be utilized with the 4N7 receptacle.

After Hours Dim (AHD)

This feature allows photocontrol-enabled luminaires to achieve additional energy savings by dimming during scheduled portions of the night. The dimming profile will automatically take effect after a "dusk-to-dawn" period has been calculated from the photocontrol input. Specify the desired dimming profile for a simple, factory-shipped dimming solution requiring no external control wiring. Reference the After Hours Dim supplemental guide for additional information.

POWER AND LUMENS

Light Engine		A2	A3	A4	A5	A6	A7
Nominal Power (Watts)		18	29	39	51	64	69
Wattage Label		20	30	40	50	60	70
Input Current @ 120V		0.15	0.24	0.33	0.44	0.55	0.59
Input Current @ 277V		0.07	0.11	0.15	0.2	0.24	0.26
Optics							
SYM	4000K	1,940	3,081	4,026	5,055	6,167	6,504
	BUG Rating	B1-U3-G2	B1-U3-G3	B2-U4-G3	B2-U4-G4	B2-U4-G4	B3-U5-G4
	3000K	1,892	3,004	3,925	4,929	6,014	6,342
	BUG Rating	B1-U3-G2	B1-U3-G3	B2-U4-G3	B2-U4-G4	B2-U4-G4	B2-U5-G4
	2700K	1,801	2,851	3,738	4,694	5,727	6,039
	BUG Rating	B1-U3-G2	B1-U3-G3	B2-U4-G3	B2-U4-G3	B2-U4-G4	B2-U4-G4

POWER AND LUMENS

Light Engine		A2	A3	A4	A5	A6	A7
Nominal Power (Watts)		18	29	40	51	64	70
Wattage Label		20	30	40	50	60	70
Input Current @ 120V		0.15	0.24	0.33	0.44	0.55	0.59
Input Current @ 277V		0.07	0.11	0.15	0.2	0.24	0.26
Optics							
ASYM	4000K	1,926	3,035	3,933	4,902	5,915	6,221
	BUG Rating	B1-U3-G3	B1-U3-G3	B1-U4-G4	B2-U4-G4	B2-U4-G5	B2-U4-G5
	3000K	1,878	2,960	3,835	4,780	5,768	6,066
	BUG Rating	B1-U3-G3	B1-U3-G3	B1-U4-G4	B2-U4-G4	B2-U4-G5	B2-U4-G5
	2700K	1,788	2,818	3,652	4,552	5,493	5,777
	BUG Rating	B1-U3-G3	B1-U3-G3	B1-U4-G3	B1-U4-G4	B2-U4-G4	B2-U4-G5

LUMEN MAINTENANCE

Ambient Temperature	TM-21 Lumen Maintenance (60,000 Hours)	Projected L70 (Hours)
Up to 40°C	> 73%	69,000

ORDERING INFORMATION

Sample Number: MPB-A5-D-U-ASYM-7030-4N7-10MSP-W-BK

Product Family ¹	Light Engine	Driver	Voltage	Distribution	Options (Add as Needed)	Color	Accessories (Order Separately) ¹⁰
MPB =Breckenridge BAA-MPB =Breckenridge Buy American Act Compliant ⁵ TAA-MPB =Breckenridge Trade Agreements Act Compliant ⁵	A2 A3 A4 A5 A6 A7	D =Dimming 5TLD =Dali ²	U =Universal (120-277V) 9 =347V 8 =480V	SYM =Symmetric ASYM =Asymmetric	7030 =70 CRI / 3000K ³ 7027 =70 CRI / 2700K ³ 4 =NEMA 3-PIN Photocontrol Receptacle (Internal Mount) ⁴ 4N7 =NEMA 7-PIN Photocontrol Receptacle (Internal Mount) ⁴ 10MSP =10kV MOV Surge Protective Device NPC =NEMA Photocontrol - Multi-Tap ^{6,7} PSC =Photocontrol Shorting Cap ⁷ HSS =House Side Shield 180 Degree Cutoff W =20' #10 Leads HA =High Ambient AHD145 =After Hours Dim, 5 Hours ⁵ AHD245 =After Hours Dim, 6 Hours ⁵ AHD255 =After Hours Dim, 7 Hours ⁵ AHD355 =After Hours Dim, 8 Hours ⁵ 20MSP =20kV MOV Surge Protections Device 20K =20kV UL 1449 Surge Protection Device LLPC =Long-Life Photocontrol (Included) ANB =M2M Antennae (315MHz) ⁸	AP =Grey BK =Black BZ =Bronze WH =White GN =Green	OA/RA1016 =NEMA Photocontrol-Multi-Tap OA/RA1013 =Photocontrol Shorting Cap OA1223 =10kV/10kA UL 1449 Surge Module Replacement MPX-HSS =Field Install House Side Shield 180 Degree Cutoff OA/RA1027 =NEMA Photocontrol 480V OA/RA1201 =NEMA Photocontrol 347V

NOTES:

- Customer is responsible for engineering analysis to confirm pole and fixture compatibility for all applications. Refer to our white paper WP513001EN for additional support information.
- A7 not available with DALI.
- Use dedicated IES files for various CCTs and CRIs when performing layouts. These files are published on the Utility LED Acorn Luminaire product page on the website.
- Total height of photocontrol/node cannot exceed 4.3".
- Requires the use of Photocontrol (4 or 4N7) receptacle. See After Hours Dim supplemental guide for additional information.
- Available with universal voltage only.
- A photocontrol receptacle "4" or "4N7" must also be selected.
- For use with third party control systems where M2M is required.
- Only product configurations with these designated prefixes are built to be compliant with the Buy American Act of 1933 (BAA) or Trade Agreements Act of 1979 (TAA), respectively. Please refer to [DOMESTIC PREFERENCES](#) website for more information. Components shipped separately may be separately analyzed under domestic preference requirements.
- Accessories sold separately will be separately analyzed under domestic preference requirements. Consult factory for further information.

Breckenridge
MPB-A7-D-U-SYM-4N7-BK

4000 K

70W 6,221 Lumens



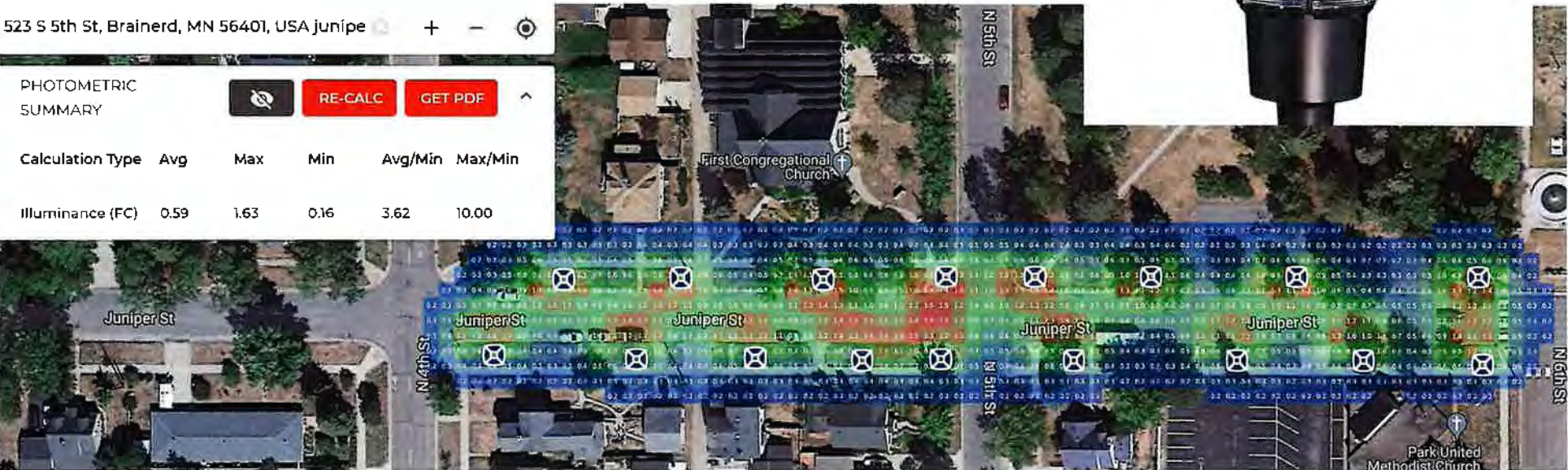
523 S 5th St, Brainerd, MN 56401, USA juniper + -

PHOTOMETRIC SUMMARY

RE-CALC

GET PDF

Calculation Type	Avg	Max	Min	Avg/Min	Max/Min
Illuminance (FC)	0.59	1.63	0.16	3.62	10.00

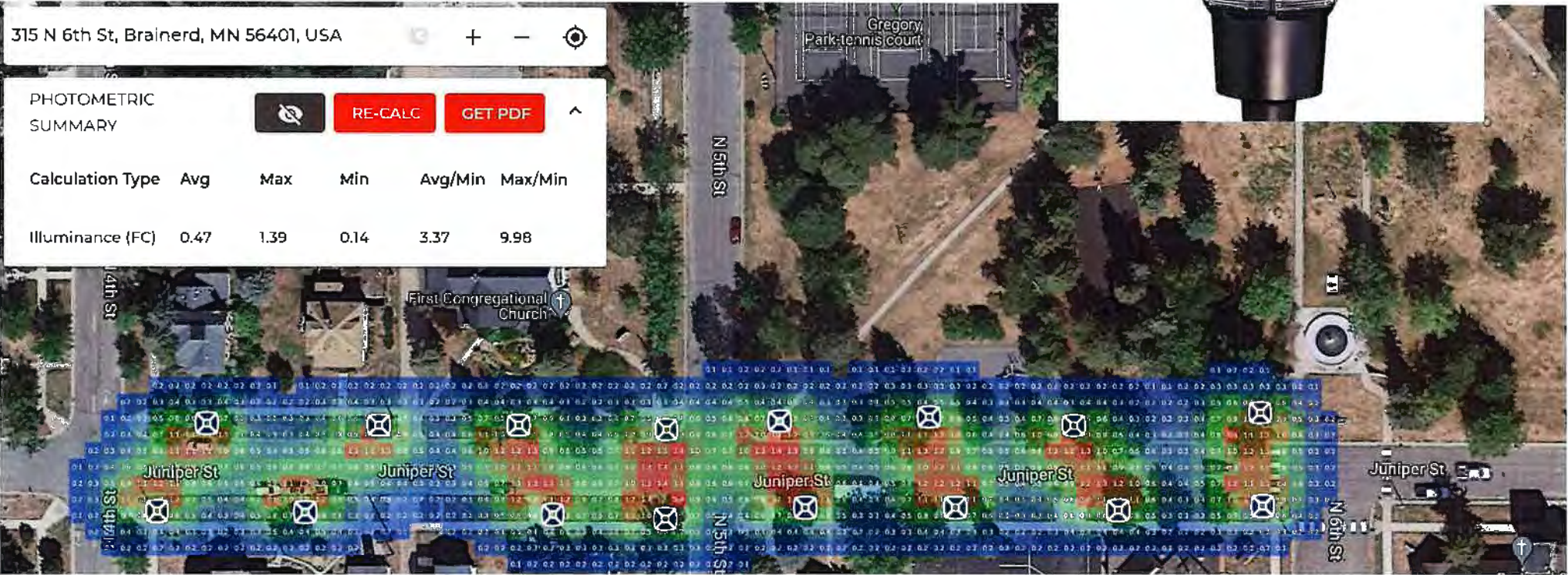


3000K

Breckenridge

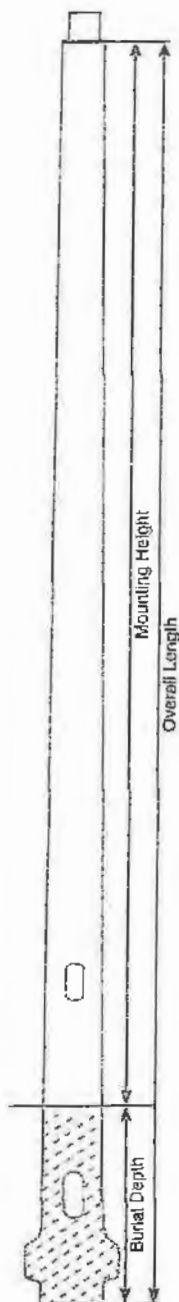
MPB-A7-D-U-SYM-4N7-BK-7030

70W 5,768 Lumens



ROUND TAPERED COMPOSITE LIGHT POLE DIRECT BURIAL INSTALLATION

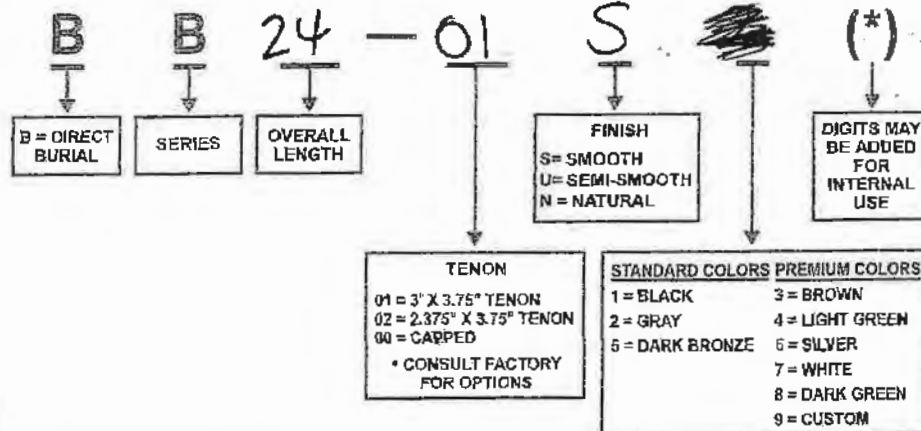
SHAKESPEARE B-SERIES DIRECT BURIAL POLES



OVERALL LENGTH	MOUNTING HEIGHT	BURIAL DEPTH	TIP DIAMETER	GROUNDLINE DIAMETER	WEIGHT
24	20	4	6.4	8.9	132
25	21	4	6.4	9.1	137
26	22	4	6.4	9.2	142
27	23	4	6.4	9.4	148
28	24	4	6.4	9.5	153
30	25	5	6.4	9.8	158
31	26	5	6.4	9.8	163
32	27	5	6.4	9.9	168
33	28	5	6.4	10.0	173
34	29	5	6.4	10.2	177
35	30	5	6.4	10.3	183
37	31	6	6.4	10.5	187
38	32	6	6.4	10.6	191
39	33	6	6.4	10.7	196
40	34	6	6.4	10.9	200
41	35	6	6.4	11.0	205
43	36	7	6.4	11.1	213
44	37	7	6.4	11.3	220
45	38	7	6.4	11.4	236
46	39	7	6.4	11.6	261
47	40	7	6.4	11.7	287

- Mounting heights to 40 feet
- Smooth, semi-smooth or natural finish
- 3 standard and 5 special architectural colors available
- High performance UV and weather-resistant pigmented resin system with an additional pigmented polyurethane coating.
- Tenon top or Drilled and Capped
- Standard 2-1/2" x 5" handhole located 18" above grade
- Standard 2 EA - 2-1/2" x 6" wire access hole 24" below grade
- Anti-rotation flare structurally integrated into the pole base during manufacture
- Poles are individually identified with a permanent embossed tag located 8" from tip.
- Sleeved individually for shipment
- Lightweight, easy to install, saves money

ORDERING INFORMATION



B-SERIES**Shakespeare****ROUND TAPERED COMPOSITE LIGHT POLE - DIRECT BURIAL INSTALLATION****SPECIFICATIONS**

1. Lighting poles shall be fiberglass reinforced composite per Shakespeare design.
2. Wind loading shall be calculated for the appropriate wind velocity with a 3 second gust factor per ASCE.
3. Effective projected area (EPA) is the actual area adjusted with the appropriate drag coefficient (shape factor) to result in an equivalent area having a drag coefficient equal to one (1) using ANSI 136.20

MATERIALS

1. The round tapered pole shall be constructed by the filament winding process from thermosetting polyester resin and contain a minimum of 65 percent "E" type fiberglass by weight. The filament windings shall be continuously applied with uniform tension and shall be placed on the pole helically at low angles to provide axial strength. Additional windings shall be placed on the pole in a circular manner to provide compressive strength.
2. The resin to make the pole shall be ultraviolet resistant and pigmented approximately the same color as the final coating to be applied. A highly weather resistant, pigmented, polyurethane coating shall be applied to the pole. The coating shall have a minimum thickness of 1.5 mils.
3. The poles shall be flame resistant per ASTM D635. Specimens must cease to burn before the gauge mark of 100mm (3.9 inches) is reached.
4. (If applicable) The poles shall be delivered predrilled and capped (if applicable) to accommodate the lighting fixture(s) or mast arm(s) specified.
5. (If applicable) Tenons shall be permanently bonded to the fiberglass shaft end shall be hot-dipped galvanized steel to ASTM A153 or shall be 6061-T6 or A356-T6 aluminum.
6. The handhole opening shall be 2.5" x 5". The handhole cover is attached with a 1/4" socket head screw.

IDENTIFICATION & PACKAGING

- Each pole shall bear an identification tag which shall list the model, catalog number, month and year of manufacture.
- Each pole shall be individually packaged for protection during shipping.

TESTING

The surface shall have been tested for a minimum of 5000 hours of accelerated testing in accordance with ASTM G154 (UV-A Lamp 340 NM wavelength 130° F, cycle lamp 4 hours on, 4 hours off) with the following performance results:

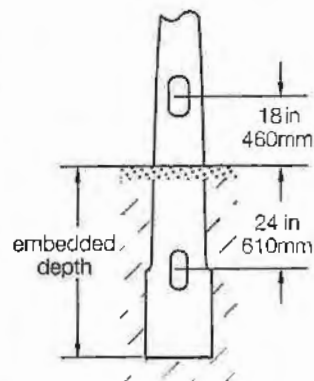
- Fiber exposure: None | Cracking: None | Chalking: None | Color: Slight dulling may occur

WIND LOADING DATA

Wind speed (mph) values calculated as per ANSI C136.20 for a 3-second gust factor.

OVERALL LENGTH	MOUNTING HEIGHT	LUMINAIRE MAX WEIGHT (LBS.)	90 MPH	100 MPH	110 MPH	120 MPH	130 MPH	140 MPH	150 MPH
24	20	300	23.1	18.5	15.1	12.5	10.3	8.6	7.1
25	21	300	22.8	18.2	14.9	12.3	10.1	8.4	6.9
26	22	300	21.8	17.4	14.2	11.7	9.6	7.9	6.5
27	23	300	20.9	16.7	13.6	11.2	9.1	7.4	6.1
28	24	300	20.0	16.0	13.0	10.6	8.6	7.0	5.7
30	25	300	19.3	15.3	12.4	10.1	8.2	6.6	5.4
31	26	300	18.5	14.7	11.9	9.6	7.7	6.2	5.0
32	27	300	17.8	14.1	11.5	9.2	7.3	5.9	4.7
33	28	300	17.2	13.6	11.0	8.8	6.9	5.5	4.4
34	29	300	16.6	13.1	10.6	8.3	6.6	5.2	4.1
35	30	300	16.0	12.6	10.2	8.0	6.2	4.9	3.8
37	31	300	15.4	12.2	9.8	7.6	5.9	4.6	3.5
38	32	300	14.9	11.8	9.4	7.2	5.6	4.3	3.2
39	33	300	14.5	11.4	9.0	6.9	5.3	4.0	2.9
40	34	300	14.0	11.0	8.6	6.6	5.0	3.7	2.7
41	35	300	13.6	10.6	8.3	6.3	4.7	3.4	2.4
43	36	300	13.1	10.3	7.9	5.9	4.4	3.2	2.2
44	37	300	12.1	9.5	7.2	5.3	3.8	2.7	1.7
45	38	300	12.5	9.7	7.3	5.4	3.9	2.7	1.7
46	39	300	15.1	11.7	8.8	6.8	4.9	3.6	2.5
47	40	300	14.6	11.5	8.6	6.4	4.7	3.4	2.3

Direct Embedded Detail



valmont 
COMPOSITE STRUCTURES

AASHTO LRFD LTS Calculation for BB24 Pole

T-5211 Mandrel

RESULT SUMMARY	Values	Units	Notes
Combined Applied Wind Moment	9765.27	lbs-ft	Calculated Value
Pole Ultimate Ground Line Moment Capacity	20,962	lbs-ft	Value obtained from poles tested at Valmont
Strength Test Force (at 1' below pole top)	513.96	lbs	Calculated Value
Required Minimum Safety Factor	2.00		
Calculated Safety Factor	2.15		

PROJECT DETAILS

Customer Name:	Brainerd Public Utilities		
Job Name:			
Address:			
City/County:	Brainerd	State:	MN
ZIP:			
Pole Catalog Number:	BB24		
Luminaire(s):	Cooper MPB Breckenridge LED, Tenon Mount		
Arm(s):	None		
Additional EPA:	Double Banners, 24" W x 42" H, centered @ 15' AFG, w. Banner Savers		

SITE PARAMETERS

Exposure Category:	C	
Risk Category	II	
Recurrence Interval	50 years	
V _{ult} Ultimate Wind Speed (mph)	109	ASCE 7-22
Burial Depth (ft.)	4.00	

WIND FORCE CALCULATIONS

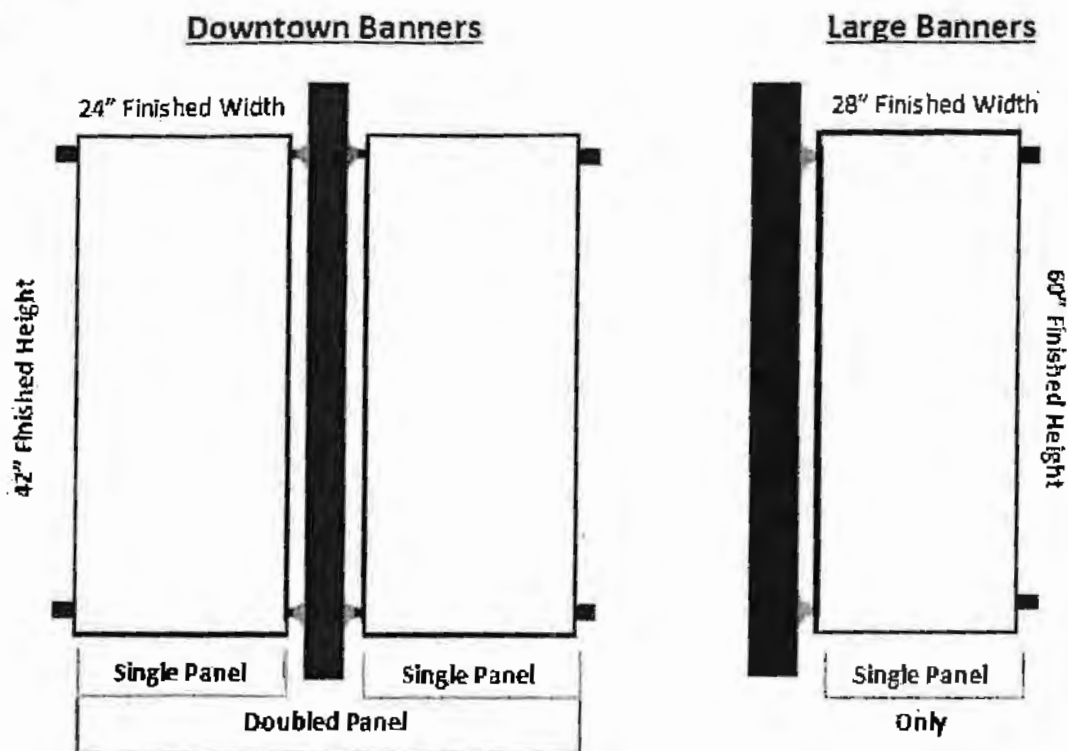
Pole		$F=0.00256 \cdot K_z \cdot G \cdot V^2 \cdot I_s \cdot K_d \cdot C_d \cdot A_p$			
Terms	Definitions	Values	Units	Notes	Code Reference
P ₁	Design Wind Pressure	15.32	psf	Wind equivalent force applied at Centroid of Pole	
F	Design Wind Force	195.88	lbs		
M _p	Moment of pole	1850.65	lbs-ft		
K _z	Height & Exposure Factor	0.90		z= 20	Table 3.8.4-1
G	Gust Effect Factor	1.14			Section 3.8.6
V _{ult}	Basic Wind Speed	109	mph		
I _s	Wind Importance Factor	1.00			Table 3.8.3-1
K _d	Directionality	0.95			Table 3.8.5-1
C _d	Drag Coefficient - Pole (Cylinder)	0.52		C _d = 0.80	
d	Diameter of Pole at Centroid	0.64	ft		
a	Diameter of Top of Pole	0.53	ft		
b	Diameter of Pole at Ground Line	0.75	ft		
H _{centroid}	Height of Centroid of Pole	9.45	ft		
H _p	Height of Pole (AFG)	20.00	ft		
A _p	Area of a Trapezoid	12.78	ft ²		
H _s	Height of Testing	19.00	ft		

Luminaire - 1.70 EPA, 34 lbs.

Luminaire - 1.70 EPA, 34 lbs.		$F=0.00256 \cdot K_z \cdot G \cdot V^2 \cdot I_s \cdot K_d \cdot C_d \cdot EPA$			
Terms	Definitions	Values	Units	Notes	Code Reference
F	Design Wind Force	50.25	lbs		
M _{L1}	Moment of Luminaire - Wind	1055.28	lbs-ft		
M _{L2}	Moment of Luminaire - Weight	0.00	lbs-ft		
K _z	Height & Exposure Factor	0.90			Table 3.8.4-1
G	Gust Effect Factor	1.14			Section 3.8.5
V _{ult}	Basic Wind Speed	109	mph		
I _s	Wind Importance Factor	1.00			Table 3.8.3-1
K _d	Directionality	0.95			Table 3.8.5-1
C _w	Velocity Conversion Factor	1.00			Table 3.8.3-3
EPA _L	Effective Projected Area	1.70	ft ²	From Mfg. Data Sheet	
H	Height of Luminaire	21.00	ft	From Mfg. Data Sheet	

Double Banners, 24" W x 42" H - w. Banner Savers

Double Banners, 24" W x 42" H - w. Banner Savers		$F=0.00256 \cdot K_z \cdot G \cdot V^2 \cdot I_s \cdot K_d \cdot C_d \cdot EPA \cdot 0.85$			
Terms	Definitions	Values	Units	Notes	Code Reference
F	Design Wind Force	457.29	lbs		
M _{band}	Moment of Banner - Wind	6859.34	lbs-ft		
M _{band}	Moment of Banner - Weight	0.00	lbs-ft		
K _z	Height & Exposure Factor	0.90			Table 3.8.4-1
G	Gust Effect Factor	1.14			Section 3.8.5
V _{ult}	Basic Wind Speed	109	mph		Figure 3.8.3-4
I _s	Wind Importance Factor	1.00			Table 3.8.3-1
K _d	Directionality	0.95			Table 3.8.5-1
C _d	Drag Coefficient	1.30			
C _v	Velocity Conversion Factor	1.00			Table 3.8.3-3
EPA	Effective Projected Area	14.00	ft ²		
H _b	Height of Banner	15.00	ft		



9. Installation of Banners

9.1. Installation done by Brainerd Public Utilities (BPU)

Installation/removal fees: \$160 flat installation fee per event, plus \$50 per banner.

Installation and removal of approved banners can be done by BPU. Note: BPU is not responsible for delays in installation or damage due to weather conditions. Banners must be delivered to BPU 7 days prior to installation date. Upon the conclusion of the event or promotion, the banners will be removed within 5 business days. It is up to the Applicant to retrieve banners after they have been removed within 5 business days. Banners that are not picked up will be discarded.

9.2. Installation done by private contractor

Application Fee: \$15

Installation and removal of approved banners done by a private contractor must provide BPU with Registrant's name, address, telephone number and 24-hour emergency number. A Certification of Insurance from a company licensed to do business in the State of Minnesota providing coverage for the following amounts.

- **GENERAL LIABILITY:** Public Liability including premises, products and complete operations. Bodily Injury Liability: \$1,000,000 each person \$3,000,000 each occurrence. Property Damage Liability: \$3,000,000 each occurrence. Bodily Injury and Property and Damage Combined:

\$3,000,000 single limit. (2) **COMPREHENSIVE:** Automobile Liability Insurance, including owned, non-owned and hire vehicles. Bodily Injury Liability: \$1,000,000 each person \$3,000,000 each occurrence. Property Damage



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

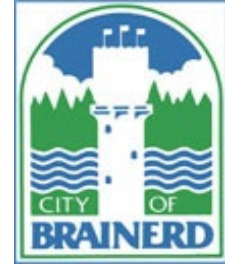
Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

MEMO



TO: Mayor and City Council

FROM: James Kramvik, Community Development Director

DATE: January 17, 2023

RE: Summary of 2022 Code Enforcement Cases

The City of Brainerd always attempts to work with residents for compliance of City Codes. Staff will often waive citations or give extensions if residents call and are willing to work towards compliance with the code. The adoption of Ordinance No. 1524 was an amendment to Section 320 of the City Code which regulates the administrative citation process. Noncompliant properties are now reviewed by City Council.

Enforcement Process

Since the adoption of Ordinance No. 1524, the City of Brainerd has moved to a complaint-based enforcement policy for violations of the Property Maintenance Code and Zoning Code. The exception to this policy is for cases regarding health and public safety. Once the city receives a call from a concerned resident, the code compliance inspector investigates the site and determines whether a violation of the code has occurred. If the property is in violation of a code, a notice of violation is sent to the owner of the property with a ten-day correction date. Most matters regarding the Zoning Code are given a thirty-day order to correct letter. If the property has not been corrected, the owner receives a \$100 citation, a \$200 citation, and then \$300 citation every ten days while the property remains in noncompliance. If the property has received three citations, the issue is brought before Safety and Public Works for a recommendation. A recommendation can be in the form of abatement, legal action, additional citations determined by Council, or no further action. If a violation is recommended for abatement, staff works with the City Attorney's office to obtain a Search Warrant to abate the property. This past year the City obtained warrants to remove junk and debris, removal of a dead tree, garbage and trash removal, and the towing of vehicles and trailers.

Challenges and Successes after Adoption of Ordinance

After the approval of Ordinance No. 1524, staff had to implement a new process. The BS&A software needed updating for workflow and timelines and all notices need to reflect changes to the code. The IT department was instrumental in updating our software program in a timely manner. Staff then had to develop a new internal system of reporting to create a thorough agenda item for SPW. Council's motion for abatement from staff is then sent to the City Attorney's office to procure an Administrative Search Warrant to abate a property. This process became extremely efficient by the end of summer and was successful in dealing with issues that typically went without correction. In the previous code, noncompliant properties were sent citations up to the amount of \$2,000 and then no further action was taken other than snow removal, grass, and garbage. Many of the properties with major issues were not corrected because of the language in the City Code. Besides abatement of the property, a letter informing the resident of potential abatement led to an

increase in compliance. Correcting the issue benefitted staff as well because multiple reinspection's were not necessary.

The challenges with the new ordinance were primarily a result of violations that were previously, under the old Code, abated much sooner. Staff heard complaints from residents that abatement was taking too long for grass and garbage. In the previous code, staff would administratively abate grass and garbage after one citation. This citation and abatement schedule made neighboring residents happy, but the properties were essentially using the City as a mowing and garbage service because the citation amount was only \$100. After one summer of enforcement, staff is providing SPW with potential recommendations for revisions to Section 320 of the City Code to streamline some of the violations.

Staff Recommendations & Discussion Topics

Does SPW need to review and recommend abatement regarding Lawn Mowing, Garbage, and Sidewalk Removal of Snow? There is a separate Section of City Code which regulates junk and debris.

- Staff recommends amending section 320 to make exceptions for grass, garbage, and snow. Staff also recommends refining language in the event of lawns that are already over one foot tall upon initial inspection and for repeat offenders. Staff does believe that Section 320, as currently adopted, was effective for matter of junk and debris.

How are property maintenance issues, such as siding and roofs, corrected/ cited if the Building Official does not believe the nuisance requires a court order for interior inspection or condemnation?

- After the standard enforcement schedule, Safety and Public Works recommended sending \$300 citations every 30 days until the issue was corrected.
- Staff will work with the City Attorney for alternative options.

A concerned citizen would like Safety and Public Works to review the ordinance regarding the removal of animal feces. The code currently requires removal within 48 hrs. Staff does consider animal feces a health and public safety hazard.

Staff Recommended Motion

Staff prepares a draft revision, for SPW review, for an amendment to Section 320 of the City Code specifically for grass, garbage, snow, and matters that are a health and public safety hazard.

2022 Violation/Citation Summary

303 J St. – Rees, Anthony – Junk/debris/blight: Parking/Zoning violations: Unlicensed/Inoperable vehicles:

4/18/22 City Council Direction: Send new order to correct letter and follow citation schedule

- Sent Zoning Code Violation on April 25th, 2022
- Sent Zoning Code Citation on May 9th, 2022
- Complied with Zoning Requirements on May 20th, 2022
- No additional complaints have been made to the Community Development Department
- Sent notice of fence permit requirement and application on October 12th, 2022
- Received application and check with an incorrect site plan on October 27th, 2022
- Will work with homeowner in the spring to correct fence issue

319 9th St N – Weiss, Richard – Damaged Roof

4/18/22 City Council Direction: Send new 30-day order to correct letter. Send to the City Attorney if the property does not comply.

- Sent order to correct letter on April 22nd, 2022
- Property was not in compliance after 30-day order to correct letter
- Issue was reviewed by Building Official and City Attorney, building did not meet the threshold for court ordered inspection
- Roof scheduled for reinspection on April 3rd, 2023

PID 41191502 – Goodrich, Wallace – Zoning violations/parking equipment on empty lot: Unlicensed/Inoperable vehicles: Junk/debris/blight

4/18/22 City Council Direction: Send new 30-day order to correct letter. Send to the City Attorney if the property does not comply.

- Sent new order to correct letter on April 22nd, 2022
- Sent information to City Attorney on June 20th, 2022, with a request to proceed with abatement
- Received warrant to abate vehicles and trailers on October 12th, 2022.
- Property was abated
- Citations and abatement assessed to the property

1306 Oak St – Saltness, Kelly & Maier, Andres – Garbage: Long grass: Unlicensed/ Inoperable vehicle: Fence repair

5/2/22 City Council Direction: Abate the garbage immediately

- Obtained a warrant and abated the property on May 19th, 2022
- Abatement assessed to the property

7/18/22 City Council Direction: Abate the long grass immediately

- Property owner received an order to correct and three citations
- Property was abated July 19th, 2022
- Citations and abatement assessed to the property

7/18/22 City Council Direction: Send 10-day order to correct letter for unlicensed vehicle and work with City Attorney for abatement

- Sent order to correct letter on July 19th, 2022 –
- Issue was corrected

9/19/22 City Council Direction: Abate the long grass immediately

- Property was abated on September 20, 2022
- Citations before September 1st were assessed to the property

11/21/22 City Council Direction: Garbage is an initial \$300 fine for health and safety reasons and send to City Attorney for abatement

- Received search warrant and abated the property on December 21st, 2022
- Citations and abatement are pending for the property

1889 Graydon Ave - Bokry, Joseph – Zoning/Parking Issues: Front Yard Parking on Unimproved Surface

4/18/22 City Council Direction: Send a 10-day order to correct letter, bring back to SPW if not corrected

- Property was inspected May 2nd, 2022, and was not in compliance

5/16/22 City Council Direction: Send a 10-day order to correct letter and begin working with the City Attorney for abatement

- Property was reinspected on May 27th, 2022
- Property owner complied
- Previous citations from 2021 were assessed to the property

423 Bluff Ave – McKnight, Larry – Unlicensed/inoperable vehicle

5/16/22 City Council Direction: Send a 10-day order to correct letter and begin working with the City Attorney for abatement

- Sent order to correct letter on May 20th, 2022, and received no response
- Obtained warrant on September 19th 2022 and vehicle was towed
- Citations assessed to property

924 7th Ave NE – Gottwalt, Matt – Damaged Tree: Garbage: Long Grass

5/16/22 City Council Direction: Abate the property immediately for garbage and tree

- Obtained warrant and abated property June, 6th 2022
- Abatement assessed to the property

7/18/22 City Council Direction: Abate the long grass immediately

- Property abated on July 19th, 2022
- Citations and abatement assessed to the property

9/19/22 City Council Direction: Abate the long grass immediately

- Property abated on September 19th, 2022
- Citations before September 1st were assessed to the property

- Citations and abatement after September 1st are pending

1720 Laurel St – Parker, Roy – Primary Structure Roof: Accessory Structure Roof

5/16/22 City Council Direction: Send new 30-day order to correct letter for the primary structure roof

- Sent nuisance letter May 17th and citations on June 9th, June 21st, and July 1st

7/18/22 City Council Direction: Send \$300 citation and a 30-day order to correct letter for the primary structure roof until November 1st. Begin the condemnation process with the Building Official for the accessory structure roof.

- Property owner received a roof permit 7/26/22 and has made progress on the roof
- Accessory structure was reviewed by the Building Official. Building Official is working with the property owner on corrections
- Property is scheduled for reinspection on April 3rd, 2023

508 9th St N – Osbourne, Joan – Exterior Structure

5/16/22 City Council Direction: Send a new 30-day order to correct letter

- Sent order to correct letter on May 17, 2022, and citations on June 17th, June 27th, and July 7th
- Resident called and discussed issues and is currently working with the Building Official for correction
- Citations were voided
- Property reinspection on April 3rd, 2023

408 2nd Ave NE – Veith, Steven – Damaged Roof: Long Grass

8/1/22 City Council Direction: Abate the long grass immediately

- Property was abated on August 2nd, 2022
- Citations and abatement were assessed to the property

9/19/22 City Council Direction: Abate the long grass immediately

- Property was abated on September 20, 2022
- Citations before September 1st were assessed to the property
- Citations and abatement after September 1st are pending

10/3/22 CC Direction: Send 10-day order to correct letter for damaged roof and issue a \$300 citation every 30 days until November 1st.

- Order to correct letter was sent on October 4th, 2022 with no response from the property owner
- \$900 in total citations were applied to the property
- Citations before September 1st were assessed to the property
- Citations and abatement after September 1st are pending
- Reinspect property on April 3rd, 2023

503 2nd Ave NE – Finnegan, Sara & Ethan Miller – Exterior Structure

5/16/22 City Council Direction: Send new 30-day order to correct letter

- Sent order to correct letter on May 17th, 2022 – no response
- Property owner spoke with Darrin on July 27th. Agreed to void citations if repairs made prior to September 13th.
- Reinspect property on April 3rd, 2023

1005 3rd Ave NE – O'Connor, Jesse – Junk/debris/blight: Long grass

7/5/22 City Council Direction: Send a 10-day order to correct letter and begin working with the City Attorney to abate the property if no response.

- Sent 10-day final letter on July 7th
- Warrant to abate received on September 16th - did not meet 21-day expiration date
- Received new warrant on October 20th – property was partially abated
- Reinspect property on April 3rd, 2023

1106 13th Ave NE – Fitch, Donna – Tree limbs: Long grass

7/5/22 City Council Direction: Abate the property immediately for grass and tree limbs

- Property was abated on July 13th
- Bank owned property – sent letter on July 19th to the financial institution

1424 8th St S – Lewis, Kaleen - Junk/debris/blight

7/18/22 City Council Direction: Send a 10-day order to correct letter and begin working with the City Attorney on abatement of the junk and debris.

- Sent a 10-day order to correct letter on July 19th, 2022
- Property owner complied – no further action

1201 Norwood St – Krueger, Manvil – Long grass

7/18/22 CC Direction: Abate the property immediately

- Owner deceased
- Property was abated July 19th, 2022
- Citations and abatement were assessed to the property

426 B Street – Stevens, Aaron – Exterior Structure: Long grass: Junk/debris/blight

7/18/22 City Council Direction: Abate the property immediately for the long grass

- Property abated on July 19th for grass

Staff recommends working with the City Attorney on the process required to inspect the interior of the primary structure.

- Sent to the City Attorney on July 25th
- Building Official is working with the City Attorney

11/7/22 City Council Direction: Send 10-day order to correct letter for junk and debris. If no response, begin working with the City Attorney on abatement.

- Sent letter on November 8th
- Received warrant November 23rd and abated the property

812 10th Ave NE – Sunny, Kathleen – New Owner 8/16/22: 812 10th Ave NE LLC

7/18/22 City Council Direction: Building Official to begin the condemnation processed on the accessory structure

- Darrin spoke with the new property owner August 16th – they are planning to remove structure
- Garage has been removed

430 C St NE – Gottwalt, Matt – Exterior Structure

8/1/22 City Council Direction: Send a \$300 citation every 30 days until November 1st starting August 15th.

- Sent citations August 16th, September 16th, and October 18th
- No additional action after November 1st until 2023
- Reinspecting 4/3/23

915 Laurel St – Wetherell, Richard – Junk/debris/blight: Unlicensed/Inoperable vehicles

8/1/22 City Council Direction: Send a 10-day order to correct letter for the junk, debris and vehicle and begin working with the City Attorney for abatement

- Sent 10-day letter on August 2nd
- Received warrant on September 16th and abated the property
- Citations were assessed to the property in 2022. Abatement is pending for 2023 assessments.

9206 Northtown St – Jager, Matthew – Unlicensed/Inoperable vehicle

9/6/22 City Council Direction: Send a 10-day order to correct letter for the vehicle and begin working with the City Attorney for abatement.

- Sent 10-day letter on September 8th
- Property owner complied after receiving the final letter – case closed

15284 Beaver Dam Rd – Kaikkonen, Kristopher – Unlicensed Rental: Zoning Compliance

9/6/22 City Council Direction: Send a 10-day order to correct letter and begin working with the City Attorney for legal action

- Sent 10-day letter on September 8th – no response
- Working with the City Attorney on legal action
-

902 5th Ave NE – Beber, Austin – Damaged tree/limbs

9/19/22 City Council Direction: Send a 10-day order to correct letter and begin working with the City Attorney for abatement of the tree limbs

- Sent 10-day letter September 20th
- Property owner complied

516 1st Ave NE – Houghton, Carrie – Exterior Structure

9/19/22 City Council Direction: Send a 10-day order to correct letter and issue a \$300 citation every 30 days until November 1st

- Sent 10-day letter September 20th
- Worked with Building Department for extension of repairs
- Reinspect 4/3/2023

1218 Quince St – Bjorke, Marsha & Christopher – Fence Repair or Removal

10/3/22 City Council Direction: Send a 20-day order to correct letter for repair of the fence or proof that a contract has been signed for repair and begin working with the City Attorney for abatement of the fence.

- Sent 20-day final letter on October 4th – no response
- Received warrant on November 8th and property was abated
- Citations were assessed in 2022. Abatement is pending for 2023 assessment

710 9th St N – Losos, Darren – Long grass

10/3/22 CC Direction: Abate the long grass immediately

- Grass abated October 7th
- Citations and abatement pending for 2023 assessment

624 8th Ave NE – Samuelson, Donald – Junk/debris/blight

11/7/22 CC Direction: Send 10-day order to correct letter. If no response, begin working with the City Attorney for abatement.

- Sent 10-day letter November 9th
- Received affidavit November 22nd
- Property was taken care of by owner – no warrant needed

PID 41191502 – Goodrich, Wallace – Zoning violations/parking equipment on empty lot



1306 Oak St – Saltness, Kelly & Maier, Andres – Garbage: Long grass: Unlicensed/ Inoperable vehicle:
Fence repair



924 7th Ave NE – Gottwalt, Matt – Damaged Tree: Garbage: Long Grass



426 B Street – Stevens, Aaron – Exterior Structure: Long grass: Junk/debris/blight



915 Laurel St – Wetherell, Richard – Junk/debris/blight: Unlicensed/Inoperable vehicles



1218 Quince St – Bjorke, Marsha & Christopher – Fence Repair or Removal





Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

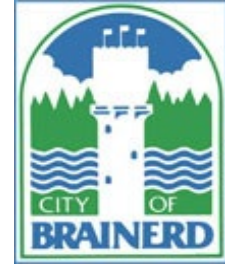
Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

MEMO



TO: Mayor and City Council

FROM: James Kramvik, Community Development Director

DATE: January 17, 2023

RE: Recommendations for Active Code Enforcement Cases

Staff recommends the following actions for the active code enforcement cases brought before the City Council:

- **915 LAUREL ST - 2nd Request for Abatement**
- Current enforcement issues with the property include oil drum canisters and various other containers, an inoperable hot tub, and unlicensed boat.
 - Received one (1) Notice of Violation Letter (11/23/22) and three (3) Citations for repeat offense for Junk/Debris/Blight
 - First Citation 12/9/22 – Third Citation 12/29/22
 - \$600 in open citations
 - Received one (1) Notice of Violation Letter (11/23/22) and three (3) Citations for repeat offense of Unlicensed/Inoperable Vehicle
 - First Citation 12/9/22 – Third Citation 12/29/22
 - \$600 in open citations

Staff recommends issuing a 10-day order to correct letter and begin working with the City Attorney for abatement of the property. Further, staff works with the abatement contractor to determine if abatement needs to wait until spring because of snow fall totals.

- **609 11TH AVE NE**
- Current issues include prohibited outdoor storage items such as plastic totes and containers. The other issue is a large brush pile.
 - Received one (1) Notice of Violation Letter (12/6/22) and three (3) Citations for Junk/Debris/Blight
 - First Citation 12/20/22 – Third Citation 1/9/23
 - \$600 in open citations

Staff recommends issuing a 10-day order to correct letter and begin working with the City Attorney for abatement of the property. Further, staff works with the abatement contractor to determine if abatement needs to wait until spring because of snow fall totals.

- **422 B ST**
- Current issues include prohibited outdoor storage of various metal scraps, left over building materials, and inoperable grills. Property also has an issue with unlicensed vehicles.
 - Received one (1) Notice of Violation Letter (12/5/22) and three (3) Citations for Junk/Debris/Blight
 - First Citation 12/20/22 – Third Citation 1/9/23
 - \$600 in open citations
 - Received one (1) Notice of Violation Letter (12/5/22) and three (3) Citations for Unlicensed/Inoperable Vehicle
 - First Citation 12/20/22 – Third Citation 1/9/23
 - \$600 in open citations

Staff recommends issuing a 10-day order to correct letter and begin working with the City Attorney for abatement of the property. Further, staff works with the abatement contractor to determine if abatement needs to wait until spring because of snow fall totals.

915 LAUREL ST



This citation charges you with one or more violations of the
Property Maintenance Code, Ordinance No. 1338

THIS IS THE ONLY NOTICE YOU WILL RECEIVE

Administrative Citation

Department of Building Safety – 218-828-2307

EN22-0449

Date of Violation: 12/29/2022

Parcel ID: 41241526

Violator(s): WETHERELL, RICHARD B
616 NORWOOD ST
BRainerd, MN 56401

Location/Address of Violation: **915 LAUREL ST**

VIOLATION

Section	Subdivision, Chapter or Article	Fine
2010	Junk/Debris/Blight	\$300.00

If the owner fails to correct the nuisance within the timeframe stipulated in the first notice, the City of Brainerd shall cause such action to correct such nuisance by means of, but not limited to, cutting grass or collecting garbage or junk. The expense thereof shall be billed to the property owner and shall constitute a lien upon such realty. An Administrative Citation is separate and in no way defrays the expense of correcting the nuisance.

Citation Amount Due: \$300.00

Payment Due By: 30 Days from Date of Violation

**Payment may be presented in person or by way of First Class Mail in the form of cash, check or money order, payable to:
City of Brainerd, submitted to the Department of Building Safety, City Hall - 501 Laurel Street; Brainerd, MN 56401.**

Re-inspection Date: 01/08/2023

For uncorrected or continued violations, the City may correct the violation and assess the charges for doing so.

An additional citation will be issued if the violation is not corrected by the re-inspection date.

**Failure to pay the fine will result in it being assessed against the property as provided in Minnesota Statute 429.
Unpaid fines, including an administrative charge of \$25.00 plus interest of the total balance, will be assessed
against the property of the owner charged with the violation.**

When a citation is issued, you must correct the violation and pay the fine. If you decide to contest the violation, you may request a hearing, responding within 10 days from the date of the citation issuance. The purpose of a hearing is to determine whether or not a violation(s) of the city code existed. If you request a hearing and the citation stands, you will be responsible for the hearing costs and fines as determined by the hearing officer as well as correction of the violation. If the citation is contested and a hearing is scheduled, a notice will be mailed to you with the date/time/location of the hearing. If you cannot attend on the scheduled date or wish to request the Hearing Officer be removed from the case, you must do so no later than 15 days prior to the date of the hearing. A new hearing date will be set and another notification will be sent to the party contesting the citation.

Representative: Darrin Deseth, Building Official

Date: 12/29/2022

Representative's Signature:

(served via first class mail)





This citation charges you with one or more violations of the
Property Maintenance Code, Ordinance No. 1338

THIS IS THE ONLY NOTICE YOU WILL RECEIVE

Administrative Citation

Department of Building Safety – 218-828-2307

EN22-0450

Date of Violation: 12/29/2022

Parcel ID: 41241526

Violator(s): WETHERELL, RICHARD B
616 NORWOOD ST
BRainerd, MN 56401

Location/Address of Violation: **915 LAUREL ST**

VIOLATION

Section	Subdivision, Chapter or Article	Fine
2011	Unlicensed/Inoperable Vehicle	\$300.00

If the owner fails to correct the nuisance within the timeframe stipulated in the first notice, the City of Brainerd shall cause such action to correct such nuisance by means of, but not limited to, cutting grass or collecting garbage or junk. The expense thereof shall be billed to the property owner and shall constitute a lien upon such realty. An Administrative Citation is separate and in no way defrays the expense of correcting the nuisance.

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When a citation is issued, you must correct the violation and pay the fine. If you decide to contest the violation, you may request a hearing, responding within 10 days from the date of the citation issuance. The purpose of a hearing is to determine whether or not a violation(s) of the city code existed. If you request a hearing and the citation stands, you will be responsible for the hearing costs and fines as determined by the hearing officer as well as correction of the violation. If the citation is contested and a hearing is scheduled, a notice will be mailed to you with the date/time/location of the hearing. If you cannot attend on the scheduled date or wish to request the Hearing Officer be removed from the case, you must do so no later than 15 days prior to the date of the hearing. A new hearing date will be set and another notification will be sent to the party contesting the citation.

Representative: Darrin Deseth, Building Official

Date: 12/29/2022

Representative's Signature:

(served via first class mail)



November 23, 2022

WETHERELL, RICHARD B
616 NORWOOD ST
BRainerd, MN 56401

ORDER TO CORRECT ADMINISTRATIVE VIOLATION

Dear Property Owner(s),

Brainerd residents have consistently expressed that clean, well-maintained residential neighborhoods and commercial districts are a high priority. Maintaining these areas has proven to increase property values, provide a higher standard of living, and promotes community pride. A code violation was observed on the property described below. Understanding that you might not be aware of what the City codes require, I am sending you this courtesy notice to give you an opportunity to correct this matter.

Property Address: 915 LAUREL ST
Real Estate Code: 41241526

Violation: Junk/Debris/Blight
Ordinance: 2010

Description: Ord2010 - 2010.09 Junk. No person, firm, or corporation of any kind shall permit the accumulation of junk that includes but is not limited to any of the following: waste material, trash, rubbish, refuse, or litter of any kind upon any land or inside or under any building or structure which may provide harborage or breeding places for mosquitoes, vermin, or rats.

No person, firm, or corporation of any kind shall permit on a property the accumulation of: batteries; paper; lumber or salvaged wood; boxes or containers; bottles; cans; discarded chemicals; bricks; stones; old or scrap copper, brass, iron, steel, or other metals; old and/or inoperable appliances; tanks; barrels; cages; clothing; pallets; wire/cable; dismantled, abandoned or inoperable vehicles, farm equipment, construction equipment, campers, recreation vehicles, boats, or parts thereof; rope; rags; glass; rubber; construction debris; plumbing fixtures; furniture; brush piles; cut down trees and branches; pulled stumps; leaf piles not in a composting container; or other similar objects and materials which may provide harborage or breeding places for mosquitoes, vermin, or rats. Useful items such as firewood and building materials may be stored in compliance with Section 24 of the Zoning Ordinance provided they are stored in a manner that will not create any danger or threat to public health.

Corrective action is required; 14 days are allowed from the date of this letter.

To review City Codes on the web, go to www.ci.brainerd.mn.us/153/City-Code.

Action should be taken on or before 12/07/2022

Per the above-mentioned code section and City Code 320 – Administrative Citations, failure to comply with this ordinance will result in citation(s) according to the following schedule:

1st Citation - \$100.00 | 2nd Citation - \$200.00 | 3rd Citation - \$300.00

After the issuance of three (3) citations, the offense shall be brought before the Safety & Public Works Committee for determination of further action to correct the violation. Such actions may include but are not limited to abatement, issuance of further administrative citations in an amount determined by the Committee, or legal action. The determination of the Safety & Public Works Committee shall then be referred as a recommendation to the City Council for final approval.

If you are unable to make the corrections by the date above or believe this violation is in error, please call this office to discuss or make other arrangements. Office hours are 7:30 to 4:30, Monday through Friday. **Feel free to contact Housing Inspector Jason Stockinger at 218/454-3416 if you have questions.**



November 23, 2022

WETHERELL, RICHARD B
616 NORWOOD ST
BRainerd, MN 56401

ORDER TO CORRECT ADMINISTRATIVE VIOLATION

Dear Property Owner(s),

Brainerd residents have consistently expressed that clean, well-maintained residential neighborhoods and commercial districts are a high priority. Maintaining these areas has proven to increase property values, provide a higher standard of living, and promotes community pride. A code violation was observed on the property described below. Understanding that you might not be aware of what the City codes require, I am sending you this courtesy notice to give you an opportunity to correct this matter.

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Ordinance: 2011

Description: Ord 2011 - 2011.03 Storing, parking or leaving dismantled or other such motor vehicles declared nuisance exceptions. The presence of an abandoned, wrecked, dismantled, inoperative, unlicensed, junked, or partially dismantled motor vehicle or a motor vehicle lacking vital component parts or parts of a motor vehicle on private or public property is a public nuisance. Corrective action is required; 14 days are allowed from the date of this letter.

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Respectfully,
By Order of:
THE CITY OF BRAINERD



609 11TH AVE NE



This citation charges you with one or more violations of the
Property Maintenance Code, Ordinance No. 1338

THIS IS THE ONLY NOTICE YOU WILL RECEIVE

Administrative Citation

Department of Building Safety – 218-828-2307

EN22-0463

Date of Violation: 01/09/2023

Parcel ID: 41191667

Violator(s): MILES, JULIE
609 11TH AVE NE
BRainerd, MN 56401

Location/Address of Violation: **609 11TH AVE NE**

VIOLATION

Section	Subdivision, Chapter or Article	Fine
2010	Junk/Debris/Blight	\$300.00

If the owner fails to correct the nuisance within the timeframe stipulated in the first notice, the City of Brainerd shall cause such action to correct such nuisance by means of, but not limited to, cutting grass or collecting garbage or junk. The expense thereof shall be billed to the property owner and shall constitute a lien upon such realty. An Administrative Citation is separate and in no way defrays the expense of correcting the nuisance.

Citation Amount Due: \$300.00

Payment Due By: 30 Days from Date of Violation

Payment may be presented in person or by way of First Class Mail in the form of cash, check or money order, payable to:
City of Brainerd, submitted to the Department of Building Safety, City Hall - 501 Laurel Street; Brainerd, MN 56401.

Re-inspection Date: 01/19/2023

For uncorrected or continued violations, the City may correct the violation and assess the charges for doing so.

An additional citation will be issued if the violation is not corrected by the re-inspection date.

Failure to pay the fine will result in it being assessed against the property as provided in Minnesota Statute 429. Unpaid fines, including an administrative charge of \$25.00 plus interest of the total balance, will be assessed against the property of the owner charged with the violation.

When a citation is issued, you must correct the violation and pay the fine. If you decide to contest the violation, you may request a hearing, responding within 10 days from the date of the citation issuance. The purpose of a hearing is to determine whether or not a violation(s) of the city code existed. If you request a hearing and the citation stands, you will be responsible for the hearing costs and fines as determined by the hearing officer as well as correction of the violation. If the citation is contested and a hearing is scheduled, a notice will be mailed to you with the date/time/location of the hearing. If you cannot attend on the scheduled date or wish to request the Hearing Officer be removed from the case, you must do so no later than 15 days prior to the date of the hearing. A new hearing date will be set and another notification will be sent to the party contesting the citation.

Representative: Darrin Deseth, Building Official

Date: 01/09/2023

Representative's Signature:

(served via first class mail)



December 06, 2022

MILES, JULIE
609 11TH AVE NE
BRainerd, MN 56401

ORDER TO CORRECT ADMINISTRATIVE VIOLATION

Dear Property Owner(s),

Brainerd residents have consistently expressed that clean, well-maintained residential neighborhoods and commercial districts are a high priority. Maintaining these areas has proven to increase property values, provide a higher standard of living, and promotes community pride. A code violation was observed on the property described below. Understanding that you might not be aware of what the City codes require, I am sending you this courtesy notice to give you an opportunity to correct this matter.

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Real Estate Code: 41191667

Violation: Junk/Debris/Blight
Ordinance: 2010

Description: Ord2010 - 2010.09 Junk. No person, firm, or corporation of any kind shall permit the accumulation of junk that includes but is not limited to any of the following: waste material, trash, rubbish, refuse, or litter of any kind upon any land or inside or under any building or structure which may provide harborage or breeding places for mosquitoes, vermin, or rats.

No person, firm, or corporation of any kind shall permit on a property the accumulation of: batteries; paper; lumber or salvaged wood; boxes or containers; bottles; cans; discarded chemicals; bricks; stones; old or scrap copper, brass, iron, steel, or other metals; old and/or inoperable appliances; tanks; barrels; cages; clothing; pallets; wire/cable; dismantled, abandoned or inoperable vehicles, farm equipment, construction equipment, campers, recreation vehicles, boats, or parts thereof; rope; rags; glass; rubber; construction debris; plumbing fixtures; furniture; brush piles; cut down trees and branches; pulled stumps; leaf piles not in a composting container; or other similar objects and materials which may provide harborage or breeding places for mosquitoes, vermin, or rats. Useful items such as firewood and building materials may be stored in compliance with Section 24 of the Zoning Ordinance provided they are stored in a manner that will not create any danger or threat to public health.

Corrective action is required; 14 days are allowed from the date of this letter.

To review City Codes on the web, go to www.ci.brainerd.mn.us/153/City-Code.

Action should be taken on or before 12/20/2022

Per the above-mentioned code section and City Code 320 – Administrative Citations, failure to comply with this ordinance will result in citation(s) according to the following schedule:

1st Citation - \$100.00 | 2nd Citation - \$200.00 | 3rd Citation - \$300.00

After the issuance of three (3) citations, the offense shall be brought before the Safety & Public Works Committee for determination of further action to correct the violation. Such actions may include but are not limited to abatement, issuance of further administrative citations in an amount determined by the Committee, or legal action. The determination of the Safety & Public Works Committee shall then be referred as a recommendation to the City Council for final approval.

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422 B ST NE



This citation charges you with one or more violations of the
Property Maintenance Code, Ordinance No. 1338

THIS IS THE ONLY NOTICE YOU WILL RECEIVE

Administrative Citation

Department of Building Safety – 218-828-2307

EN22-0456

Date of Violation: 01/09/2023

Parcel ID: 41191157

Violator(s): MOON, JAMES
422 B ST NE
BRAINERD, MN 56401

Location/Address of Violation: **422 B ST NE**

VIOLATION

Section	Subdivision, Chapter or Article	Fine
2011	Unlicensed/Inoperable Vehicle	\$300.00

If the owner fails to correct the nuisance within the timeframe stipulated in the first notice, the City of Brainerd shall cause such action to correct such nuisance by means of, but not limited to, cutting grass or collecting garbage or junk. The expense thereof shall be billed to the property owner and shall constitute a lien upon such realty. An Administrative Citation is separate and in no way defrays the expense of correcting the nuisance.

Citation Amount Due: \$300.00

Payment Due By: 30 Days from Date of Violation

**Payment may be presented in person or by way of First Class Mail in the form of cash, check or money order, payable to:
City of Brainerd, submitted to the Department of Building Safety, City Hall - 501 Laurel Street; Brainerd, MN 56401.**

Re-inspection Date: 01/19/2023

For uncorrected or continued violations, the City may correct the violation and assess the charges for doing so.

An additional citation will be issued if the violation is not corrected by the re-inspection date.

**Failure to pay the fine will result in it being assessed against the property as provided in Minnesota Statute 429.
Unpaid fines, including an administrative charge of \$25.00 plus interest of the total balance, will be assessed
against the property of the owner charged with the violation.**

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Representative: Darrin Deseth, Building Official

Date: 01/09/2023

Representative's Signature:

(served via first class mail)



01/09/2023 11:03



01/09/2023 11:03



This citation charges you with one or more violations of the
Property Maintenance Code, Ordinance No. 1338

THIS IS THE ONLY NOTICE YOU WILL RECEIVE

Administrative Citation

Department of Building Safety – 218-828-2307

EN22-0455

Date of Violation: 01/09/2023

Parcel ID: 41191157

Violator(s): MOON, JAMES
422 B ST NE
BRainerd, MN 56401

Location/Address of Violation: **422 B ST NE**

VIOLATION

Section	Subdivision, Chapter or Article	Fine
2010	Junk/Debris/Blight	\$300.00

If the owner fails to correct the nuisance within the timeframe stipulated in the first notice, the City of Brainerd shall cause such action to correct such nuisance by means of, but not limited to, cutting grass or collecting garbage or junk. The expense thereof shall be billed to the property owner and shall constitute a lien upon such realty. An Administrative Citation is separate and in no way defrays the expense of correcting the nuisance.

Citation Amount Due: \$300.00

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Representative: Darrin Deseth, Building Official

Date: 01/09/2023

Representative's Signature:

(served via first class mail)



01/09/2023 11:03

December 05, 2022

MOON, JAMES
422 B ST NE
BRainerd, MN 56401

ORDER TO CORRECT ADMINISTRATIVE VIOLATION

Dear Property Owner(s),

Brainerd residents have consistently expressed that clean, well-maintained residential neighborhoods and commercial districts are a high priority. Maintaining these areas has proven to increase property values, provide a higher standard of living, and promotes community pride. A code violation was observed on the property described below. Understanding that you might not be aware of what the City codes require, I am sending you this courtesy notice to give you an opportunity to correct this matter.

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Violation: Junk/Debris/Blight
Ordinance: 2010

Description: Ord2010 - 2010.09 Junk. No person, firm, or corporation of any kind shall permit the accumulation of junk that includes but is not limited to any of the following: waste material, trash, rubbish, refuse, or litter of any kind upon any land or inside or under any building or structure which may provide harborage or breeding places for mosquitoes, vermin, or rats.

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Corrective action is required; 14 days are allowed from the date of this letter.

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Action should be taken on or before 12/19/2022

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If you are unable to make the corrections by the date above or believe this violation is in error, please call this office to discuss or make other arrangements. Office hours are 7:30 to 4:30, Monday through Friday. **Feel free to contact Housing Inspector Jason Stockinger at 218/454-3416 if you have questions.**



December 05, 2022

MOON, JAMES
422 B ST NE
BRainerd, MN 56401

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Description: Ord 2011 - 2011.03 Storing, parking or leaving dismantled or other such motor vehicles declared nuisance exceptions. The presence of an abandoned, wrecked, dismantled, inoperative, unlicensed, junked, or partially dismantled motor vehicle or a motor vehicle lacking vital component parts or parts of a motor vehicle on private or public property is a public nuisance. Corrective action is required; 14 days are allowed from the date of this letter.

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Respectfully,
By Order of:
THE CITY OF BRAINERD





Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

2023-2024 COUNCIL ASSIGNMENTS

Liaisons by Committee/Commission/Board

Commission/Board	2021-2022 Liaison	2023-2024 Liaison
Airport	Kevin Stunek	Kevin Stunek
BLAEDC Unified Fund (BUF)	Tiffany Stenglein	Tiffany Stenglein
Brainerd Community Action	Kevin Stunek	Kevin Stunek
Brainerd Library Board	Jamie Beiser	Kara Terry
Brainerd Public Utilities (BPU/PUC)	Gabe Johnson	Jeff Czczok
Brainerd Riverfront Committee	Mike O'Day	Mike O'Day
Charter Commission	Kelly Bevans	Kelly Bevans
The Center	Kevin Stunek	Kevin Stunek
Economic Development Authority (EDA)	Gabe Johnson/Mike O'Day	Gabe Johnson/Mike O'Day
Fire Advisory	Tad Erickson	Kara Terry
Housing and Redevelopment Authority (HRA)	Gabe Johnson	Gabe Johnson
KRLS Library Board	Gabe Johnson	Gabe Johnson
Northland Arboretum	Tad Erickson	Kara Terry
Park Board	Dave Badeaux	Dave Badeaux
Planning Commission	Tad Erickson	Tiffany Stenglein
Region 5 Development Commission	Tiffany Stenglein	Tiffany Stenglein
Rental Housing		Jeff Czczok
Transit Advisory Committee	Tad Erickson	Jeff Czczok

Ad Hoc Committees

210 Project Management Team (PMT)	Badeaux, Johnson, O'Day
210 Aesthetics PMT	Stenglein, Stunek, Terry
Wastewater Treatment Board	Czczok, O'Day
210 Pedestrian Bridge PMT	Johnson, Stenglein



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
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P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

**ORDINANCE
NO. 1541**

**AN ORDINANCE AMENDING SECTION 515-4: GENERAL BUILDING, DEVELOPMENT AND
DESIGN STANDARDS**

THE CITY COUNCIL OF THE CITY OF BRAINERD DOES ORDAIN:

SECTION ONE: Section 515-4 of the Zoning Code is hereby amended by adding the following:

515-4-14: Restrictions on Demolition and Removal of Dwelling Units

- A. **Demolition Permit.** Except as provided in Section A of this chapter, no permit shall be issued to allow the demolition of a dwelling unit in the Traditional Neighborhood 1 (TN-1), Traditional Neighborhood 2 (TN-2), Contemporary Neighborhood 1 (CN-1), or Contemporary Neighborhood 2 (CN-2) Zoning Districts unless:
1. A building permit is also issued at the same time to authorize construction of a replacement dwelling unit; or
 2. A commercial new construction or remodel permit is also issued at the same time to convert or replace a dwelling unit to a commercial unit in the TN-2 district; or
 3. City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property ~~other than for parking lots.~~
- B. **Site Restoration.** In addition to requirements set forth in section A, as a condition of issuance of a permit for the demolition of a building, the applicant shall be required to submit a site restoration plan. The plan shall be approved by the building official, city engineer, and zoning administrator before a permit for the removal of a building is issued.
- C. **Exemptions.** Notwithstanding any other provision of this article, the requirements set forth in section A of this article shall not apply to the following:
1. The demolition of a dwelling unit by the Brainerd Housing and Redevelopment Authority, the Brainerd Economic Development Authority, or Crow Wing County.
 2. The removal of any unsafe or hazardous structures by the City of Brainerd pursuant to its statutory authority.
 3. The demolition or relocation of any building owned by the City of Brainerd.
 4. Prior to the issuance of the demolition permit, the city building official determines that an exception is necessary because it is compelled by public safety due to an imminent hazardous condition requiring immediate demolition of the building.

SECTION TWO: All other provisions of Section 515-4 shall remain in full force and effect.

SECTION THREE: This ordinance, when in effect, repeals Ordinance No. 1540 in the event that Ordinance No. 1540 was approved by City Council.

SECTION FOUR: This ordinance shall take effect and be in full force one week from and after its publication.

Adopted this _____ day of _____, 2023

KELLY BEVANS
President of the Council

Approved this _____ day of _____, 2023

DAVE BADEAUX
Mayor

ATTEST: _____
JENNIFER BERGMAN
City Administrator

Published: One Time – _____

NOTICE OF HEARING

The City of Brainerd City Council will be conducting a public hearing to consider Proposed Ordinance No. 1541. The purpose of this ordinance amendment is to amend Section 515-4 of the Brainerd Zoning Code relating to General Building and Design Standards. The proposed ordinance would restrict the demolition of dwelling units in the TN-1, TN-2, CN-1, or CN-2 zoning districts unless conditions or exemptions listed in the proposed ordinance are applicable.

A Public Hearing will be conducted by the City Council at 7:30 p.m. Tuesday, January 17th, 2023, in City Hall Council Chambers, 501 Laurel Street, Brainerd.

The public is invited to attend the hearing to offer input regarding Proposed Ordinance No. 1541. Any individual needing special accommodations please call (218) 828-2307.

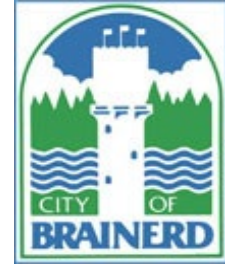
Dated this 30th day of December 2022

Publication Date: January 4th, 2023



James L. Kramvik
Community Development Director

MEMO



TO: Planning Commission

FROM: James Kramvik, Community Development Director

DATE: December 21, 2022

RE: Discussion on Proposed Ordinance No. 1541, an Ordinance Amending Section 515-4: General Building and Design Standards

Planning Commission

The Planning Commission reviewed and heard public testimony regarding Ordinance No. 1539 at the November 16, 2022, regularly scheduled meeting. After discussion, the Planning Commission recommended approval of Ordinance No. 1539 as presented by staff with A.3 being removed in its entirety. There was concern that it could still potentially lead to a loss of housing in Brainerd for parking lot construction or expansion through the conditional use permit process.

Original Ordinance Section A.3

A. Except as provided in Section A of this chapter, no permit shall be issued to allow the demolition of a dwelling unit in the Traditional Neighborhood 1 (TN-1), Traditional Neighborhood 2 (TN-2), Contemporary Neighborhood 1 (CN-1), or Contemporary Neighborhood 2 (CN-2) Zoning Districts unless:

3. City Council approval has been granted for an alternative use of the property.

Staff's interpretation of "approval of an alternative use" would be in the form of an approved conditional use permit or interim use permit. Conditional Uses and Interim Uses are permitted in the zoning district if they are listed in the table of uses for the zoning district and the application meets all the conditions listed in the Allowed Use Section and the Rules and Administration Section of the Zoning Code.

City Council

City Council was presented Ordinance No. 1539 with the removal of A.3 per recommendation of the Planning Commission. The first reading was conducted on November 21st. The second reading of proposed Ordinance No. 1539 was conducted on December 5th, in addition to another public hearing. There was concern from the public that the removal of line A.3 would negatively affect potential future projects in the City of Brainerd. Proposed Ordinance No. 1539 failed for lack of a second motion. A question was asked to the City Attorney if line A.3 could be added back into the ordinance as part of the motion. The City Attorney indicated that the process must restart because the ordinance in its entirety must be read twice at City Council. City Council then directed the Planning Commission to review the ordinance and bring it back to council with potentially new language.

Extension of the Moratorium

Staff is presenting proposed Ordinance No. 1540 to City Council at the December 19th meeting, which imposes an additional 3-month moratorium on the conversion of dwelling units to green space or surface parking in the TN-1, TN-2, CN-1, or CN-2 Zoning Districts. The original six-month moratorium will expire on January 17th. If approved, the three-month moratorium extension would go into effect on January 15th.

Proposed Ordinance No. 1541

Staff is presenting Planning Commission with a revised ordinance that amends Section 515-4: General Building and Design Standards and restricts the demolition of dwelling units in the Traditional Neighborhood 1 (TN-1), Traditional Neighborhood 2 (TN-2), Contemporary Neighborhood 1 (CN-1), or Contemporary Neighborhood 2 (CN-2) Zoning Districts.

The primary concern from public testimony and City Council was the removal of line A.3. Staff's recommendation for line A.3 is as follows:

“City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property other than for parking lots.”

Other options for Section 515-4-14 A.3

“City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property other than for parking lots or a vacant contiguous or noncontiguous lot.”

“City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property other than for off street parking as a primary use or green space as a primary use.”

“City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property other than for parking lots or more than fifty percent green space.”

Definitions from Zoning Code

Parking Lot. An off-street, ground level area, usually surfaced and improved, for the temporary storage of motor vehicles.

Green Space. Open, undeveloped land with natural vegetation.

There are no definitions for off street parking or vacant lot.

- Staff's interpretation of a vacant lot is “any lot lacking a primary use” or “any contiguous lot lacking a use that is accessory to a primary use.”
- Staff's interpretation of off-street parking is “any legal off-street area for the temporary storage of motor vehicles.” Off-street parking can be on improved or unimproved surfaces depending on the location of the off-street parking area. Off street parking area's adjacent to alley's can be on class 5, rock, and grass. Parking lots in most cases must be an improved surface such as asphalt or concrete.

Staff's Recommendation

Staff is recommending proposed Ordinance No. 1541 as proposed with line A.3 as follows:

- "City Council approval has been granted through a conditional use permit or interim use permit for an alternative use of the property other than for parking lots."
- Line A.3 as described will not allow for the demolition of a dwelling unit on a lot for the construction of a parking lot under any circumstances other than requesting a rezoning.
- The ordinance as presented does not allow for the removal of a dwelling units for green space through an administrative process. A dwelling unit cannot be demolished upon purchase of a property in the restricted zoning districts. This was a concern as institutions could potentially remove homes prior to applying for conditional use permits or rezoning requests. A potential project would be reviewed by the Planning Commission and City Council before the removal of a dwelling unit for an alternative use.



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

Agenda	Action Requested:	
CONSENT AGENDA	Approve/Deny Motion	Direction Requested
P&F COMMITTEE	Adopt Resolution (attach draft)	Discussion Item
SPW COMMITTEE	Ordinance 1 st Reading	Hold Public Hearing*
MAIN AGENDA	<i>*provide copy of published hearing notice</i>	

Submitted by:

Department:

Presenter:

Estimated Time Needed:

Summary of Issue:

Alternative, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)



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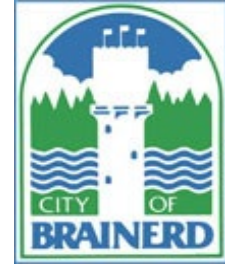
Financial Impact:

Is there a cost associated with this request:

What is the total cost, with tax and shipping:

Is this budgeted? (Please Explain)

MEMO



TO: Mayor and City Council

FROM: Dylan Edwards, Assistant Planner
James Kramvik, Community Development Director

DATE: January 17th, 2023

RE: Discussion on Amending City Code Section 900.08 Chickens

Introduction

This memo is meant to guide a discussion on the City of Brainerd's current ordinance on the ownership of chickens within the City. This will serve as a frame of reference for staff's recommendations on changes to the policy. In addition to highlighting three communities in this memo, staff has also provided a table for animal ordinances for nine Central Minnesota communities.

Brainerd's Ordinance Related to Chickens

The current Ordinance in the Code of The City of Brainerd, MN reads as follows:

900.08 Chickens. Subdivision 1. Chickens Limited. It is unlawful for any person to own, control, keep, maintain, or harbor hen chickens in any residential district and/or residential use in non-residential districts in the City unless issued a permit to do so as provided herein. In the case of rental residential property, including multi-family residential property, written permission must be given by the property owner for a tenant to keep or harbor chickens on said residential premises. No permit shall be issued for the keeping or harboring of more than four (4) hens. chickens on any premises unless the property is located in an agricultural or rural zoning district. The keeping of roosters is prohibited. It shall be unlawful to keep or harbor hen chickens in addition to the limitations set forth in Section 900.13, Subd. 1. (For example, the limitation is further clarified as follows: 4 dogs, or 4 cats, or 4 chickens, or 3 dogs and 1 cat, or 3 chickens. and 1 dog, or 2 cats and 2 chickens, etc.)

The City of Brainerd's Code allows for a total of any combination of four (4) (dogs, cats, or chickens). The harboring of chickens requires a special administrative permit and neighboring consent.

Chicken Ordinances in Other Cities

Fergus Falls, MN

In the City of Fergus Falls, MN citizens are allowed to have chickens with the issuance of an administrative permit from the city. The ordinance reads as follows:

§ 91.52 (A) Chickens permitted. It is unlawful for any person to own, control, keep, maintain or harbor chickens on any premises within the city unless issued a permit to do so as provided in this section. No permit shall be issued for the keeping or harboring of more than four female chickens or hens on any premises. The keeping or harboring of male chickens or roosters is prohibited. Violations of this section are misdemeanors.

While Fergus Falls allows for the ownership of chickens in their municipality, they have a 20-permit annual limit on the number of permits given out in the community. This keeps the maximum number of chickens within the community to eighty per year.

Grand Rapids, MN

The City of Grand Rapids, MN allows chickens in the city with an administrative permit. However, they also have a space requirement for how many chickens can be owned per lot square footage. The ordinance reads as follows:

10.72 It is unlawful for any person to keep or harbor chickens on any premises unless issued a permit to do so as provided in this chapter. No permit shall be issued for the keeping or harboring of more than three hen chickens on any premises. No permit shall be issued for the keeping of any rooster chicken on any premises, and only one chicken shall be allowed per 2,500 square feet of lot size.

The key difference in this ordinance compared to the other municipalities listed, is that it also includes a space requirement of one chicken per 2,500 square feet of lot size with a maximum of 3 chickens. This permitting requirement gives the city some discretion in the process by ensuring there is enough space for the harboring of chickens.

Detroit Lakes, MN

The City of Detroit Lakes, MN requires an administrative permit for the installation of a chicken coop and run as well as the allowance of chickens on a residential property. The ordinance reads as follows:

Subd.1. Chickens Limited. It is unlawful for any person to own, control, keep, maintain or harbor chickens in the City unless issued a permit by the City as provided herein. No permit shall be issued for the keeping or harboring of more than four (4) chickens on any premises. The keeping of roosters is prohibited.

Subd. 3. Permit. No person shall maintain a chicken coop and/or chicken run unless granted a permit by the city. Permits shall be issued only upon written application filed with the City.

This ordinance allows the city further oversight into the housing structures for the chickens, which could prove an eyesore if left unregulated.

Staff Recommendations

The City of Brainerd is on the high end of the number of dogs allowed per residential property. Based on the attached table, some communities have a maximum of two or three dogs as opposed to the potential allowance of four dogs in Brainerd. Brainerd combines the animal total while other communities' separate cats and dogs. Staff is referencing dogs because they tend to have a higher impact on neighboring properties than cats.

Staff recommends amending Section 900 – Animals - of the City Code based on staff research of other Central Minnesota Cities' animal ordinances. Staff recommends allowing any combination of four (4) dogs and cats, or any combination three (3) dogs and cats and a maximum of four (4) chickens per residential property.

In addition to revising the chicken ordinance, staff is recommending a full review of Section 900 of the City Code. Staff was approached by a resident last summer about also allowing ducks in the City for egg laying purposes. After this inquiry, staff researched raising ducks instead of chickens and there was a substantial amount of evidence that was in favor of ducks. Staff also spoke with our animal control officer for input on Section 900. He stated that there are contradictory ordinances, and the code is in need of revisions to the dangerous dog section.

Staff recommends drafting a proposed amendment to Section 900.08:Chickens of the City Code that changes the allowed number of chickens on residential properties. Staff would present this to City Council as a proposed ordinance change and First Reading at the February 6th City Council meeting.

Additionally, staff recommends a complete review of City Code Section 900 and present a draft ordinance to City Council at a later date.

Animal Ordinances in Other Central Minnesota Cities

City and Population	Ordinance covering Animals	Limits on number of Animals	Allowance of Poultry	Exact statute language
Nisswa, MN - 2,032	Dogs are the only animals referenced in their Code of Ordinances	No limits – however, dogs must be licensed by the city.	N/A – Not prohibited in code	N/A
Bemidji, MN - 15,279	Domesticated pets and “Livestock/Poultry” are considered separately	None listed	Yes, with Planning Board approval of the chickens through a permit	Sec. 6-91. - JPB permit required. It is unlawful for any owner to keep animals or poultry without a permit therefor from the Greater Bemidji Area Joint Planning Board (JPB).
Alexandria, MN - 14,382	As used in this ordinance the term animal includes a dog, cat, or any other domestic animal or pet.	Without a permit to be a kennel, there are not to be more than 3 animals owned on a parcel	N/A	N/A
Fergus Falls, MN - 14,029	Animals “commonly accepted as domestic household pets” including, “dogs, cats, caged birds, gerbils, hamsters, guinea pigs, domesticated rabbits, fish, non-poisonous, non-venomous and non-constricting reptiles or amphibians and other similar animals”.	3 dogs, 3 cats, or 4 of both mixed. Four (4) chickens with a permit in certain zoning districts	While chickens are allowed, keeping them requires a permit by animal control which only offers 20 permits annually.	§ 91.52 (A) Chickens permitted. It is unlawful for any person to own, control, keep, maintain, or harbor chickens on any premises within the city unless issued a permit to do so as provided in this section. No permit shall be issued for the keeping or harboring of more than four female chickens or hens on any premises. The keeping or harboring of male chickens or roosters is prohibited. Violations of this section are misdemeanors.

Grand Rapids, MN - 11,220	Any common domestic pets	No more than 3 dogs and/or cats	Chickens can be owned with a permit; limited to 3 on a premises and only one per 2,500 sq ft of lot area.	10.72 It is unlawful for any person to keep or harbor chickens on any premises unless issued a permit to do so as provided in this chapter. No permit shall be issued for the keeping or harboring of more than three hen chickens on any premises. No permit shall be issued for the keeping of any rooster chicken on any premises, and only one chicken shall be allowed per 2,500 square feet of lot size.
Baxter, MN - 8,830	No restrictions listed	No limits however dogs must be licensed by the city.	No permit shall be issued for the keeping or harboring of more than four (4) hen chickens on any premise	N/A
Crosby, MN - 2,314	The guidelines allow for domestic pets but not livestock.	2 dogs and 2 cats maximum	There is a clear prohibition on the keeping of livestock, i.e. chickens in the City of Crosby, MN	§ 90.13 KEEPING OF CERTAIN ANIMALS PROHIBITED. No person shall keep within the city: (A) Any livestock;
Detroit Lakes, MN - 9,795	Clear animal guides on the keeping of domestic animals. Chickens are outlined in a separate section of the code	City Ordinance 503A prohibits any person from keeping more than three (3) dogs, cats, rabbits, or combination thereof within city limits.	Permits are only to be issued for the ownership of four (4) chickens or less	Subd.1. Chickens Limited. It is unlawful for any person to own, control, keep, maintain, or harbor chickens in the City unless issued a permit by the City as provided herein. No permit shall be issued for the keeping or harboring of more than four (4) chickens on any premises. The keeping of roosters is prohibited. Subd. 3. Permit. No person shall maintain a chicken coop and/or chicken run unless granted a permit by the City. Permits shall be issued only upon written application filed with the City.

Sauk Rapids, MN - 13,896	Ordinances cover the animals commonly accepted as household pets	No more than two (2) dogs and four (4) cats, which must be licensed, may be kept, or harbored or possessed on any premises within the City of Sauk Rapids."	They are allowed in agricultural areas per the zoning code.	Farm Animals. Farm animals shall only be kept in agriculturally zoned districts within the City. Provided that protective devices adequate to prevent such animals from escaping or injuring the public are established and maintained, an exception to this Paragraph shall be made for those animals brought into the City as part of an operating zoo, veterinarian clinic, scientific research laboratory, a licensed show or exhibition, an animal humane society, or an animal shelter. Farm Animals (definition). Those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined in this Section, such animals shall include: members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chickens, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, and other animals associated with a farm, ranch, or stable.
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