

**Brainerd, Minnesota
July 14th, 2021**

Pursuant to due call and notice thereof, the meeting of the Brainerd Charter Commission was called to order at 5:00 P.M. by Charter Commission Chair Czeczok.

Upon roll call, the following members were noted present: Commissioners Czeczok, Burton, Yeager, O'Day, Shipe, and Council Liaison Bevans. City Administrator Bergman, Finance Director Hillman, and Human Resources Director Schubert were also noted as present. Commissioners Marohn and Lambert were noted as absent.

Approval/Amendment of Agenda

MOVED AND SECONDED BY COMMISSIONERS YEAGER AND O'DAY, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of the Minutes

MOVED AND SECONDED BY COMMISSIONERS YEAGER AND O'DAY, DULY CARRIED, TO APPROVE THE MINUTES OF THE MEETING HELD ON JUNE 9TH WITH THE CORRECTION APPROVAL OF MINUTES OF THE JUNE 9TH MEETING WAS MOVED AND SECONDED BY COMMISSIONERS YEAGER AND O'DAY.

Old Business

Discussion of the Term Mill Levy

Finance Director Hillman gave an overview of the memo that explained the comparison of the mill to 3% of the previous year total City levy. The comparison was to help the commission determine whether to keep the mill language or change the language setting the levy to each of the organizations based on 1.5% of the City levy. The comparison is similar to the calculation of the mill. Advantages of using the percentage approach would be entities knowing the exact amount they are to receive, the City would calculate the amount not the County, and the City would know the amount when setting its preliminary levy.

Commission discussion took place.

MOVED AND SECONDED BY COMMISSIONERS SHIPE AND YEAGER, DULY CARRIED, TO SUPPORT REMOVING MILL LANGUAGE FROM CHARTER IN FAVOR OF 1.5% OF PREVIOUS YEAR TOTAL CITY LEVY CALCULATION.

Discussion on Contributions to Outside Organizations

Administrator Bergman discussed the language used in providing levy dollars to outside organizations. She stated that each section (4, 7, & 8) all differed in requirements and specific language of what organizations could receive contributions. At the June 9th meeting, the commission made a motion to change the language in Chapter 3, Section 8 to be "an" arboretum or green space.

Commission discussion took place.

Commissioner Yeager is in favor of a process to review agreements and a competitive request for proposals, because it removes entitlement and shifts culpability to organizations that receive the money to be good stewards of public dollars.

Commissioner O'Day suggested that it may be beneficial to also include "within the City limits" of Brainerd to the Charter.

Administrator Bergman reminded the Commission that the purpose of this discussion was to discuss these sections as requested, propose changes, if wanted, and direct staff to draft a red-lined version for consideration at the next commission meeting.

MOVED AND SECONDED BY COMMISSIONERS O'DAY AND YEAGER, DULY CARRIED, TO DIRECT STAFF TO MOVE FORWARD WITH THE DISCUSSED RECOMMENDATIONS TO INCLUDE "WITHIN THE CITY LIMITS", A PROCESS TO REVIEW AGREEMENTS, AND A COMPETITIVE REQUEST FOR PROPOSAL PROCESS.

Discussion of Chapter 7- The Park and Recreation Board

Human Resources Director Schubert spoke to the recommended redline version of the Park Board Chapter by stating that it blurs the lines of authority. State law gives authority of employees to the City. The City Council would be the authority of all hiring and firing.

Commissioner Yeager requested review of section 2.

Commissioner Shipe requested review of section 5.

MOVED AND SECONDED BY COMMISSIONERS O'DAY AND YEAGER, DULY CARRIED, TO DIRECT STAFF TO ADDRESS DISCUSSED ITEMS AND PROVIDE LANGUAGE AT THE NEXT MEETING.

Adjourn

MOVED AND SECONDED BY COMMISSIONERS O'DAY AND YEAGER, DULY CARRIED, TO ADJOURN THE CHARTER COMMISSION MEETING.

Commission Chair Czczok adjourned the meeting 6:05 p.m.



Secretary