

Pursuant to due call and notice thereof, the meeting of the Brainerd Charter Commission was called to order at 5:00 P.M. by Charter Commission Chair Czeczok.

Upon roll call, the following members were noted present: Commissioners Czeczok, Burton, Yeager, O'Day, Shipe, and Council Liaison Bevans. Finance Director Hillman and City Administrator Bergman were also noted as present. Commissioners Marohn and Lambert were noted as absent.

Approval/Amendment of Agenda

MOVED AND SECONDED BY COMMISSIONERS YEAGER AND O'DAY, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of the Minutes

MOVED AND SECONDED BY COMMISSIONERS O'DAY AND YEAGER, DULY CARRIED, TO APPROVE THE MINUTES OF THE MEETING HELD ON APRIL 14, 2021.

Discussion on Phase 3 Charter Review

Administrator Bergman updated the commission on the Council's first reading of Ordinance 1516. The second reading and ratification of the Ordinance will be considered at the June 21st City Council meeting. She also explained that Attorney Langel's \$10,000 service budgeted for the Charter has been fulfilled for 2021. With work on the Charter continuing, it may need to be added to the 2022 budget again. Any advice we receive going forward would apply to his retainer, but further work on revision would be charged per his fee. Finally, she explained the purpose of the meeting was to get input on how to proceed with phase 3 regarding the topics that were outlined in her memo as well as other topics the commission may have.

Commission Chair Czeczok opened discussion of phase 3 with the Mill Levy section.

Commissioner O'Day discussed issue with language of the Mill Levy section. Pointing out that use of "an" arboretum program to reflect the language of the library and senior program sections would put less limitation on the City's ability to choose an arboretum or green space program in the future.

Commission discussion took place around the topic.

MOVED AND SECONDED BY COMMISSIONERS O'DAY AND YEAGER, DULY CARRIED, TO CHANGE LANGUAGE ON THE MILL LEVY TO "AN" ARBORETUM OR GREENSPACE PROGRAM.

Discussion then shifted to other topics. With the absence of Commissioner Marohn, the commission tabled discussion on sidewalks and streets.

Commissioner Burton suggested that it may be pertinent to have the commissions (Brainerd Public Utilities, Parks and Recreation, and Library) present at future devoted meetings to provide background, input, and feedback to respective sections.

Commission discussion took place. Future meetings will involve the commissions discussed.

Commissioner Yeager discussed sections that pertained to the Parks Board. As the Chair of the Parks Board, he felt comfortable to give comment on sections 113 and 114 stating that each needed to be examined, cleaned up, and given more thought to as it pertains to the future.

The commission will contact Administrator Bergman if they have other sections to consider during phase 3.

Next Steps

The next meeting of the Commission will be July 14th, 2021, at 5:00 p.m.

It was initially requested by Chairman Czczok that staff find a different common day to hold the next meetings, but the request was later removed as to not set precedent on accommodation.

Adjourn

MOVED AND SECONDED BY COMMISSIONERS YEAGER AND O'DAY, DULY CARRIED, TO ADJOURN THE MEETING.

Commission Chair Czczok adjourned the meeting 6:05 p.m.



Secretary